



Minutes

of the

Coromandel-Colville Community Board

Ordinary Meeting

Date 22 July 2014
Venue Coromandel Service Centre
355 Kapanga Road
Coromandel

Present
J Walker QSM (Chair) K Brett
P Brljevich
K Stephenson
M Warren

In Attendance

Name	Item(s)
G Leach - Mayor	1.1-3.1
C Tye - Strategic Policy Analyst	2.2-2.3
B Hinson - Group Manager Infrastructure	4.2-4.3
R Clarke - Water Services Engineer	4.2
P Barrett - Solid Waste Consultant	4.3
S Stephens – Programme Manager	4.4
R Elgie - Finance Accountant	All
G Hampton – Area Manager	All
M Perry – Community Development Officer	All
M Harrison – Area Coordinator	All

Meeting Commenced 9.00am

Adjournments and Absences

Adjournment	Start	Finish	Reason
Chairperson	10.30am	10.45am	Morning Tea

Table of Contents

Item Business	Page No.
1 Meeting Conduct	3
1.1 Apologies	3
1.2 Public Forum	3
1.3 Items not on the Agenda	3
1.4 Conflict of Interest	4
1.5 Minutes for Confirmation	4
2 Governance	4
2.1 Coromandel Harbour Facilities Users Group Minutes	4
2.2 Draft Bylaws - Coromandel-Colville Community Board Submission	5
2.3 Review of Parking Control Bylaw - Update to Coromandel-Colville Community Board	5
3 Local Activities: Policy/Levels of Service Operational	6
3.1 Coromandel Business Association Update	6
3.2 2014-2015 District and Local Community Spaces Project Definitions - Coromandel-Colville	6
4 District Activities: Local Input Policy/Levels of Service	7
4.1 Deed of Variation - Transfield - Coromandel	7
4.2 2014-2015 Water Services Project Definitions	7
4.3 2014-2015 Solid Waste Project Definitions	8
5 District Activities	9
6 Reports	9
6.1 July 2014 - Coromandel-Colville Community Board Action Schedule	9
6.2 2013/2014 Coromandel-Colville Community Board Work Programme	9
6.3 Members' Reports	10
7 Public Excluded	
7.1 Late Item - Long Bay Motor Camp Lease Assignment	

1 Meeting Conduct

1.1 Apologies

An apology was received from the Chief Executive as he was attending the LGNZ Conference.

1.2 Public Forum

1.2.1 Jo Scott, Coromandel Independent Living Trust attended the meeting to provide the Board with an overview of the community trust. The Board sought clarification on the following matters:

Coromandel Reuse Centre:

- CILT has a contract from 1 July 2014, with Smart Environmental, for five years to manage the Coromandel Transfer Station
- Funding has been obtained to build a shed to house the Reuse Centre and it is hoped that this will be operational by 1 May 2015

1.2.2 The Mayor joined the meeting and provided an update on the following matters:

- Rally NZ
- Illume Festival
- Seven Sharp Interview
- Race to the Sky
- Sporting Facilities
- Great Walks
- Hauraki Rail Trail
- Mayoral Forum

Cr Brljevich took the opportunity to thank the Mayor on behalf of the Coromandel-Colville constituents for the support Coromandel has received through the current Council regime.

Resolved

That the Coromandel-Colville Community Board:

1. Receives the speakers in public forum.

Moved/Seconded By: Stephenson/Warren

1.3 Items not on the Agenda

Resolved

That:

1. The following matter requiring urgent attention be added to the agenda.
-

Item	Description
7.1	Long Bay Motor Camp Lease Assignment (Public Excluded)

Reason Not on the Agenda

Information required was not available in time for closing of Order Paper

Reason Cannot be Delayed

Health issues with parties involved

Moved/Seconded By: Walker/Brett

1.4 Conflict of Interest

No conflicts were recorded.

1.5 Minutes for Confirmation

Resolved

That the Coromandel-Colville Community Board:

1. Confirms the following Minutes:
Coromandel-Colville Community Board Minutes - 10 June 2014

Moved/Seconded By: Warren/Brett

2 Governance

2.1 Coromandel Harbour Facilities Users Group Minutes

The minutes from the Coromandel Harbour Facilities Users Group meeting were presented.

Resolved

That the Coromandel-Colville Community Board:

1. Receives the following Minutes:
Coromandel Harbour Facilities Users Group Minutes - 27 May 2014

Moved/Seconded By: Warren/Brijevich

2.2 Draft Bylaws - Coromandel-Colville Community Board Submission

Christine Tye, Strategic Policy Analyst joined the meeting to inform the Community Board of the opportunity to make a submission to one or more of the Council's draft bylaws currently out for public consultation: Draft Control of Advertising Bylaw 2014, Draft Dog Control Policy and Bylaw 2014, and Draft Freedom Camping Bylaw 2014.

The following matters were discussed:

- Enforcement – are Real Estates aware of their signage requirements
- Working Dogs – JP to sign annually – is this a district or national policy requirement
- Dog Exercise Areas – are there appropriate facilities for dog fouling disposal
- Advertising/Signage – add some provision for Heritage Zones – provide linkage between the District Plan and the Bylaw

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.
2. Confirms that the Board wishes to make a submission

Moved/Seconded By: Warren/Brett

2.3 Review of Parking Control Bylaw - Update to Coromandel-Colville Community Board

Christine Tye, Strategic Policy Analyst joined the meeting to update the Community Board on progress with the review of Council's current Parking Control Bylaw 2004.

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.
2. Notes and agrees with the provisions of the draft Parking Control Bylaw 2014 as they relate to parking control in the Coromandel-Colville Community Board area.

Moved/Seconded By: Brett/Stephenson

3 Local Activities: Policy/Levels of Service Operational

3.1 Coromandel Business Association Update

Brenda Kelsey, Jan Autumn and Karen McMillan joined the meeting to provide an update of activities undertaken by the Coromandel Business Association since the last meeting.

- Debrief for Illume – 28 July 2014
- Coromandel Harbour Project Stakeholders Group – Letter tabled
- Heritage Telephone Box
- Information Centre
- Kereta Visitor Stop
- Coromandel Hall Refurbishment

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.

Moved/Seconded By: Brljevich/Stephenson

3.2 2014-2015 District and Local Community Spaces Project Definitions - Coromandel-Colville

The District and Local Community Project Definitions for 2014/15 financial year were presented.

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.
2. Receives the District Community Project Definitions for the 2014/2015 financial year:

	\$
Cemeteries - Minor Projects	17,000
Public Conveniences - Renewals	321,000
Solid Waste - Community Litter Bins	25,000
Hauraki Rail Trail - Kaiaua to Kopu	1,268,000
Coromandel Harbour Strategy Resource Consents	850,000

3. Approves the Local Community Project Definitions for the 2014/2015 financial year:

	\$
Coromandel Citizens Hall	40,000
Coromandel Sports Facilities	315,000

Moved/Seconded By: Brett/Warren

4 District Activities: Local Input Policy/Levels of Service

4.1 Deed of Variation - Transfield - Coromandel

The Board was asked to consider and approve a deed of variation between Council and Transfield Services Ltd for the land and buildings on part of the land located at 150 Pound Street, Coromandel.

The Community Board commented that the site is not currently being maintained tidily by Transfield and requested that they be asked to attend to this.

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.
2. Approves a deed of variation between the Thames-Coromandel District Council and Transfield Services (New Zealand) Ltd for the land and buildings on part of the land comprised in computer freehold register SA848/200 located at 150 Pound Street, Coromandel and delineated green on the map.
3. Notes that the deed of variation will be on the same terms and conditions as the existing lease with the term extended by one year from 01 July 2014 and final expiry 30 June 2015. The rental will remain at \$24,670 plus g.s.t. plus outgoings plus g.s.t.
4. Notes that the legal costs for the drafting of the deed of variation will be met by the Lessee.

Moved/Seconded By: Stephenson/Brett

4.2 2014-2015 Water Services Project Definitions

The Community Board was asked to provide recommendations on the Water Services project definitions for the 2014/15 financial year.

Coromandel Water Supply

- Water main from Tiki/Whangapoua Roads intersection to Tiki/Wharf Roads intersection – renewals of current cast iron infrastructure.
- Not failing standards – meet drinking water standards
- Was a period of dirty water complaints – mainly due to repair works being undertaken

The Board requested that early notice be given when works are being done for planned renewals so that any other work that may be required in conjunction with this can be undertaken.

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.

Moved/Seconded By: Brett/Brljevich

4.3 2014-2015 Solid Waste Project Definitions

The Community Board was asked to provide recommendations on the Solid Waste project definitions for the 2014/15 financial year.

It was noted that additional work is being undertaken on the project definitions for the following three projects and will come back to the Board once completed:

- | | |
|---|-----------|
| • Community Collection Sites (New Moloks) | \$30,460 |
| • Weighbridge Infrastructure | \$75,000 |
| • Transfer Station Whitianga | \$350,000 |

The Community Board requested that the Coromandel Transfer Station be considered for installation of a weighbridge and noted the following comments:

- Coromandel is currently the only transfer station that does not have a weighbridge
- Weighing of the rubbish provides a fairer system for the customer and Council
- Could be used to measure the effectiveness of the reuse materials which supports the upcoming changes at the transfer station with the establishment of a Reuse Centre

The Board requested that options be considered through the Ten Year Plan process for services north of Colville. This may be a potential site for molloks.

The Community Board provided the following comments on the pros and cons of the provision of Transporter Bins being the responsibility of Council or the Contractor:

- Possibly a 50/50 split on repairs
- Contract should reflect what happens when the contract expires
- What is happening in regard to this across the three Councils

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.
2. Receive the following Solid Waste project definitions:

	\$
Molok Replacements	\$6,810
Community Litter Bins	\$25,150
Refuse Transfer Station Transport Bins	\$41,000
Compactor Replacements	\$46,234
Refuse Transfer Station Renewals	\$70,000
Refuse Transfer Station Miscellaneous Improvements	\$105,000

Moved/Seconded By: Warren/Stephenson

5 District Activities

No items received.

6 Reports

6.1 July 2014 - Coromandel-Colville Community Board

Huaroa Street

The Board expressed its concern that this matter has been dragging on for a lengthy time and asked that the Roding Manager be requested to provide a report to the Board's next meeting.

Rings Road - Bus Shelter Request

The Board asked that the Roding Manager provide a recommendation with regard to the request received for a bus shelter to be erected in the vicinity of Rings Road and Edward Street.

McGregor Bay Wetland

The Community Board requested that the wetland be correctly referred to as the McGregor Bay Wetland and that the Area Manager attend the next Upper Coromandel Forest & Bird Association's meeting to discuss this Forest & Bird project and Council's involvement.

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.

Moved/Seconded By: Warren/Brett

6.2 2013/2014 Coromandel-Colville Community Board Work Programme

The Work Programme was presented.

Resolved

That the Coromandel-Colville Community Board:

1. Receive the report.

Moved/Seconded By: Brljevich/Stephenson

6.3 Members' Reports

The Chairperson invited members to provide a brief verbal report on activities undertaken and meetings attended in the period since the last meeting.

Walker

- Acknowledged Jim MacLean leaving the community
- Acknowledged Chris Howell – Community Facilities Rep has resigned
- Colville War Memorial Opening - 3 August 2014

Brljevich

- Coromandel Area School
- Ten Year Plan

Brett

- Acknowledged the Kiwi death on Flight MH17, Robert Ayley and noted his wife is from Coromandel.

Warren

- Security Cameras
- Volunteers Recognition Service
- McGregor Bay Wetland
- Coromandel Hall

Stephenson

- Kauri 2000 commemoration - 20 August 2014
- Fureys Creek Dredging
- Harbour Project Stakeholder Meetings

Resolved

That the Coromandel-Colville Community Board:

1. Receives the Members' Reports.

Moved/Seconded By: Warren/Brett

7 Public Excluded

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

Resolved

That the public:

1. Be excluded from the following parts of the proceedings of this meeting namely:
-

Item Business
7.1 LATE ITEM - PUBLIC EXCLUDED - Long Bay Motor Camp Lease Assignment

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General Subject of Each Matter to be Considered</i>	<i>Reason for Passing this Resolution</i>	<i>Ground(s) Under Section 48(1) for the Passing of the Resolution</i>
LATE ITEM - PUBLIC EXCLUDED - Long Bay Motor Camp Lease Assignment	7(2)(a) – Protect the privacy of natural persons, including that of deceased natural persons	(48)(1)(a) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Moved/Seconded By: Brett/Warren

7.1 LATE ITEM - PUBLIC EXCLUDED - Long Bay Motor Camp Lease Assignment

The Community Board was asked to make a decision regarding the assignment of the Long Bay Motor Camp Lease to the proposed new lessees of the Long Bay Motor Camp.

The item was considered and is to remain in the Public Excluded Minute Book.

Resolved

That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session except for the following items which are to remain in the Public Excluded Minute Book.

Item Business
7.1 LATE ITEM - PUBLIC EXCLUDED - Long Bay Motor Camp Lease Assignment

Moved/Seconded By: Walker/Brett

Meeting Closed: 2.00pm

The foregoing Minutes were certified as being a true and correct record of the meeting of the Coromandel-Colville Community Board held on 22 July 2014.

Chairperson _____ **Date** _____