



Minutes

of the

Coromandel-Colville Community Board

Ordinary Meeting

Date 9 September 2014
Venue Coromandel Service Centre
355 Kapanga Road
Coromandel

Present

JA Walker QSM (Chairperson) K Brett
P Brljevich
K Stephenson
MJ Warren

In Attendance

Name	Item(s)
D Hammond – Chief Executive	1.1-5.2
L White – Communications Manager	1.1-5.1
G Hampton – Area Manager	
S Stephens – Programme Manager	
M Harrison – Area Coordinator	

Meeting Commenced 9.00am

Adjournments and Absences

Adjournment	Start	Finish	Reason
Chairperson	10.45am	11.10am	Morning Tea

Table of Contents

Item Business	Page No.
1 Meeting Conduct	3
1.1 Apologies	3
1.2 Public Forum	3
1.3 Items not on the Agenda	3
1.4 Conflict of Interest	3
1.5 Minutes for Confirmation	4
2 Governance	4
3 Local Activities: Policy/Levels of Service Operational	4
3.1 Coromandel Business Association Update	4
3.2 2014/2015 Community Grants	4
3.3 Coromandel Community Library - 2013/2014 Annual Report	5
3.4 Coromandel Community Recreational Society 2013/2014 Annual Report	6
4 District Activities: Local Input Policy/Levels of Service	6
4.1 Draft Parking Control Bylaw - Community Board Submission - Coromandel-Colville Community Board	6
5 District Activities	7
5.1 2013/2014 Sport Waikato Annual Report	7
5.2 Community Waikato - 2013/14 Annual Report	7
6 Reports	8
6.1 Coromandel-Colville Community Board - Action Schedule	8
6.2 Endorsement of the Coromandel-Colville Community Board Draft 2014/15 Work Programme	8
Resolved	8
6.3 Members' Reports	8
7 Public Excluded	9
7.1 Public Excluded Coromandel-Colville Community Board Minutes for Confirmation CONFIDENTIAL	9

1 Meeting Conduct

1.1 Apologies

An apology was received from Mayor Leach, and Deputy Mayor French.

1.2 Public Forum

1.2.1 Sue Wright attended the meeting for the following matters:

- Mowing of School of Mines & Museum lawns
- Assistance with the cost of the Museum's rates
- Request the Board supports the Community Services Trust's submission to the Draft Parking Bylaw - parking of mobile homes and caravans to be ban from parking in the main street – 24 parks in the Woollams Avenue carpark are suitable for these vehicles
- Hauraki House Management Committee – Request that the Board appoints a representative to the Committee – AGM 25 September 2014

Resolved

That the Coromandel-Colville Community Board:

1. Receives the speaker in public forum.

Moved/Seconded By: Brett/Warren

1.3 Items not on the Agenda

No items were received.

1.4 Conflict of Interest

The following conflicts of interest were received:

Member Warren – Item 3.2 – Member of applicant organisation

Member Stephenson – Item 3.2 – Member of applicant organisation

Resolved

That the Coromandel-Colville Community Board:

1. Receives the conflicts of interest.

Moved/Seconded By: Brljevich/Brett

1.5 Minutes for Confirmation

Resolved

That the Coromandel-Colville Community Board:

1. Confirms the following Minutes:
Coromandel-Colville Community Board Minutes - 22 July 2014

Moved/Seconded By: Brljevich/Warren

2 Governance

No items received.

3 Local Activities: Policy/Levels of Service Operational

3.1 Coromandel Business Association Update

Brenda Kelsey and Jan Autumn joined the meeting to provide the Community Board with an update of activities undertaken by the Coromandel Business Association since the last meeting.

The following matters were discussed:

- Kapanga/Tiki/Wharf Roads Intersection Design
- Pottery Lane - Service Lane Extension
- Illume Festival 2015
- Coromandel Information Centre

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.

Moved/Seconded By: Brljevich/Stephenson

3.2 2014/2015 Community Grants

The Community Board considered the allocation of Community Grant funding to organisations who had applied for funding assistance through the 2014-2015 Community Grant round.

The Community Board received a further application referred to it by the Thames Community Board to part fund an application received from Te Korowai Hauora o Hauraki. It was noted

that this application was received before the closing date and that the funding sought was to provide for a touch screen health kiosk that would be used in both the Thames and Coromandel Clinics.

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.
2. Accepts the internal referral of the Te Korowai Hauora o Hauraki application.
2. Confirms the allocation of community grant funding from the 2014/2015 Community Grant budget to organisations who have applied for financial assistance as follows:

Organisation Name	Project	Grant Recommended \$
Coromandel RSA	ANZAC Ceremonies 2015	1,000
Kauri 2000 Trust	To enhance the entrance to the Kauri Hill walking track	1,500
Coromandel Youth Forum	Venue hire and equipment	2,500
Colville Social Service Collective	Annual Community Festival	1,000
Coromandel Community Organic Garden	To provide garden accessories for volunteers and users	500
Koputauaki Combined Community Centre	To assist with resources for kapa haka costumes	500
Coromandel Sea Rescue	For testing and maintenance of safety equipment	800
Coromandel Youth Support Assn	To assist with administration costs	2,500
Harataunga Beach Road	Maintenance to the beach access road for public use	1,500
The Parenting Place - Attitude Youth Division	To deliver drug and alcohol programmes to Coromandel Area School Year 10 students	1,000
Te Korowai Hauora o Hauraki	To assist with the cost of a touch screen health kiosk	500

Moved/Seconded By: Brljevich/Brett

3.3 Coromandel Community Library - 2013/2014 Annual Report

In accordance with the reporting requirements of the Service Level Agreement between the Coromandel Library and Thames Coromandel District Council the Coromandel Library's Annual Report was presented.

The following matters were discussed:

- Surveying community to learn and understand community views and needs in relation to future library services
- Review levels of service for Long Term Planning following receipt of results of library services community survey
- Review the Coromandel Library Service Level Agreement to align with revised Long Term Planning levels of service if required

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.
2. Request that the Area Manager meets with the Coromandel Library to discuss Ten Year Plan provisions and Levels of Service.

Moved/Seconded By: Warren/Brljevich

3.4 Coromandel Community Recreational Society 2013/2014 Annual Report

In accordance with the reporting requirements of the Service Level Agreement between the Coromandel Community Recreational Society and Thames Coromandel District Council the Society's Annual Report is presented for the Community Board's information.

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.
2. Request that the Programme Manager meets with the Coromandel Recreational Society to discuss Ten Year Plan provisions and Levels of Service.

Moved/Seconded By: Brljevich/Warren

4 District Activities: Local Input Policy/Levels of Service

4.1 Draft Parking Control Bylaw - Community Board Submission - Coromandel-Colville Community Board

The Community Board was advised that Council's draft Parking Control Bylaw 2014 is currently out for public consultation.

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.
2. Provide delegated authority to members Walker and Brett with the Programme Manager to formulate a submission to the draft Parking Control Bylaw 2014.

Moved/Seconded By: Warren/Stephenson

5 District Activities

5.1 2013/2014 Sport Waikato Annual Report

Justine Baverstock, Sport Waikato Coordinator joined the meeting to present Sport Waikato's 2013/2014 Annual Report on Thames-Coromandel programmes for the Boards information.

The following matters were discussed:

- Gym Sport Festival - Coromandel
- Cross Country – Whitianga
- Kiwi Sport
- Sports Coordinator Role/Kiwi Sport Officer
- Sports Awards
- Sport makers
- Bike Festival
- Cycle O – Bike Wise Discovery Tour – Clue Trail on Wheels
- Bike Wise Day – February 2015

The Area Manager and Community Board commended the Sport Waikato Coordinator on the outstanding work she has been doing in her role and the improvement in service and communication, particularly with regard to community awareness and participation.

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.

Moved/Seconded By: Stephenson/Warren

5.2 Community Waikato - 2013/14 Annual Report

The Annual 2013/14 Community Waikato report was presented for the Board's information.

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.

Moved/Seconded By: Brljevich/Warren

6 Reports

6.1 Coromandel-Colville Community Board - Action Schedule

The Coromandel-Colville Community Board Action Schedule was presented.

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.

Moved/Seconded By: Brett/Brljevich

6.2 Endorsement of the Coromandel-Colville Community Board Draft 2014/15 Work Programme

The Coromandel-Colville Community Board's draft 2014-2015 Work Programme was presented for approval.

Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.
2. Recommends that Council endorse the Coromandel-Colville Community Board 2014-2015 Work Programme.

Moved/Seconded By: Brett/Stephenson

6.3 Members' Reports

Brett

- Library AGM

Stephenson

- Hauraki Road Bike Park

Brljevich

- Grey Power – Annual Conference - Pending funding application

Walker

- Colville War Memorial Hall Committee – Letter of thanks
- Manaia Footpath

Resolved

That the Coromandel-Colville Community Board:

1. Receives the Members' Reports.
2. Provide delegated authority to the Board Chair and Programme Manager to assess an application for funding from Coromandel Grey Power.

Moved/Seconded By: Brett/Brljevich

7 Public Excluded

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

Resolved

That the public:

1. Be excluded from the following parts of the proceedings of this meeting namely:

Item	Business
7.1	Public Excluded Minutes

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this Resolution in Relation to Each Matter	Ground(s) Under Section 48(1) for the Passing of the Resolution
Public Excluded Coromandel-Colville Community Board Minutes for Confirmation	7(2)(a) – Protect the privacy of natural persons, including that of deceased natural persons 7(2)(g) – Maintain legal professional privilege.	(48)(1)(a) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Public Excluded Coromandel-Colville Community Board Minutes for Confirmation CONFIDENTIAL

As per Council's Standing Orders, the Coromandel-Colville Community Board, must confirm the Minutes of its previous meeting.

Resolved

That the Coromandel-Colville Community Board:

1. Confirms the following Public Excluded Minutes:
Coromandel-Colville Community Board Public Excluded Minutes - 22 July 2014

Moved/Seconded By: Warren/Brett

Resolved

That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session.

Moved/Seconded By: Stephenson/Brett

Meeting Closed at 1.00pm

The foregoing Minutes were certified as being a true and correct record of the meeting of the Coromandel-Colville Community Board held on 9 September 2014.

Chairperson _____ **Date** _____