



# Minutes

of the

## Thames Community Board

### Ordinary Meeting

Date 13 October 2014  
Venue Council Chamber  
515 Mackay Street  
Thames

#### Present

S Peters (Chairperson) GR Simpson LG Yates  
DR Connors PL French

#### In Attendance

Name	Item(s)
Greg Hampton (Area Manager Thames/Coromandel-Colville)	All Items
Larissa Doherty (Community Co-ordinator Thames)	All Items
Simon Stephens (Programme Manager)	3.1
Jan McNeil (Property Officer)	7.2

**Meeting Commenced** 09.05am

#### Adjournments and Absences

Adjournment	Start	Finish	Reason
Chairperson	10.26	10.47	Morning Tea

Absences	Start	Finish	Item
LG Yates	09.05	09.15	1.2 (part)

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# 1 Meeting Conduct

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## 1.1 Apologies

### Resolved

That the Thames Community Board:

1. Receives apologies from CL Cassidy for non-attendance and LG Yates for lateness.

**Moved/Seconded By:** French/Simpson

## 1.2 Public Forum

### Thelma Chatney and Les Allen - St James Union Church Building

- Tabled the 2014 Thames Union Parish Annual Report
- The upkeep of the building is being funded by a dwindling congregation.
- Request that the building be taken on as one of the heritage buildings that are supported by the Council
- The Thames Community Development Officer to liaise with the Committee on other funding options.

### Resolved

That the Thames Community Board:

1. Receives the speakers in public forum.

**Moved/Seconded By:** Connors/French

## 1.3 Items not on the Agenda

### Resolved

That:

1. The following matters requiring urgent attention be added to the agenda.

<b>Item</b>	<b>Description</b>
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- |     |  |
|-----|--|
| 3.3 | Request for Further Funding for the Thames It's Not OK Campaign    |
| 7.3 | New sub-lease - Butterfly and Orchid Garden - Dickson Holiday Park |

### **Reason Not on the Agenda**

- |     |   |
|-----|---|
| 3.3 | Request received after the Order Paper closed |
| 7.3 | Report received after the Order Paper closed  |

### **Reason Cannot be Delayed**

- |     |  |
|-----|--|
| 3.3 | The Family Fun Day occurs before the next Thames Community Board meeting           |
| 7.3 | Consent of the Head Lessor required before the next Thames Community Board meeting |

**Moved/Seconded By:** Connors/Simpson

## 1.4 Conflict of Interest

### Key Discussion Points

- Those members of the Thames Community Board that have declared conflicts of interest feel that they have the ability to keep an open mind in the discussions and decision making.

The Chairperson invited notice from members of:

1. Any interests that may create a conflict with their role as an elected member relating to the minutes item(s) for the meeting; and
2. Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

The following interests were declared:

GR Simpson

Item 3.3 - Request for Further Funding for the Thames It's Not OK Campaign

DR Connors

Item 3.3 - Request for Further Funding for the Thames It's Not OK Campaign

**Moved/Seconded By:** French/Yates

## 1.5 8 September 2014 - Thames Community Board Minutes for Confirmation

As per Council's Standing Orders, the Thames Community Board must confirm the Minutes of its previous meetings.

### Resolved

That the Thames Community Board:

Confirms the 8 September 2014 Minutes with the following changes:

Item 1.2 Public Forum Thames South School - Jacobs Ladder  
Change 'Burke Street' to 'Victoria Park' in the second bullet point.

Item 3.4 Potential Thames i-SITE Relocation Options  
Change the second point in the resolution to read "Instructs Area Manager to commission detailed design, construction plans and costings for the proposed..."

**Moved/Seconded By:** Connors/Simpson

## 1.6 4 September 2014 - Thames Community Board Workshop Summarised Notes

To provide the summary notes of the workshop held on 4 September 2014 to the Thames Community Board for its confirmation.

**Resolved**

That the Thames Community Board:

1. Receives the summary notes of the Thames Community Board Workshop held on 4 September 2014.

**Moved/Seconded By:** French/Yates

## **2 Governance**

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No items received.

## 3 Local Activities: Policy/Levels of Service Operational

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### 3.1 Right of Renewal of Lease - Ron and Donna Bergersen

For consideration and recommendation to Council to approve a right of renewal of lease between the Thames-Coromandel District Council (Council) and Ron and Donna Bergersen (Lessee) for part of the land located at the Thames Aerodrome located at 395 Ngati Maru Highway SH25.

#### Key Discussion Points

- A rent review will be undertaken in 2015.
- The placement of their building will not affect future development at the Airfield.

#### Resolved

That the Thames Community Board:

1. Receives the report.
2. Recommends to Council to approve the first and final right of renewal for 15 years commencing 1 October 2014, expiry 30 September 2029.
3. Notes that the rent review is not due until 2015.

**Moved/Seconded By:** Connors/French

### 3.2 Request to Retain 2013/2014 Thames Community Board Events Funding

To obtain approval for Totally Thames to retain the 2013/2014 Thames Community Board Community Events grants as follows:

- 2013 Santa Parade - \$230.00
- 2014 Trolley Derby - \$26.56

#### Resolved

That the Thames Community Board:

1. Receives the report.
2. Approves the retention of \$230.00 of the 2013/2014 Thames Community Board Community Events Grant by Totally Thames to be spent on the 2014 Santa Parade.
3. Approves the retention of \$26.56 of the 2013/2014 Thames Community Board Community Events Grant by Totally Thames to be spent on the 2015 Trolley Derby.

**Moved/Seconded By:** Connors/Simpson

### **3.3 LATE - Request for Further Funding for the Thames It's Not OK Campaign**

To present the Thames Community Board with the request from the Hauraki Family Violence Intervention Network for a further \$500 funding for a photo booth that will be part of the Family Fun Day on 16 November 2014.

#### **Resolved**

That the Thames Community Board:

1. Receives the report.
2. Allocates \$500.00 to the Hauraki Family Violence Intervention Network towards the cost of having a photo booth on site at the Family Fun Day being held on 16 November 2014 to be funded from the Boards discretionary fund.

**Moved/Seconded By:** French/Yates



## 4 District Activities: Local Input Policy/Levels of Service

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### 4.1 July - September 2014 District Libraries Quarterly Report

To report on the activities and performance of the district libraries (Thames, Mercury Bay and Tairua) for July, August and September 2014.

#### Key Discussion Points

- The Board requests that the corresponding figures on circulation and membership for the quarter of the previous year be included as a comparison going forward.

#### Resolved

That the Thames Community Board:

1. Receives the report.
2. Delegates authority to Board Member Cassidy and Councillor French to work with the Library Coordinator on a security solution for the Thames Library up to the value of \$5,000 plus GST to be funded from reserves

**Moved/Seconded By:** Connors/Simpson

## 5 District Activities

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### 5.1 WWI Living War Memorial Forests for Thames-Coromandel

To inform the Community Board about a proposal for WW1 Living War Memorial Forests throughout the Coromandel and to ascertain support from this Board for a memorial forest to be established in its ward.

#### Key Discussion Points

- Access to the sites is an important factor to consider.

#### Resolved

That the Thames Community Board:

1. Receives the report.
2. Endorses a Living WW1 War memorial forest to be established in its ward.
3. Supports a working group be formed with Board Members Craig Cassidy and Rex Simpson from the Thames Community Board delegated to represent the Board on the development of a WWI Memorial for its ward.
4. Requests that the working group identifies areas within the Thames ward to be considered as suitable locations and then seeks approval of the sites from the Thames Community Board.

**Moved/Seconded By:** Yates/Simpson

## 6 Reports

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### 6.1 October 2014 - Thames Community Board Non-notified Resource Consent Schedule

To inform the Community Board of resource consent applications that are referred to it and any comments made.

#### Resolved

That the Thames Community Board:

1. Receives the report.

**Moved/Seconded By:** Connors/Simpson

### 6.2 October 2014 - Thames Community Board Action Schedule

To provide an update on the Thames Community Board Action Schedule.

#### Key Discussion Points

- Thames Citizens Band Hall - Initial discussion on the possible relocation of the building to the Tararu Cultural Centre has taken place.
- Tararu Cultural Centre Management Committee - If the Thames Citizens Band Hall is relocated to the site it is preferred that the internal design be left open plan with lockable storage provided.
- WINTEC Building - Initial Seismic Assessment has been received
- Thames War Memorial Civic Centre - Initial Seismic Assessment has been received.
- Mary/Brown Street Intersection - The change in the road markings will take place before Christmas 2014.
- Service Lane Seven Exit Improved Safety - The change in the road markings will take place before Christmas 2014.
- Thames Museums Group - The Group have not had any further meetings.
- Properties Strategy Project - Status of the short list of properties for consideration to be ascertained.
- Various speed limits between Kopu, Thames and Thames Coast Road - Suggested that the Roding Manager attend a Board workshop to capture its proposals that would then be passed onto the Thames-Coromandel Transportation Forum. The Transport Forum would then consult with the community.
- Thames Connect - The website is getting close to being able to launch.
- Jacobs Ladder Improvements - Once the trees are trimmed the lighting needs will be re-assessed.
- Community Events Resource - Suggested that a resource be provided such as a trailer containing everything required for road closures etc to allow events to be run more easily.
- Add a prioritisation mechanism to the report.

#### Resolved

That the Thames Community Board:

1. Receives the report

Moved/Seconded By: Connors/Simpson

### 6.3 Area Manager Update to the Thames Community Board

To provide a verbal update on any matters related/relevant to the Thames Community Board not covered by the reports received at each meeting.

#### Key Discussion Points

- The new Thames and Coromandel Parks Officer joined the team today.
- The Area Manager has returned from three weeks leave.

#### Resolved

That the Thames Community Board:

1. Receives the report

Moved/Seconded By: Simpson/Yates

### 6.4 Thames Community Board Elected Members Reports - October 2014

To receive an update from the members of the Thames Community Board on activities since the 8 September 2014 meeting.

#### Key Discussion Points

- PL French

Date	Meeting/Event/Issue	Comment
18/08/14	TCDC Transport Forum	Kopu Broadband discussions
22-23/08/14	Rally NZ in Whitianga	
25/08/14	Thames Sports Facilities Meetings	
26/08/14	Freedom Camping and Ohuka Park hearings	
01/09/14	Regional Transport Committee Regional Civil Defence Committee	
03/09/14	TUGPRA Endowment Farm visit	
04/09/14	Thames Community Board Workshop	
05/09/14	TVEOA meeting in Te Aroha	
08/09/14	Hauraki Gulf Marine Spatial Plan	
11/09/14	1877 Road Rates Meeting with Ngati Maru Whangamata Community Board Meeting Coromandel Harbour Public Meeting	
14/09/14	Auckland Home Show	TCDC Stand
15/09/14	Kopu Stormwater	Meeting with John Rennie
16/09/14	District Plan Review Economic Development Committee	Opening Session
17-18/09/14	EDC Tour with ATEED Representatives	
19/09/14	Regional Transport LTP Workshop Speed Management Workshop	

22/09/14	Hauraki Gulf Forum	
23/09/14	Governance Liaison Group Mayor Plus	
04/09/14	Citizenship Ceremony	

- CL Cassidy (tabled via Community Coordinator)

Date	Meeting/Event/Issue	Comment
03/09/14	Endowment Farms visit	Inspected Farms in Te Aroha
08/09/14	WW1 Celebrations meeting	Updated on progress
10/09/14	Thames i-SITE Committee AGM	
15/09/14	Draft Parking Bylaw Review	
19/09/14	Youth Collective	Popped in
21/09/14	Paeroa to Thames Race Trail Trilogy	
21/09/14	Surf 2 Firth Events Trust	Monthly meeting
22/09/14	Tart up Thames	Covering criteria with Marlene
22/09/14	i-SITE	Feedback on design etc
25/09/14	GBA monthly meeting	Update on bike racks/feedback - GBA were contacted by Police about CCTV. They should be contacted about any future plans
27/09/14	NZ Fire Service 2020 vision workshop	Future directions of the Fire Service in communities
01/10/14	ANZAC 2015 Committee	Met for an update, need more funding and investigation into pricing of painting the 25 Pounder Gun
02/10/14	Rotary sign proposal	Met with Lions and Rotary about location for Rotary sign at entrance to town with existing Lions spot - all positive
03/10/14	Bike Racks Grahamstown	Derek, Craig and Watsons Engineering met to confirm location, design and what's needed etc to finalise rack. Timeframe to install is one month all going well
03/10/14	Brits on the Beach G/town	Seemed to have a good attendance of cars - should have had some road closure or restricted parking to have the cars on display in the main street

- LG Yates attended a meeting with the Community Development Officer on initiatives for youth.
- DR Connors - There is a Youth/Council Partnership Hui this Friday in Whitianga and it would be good to have a Board representative present.

### Resolved

That the Thames Community Board:

1. Receives the Elected Members reports.

**Moved/Seconded By:** Peters/Simpson

## 7 Public Excluded

### Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

### Recommendation

That the public:

1. Be excluded from the following parts of the proceedings of this meeting namely:

Item	Business
7.1	Rural broadband initiative
7.2	Rental Review - 432 Endowment Road, Elstow
7.3	LATE - New sub-lease Butterfly and Orchid Garden - Dickson Holiday Park

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General Subject of each matter to be considered</i>	<i>Reason for passing this Resolution in Relation to Each Matter</i>	<i>Ground(s) Under Section 48(1) for the Passing of the Resolution</i>
Rural broadband initiative	<b>7(2)(b)(ii)</b> – Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	<b>(48)(1)(a)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Rent Review - 432 Endowment Road & 322 Tautiti Road, Elstow	<b>7(2)(b)(ii)</b> – Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.  <b>(7)(2)(i)</b> – Enable any local authority holding the information to carry out, without prejudice or	<b>(48)(1)(a)(i)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. Where the local authority is named or specified in the First Schedule to this Act, under section 6 or section 7 (except section

	disadvantage, negotiations (including commercial and industrial negotiations).	7(2)(f)(i) of this Act.
LATE - New sub-lease Butterfly and Orchid Garden - Dickson Holiday Park	<b>7(2)(a)</b> - Protect the privacy of natural persons, including that of deceased natural person	<b>48(1)(a)(i)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. Where the local authority is named or specified in the First Schedule to this Act, under section 6 or section 7 (except section 7(2)(f)(i) of this Act.

**Moved/Seconded By:** French/Yates

**Resolved**

That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session except for the following items which are to remain in the Public Excluded Minute Book.

<b>Item</b>	<b>Description</b>
7.1	Rural Broadband Initiative
7.2	Rental Review - 432 Endowment Road, Elstow
7.3	LATE - New sub-lease Butterfly and Orchid Garden - Dickson Holiday Park

**Moved/Seconded By:** Connors/Simpson

**Meeting Closed at 13.20**

The foregoing Minutes were certified as being a true and correct record of the meeting of the Thames Community Board held on 13 October 2014.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_