



Minutes
of the
Infrastructure Committee
Ordinary Meeting

Date	29 October 2014
Venue	Council Chamber 515 Mackay Street Thames

Present

PA Brijevich (Chairperson)	LA Fox PL French JT Wells GF Leach
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In attendance

David Hammond (Chief Executive), Bruce Hinson (Infrastructure Group Manager), Rodney Clark (Water Services Engineer) and Michelle Baker (Committee Advisor)

Meeting commenced	11:30am
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1 Meeting conduct

1.1 Apologies

Apologies were received from Councillor Goudie and Board Chair Renton.

Resolved

That the Infrastructure Committee:

1. Receives the apologies from Councillor Goudie and Board Chair Renton.

Moved/seconded by: Wells/Brljevich

1.2 Public forum

No members of the public attended the public forum.

1.3 Items not on the agenda

No items were received that were not on the agenda.

1.4 Conflict of interest

No conflicts of interest were declared by members.

1.5 29 July 2014 - Infrastructure Committee minutes for confirmation

Resolved

That the Infrastructure Committee:

1. Receives and confirms the Infrastructure Committee Minutes - 29 July 2014.

Moved/seconded by: Fox/Wells

2 Water services

2.1 Biosolids composter

The Infrastructure Group Manager sought to obtain a decision from the Infrastructure Committee regarding the future operation of the Whitianga biosolids composter.

Key discussion points

- Morrison Low will be used to review any further options considered for the biosolids composter.
- Should the biosolids composter remain active a contractor was required to operate it with clear objectives and KPIs as part of their contractual obligations. The current

arrangement was not ideal with one contractor running the composter with council staff as back up.

- There would be additional cost savings through ending the contract and staff time. The contract was on a month by month basis so there was no issue there with stopping it immediately. There was also only a minimal cost should it be required to start up again.

Resolved

That the Infrastructure Committee:

1. Receives the "Biosolids Composter" report, dated 15 October 2014.
2. Approves the recommendation to suspend the operation of the composter plant and undertake an investigation on future optimisation.
3. Requests staff provide an updated report to the Infrastructure Committee in April 2015 including decommissioning plans and confirmation of volumes of costs and options for disposal.
4. Requests the report be referred to the Audit Committee to consider any financial risk to the ratepayer.

Moved/seconded by: French/Fox

3 Reports

3.1 October 2014 - Infrastructure Group Manager report

The Infrastructure Group Manager provided an update to the Infrastructure Committee on progress of key activities across the group.

Key discussion points

- Asset Management Plans – The three key sections required have been completed and other sections would be available in late November 2014 for Audit New Zealand to consider. The risk section was still to be completed and programme of works from issues found to be completed.
- The streetlight renewals programme for Matarangi involved replacing with halogen bulbs. The Group Manager would investigate if the light was being replaced and if these parts could be reused elsewhere.
- Lees Road – Traction seal up the hill due to traction issues. Sealing from Hahei Road to a potential car park are being considered as part of the 2015-25 Long Term Plan. The Infrastructure Committee queried whether the Lees Road residents are contributing to the funding of the traction seal. The Infrastructure Group Manager will investigate and confirm resident contributions.

Resolved

That the Infrastructure Committee:

1. Receives the "Infrastructure Group Manager report", dated 17 October 2014.

Moved/seconded by: Brljevich/French

3.2 October 2014 - Infrastructure Committee meeting action schedule

The Infrastructure Group Manager provided an update on the Infrastructure Committee Action Schedule.

Key discussion points

- Stormwater in Sarah Avenue, Whitianga - temporary works have been completed on site and staff were looking at opportunities that would form part of Long Term Plan for this area.
- Legalisation of houses and road reserve – an update would be provided at the next meeting.

Resolved

That the Infrastructure Committee:

1. Receives the "October 2014 - Infrastructure Committee meeting action schedule" report dated 15 October 2014.

Moved/seconded by: Fox/Brljevich

3.3 Members' reports

The Chairperson invited members to provide a brief verbal report on activities undertaken and meetings attended in the period since the last meeting.

Councillor French

Transport forum issue for speed on Te Mata straight

It was recommended that the speed limit be set at 60-70km/ph however no response had been received back from the New Zealand Transport Agency (NZTA) and the speed was changed to 50km/ph. Matt Busch (Roading Manager) had been requested to contact NZTA to seek the reasons for the decision

Councillor Wells

Councillor Wells sent a letter to road transport forum regarding carpark area at Kopu Hikuai. Likely response will be that it is Councils' responsibility to provide toilets or they may close it down as they have in other areas to avoid cost. Should council be funding DOC toilets there?

Councillor Brljevich

Councillor Brljevich has been working on finding out what happened regarding sealing and how the slip at Kennedy Bay occurred; the mesh was still up around the area .Going forward with new contract with Opus need to make sure expectations are clear with how works are completed.

Resolved

That the Infrastructure Committee:

1. Receives the members' reports.

Moved/seconded by: Brljevich/Wells

4 Public excluded

Resolved

That the public:

Be excluded from the following parts of the proceedings of this meeting namely:

General Subject of each matter to be considered	Reason for passing this Resolution in Relation to Each Matter	Ground(s) Under Section 48(1) for the Passing of the Resolution
Public excluded Infrastructure Committee minutes for confirmation	7(2)(a) – Protect the privacy of natural persons, including that of deceased natural persons (7)(2)(g) – Maintain legal professional privilege.	(48)(1)(a) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Operations and maintenance contract extension	(7)(2)(i) – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	(48)(1)(a) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Whitianga wastewater treatment plant - dewatering renewal	(7)(2)(i) – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	(48)(1)(a) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Moved/seconded by: Fox/French

Resolved

That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session except for the following items which are to remain in the Public Excluded Minute Book.

Item	Description
4.1	Public excluded minutes
4.2	Water services operations and maintenance contract extension
4.3	Whitianga wastewater treatment plant - De-watering system renewal

Moved/seconded by: Brljevich/French

Meeting closed at 12:33pm

The foregoing minutes were certified as being a true and correct record of the meeting of the Infrastructure Committee held on 29 October 2014.

Chairperson _____ Date _____