



# Summarised Workshop Notes

of the

## Thames Community Board

### Workshop

Date 21 November 2014  
Venue Kuranui Room

#### Present

S Peters LG Yates PL French GR Simpson  
CL Cassidy DR Connors

#### In Attendance

##### TCDC Staff

	Item(s)
Greg Hampton - Area Manager	All
Larissa Doherty - Community Coordinator	All
Marlene Perry - Community Development Officer	All
Ben Dunbar-Smith - Economic Development Programme Manager	2.2
Angela Jane - Governance Strategy Manager	2.3
Simon Stephens - Programme Manager	2.5

##### Other

Eric Zwaan, Martin Rodley, Trish Hatfield	2.1
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**Workshop meetings are held solely for information and discussions and no resolutions or decisions are to be made**

**Workshop commenced:** 1.00pm

# 1 Workshop Conduct

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## 1.1 Apologies

No apologies received.

## 1.2 Items not on the Agenda

No items not on the agenda.

# 2 Workshop

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## 2.1 Permaculture Thinking and Social Enterprise Opportunities in Thames

Erin Zwaan, Martin Rodley and Trish Hatfield presented to the Board on permaculture and social enterprise opportunities in Thames.

### Key Discussion Points

- Permaculture is 'permanent culture' and is a circular rather than linear system.
  - Looking at the possibility of another community garden in Hauraki Terrace.
  - Solar energy is most effective in places that use energy during the day eg businesses and schools.
  - A lot of content of rubbish bags is food waste, so would like to work on getting more people to start composting.
  - Would like to present more detail to a further Board workshop in early 2015.
  - Would see the Board role as a supporter of permaculture thinking and does not expect any funding from the Board.
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## 2.2 Economic Development Update

Ben Dunbar-Smith, Economic Development Programme Manager, provided an update on his work programme and presented a PowerPoint on the WW1 Living Memorial Forest concept.

### Key Discussion Points

- Working to solve broadband issues, particularly at Kopu.
  - Working with ATEED around building links with Auckland.
  - The proposed WW1 Living Memorial Forest site for Thames is the Monument and neighbouring DoC reserve.
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## 2.3 Board Requirements for Meeting Calendars, Profiles and Information Received

The Board discussed their requirements with the Governance Support Manager.

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## 2.4 Review 24 November 2014 Order Paper

The order paper was reviewed in preparation for the Board meeting on 24 November 2014.

### Key Discussion Points

- Fluoridation consultation - Governance Support Manager to present the changes to the Local Government Act that effect Long Term Plan consulting requirements at the Board meeting.
  - Thames Urban General Purpose Account - Requested that a reconciliation going out further years be tabled at the meeting.
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## 2.5 Thames Airfield Update

An update on operations at the Thames Airfield was provided as follows:

### NOTAM'S (Notice to Airmen)

A NOTAM is filed with an aviation authority to alert aircraft pilots of any hazards *en route* or at a specific location. The authority in turn provides a means of disseminating relevant NOTAMs to pilots.

Date	Reason
10 October 2014	Runway mowing
17 October 2014	Run way inspection
20 October to 20 November 2014	Limit operations to either side of the central 8m and uneven surface at crossroad of runways
23 October 2014	Runway mowing
6 November 2014	Runway mowing

**Operating Revenue and Expenditure**

<b>Revenue</b>	<b>Annual Budget 2014/2015</b>	<b>YTD Budget for the period ending 30/09/14</b>	<b>YTD Actual for the period ending 30/09/14</b>	<b>YTD Variance for the period ending 30/09/14</b>
<b>Airport Dues</b> (Annual landing fees and honesty box)	\$9,200.00	\$1,500.00	\$2208.28	(\$708.28)
<b>Hay/Silage Recovery</b> (Contract with Troughtons)	\$30,500.00	\$7,626.00	\$7,624.98	\$1.02
<b>Rent - Commercial</b> (Return from leases)	\$18,892.00	\$4,725.00	\$6,749.93	(\$2,024.93)
<b>Total</b>	<b>\$58,592.00</b>	<b>\$13,851.00</b>	<b>\$16,583.19</b>	<b>(\$2,732.19)</b>

<b>Expenditure</b>	<b>Annual Budget 2014/2015</b>	<b>YTD Budget for the period ending 30/09/14</b>	<b>YTD Actual for the period ending 30/09/14</b>	<b>YTD Variance for the period ending 30/09/14</b>
<b>Contract - Variables</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>Bad Debts</b>	\$947.00	\$0.00	\$0.00	\$0.00
<b>Inspection Charges</b>	\$2,130.00	\$532.00	\$150.00	(\$382.00)
<b>Insurance</b>	\$10,168.00	\$0.00	\$0.00	\$0.00
<b>Investigation Fees</b>	\$1,000.00	\$0.00	\$0.00	\$0.00
<b>Maintenance - Grounds (Mowing contract)</b>	\$9,500.00	\$2,376.00	\$1,981.19	(\$394.81)
<b>Maintenance - Hardstand</b>	\$8,800.00	\$0.00	\$0.00	\$0.00
<b>Maintenance - Runway</b>	\$33,000.00	\$0.00	\$727.85	\$727.85
<b>Management Plans</b>	\$10,000.00	\$10,000.00	\$0.00	(\$10,000.00)
<b>Rates</b>	\$9,411.00	\$9,411.00	\$6,827.18	(\$2,583.82)
<b>Interest Expense</b>	\$4,162.00	\$1,041.00	\$963.15	(\$77.85)
<b>Total</b>	<b>\$89,118.00</b>	<b>\$23,360.00</b>	<b>\$10,649.37</b>	<b>(\$12,710.63)</b>

### Honesty Box Fees

Date Processed	Amount
13 October 2014	\$75.00

### Activity and Issues

#### Radios

The two hand held radios are held by Smart Environmental Ltd and are available to Council staff working on the airfield. The call signs are Thames Airfield 1 and Thames Airfield 2.

#### Leases

The Board resolved to recommend to Council that the first and final right of renewal for 15 years commencing 1 October 2014, expiry 30 September 2029 for Ron and Donna Bergersen be approved at its 13 October 2014 meeting.

#### Contracts

There has been no change to the existing hay/silage recovery lease since the last report.

#### Health and Safety

No health and safety incidents to report.

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## **2.6 Review of Long Term Plan Budgets before December Council Workshop**

The Board reviewed the draft Long Term Plan projects and budgets in preparation for the 15 and 16 December Council workshops.

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Workshop Closed at 3.35pm