



# UNCONFIRMED Minutes

of the

## Thames Community Board

### Ordinary Meeting

Date 16 February 2015  
Venue Council Chamber  
515 Mackay Street  
Thames

#### Present

S Peters (Chairperson) GR Simpson CL Cassidy  
DR Connors PL French  
LG Yates

#### In Attendance

| Name   | Item(s)   |
|--|-----------|
| Greg Hampton (Area Manager Thames/Coromandel-Colville) | All Items |
| Larissa Doherty (Community Co-ordinator Thames)        | All Items |
| Marlene Perry (Community Development Officer)          | All Items |
| Scott Summerfield (Strategic Planning Team Leader)     | 2.1       |

**Meeting Commenced** 9.04am

#### Adjournments and Absences

| Adjournment | Start | Finish | Reason      |
|-------------|-------|--------|-------------|
| Chairperson | 10.27 | 10.54  | Morning Tea |

| Absences   | Start | Finish | Item       |
|------------|-------|--------|------------|
| PL French  | 10.15 | 10.22  | 6.2 (part) |
| PL French  | 12.19 | 12.22  | 6.3 (part) |
| CL Cassidy | 12.28 | 12.29  | 6.3 (part) |
| CL Cassidy | 12.49 | 12.50  | 6.4 (part) |

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# 1 Meeting Conduct

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## 1.1 Apologies

### Resolved

That the Thames Community Board:

1. Receives the apology for non-attendance from Councillor Goudie and lateness from Board Member Yates.

**Moved/Seconded By:** Simpson/French

## 1.2 Public Forum

### Peter Wood

- Any Youth Representative would need to be democratically elected perhaps via the Thames High School.
- Demolition of the Porritt Park toilet should be done after the new one is built due to its high usage.
- Requests a definitive response to the Thames Pensioner Housing Trust about the Lowe Avenue land.
- Doesn't want the Thames Community Board to fall into same trap as Mercury Bay Sports Ground with the Thames Indoor Sports Facility.
- Staff to provide Mr Wood with a copy of the tabled Thames Urban General Purpose Reserve reconciliation from the 24 November 2014 meeting.
- Ratepayers should not pay towards the upkeep of the Thames Harbour/wharf area and the Thames Airfield should be fiscally neutral.
- Request that more of the Board members submit elected members reports.
- Well done to Waiomu Domain Committee for putting money forward to help seal the reserve roadway.
- Recommends a District-wide referendum on Fluoridation of the Thames water supply.

### Resolved

That the Thames Community Board:

1. Receives the speakers in public forum.

**Moved/Seconded By:** Cassidy/Connors

## 1.3 Items not on the Agenda

### Resolved

That:

1. The following matters requiring urgent attention be added to the agenda.

| Item | Description  |
|------|--|
| 3.1  | Application for Lotteries Funding for Provision of a Thames Monument Conservation Plan |

- 2.2 Thames Community Board Submission to the 2015-2025 Long Term Plan

**Reason Not on the Agenda**

- 3.1 Order Paper closed before the report was received  
2.2 Order Paper closed before the report was received

**Reason Cannot be Delayed**

- 3.1 Applications to the fund close before the next scheduled Thames Community Board meeting.  
2.2 Consultation period ends before the next scheduled Thames Community Board meeting.

**Moved/Seconded By:** Simpson/Yates

## 1.4 Conflict of Interest

No conflicts of interest were declared

## 1.5 24 November 2014 - Thames Community Board Minutes for Confirmation

As per Council's Standing Orders, the Thames Community Board must confirm the Minutes of its previous meetings.

### Key Discussion Points

- Staff to check the designated area that was adopted in the Bylaw for FC\_2014\_063 - Little Waikawau Reserve

### Resolved

That the Thames Community Board:

1. Confirms the 24 November 2014 Minutes with the following changes:

Item 1.2 - Public Forum

2.4 Fluoridation Consultation November 2014 Thames Community Board - Denise Davis

Remove the word 'can' as follows:

*At \$500 per year using 'water in a box' is the cheapest way to ~~can~~ have un-fluoridated water.*

Item 1.3 - Items not on the Agenda

Reason cannot be Delayed

Change the word 'The' to 'To' as follows:

*~~The~~ To allow the sealing to be added to the February 2015 works programme.*

**Moved/Seconded By:** French/Yates

## **1.6 21 November 2014 - Thames Community Board Workshop Summarised Notes**

To provide the summary notes of the workshop held on 21 November 2014 to the Thames Community Board for its confirmation.

### **Resolved**

That the Thames Community Board:

1. Receives the summary notes of the Thames Community Board Workshop held on 21 November 2014.

**Moved/Seconded By:** Connors/French

## 2 Governance

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### 2.1 Psychoactive Products, Gambling and Cemeteries February 2015 consultation

To provide an update on a draft Psychoactive Products Retail Location Policy, draft Gambling Venue Policy and Board Venue Policy, and a review of the Cemeteries Bylaw. At a meeting of the Council on 28 January 2015 the Council directed staff to begin public consultation on these policies and the bylaw on 9 February 2015.

#### Key Discussion Points

- The consultation runs through to 9 March 2015.
- The sale of psychoactive products can't be banned however having a policy means that retail sale locations can be restricted.
- Goldfields Mall is not within the identified pedestrian core zone for Thames, however it was noted that this is not clearly shown on the map.

#### Resolved

That the Thames Community Board:

1. Receives the report
2. Decides to submit on the:
  - a) Proposed Psychoactive Products Retail Locations Policy
  - b) Proposed Class 4 Gambling Venue and Board Venue Policy
  - c) Cemeteries Bylaw
3. Delegates authority to Board Member Cassidy, Councillor French and the Area Manager to prepare any submissions as the consultation period closes before the next Board meeting.

**Moved/Seconded By:** French/Connors

### 2.2 LATE - Thames Community Board Submission to the 2015-2025 Long Term Plan

For the Thames Community Board to consider whether it wishes to prepare a submission to the 2015-2025 Long Term Plan

#### Key Discussion Points

- Suggested that the whole Board workshop any possible submissions.

#### Resolved

That the Thames Community Board:

1. Receives the report
2. Requests staff to organise a workshop of the Thames Community Board to discuss any possible submissions to the 2015-2025 Long Term Plan
3. Delegates authority to the Chair and the Area Manager to execute the outcomes of the workshop and prepare a submission to the 2015-2025 Long Term Plan.

### **3 Local Activities: Policy/Levels of Service Operational**

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#### **3.1 LATE - Application for Lotteries Funding for Provision of a Thames Monument Conservation Plan**

For the Thames Community Board to approve an application to the Lotteries Environment and Heritage Fund for the provision of a conservation plan for the Thames Monument.

##### **Key Discussion Points**

- Suggested that a letter of support from the Mayor or Chief Executive would benefit the application.

##### **Resolved**

That the Thames Community Board:

1. Receives the report.
2. Approves an application for funding of a conservation plan for the Thames Monument being submitted to the Lotteries Environment and Heritage Fund.

**Moved/Seconded By:** French/Simpson

## **4 District Activities: Local Input Policy/Levels of Service**

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No items received.



## **5 District Activities**

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No items received.

## 6 Reports

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### 6.1 Youth Projects - Update

To inform the Thames Community Board of Youth Projects being undertaken district wide. There are three key project areas which will be outlined in this report including:

- Thames-Coromandel Youth Strategy
- Youth Employment - Futureforce Action Network
- Value 4 Youth - Volunteering and Achievement Awards

Each project has a youth lead, a youth organising committee and youth support advocates from a range of organisations, and involvement from Thames-Coromandel District Council staff - in particular Community Development Officers.

#### Key Discussion Points

- There are 44 Youth Councils in New Zealand.
- A 'youth' is considered to be aged between 12 and 24 years.

#### Resolved

That the Thames Community Board:

1. Receives the report.
2. Continues to be an advocate and be involved in the Thames-Coromandel Youth Strategy, Youth Employment and the Value 4 Youth - Volunteering and Achievement Awards activities.
3. Considers the following ways to encourage a youth voice to be included in the decision making process:
  - Invite the Youth Collective and Thames Youth Centre to a workshop with the Board on youth matters following their youth camp on 21-22 February 2015.
  - Request that staff investigate Youth Councils within New Zealand and report back to the Board.
  - Request that staff investigate the feasibility of having a youth representative as part of the Thames Community Board.

**Moved/Seconded By:** Connors/Cassidy

### 6.2 February 2015 - Thames Community Board - Non-notified Resource Consent Schedule

To inform the Community Board of resource consent applications that are referred to it.

#### Key Discussion Points

- Spicer Farms - Area Manager to follow up on the concession required to work from the reserve.
- P Naus - an abatement notice was served and fines will be issued for the Chronophonium Music and Arts Festival.
- Waitete Bay was included as a Thames consent in error.

- Suggested that staff are proactive in identifying events that may require resource consents and following up with the event organisers.
- Going forward once applications are received a meeting will be set up with the Planner, Area Manager and Board Member Cassidy to discuss them.

**Resolved**

That the Thames Community Board:

1. Receives the report.
2. Requests that staff investigate whether Spicer Farms Ltd are operating the boat hire facility from Tapu Reserves and if so refer back to the Compliance Team to investigate the resource consent application.

**Moved/Seconded By:** Connors/Simpson

### **6.3 February 2015- Thames Community Board Action Schedule**

To provide an update on the Thames Community Board Action Schedule.

**Key Discussion Points**

- Reformatted action schedule was tabled and discussed.
- Noted that there are a lot of action points that are directly related to the Thames Urban Development Strategy (TUDS). Going forward a page reference to TUDS will be added to each of these points.
- Noted that the Thames Community Board Plan should have a section dedicated to TUDS and how projects from within it are implemented, which will then inform the Annual Plan.

**Resolved**

That the Thames Community Board:

1. Receives the report.
2. Updates the Action Schedule as per the outcomes of the meeting.
3. Request that staff review the purpose of the Action Schedule and the Work Programme.

**Moved/Seconded By:** Connors/Yates

### **6.4 Area Manager Thames Update to the Thames Community Board**

To provide an update on any matters related/relevant to the Thames Community Board not covered by the reports received at each meeting.

**Key Discussion Points**

- A copy of the Area Managers verbal report was tabled.

- The lower Upper Albert Street footpath was identified as important at the footpath prioritisation workshop attended by Councillor Connors and Board Members Cassidy and Simpson.
- Noted that there is no clear signage on the Hauraki Rail Trail indicating where the tunnel under the new Kopu Bridge is.
- Kuaeranga River Trail to be added to the Action Schedule.

**Area Manager Report as tabled:****General:**

The 2015-25 Long Term Plan consultation document is to be consulted on in April 2015. Asset Management Plans for all community services activities are in final draft with some minor work to be undertaken before being finalised.

The Christmas / New Year peak period went smoothly with few issues apart from the tragic fall casualty at the Kuaeranga river pole house swimming hole. Permanent hazard signage is in place and a formal walking track and barriers are being priced for consideration.

**Thames Capital Projects:**Thames Indoor Sports Facility project

Fund raising continues for this project with a lotteries application being prepared for submission this week. A procurement plan is being currently being prepared for the construction phase of this project and this will be presented to the board for its approval at the April 2015 meeting.

Thames Skate Park Project

A Porritt Park landscape plan is being prepared to consider options for the exact location of the proposed skate park and public toilet replacement. Considerations include determining the best location of the replacement public toilet and moving certain equipment to ensure the best result and functionality of the park for all users. A condition assessment of the Wakatere paddle boat has identified that it will require substantial and costly repair and replacement works within 5 years. A report will be brought to the Board in April to confirm development plans for the park.

Thames Monument and WW1 Memorial Forest

Minor structural degradation of the monument has been identified and a conservation management plan is proposed to ensure this important Thames icon and memorial is appropriately maintained and protected.

Pest plant control work to remove weed vegetation from cleared areas around the new Albert st walkway is being planned and will be ongoing for several years to achieve effective control. An area is being prepared for the WW1 Memorial forest planting in April. Board member Cassidy will be meeting with the Parks staff to determine a work program to prepare the monument site for the upcoming Anzac day.

Civic Centre - i-SITE Alterations

Plans for the proposed alterations are currently being priced by contractors and expected to be received this week.

**District Projects**Hauraki Rail Trail - Kopu to Kaiua (K2K)

Resource consent application has been lodged with both Hauraki District Council and Waikato Regional Council for the Kopu to Kaiua section of the trail. Engineering design

including bridges is now complete and a positive response is expected from NZTA in relation to the Piako bridge crossing. Lotteries funding application will be submitted in March with a decision expected in May 2015. If the Lotteries funding application is successful construction of the trial could commence as early as July 2015, with Kopu to Waitakaruru being completed by December 2015.

#### Cemeteries Business Improvement Project

A revised operational management plan is in final draft awaiting adoption of the cemeteries bylaw before being finalised. This project has addressed the many risks and issues that have been experienced in past years. Ongoing work will seek to address the anomalies within the cemetery records and database. Options are being considered for a replacement database due the current software no longer being supported by the vendor.

#### Coromandel Harbour Facilities Project

A business case is being finalised for presentation to Council in May 2015.

#### **Community Board Work Programme:**

As summarised in the Order Paper but also of note:

#### Kauaeranga River Trail

This proposed dual use (walking/cycling) riverside trail from the Kauaeranga bridge to the swing bridge swimming hole is currently being scoped and costed for the Boards future consideration.

#### **Looking Ahead:**

Completion of 2014-15 Capex programme and finalisation of the 2015-25 Long Term Plan will dominate the work programme over the coming months.

#### **Resolved**

That the Thames Community Board:

1. Receives the report.
2. Delegates authority to the Chair and the Area Manager to prepare and present evidence/information to the TCDC District Plan Hearings on behalf of the Thames Community Board

**Moved/Seconded By:** Connors/Yates

## **6.5 Thames Community Board Elected Members Reports - February 2015 Update**

To receive an update from the members of the Thames Community Board on activities since the 24 November 2014 meeting.

#### **Key Discussion Points**

- CL Cassidy - Requested that the Chair provides a written members report for each Order Paper.
- DR Connors

| <b>Date</b> | <b>Meeting/Event/Issue</b>   | <b>Comments</b>               |
|-------------|------------------------------|-------------------------------|
| 28/11/14    | SKAR - Sally Christie        | Arrangements for Kindness Day |
| 29/11/14    | Wearable Arts - Civic Centre | Great local talent embracing  |

|          |                                    |  |
|----------|------------------------------------|--|
|          |                                    | Steampunk and Body Arts categories   |
| 30/11/14 | Kindness Day - Kuranui Bay         | Volunteered at this event promoting Strong Kind And Respectful relationships in our community                |
| 03/12/14 | Thames Youth Forum prize giving    | A recap on some amazing projects and achievements of our young leaders                                       |
| 08/12/14 | TCB Workshop                       |  |
| 08/12/14 | A Place at the Table trustees      | Local businesses and organisations supporting a free Christmas Day lunch for those with no other place to go |
| 22/12/14 | TCB Workshop - Town Promotion      |  |
| 15/01/15 | Contacted by Petanque players      | Investigating option to add more courts at Victoria Park   |
| 16/01/15 | Contacted by Sally and Roger Wells | Problems with Freedom Camping outside their property at Te Puru  |

• PL French

| <b>Date</b> | <b>Meeting/Event/Issue</b>             | <b>Comments</b>  |
|-------------|--|--|
| 05/02/15    | Special Liquor Licence Application     | February 27/28 for Tapu Coroglen Road venue for Poker Run that was opposed by Police and District Health Board |
| 10/02/15    | Meeting with Mary Hamilton             | Conflict of funding applications between local and District projects   |
| 12/02/15    | TCB Workshop                           | Order Paper review   |
| 23/02/15    | Psychoactive substances public meeting | Reminder to the Board members that is taking place at the Thames High School on 23 February 2015               |

**Resolved**

That the Thames Community Board:

1. Receives the report.

**Moved/Seconded By:** Connors/Cassidy

**Meeting Closed at 1.00**

The foregoing Minutes were certified as being a true and correct record of the meeting of the Thames Community Board held on 16 February 2015.

**Chairperson** \_\_\_\_\_ **Date** \_\_\_\_\_

