



# **UNCONFIRMED Minutes**

of the

## **Mercury Bay Community Board**

### **Ordinary Meeting**

Date 17 February 2015  
Venue Mercury Bay Community Board Room  
10 Monk Street  
Whitianga

#### **Present**

|                           |              |            |
|---------------------------|--------------|------------|
| MP Kelly JP (Chairperson) | DJ Connell   | LA Fox     |
|                           | WD McLean    | PW Hopkins |
|                           | MK McLean JP |            |

#### **In Attendance**

| <b>Name</b>   | <b>Item(s)</b> |
|---|----------------|
| Glenn Leach (Mayor)                                   | Item 4 -6.2    |
| Ben Dunbar-Smith (Economic Development Manager)       | Item 4 - 6.2   |
| David Hammond (Chief Executive)                       | All Items      |
| Len Whittaker (Acting Area Manager Mercury Bay)       | All Items      |
| Kirstin Richmond (Community Co-ordinator Mercury Bay) | All Items      |
| Cathy Klouwens (Community Development Officer)        | All Items      |
| Peter French (Deputy Mayor)                           | All Items      |
| Emma Wright (Strategic Planning)                      | Item 2.1       |
| Marion Smith (Regulatory Manager Exec Group)          | All Items      |

**Meeting Commenced** 13:00

## Table of Contents

---

| <b>Item Business</b>  | <b>Page No.</b> |
|---|-----------------|
| <b>1 Meeting Conduct</b>  | <b>3</b>        |
| 1.1 Apologies   | 3               |
| 1.2 Public Forum  | 3               |
| 1.3 Items not on the Agenda   | 4               |
| 1.4 Conflict of Interest  | 4               |
| 1.5 Minutes for confirmation - 25 November 2014 Mercury Bay Community Board                 | 5               |
| 1.6 Mercury Bay Community Board Correspondence February 2015                                | 5               |
| <b>2 Governance</b>   | <b>6</b>        |
| 2.1 Consultation: Psychoactive Products and Class 4 Gambling policies, and Cemeteries bylaw | 6               |
| <b>Resolved</b>   | <b>6</b>        |
| 2.2 Youth Projects Update   | 6               |
| <b>Resolved</b>   | <b>7</b>        |
| <b>3 Local Activities: Policy/Levels of Service Operational</b>                             | <b>8</b>        |
| 3.1 Waiver Requests from Community Groups   | 8               |
| <b>4 District Activities: Local Input Policy/Levels of Service</b>                          | <b>9</b>        |
| 4.1 October - December 2014 District Libraries Quarterly Report                             | 9               |
| <b>5 District Activities</b>  | <b>10</b>       |
| 5.1 LATE ITEM-White Crosses for Gallipoli Memorial  | 10              |
| <b>6 Reports</b>  | <b>11</b>       |
| 6.1 Mercury Bay Community Board Work Programme - February 2015 Update                       | 11              |
| 6.2 Members' Reports  | 11              |
| <b>7 Public Excluded</b>  | <b>13</b>       |

# 1 Meeting Conduct

---

## 1.1 Apologies

All members were present.

## 1.2 Public Forum

### **Tony Gassen – Tennis Courts Matarangi**

Lot 5 Kauri Crescent, would like these to be acquired by TCDC, securing them for future use of the Matarangi Community. If this is too costly can the area be grassed? TCDC staff will investigate.

### **Amy Hyde – Opito Bay Resident - Freedom Camping Opito Bay**

Issues with Westpac Rescue Helicopter landing, it is the designated rescue site for the area. Freedom Campers using tents, not self-contained, hanging laundry, bringing extra vehicles with them. Black Jack Rd is unsuitable for Campervans – some companies do not ensure the vehicles on the Black Jack Rd. Delicate nature of area, dunes, Dotterels. drinking in public areas. Amy made request to Council to look at shifting the Freedom Camping area to Stuart Stream Reserve. TCDC staff will investigate.

### **Cara Jordan – Destination Coromandel**

20000 people through isite over summer period. There are 5 staff at the isite. Only 7 day a week internet company in Whitianga. Open 7 days per week, 364 days per year they manage Ferry Landing notice board, concert tickets and also manage squash courts. Destination Coromandel would like to keep the channel of communication open between TCDC staff, Community Board and themselves.

### **Keith Vernon – 9 Bayview Place, Ferry Landing – Street Light**

Streetlight query – tall pole installed in front of his property, protrudes into his view, impacting on property value, issues with brightness, extent of illumination. Character of area not being met. Other residents have issues also and have sent in letters of complaint. Pole could be shorter, style and height should be reviewed. No consultation sought prior to light being installed.

Sam Edlin (Roading Engineer TCDC) responded - Apology for consultation not being done. The pole installed is a 7 metre, LED lighting pole. There is no standard for lighting at Ferry Landing. Bollard lighting is not an option in this area due to vandalism. 5m pole not recommended as you would need 2 lights. There is an option to dim the illumination. Lights are installed at intersections and ends of cul-de-sacs.

Mr Vernon responded saying residents think it is useful to have some lighting however TCDC need to reduce the height and illumination, there are 2 options - 1 is to remove the light and 2 is to reduce the height.

Sam Edlin will look at options for this and come back to the Community Board and advise at the April meeting.

### **Gary Fitzsimons – Chair of Mercury Bay Business Association**

Thank you to Paul Kelly and staff for meeting last week regarding 3 areas of interest, Town Upgrade, Medical Centre and Ultra Fast Broadband. MBBA would like to seek support from Community Board and survey residents and non-residents in relation to getting ultra fast broadband into Mercury Bay.

**Gary Fitzsimons – Go Kiwi Shuttles**

Regarding Summer Shuttle Ferry Landing through to Hot Water Beach. Unable to find any minutes supporting spending of funds for the shuttle for this year. Concerned about ramifications of Waikato Regional Councils PTOM framework also concerned that the contract for the Shuttle would then be given to a contractor outside of the District. Gary also concerned regarding the summer shuttle operating over the Waitangi weekend.

**Resolved**

That the Mercury Bay Community Board:

1. Receives the speakers in public forum.

**Moved/Seconded By:** Fox/Hopkins

### 1.3 Items not on the Agenda

**Resolved**

That:

1. The following matter(s) requiring urgent attention be added to the agenda.

**Item Description**

5.1 White Crosses for Gallipoli Memorial

**Reason Not on the Agenda**

The report was not available at the time of the Order paper close date.

**Reason Cannot be Delayed**

The item needs to be considered within a timeframe

**Item Description**

7.1 Commercial Lease 22 Monk Street.

**Reason Not on the Agenda**

The report was not available at the time of the Order Paper close date.

**Reason Cannot be Delayed**

The item needs to be considered within a timeframe to enable a response to potential leasees, before the next meeting of Community Board April 14

**Moved/Seconded By:** BMcLean/Connell

### 1.4 Conflict of Interest

No conflicts of interest were declared.

**Moved/Seconded By:** Connell/Hopkins

## 1.5 Minutes for confirmation - 25 November 2014 Mercury Bay Community Board

Minutes of the Mercury Bay Community Board meeting 25 November 2014 were presented for confirmation.

### Resolved

That the Mercury Bay Community Board:

1. Receives the report.
2. Confirms the minutes of the Mercury Bay Community Board meeting held 25 November 2014.

**Moved/Seconded By:** Connell/BMcLean

## 1.6 Mercury Bay Community Board Correspondence February 2015

To provide an update to the Community Board on correspondence received from the Mercury Bay Community.

### Key Discussion Points

- Tony Fox tabled correspondence from Peter Grant regarding the original gifting of Lyon Park.
- Tony Fox tabled correspondence from a Whitianga resident regarding beachside shower
- Tony Fox tabled Wharekaho AGM minutes
- Tony Fox tabled correspondence from Louise Falleni regarding pedestrian crossing on Buffalo Beach Road.
- Tony Fox tabled an email from Derek Timmins regarding Airfield noise

### Resolved

That the Mercury Bay Community Board:

1. Receive the report
2. Staff to respond accordingly to each correspondent.

**Moved/Seconded By:** Connell/BMcLean

## 2 Governance

---

### 2.1 Consultation: Psychoactive Products and Class 4 Gambling policies, and Cemeteries bylaw

This report provided, for information, an update on a draft Psychoactive Products Retail Location Policy, a draft Gambling Venue Policy and Board Venue Policy, and a review of the Cemeteries Bylaw. At a meeting of the Thames-Coromandel District Council on 28 January 2015 the Council directed staff to begin public consultation on these policies and the bylaw on 9 February 2015.

#### Key Discussion Points

- Stores authorised to sell the products must be R18 stores, they are not able to sell liquor or be a diary or convenience store that sells food items.
- There is not allowed to be any blanket bans - TCDC can only provide guidance to Central Government on where sites can be set up in our District.

#### Resolved

That the Mercury Bay Community Board:

- 1 Receives the report.
- 2 The Community Board will put in a submission prior to 9 March 2015

**Moved/Seconded By:** BMcLean/Connell

### 2.2 Youth Projects Update

To inform the Mercury Bay Community Board of Youth Projects being undertaken District wide. There are three key project areas which will be outlined in this report including:

- The Thames-Coromandel Youth Strategy
- Youth Employment - Future Action Network
- Value 4 Youth - Volunteering and Achievement Awards

Each project had a youth lead, youth organising committee, youth support advocates from a range of organisations, and involvement from Thames Coromandel District Council staff- in particular the Community Development Officers.

#### Key Discussion Points

- Cathy Klouwens discussed the report and provided an overview of the Youth Strategy.
- FAN - looking at employment event to be held 29 April 2015 to bring employers and youth together.
- Youth are categorised between the 12 to 24 year ages.
- Encourage youth to remain in the community
- Cathy provided update to the Board on the youth space - they are currently looking at Funding to have a permanent paid staff member engaged.

- Cathy Klouwens and Deli Connell to work together on the youth project.

**Resolved**

That the Mercury Bay Community Board:

1. Receives the report
2. The Board nominates a Deli Connell to be an advocate for The Thames-Coromandel Youth Strategy, Youth Employment and the Value 4 Youth - volunteering and Achievement Awards activities.

**Moved/Seconded By:** BMcLean/Hopkins

## **3 Local Activities: Policy/Levels of Service Operational**

---

### **3.1 Waiver Requests from Community Groups**

This report provided information to the Mercury Bay Community Board about requests for waivers of Council fees made by not for profit community groups in the Mercury Bay Area.

The report seeks to:

- establish a formal process for groups in the Mercury Bay to request waivers of fees
- establish an agreed criteria to consider waiver requests
- establish an agreed maximum annual budget for waiver contributions
- consider current requests for waiver of fees from community groups.

#### **Key Discussion Points**

- David Hammond advised liquor fees are paid externally, not TCDC charges.
- Tony Fox would like the funds directed from Community Grants, also noted that the Charitable Trusts Act has changed.
- Deli Connell would like to see PR around the Grants process, advising where the funds come from.

#### **Resolved**

That the Mercury Bay Community Board:

1. Receives the report.
2. Agrees to use the proposed process and criteria to consider requests for waivers of fees for community groups.
3. The Community Board agrees that a maximum amount of \$4181.70 will be available for the 2014/2015 financial year. In following years \$5000 will be set aside from Community Grants funding.
4. All requests will come before the Community Board to consider refund or reimbursement requests for District fees.
5. Considers current request to redirect charges for the Mercury Bay Community Patrols \$1018.80 building consent fees and the Mercury Bay Museums Resource Consent Fee of \$1282.80.

**Moved/Seconded By:** Fox/Connell



## **4 District Activities: Local Input Policy/Levels of Service**

---

### **4.1 October - December 2014 District Libraries Quarterly Report**

To report on the activities and performance of the district libraries (Thames, Mercury Bay and Tairua) for October, November and December 2014.

#### **Key Discussion Points**

- Paul Kelly advised that the Hahei Library is to have access to rural broadband.

#### **Resolved**

That the Mercury Bay Community Board:

1. Receives the report.

**Moved/Seconded By:** McLean/Fox

## 5 District Activities

---

### 5.1 LATE ITEM-White Crosses for Gallipoli Memorial

The Board was provided with an update on the WW1 Memorial Forest project, and was asked to approve funding for the construction and placement of 2779 white wooden crosses on "The Paddock" site above Cathedral Cove prior to the planting of 2779 trees to commemorate the war dead.

#### **Resolved**

That the Mercury Bay Community Board:

1. Receives the report.
2. Agrees to provide up to \$5000 (plus GST) for the purchase of timber, fixings and paint in order to facilitate school involvement in the creation of 2779 wooden crosses to commemorate the Gallipoli battle site memorial above Cathedral Cove.

**Moved/Seconded By:** Connell/Hopkins

## 6 Reports

---

### 6.1 Mercury Bay Community Board Work Programme - February 2015 Update

To provide an update to the Community Board on their 2014/2015 Work Programme.

#### Key Discussion Points

- Len Whittaker provided the following updates
  - Buffalo Beach Seawall, consent has been issued
  - Brophys Beach - Draft consent conditions received
  - Construction to new footpaths on SH25, Kuaotunu, contractor has been engaged
  - The CBD Upgrade project on page 41 is to be renamed Whitianga Town Upgrade and a workshop to be held in early March.
  - Destination Boat Ramp project definition has been completed.
  - Ferry Landing - Funding received for stage 1, staff looking into other funding sources.
  - Minor Reserves - Opito Bay Boat ramp upgrade is for one half of the Boat Ramp
  - Paul Kelly would like a bus shelter review assessment undertaken.

#### Resolved

That the Mercury Bay Community Board:

- 1 Receives the report.

**Moved/Seconded By:** Connell/Kelly

### 6.2 Members' Reports

The Chairperson invites members to provide a brief verbal report on activities undertaken and meetings attended in the period since the last meeting.

Written reports and Minutes of meetings attended are presented below.

#### Board member Tony Fox

Provided District Plan update and advised that the engagement from the Community was excellent. Both Submitters and Staff were liaising well, very few areas of conflict.

Rate payers meetings attended - Wharekaho and Matarangi

Attended Coromandel Rescue Helicopter function, advised it was well attended and that the Trust have managed to fundraise enough to freehold their building.

Local Crime is on the rise and is of concern.

Library - we need facts on where we are going with this.

Marina Society update required.

Reserve Management Plans need reviewing and to be placed on Work Programme.

Issues with Cooks Beach Seawall need to be investigated.

**Board member Murray McLean**

Would like update on Marina Society.

Concerns with dogs on beach at Brophys Beach - too much pressure being placed on the beach during holiday periods. Murray has also witnessed dogs being exercised at the Mercury Bay Multi Sportspark.

**Board member Paul Hopkins**

Attended Cooks Beach ratepayers meetings and advised they are supportive of Village Zoning at Whenuakite. Library update is required.

**Board member Deli Connell**

Raised concerns regarding dogs on beach at Brophys.

Positive feedback received from public regarding waterholes.

Attended Recreation Trust meeting.

Feedback received from Hahei residents wanting to see roading and parking issues address prior to Great Walks discussions.

**Board member Bill McLean**

Attended Mercury Bay Business Association meeting in December.

Mike Brown and Bill McLean have met with TCDC staff regarding sponsorship at Mercury Bay Multi Sportpark.

Bill has sent an email to Glenn Leach and David Hammond querying WRC involvement with funding retaining walls in Taupo.

**Board Chair Paul Kelly**

Attended a Mercury Bay Events Trust meeting, Wharekaho and Matarangi Ratepayers meetings. RSA meeting with staff and Hahei walks meetings.

Noted that we currently do not have a WINZ office in Whitianga and the Mercury Bay Community Board are sympathetic to the Communities need for one.

Mayor Glenn Leach advised that he had spoken with Lyndsey Scott who had advised that WINZ are currently doing an audit of their offices.

**Mayor Glenn Leach**

Attended an Environment Waikato meeting regarding erosion, consenting.

**Resolved**

That the Mercury Bay Community Board:

1. Receives the Members' Reports.

**Moved/Seconded By:** Hopkins/Connell

## 7 Public Excluded

### Resolved

That the public be excluded from the following parts of the proceedings of this meeting namely

| <b>General Subject of Each Matter to be Considered</b> | <b>Reason for Passing this Resolution</b>   | <b>Ground(s) Under Section 48(1) for the Passing of the Resolution</b>  |
|--|---|---|
| Commercial Lease 22 Monk Street                        | <b>(7)(2)(c)(ii)</b> - Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest. | <b>(48)(1)(a)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. |

**Moved/Seconded By:** Fox/McLean

### Resolved

That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session except for the following items which are to remain in the Public Excluded Minute Book.

| <b>Item</b> | <b>Description</b>              |
|-------------|---------------------------------|
| 7.1         | Commercial Lease 22 Monk Street |

**Moved/Seconded By:** Fox/McLean

**Meeting Closed at 16:15**

The foregoing Minutes were certified as being a true and correct record of the meeting of the Mercury Bay Community Board held on 17 February 2015.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_

