



UNCONFIRMED Minutes

of the

Thames Community Board

Ordinary Meeting

Date 18 May 2015
Venue Council Chamber
515 Mackay Street
Thames

Present

S Peters (Chairperson) GR Simpson LG Yates
DR Connors PL French

In Attendance

Name	Item(s)
Greg Hampton (Area Manager Thames/Coromandel-Colville)	All Items
Larissa Doherty (Community Co-ordinator Thames)	All Items
Christine Tye (Strategic Planner/Policy Analyst)	2.1
Derek Thompson (Parks Contracts Manager)	3.2, 3.3

Meeting Commenced 09.02am

Adjournments and Absences

Adjournment	Start	Finish	Reason
Nil			

Absences	Start	Finish	Item
PL French	10.08	10.10	5.1

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1 Meeting Conduct

1.1 Apologies

Resolved

That the Thames Community Board:

1. Receives apology for non-attendance from Board Member Cassidy and Councillor Connors for lateness.

Moved/Seconded By: French/Yates

1.2 Public Forum

Item 3.3 - LATE - Karaka Mountain Bike Track Bridge Structures - Ric Balfour

- The attachment to the late report shows a range of approved structures, not all will be used on this project.
- Deadline for the Thames Mountain Bike Club to spend the Trailfund grant is 30 June 2015.
- The fund is to be used primarily to buy construction materials.
- Some components can be pre-constructed whilst waiting for permits/consents.
- Once the bridge structures are completed the trail will have a constant grading that is likely to be easy/moderate.
- There will be no works within the stream bed.

Resolved

That the Thames Community Board:

1. Receives the speakers in public forum.

Moved/Seconded By: Yates/Simpson

1.3 Items not on the Agenda

Resolved

That:

1. The following matter requiring urgent attention be added to the agenda.

Item	Description
3.3	Karaka Mountain Bike Track Bridge Structures

Reason Not on the Agenda

Report received after the order paper closed

Reason Cannot be Delayed

Decision required before the next meeting.

Moved/Seconded By: Connors/Simpson

1.4 Conflict of Interest

No conflicts of interest declared.

1.5 13 April 2015 - Thames Community Board Minutes for Confirmation

As per Council's Standing Orders, the Thames Community Board must confirm the Minutes of its previous meetings.

Resolved

That the Thames Community Board:

1. Confirms the Thames Community Board Minutes - 13 April 2015:
With the following change:
Item 2.1 Submission to New Zealand Transport Agency Speed Limit Review
Point 2 of the resolution to read "Supports extending the 70km/h..."

Moved/Seconded By: French/Yates

1.6 7 April 2015 - Thames Community Board Workshop Summarised Notes

To provide the summary notes of the workshop held on 7 April 2015 to the Thames Community Board for its confirmation.

Resolved

That the Thames Community Board:

1. Receives the summary notes of the Thames Community Board Workshop held on 7 April 2015.

Moved/Seconded By: Connors/Yates

2 Governance

2.1 Parking Control Bylaw Schedule Amendments - Thames

For the Community Board to consider amendments to local parking controls in Thames as set out in Schedule A of Council's Parking Control Bylaw 2014, and determine to recommend to Council that applicable amendments be made.

Key Discussion Points

- Council can change local parking controls via resolution with no public consultation required.

Resolved:

That the Thames Community Board:

1. Receives the Parking Control Bylaw Schedule A Amendments report, dated 28 April 2015.
2. Recommends that Council approves the following amendments to Schedule A of Council's Parking Control Bylaw 2014:
 - Items to be deleted from Schedule A for Thames settlement:

Road Name	Road Start Location	Nearest Intersection	Distance (m) from nearest intersection	Side	Direction Indicated	Restriction
MARY ST (THAMES)	BROWN ST	SH 25 RAB	93	LEFT	LEFT	P120 + 8.00AM-6.00PM + MON TO FRI

- Items to be added to Schedule A for Thames settlement:

Road Name	Road Start Location	Nearest Intersection	Distance (m) from nearest intersection	Restriction Length (m)	Side	Type
<u>MACKAY ST</u>	<u>SH 25</u>	<u>FENTON ST</u>	<u>88</u>	<u>6</u>	<u>LEFT</u>	<u>MOBILITY PARKING SPACE</u>
<u>MARY ST (THAMES)</u>	<u>BROWN ST</u>	<u>SH 25 RAB</u>	<u>31</u>	<u>28</u>	<u>RIGHT</u>	<u>BUS STOP + 8.00AM to 8.00PM</u>
<u>MARY ST (THAMES)</u>	<u>BROWN ST</u>	<u>SH 25 RAB</u>	<u>59</u>	<u>28</u>	<u>RIGHT</u>	<u>NO STOPPING</u>

Road Name	Road Start Location	Nearest Intersection	Distance (m) from nearest intersection	Side	Direction Indicated	Restriction
MARY ST (THAMES)	BROWN ST	SH 25 RAB	85	RIGHT	LEFT	P30 + 8.00AM-6.00PM
MARY ST (THAMES)	BROWN ST	SH 25 RAB	109	RIGHT	RIGHT	P30 + 8.00AM-6.00PM
PAHAU ST	SH 25	POLLEN ST	180	LEFT	LEFT	P120
THAMES LIBRARY CARPARK	MACKAY ST	MACKAY ST	17	RIGHT	RIGHT	P10
THAMES LIBRARY CARPARK	MACKAY ST	MACKAY ST	17	RIGHT	LEFT	P120

- Amendments to existing items in Schedule A for Thames settlement:

Road Name	Road Start Location	Nearest Intersection	Distance (m) from nearest intersection	Restriction Length (m)	Side	Type
LOWE AVE	PARAWAI RD	PARAWAI RD	114	10-12	LEFT	NO STOPPING
MARY SERVICE LANE #6 (RP117 RHS)	MARY ST SH 25	MARY ST SH 25	17 112	2	RIGHT LEFT	MOBILITY PARKING SPACE
MARY SERVICE LANE #6 (RP117 RHS)	MARY ST SH 25	MARY ST SH 25	21 116	2	RIGHT LEFT	MOBILITY PARKING SPACE
MARY SERVICE LANE #6 (RP117 RHS)	MARY ST SH 25	MARY ST SH 25	32 102	2	LEFT RIGHT	NO PARKING
MARY SERVICE LANE #6 (RP117 RHS)	MARY ST SH 25	MARY ST SH 25	38 97	2	LEFT RIGHT	NO PARKING
MARY SERVICE LANE #6 (RP117 RHS)	MARY ST SH 25	MARY ST SH 25	42 95	2	LEFT RIGHT	NO PARKING
MARY SERVICE LANE #6 (RP117 RHS)	MARY ST SH 25	MARY ST SH 25	45 92	2	LEFT RIGHT	NO PARKING
MARY SERVICE LANE #6 (RP117 RHS)	MARY ST SH 25	MARY ST SH 25	47 90	2	LEFT RIGHT	NO PARKING
MARY SERVICE LANE #6 (RP117 RHS)	MARY ST SH 25	MARY ST SH 25	50 87	2	LEFT RIGHT	NO PARKING
MARY SERVICE LANE #6 (RP117 RHS)	MARY ST SH 25	MARY ST SH 25	72 62	13	RIGHT	NO STOPPING

Road Name	Road Start Location	Nearest Intersection	Distance (m) from nearest intersection	Side	Direction Indicated	Restriction
MACKAY ST	SH25	SEALEY ST	139 120	LEFT	RIGHT	P10-P20
MARY SERVICE LANE #6 (RP117 RHS)	MARY ST SH 25	MARY ST SH 25	90 71	LEFT	LEFT RIGHT	P30 + 8.00AM-6.00PM
MARY SERVICE LANE #6 (RP117 RHS)	MARY ST SH 25	MARY ST SH 25	22 104	RIGHT LEFT	RIGHT & <u>LEFT</u>	P30 + 8.00AM-6.00PM
MARY SERVICE LANE #6 (RP117 RHS)	MARY ST SH 25	MARY ST SH 25	26 106	RIGHT LEFT	RIGHT & LEFT	P30 + 8.00AM-6.00PM
MARY SERVICE LANE #6 (RP117 RHS)	MARY ST SH 25	MARY ST SH 25	90 110	RIGHT LEFT	LEFT AND RIGHT	P30 + 8.00AM-6.00PM
MARY ST (THAMES)	BROWN ST	SH 25 RAB	21-36	LEFT	RIGHT	P30 + 8.00AM-6.00PM
MARY ST (THAMES)	BROWN ST	SH 25 RAB	34 68	LEFT	LEFT & <u>RIGHT</u>	P30 + 8.00AM-6.00PM
MARY ST (THAMES)	BROWN ST	SH 25 RAB	53 100	LEFT	LEFT AND RIGHT	P30 + 8.00AM-6.00PM

Road Name	Road Start Location	Nearest Intersection	Distance (m) from nearest intersection	Side	Direction Indicated	Restriction
THAMES LIBRARY CARPARK	MACKAY ST	MACKAY ST	12	RIGHT	LEFT	P120 P10

Moved/Seconded By: Simpson/Yates

3 Local Activities: Policy/Levels of Service Operational

3.1 2014/2015 Thames Community Board Community Events Funding

- a) To obtain approval for Totally Thames to retain the balance of their 2014/2015 Thames Community Board Community Events grants as follows:
 - 2014 Santa Parade - \$18.75
 - 2015 Trolley Derby - \$48.30
- b) To inform the Thames Community Board that the funding granted to the Thames Valley Swim Academy for the Thames Fast Twenty Fives event is to be returned in full.

Key Discussion Points

- Suggested that a tolerance for the level of grant funding that can be retained without written permission from the Board be investigated.

Resolved

That the Thames Community Board:

1. Receives the 2014/2015 Thames Community Board Community Events Funding report.
2. Approves the retention of \$18.75 of the 2014/2015 Thames Community Board Community Events Grant by Totally Thames to be spent on the 2015 Thames Santa Parade
3. Approves the retention of \$48.30 of the 2014/2015 Thames Community Board Community Events Grant by Totally Thames to be spent on the 2016 Trolley Derby.
4. Notes that the 2014/2015 Thames Community Board Community Events Grant of \$2,500 for the Thames Fast Twenty Fives has been returned in full.

Moved/Seconded By: French/Connors

3.2 Rhodes Park Static Fitness Area

- a) To obtain endorsement from the Board of the proposed community static fitness area to be installed by the Thames Rugby and Sports Club within Rhodes Park and then donated to the Thames-Coromandel District Council.
- b) To request a letter of support from the Thames Community Board for the creation of the static fitness area that the Thames Rugby and Sports Club can include in funding applications.

Key Discussion Points

- There will be signage at each station on how to use the equipment.
- Parks Contracts Manager will sign off on the installation.
- Staff will confirm that designs have been seen by a 'fitness expert' and will be able to be used by the average person.

Resolved

That the Thames Community Board:

1. Receives the 'Rhodes Park static fitness area' report dated 30 April 2015.
2. Approves the installation of a static fitness area by the Thames Rugby and Sports Club within Rhodes Park at the southern end of the Netball courts.
3. Provides a letter of support to the Thames Rugby and Sports Club to apply for funding and locate the static fitness area on Rhodes Park.
4. Accepts the donation of the static fitness area from the Thames Rugby and Sports Club to the Thames-Coromandel District Council
5. Instructs staff to execute a Memorandum of Understanding between the Thames-Coromandel District Council and the Thames Rugby and Sports Club formalising arrangements for the donation of the Rhodes Park Static Fitness Area.

Moved/Seconded By: Connors/Simpson

3.3 LATE - Karaka Mountain Bike Track Bridge Structures

To obtain endorsement from the Board of the proposed bridge structure designs and approval to undertake the works on the TCDC owned sections of the Karaka Track.

Key Discussion Points

- DoC has signage in place currently, however as the track develops it is likely that better signage will be required.

Resolved

That the Thames Community Board:

1. Receives the LATE - Karaka Mountain Bike Track Bridge Structures report.
2. Instructs staff to consult with iwi prior to implementation of any works.
3. Grants land owner approval to undertake the works.
4. Confirms that the structure designs are appropriate.
5. Instructs staff to execute a Memorandum of Understanding between the Thames-Coromandel District Council and the Thames Mountain Bike Club formalising arrangements for the gifting of the Karaka Mountain Bike Track Bridge Structures.
6. Accepts the gifting of the bridge structures to Council upon installation.
7. Approves additional funding of \$1,200 per year to the Thames Reserves activity for the depreciation and operating costs of the two bridges.

Moved/Seconded By: Simpson/Yates

4 Reports

4.1 18 May 2015 - Thames Community Board Non-notified Resource Consent Schedule

To inform the Community Board of resource consent applications that are referred to it and any comments made.

Resolved

That the Thames Community Board:

1. Receives the report.

Moved/Seconded By: Connors/Yates

4.2 Thames Community Board Elected Members Reports - May 2015 Update

To receive an update from the members of the Thames Community Board on activities since the 13 April 2015 meeting.

Key Discussion Points

Report tabled by Craig Cassidy

Date	Meeting/Event/Issue	Comments
11 April 15	Reinstated restored 25 pounder	Amazing job done on future proofing this TCDC asset
11 April 15	WW100 War Vehicle Parade and re-enactment	Rewarding to see work that was done by the Lions, Marlene Perry and other community groups to help the community remember WW100
13 April 15	Thames Community Board Meeting	
13 April 15	Surf2Firth race committee meeting	Debrief
15 April 15	25 Pounder sign	Sign install
15 April 15	Thames Information Centre Inc meeting	Resigned from the Committee
18 April 15	Unveiling of restored 25 Pounder	An excellent ceremony, great turn out by the public, veterans, including an ex 162 battery commander from Auckland. Poppy blanket used in the ceremony was donated to TCDC and has been put up in the Civic Centre. Thanks to Peter French for speaking
20 April 15	One on One with Marion Smith	Interview with Marion for her research paper on community
25 April 15	ANZAC Day	Worked with local people to flood light the Monument for the dawn service. Attended

		both Thames parades and services
29 April 15	Fanforce Toyota Thames	Amazing turnout of local businesses, youth and education groups to discuss the future of keeping our youth working locally
30 April 15	Marlene Perry	Met to discuss where to from here for WW100 - Woman of Empire exhibition and look towards 150 years of the Goldfields and Cooks arrival
1 May 15	YES meeting	Working group for Youth for Emergency Services. Another great youth project coming along nicely
4 May 15	TCB LTP meeting	
4 May 15	TCB workshop	

Report tabled by Strat Peters

Date	Meeting/Event/Issue	Comments
15 April 15	Council Hearings update	
15 April 15	Meeting of TCB members	Workshop any issues and improve area office functions
17 April 15	Meeting with Area Manager	
21 April 15	Meeting with Grahamstown business concerns re any proposed cremator	A hot topic of concern in our community and Councils current position explained
23 April 15	Council meeting and attendance	
24 April 15	Meeting with Area Manager	Finalise Thames CB submissions to LTP and weekly catch up
28 April 15	Further meeting with Grahamstown concerned business person re any proposed cremator	Discussed Councils position
29 April 15	LTP plan hearing all day and attendance	
29 April 15	FAN employment initiatives and public meeting at Toyota Factory	A strong initiative and project to improve employment capability for Thames and jobs for young people
4 May 15	Thames Community Board	Final feedback from staff re TCB area Long Term Plan public submission concerns and feedback into the LTP
13 May 15	Council meeting attendance	
14 May 15	LTP Deliberations attendance	Also present TCB submissions to LTP
15 May 15	LTP Deliberations	Continue to present TCB submissions and feedback to ratepayers submissions
15 May 15	TCB submissions to District Plan finalised for presenting to hearings on 20 May	Finalised TCB District Plan submission points to further present to Hearings

Report from PL French

Date	Meeting/Event/Issue	Comments
18 April 2015	Unveiling of 25 pounder @ Thames Civic Centre	Good attendance. Good work by Craig Cassidy to achieve improved asset for Thames
22 April 2015	Infrastructure meeting	Monthly meeting

24 April 2014	Economic Development Committee	Quarterly meeting at Whitianga
25 April 2015	ANZAC Day parades	Dawn parade at Tapu. Public parade at Thames. Great turnouts at both
28-30 April 2015	Long Term Plan Hearings	Whitianga and Thames venues
1 May 2015	Coromandel-Colville Community Board Long Term Plan meeting	
4 May 2015	Thames Community Board Long Term Plan meeting	

Resolved

That the Thames Community Board:

1. Receives the Thames Community Board Elected Members Report - May 2015 Update report.

Moved/Seconded By: Yates/Simpson

4.3 Area Manager Thames Update to the Thames Community Board

To provide an update on any matters related/relevant to the Thames Community Board not covered by the reports received at each meeting.

Key Discussion Points

- Council will adopt the Long Term Plan in June 2015 and the resulting Project Definitions will come to the Boards first meeting in the new financial year.
- Expecting to know the outcome of the Lotteries funding application for the Thames Indoor Sports Facility next month. If successful a report will come back to the Board for the procurement and construction stage.
- Going out for expressions of interest for the Thames Skate Park build, likely to know the result in July.
- Funding application for a Conservation Management Plan (CMP) for the Thames monument has been lodged. A landscape plan is being developed that will be progressed if the CMP funding is approved.
- Resource consent has been submitted for the Civic Centre alterations.
- Upgrade of the Civic Centre public toilets is underway now.
- A decision is expected in June for the Hauraki Rail Trail Lotteries fund application.
- Cemeteries business improvement project continues with the Bylaw being adopted last week and the operational management plan is in the process of being updated.
- Proposed design and location of new Porritt Park toilets to be presented to the Board at a workshop.
- Brown Street toilets and Rhodes Park Entrance/exit work have both been tendered.

Resolved

That the Thames Community Board:

1. Receives the verbal report

Moved/Seconded By: Simpson/Connors

5 Public Excluded

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

Recommendation

That the public:

1. Be excluded from the following parts of the proceedings of this meeting namely:

Item	Business
5.1	Public Excluded Minutes

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this Resolution in Relation to Each Matter	Ground(s) Under Section 48(1) for the Passing of the Resolution
Public excluded minutes	7(2)(a) – Protect the privacy of natural persons, including that of deceased natural persons (7)(2)(g) – Maintain legal professional privilege. 7(2)(b)(ii) – Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	(48)(1)(a) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Moved/Seconded By: Simpson/Connors

5.1 Public Excluded - 13 April 2015 - Thames Community Board Minutes for Confirmation

As per Council's Standing Orders, the Thames Community Board must confirm the Public Excluded Minutes of its previous meeting.

Resolved

That the Thames Community Board:

1. Confirms the following Public Excluded Minutes:
Thames Community Board - 13 April 2015

Moved/Seconded By: Connors/Simpson

Resolved

That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session

Moved/Seconded By: Connors/Simpson

Meeting Closed at 10.11am

The foregoing Minutes were certified as being a true and correct record of the meeting of the Thames Community Board held on 18 May 2015.

Chairperson _____ **Date** _____