



Summarised Workshop Notes

of the

Thames Community Board

Workshop

Date 21 May 2015
Venue Kuranui Room

Present

S Peters LG Yates DR Connors PL French

In Attendance

TCDC Staff

	Item(s)
Greg Hampton - Area Manager	All
Larissa Doherty - Community Coordinator	All
Marlene Perry - Community Development Officer	All
Linda Hayfield - Library Coordinator	2.1, 2.2
Lesley Preece - Mercury Bay Librarian	2.1, 2.2
Emma Darragh - Whangamata Community Librarian	2.1, 2.2
Paul Dufty - Pool Manager	2.3

Workshop meetings are held solely for information and discussions and no resolutions or decisions are to be made

Workshop commenced: 1.07pm

1 Workshop Conduct

1.1 Apologies

Apologies received from Sandra Goudie and Craig Cassidy for non-attendance.

1.2 Items not on the Agenda

- Response to letter from Denis Larkin.

2 Workshop

2.1 Library Presentation

For Library staff to present the overview of library services presentation that went to the Strategy Team to the Thames Community Board.

Key Discussion Points

- There is a lot of good stuff going on in Libraries that should be better communicated to the public.
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2.2 January 2015- March 2015 District Libraries Quarterly Report - Thames, Mercury Bay and Tairua Libraries

To report on the activities and performance of the district libraries (Thames, Mercury Bay and Tairua) for January, February and March 2015.

2.3 Thames Centennial Pool January to March 2015 - Quarterly Report

To report on the activities and performance of the Thames Centennial Pool for the period January to March 2015.

General

The pool toy was well used over the summer school holiday period and local schools used the facility in the middle of the day during term one.

All of the local primary schools and Thames High School held their swim championships at the pool this quarter.

Other events hosted this quarter were:

- Thames Valley Primary School Championships
- Thames Valley Secondary School Championships
- Thames Swim Club Annual Swim Meet

The Pool was audited on 16 February 2015 for the ACC Pool Safe accreditation and was found to be compliant for another year.

Squad

Over the summer period Squad numbers have continued to grow as the top level of the Learn to Swim programme graduate and push through into the bottom level Squads.

There are now over 70 swimmers in the Squad programme and because of the huge numbers in our lower levels the Development Squad has been split into Junior Development and Development with approximately 20 swimmers in each Squad.

Bronze, Silver and Gold Squads continue to perform at a high level with plenty of medals being won at Regional level.

Four swimmers went away to a national level meet and three of them received medals

The top Squad is now preparing for the New Zealand National Age Group Championships in May 2015.

Learn To Swim

Enrolment numbers for Term One were huge again and early indications are that the Term Two lessons are going to be just as full.

The intensive Block swimming lessons held in the school holidays attracted many out of area swimmers.

A training day was held for our Swim School instructors in the school holidays.

Revenue Breakdown

January to March 2014		January- March 2015	
Retail	\$5,727.10	Retail	\$6,342.80
Admission	\$11,170.20	Admission	\$13,257.10
Aquatic Programmes	\$16,452.00	Aquatic Programmes	\$24,353.00
Total	\$33,343.30	Total	\$43,952.90

- This quarter the Pools revenue is the highest it has ever been.
- Retail sales are up on last year due to more people in the complex.
- General Admission is up \$2,086.90 on last year due to the fantastic weather this quarter.

Aquatic programme figures are up \$7,901.00 on last year which can be attributed to retaining our top level Learn to Swim students and flowing them into our bottom level squads.

2.4 Kauaeranga Valley - Incident Response Report

To formally advise the Thames Community Board of the Thames Area Office response to the Coroner regarding the fatal incident that occurred in the Kauaeranga Valley on 27 December 2014.

Key Discussion Points

- The report went to the Coroner in April 2015. Once recommendations are back from the Coroner then they will be presented to the Board.
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2.5 Fluoride referendum signage request

To present a request from Jane Beck on behalf of Fluoride Free Thames for the placement of eight signs for the fluoride referendum campaign

Key Discussion Points

- Report to go to the Boards 29 June 2015 meeting.
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2.6 Thames Market Concession

To receive comment from the Board on the Thames Market concession application, including any special conditions.

2.7 Potential changes to Police presence in Thames

For the Board to discuss an appropriate course of action relating to the impending changes within the Police that will potentially affect the police presence in Thames.

Key Discussion Points

- Letter to go to the Ministry and also the team looking at the restructure to voice the Boards concerns.
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2.8 Thames Airfield

To provide the Board with an update on operations at the Thames Airfield.

Background

At its 31 July 2012 meeting the Thames Community Board requested that a regular report on the operation and activities at the Thames Airfield be provided.

Issue

A report is provided by the Community Coordinator to each workshop to keep the members of the Thames Community Board up to date.

DiscussionNOTAM'S (Notice to Airmen)

A NOTAM is filed with an aviation authority to alert aircraft pilots of any hazards *en route* or at a specific location. The authority in turn provides a means of disseminating relevant NOTAMs to pilots.

Date	Reason
4 February 2015	Fuel unavailable due to pump change over
13-16 February 2015	Fuel unavailable due to repairs to pump
17 - 20 February 2015	Harvesting hay/silage
18 February 2015	Runway mowing
5 March 2015	Runway mowing
19 March 2015	Runway mowing
2 April 2015	Runway mowing and spreading fertiliser
15 April 2015	Runway mowing
29 April 2015	Runway mowing
5 May 2015	Fuel unavailable due to tank cleaning
13 May 2015	Runway mowing
13 May 2015	Fuel unavailable due to tank cleaning
Ongoing	Restriction of operations to outer 8m of runways

Operating Revenue and Expenditure

Revenue	Annual Budget 2014/2015	YTD Budget for the period ending 31 March 2015	YTD Actual for the period ending 31 March 2015	YTD Variance for the period ending 31 March 2015
Airport Dues (Annual landing fees and honesty box)	(\$9,200.00)	(\$7,500.00)	(\$3,440.77)	\$4,059.23
Hay/Silage Recovery	(\$30,500.00)	(\$22,878.00)	(\$22,874.94)	\$3.06
Rent - Commercial (Return from leases)	(\$18,892.00)	(\$14,175.00)	(\$15,431.25)	(\$1,256.25)
Total	(\$58,592.00)	(\$44,553.00)	(\$41,746.96)	\$2806.04

Expenditure	Annual Budget 2014/2015	YTD Budget for the period ending 31 March 2015	YTD Actual for the period ending 31 March 2015	YTD Variance for the period ending 31 March 2015
Asset Management Plans	\$0.00	\$0.00	\$3203.56	\$3203.56
Contract - Variables	\$0.00	\$0.00	\$0.00	\$0.00
Bad Debts	\$947.00	\$0.00	\$0.00	\$0.00
Inspection Charges	\$2,130.00	\$1,596.00	\$150.00	(\$1,446.00)
Insurance	\$10,168.00	\$10,168.00	\$10,163.34	(\$4.66)
Investigation Fees	\$1,000.00	\$1,000.00	\$0.00	(\$1,000.00)
Maintenance - Grounds (Mowing contract)	\$9,500.00	\$7,128.00	\$8,076.14	\$948.14
Maintenance - Hardstand	\$8,800.00	\$8,800.00	\$0.00	(\$8,800.00)
Maintenance - Runway	\$33,000.00	\$33,000.00	\$0.00	(\$33,000.00)
Management Fees	\$10,000.00	\$10,000.00	\$0.00	(\$10,000.00)
Rates	\$9,411.00	\$9,411.00	\$9,370.71	(\$40.29)
Interest Expense	\$4,162.00	\$3,123.00	\$2,601.48	(\$521.52)
Total	\$89,118.00	\$84,226.00	\$33,565.23	(\$50,660.77)

Honesty Box Fees

Date Processed	Amount
11 February 2015	\$221.00
19 March 2015	\$230.00

Activity and IssuesLeases

Nil to report.

Contracts

There has been no change to the existing hay/silage recovery contract since the last report. The existing contract with Troughtons expires in September 2015 and will be going out for tender.

Health and Safety

Nil to report.

2.9 Letter from Denis Larkin regarding relocation of i-SITE

For the Board to discuss the response to the letter received from Mr Denis Larkin

Workshop Closed at 3.25pm