



# Minutes

of the

## Economic Development Committee

### Ordinary meeting

Date	9 June 2015
Venue	Mercury Bay Community Board Room, 10 Monk Street, Whitianga

#### Present

B Page (Chairperson)	PL French G Christian G Leach D Connors T Brljevich
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#### In attendance

David Hammond, Ben Day, Ben-Dunbar-Smith, Laurna White, Michelle Baker, Barry Ogilvie, Paul Kelly and Cathy Klouwens.

<b>Meeting commenced</b>	8:58am
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<b>Adjournment</b>	<b>Start</b>	<b>Finish</b>	<b>Reason</b>
Chair Page	10:30	11:00	Morning tea
Chair Page	13:30	14:00	Lunch

# Table of contents

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<b>Item Business</b>	<b>Page No.</b>
<b>1 Meeting conduct</b>	<b>3</b>
1.1 Apologies	3
1.2 Public forum	3
1.3 Items not on the agenda	3
1.4 Conflict of interest	3
1.5 Economic Development Committee minutes for confirmation	4
<b>2 Anchor projects</b>	<b>4</b>
2.1 Coromandel Great Walks Project definition	4
2.2 Update on WWI Memorial Forest	4
2.2.1 Supplementary report - WWI Memorial Forests	4
<b>3 Economic Development strategy and work programme</b>	<b>5</b>
3.1 Whitianga iSite Service Level Agreement report	5
3.2 Destination Coromandel and Thames Visitor Information Centre 2015-2018 Funding Agreements	5
3.3 Co-funding broadband developments	6
3.3.1 Supplementary item - Bid for Government funding of broadband	6
3.4 Coromandel Food Trail	6
3.5 Waikato Regional 2014 Economic activity	7
3.6 LGNZ Tourism forum	7
3.7 Members' reports	7
3.8 Mercury 250th Anniversary Trust	7
3.9 Supplementary item - EDC performance measures	8
<b>4 Public Excluded</b>	<b>9</b>

# 1 Meeting conduct

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## 1.1 Apologies

Apologies were received from Leigh Hopper.

### Resolved

That the Economic Development Committee receives the apology for Leigh Hopper.

**Moved/seconded by:** Connors/Brijevich

## 1.2 Public forum

### 1.2.1 John Leenman

Mr Leenman presented (presentation was tabled) to the Committee on the opportunity to have electric car charging stations on the Coromandel Peninsula. He explained this was a rapid growth area in New Zealand and as a district we could jump on the opportunity to be the first holiday destination to go electric as zero emissions sits well with our 'brand'.

Mr Leenman and his partner were committed to contributing \$700 towards an electric car charging station as well as providing the electrician to install it. They believed there would be other investors interested and are aware that charge.net.nz had initiated putting 23 fast charge points across the North Island with one in the Coromandel.

The Committee suggested Mr Leenman continue to liaise with staff and come back with a proposal for the Committee to consider.

### Resolved

That the Economic Development Committee receives Mr Leenman in the public forum.

**Moved/seconded by:** Christian/Connors

## 1.3 Items not on the agenda

No additional items were received.

## 1.4 Conflict of interest

The following interest was declared:

Chair Page      As the Chair of Destination Coromandel he declared an interest for the items 3.1 and 3.2.

**Move/seconded by:** Brijevich/Connors

## 1.5 Economic Development Committee minutes for confirmation

### Resolved

That the Economic Development Committee confirms the minutes of the meeting held on 24 April 2015 as a correct record of proceedings.

**Moved/seconded by:** Leach/Christian

## 2 Anchor projects

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### 2.1 Coromandel Great Walks Project definition

The report was withdrawn prior to the meeting.

### 2.2 Update on WWI Memorial Forest

#### Resolved

That the Economic Development Committee receives the 'Update on WWI Memorial Forest' dated 18 May 2015.

**Moved/seconded by:** Christian/French

#### 2.2.1 Supplementary report - WWI Memorial Forests

##### Resolved

That the Economic Development Committee:

1. Receives the 'Supplementary report - WWI Memorial Forests' report, dated 18 May 2015.
2. Authorises the expenditure of up to \$105,000 in this financial year (\$65,000 TCDC plus \$40,000 grant) on the following forests:
  - Cathedral Cove - \$30,000 for purchase of 2,779 trees, fertiliser, staking, mulching, design of planting plan, and costs associated with Minister's visit (buses for schoolchildren etc)
  - Stella Evered - \$2,000 for design of planting plan. Planting on hold pending WW1 Lotteries application.
  - Whitianga cemetery - On hold pending Lotteries application.
  - Tangitarori Lane - \$5,000 for trees, staking and pine removal
  - Tairua - \$3,500 for tree planting, track work and felling of wattles
  - Coromandel - \$5,000 for tree planting at Hauraki Road and Albert Street
  - Thames - Rhodes Park - \$17,500 for trees, fencing and a walkway. (Note: this planting will be subject to endorsement by Ngati Maru).

**Moved/seconded by:** French/Connors

## **3 Economic Development strategy and work programme**

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### **3.1 Whitianga iSite Service Level Agreement report**

Chair Page declared a conflict of interest and did not participate in the discussion or voting. Deputy Mayor French chaired this item.

The Committee discussed the need and content of this reporting and whether it was providing them with the information they were seeking and agreed that in future six monthly reporting would be sufficient.

#### **Resolved**

That the Economic Development Committee receives the ' Whitianga iSite Service Level Agreement Report for period 1 October to 31 December 2014' report dated 7 May 2015.

**Moved/seconded by:** Connors/Brljevich

### **3.2 Destination Coromandel and Thames Visitor Information Centre 2015-2018 Funding Agreements**

Chair Page declared a conflict of interest and did not participate in the discussion or voting. Deputy Mayor French chaired this item.

The Committee discussed concerns regarding Hauraki District Council's potential change in funding and what their expectations of service would be if they did reduce their contribution towards Destination Coromandel. However it was established that the resolution required was not dependent on Hauraki District Council's funding.

#### **Resolved**

That the Economic Development Committee:

1. Receives the 'Destination Coromandel and Thames Visitor Information Centre 2015-2018 Funding Agreements' report dated 15 May 2015.
2. Approve the Funding Agreements for Destination Coromandel and Thames Visitor Information Centre and delegate to the Deputy Mayor and the Deputy CE to sign the contracts on behalf of the Council.

**Moved/seconded by:** Leach/Connors

### 3.3 Co-funding broadband developments

Staff presented on the Co-funding broadband development bid (presentation was tabled).

The Committee discussed St John's request for support to have Lightwire provide fibre from their headquarters which would also benefit those in the central business district of Thames that wished to purchase it. The Committee however considered it would be necessary to have visibility of the contract between St Johns and Lightware and that the resolution should also reflect who would benefit from this grant.

#### Resolved

That the Economic Development Committee:

1. Receives the "Co-funding broadband developments" report dated 18 May 2015.
2. Approves the grant of \$15,000 subject to visibility of the contract between Lightwire and St John, to provide fibre access for the enhanced benefit of the St John's headquarters in Thames, noting that this will also have the co-benefit of enhancing high speed broadband to those customers in the Thames CBD and environs who wish to purchase it.
3. Approves the grant of \$7,500 to provide co-funding towards the provision of a solar-powered Vodafone tower up the Kauaeranga Valley.
4. Delegates Deputy Chief Executive to sign a contract for service conditional upon the project proceeding within six months.

Moved/seconded by: Connors/Page

#### 3.3.1 Supplementary item - Bid for Government funding of broadband

#### Resolved

That the Economic Development Committee:

1. Receives the 'Late item - Bid for Government funding of broadband' report dated 2 June 2015.
2. Authorises the Deputy Mayor and the Deputy CEO to approve the funding bid report so that it can be submitted to the Ministry of Business Innovation and Employment by the 3 July 2015 deadline.

Moved/seconded by: Christian/Connors

### 3.4 Coromandel Food Trail

Staff clarified Council's role would be that of facilitator, the industry would contribute with ATEED subsidising the stall. Council would contribute \$1,500 but would not be manning the stall. Local food producers would get on board to market this themselves.

This would be to aid Council's relationship with ATEED, as we want to keep building the relationship. Staff were also looking to run this parallel to other Council projects such as the rail trail.

The Committee had concerns regarding the overlap of the roles of Destination Coromandel and Council and asked that staff return with a more defined project plan and budget.

**Resolved**

That the Economic Development Committee:

1. Receives the 'Coromandel Food Trail' report dated 14 May 2015.
2. Instructs staff to come back to the Committee with a defined project plan and budget.

**Moved/seconded by:** French/Page

### **3.5 Waikato Regional 2014 Economic activity**

**Resolved**

That the Economic Development Committee receives the 'Waikato Regional 2014 Economic Activity' report dated 7 May 2015.

**Moved/seconded by:** Connors/French

### **3.6 LGNZ Tourism Forum**

**Resolved**

That the Economic Development Committee receives the 'LGNZ Tourism Forum' report dated 1 April 2015.

**Moved/seconded by:** Brljevich/Connors

### **3.7 Members' reports**

Councillor Connors advised she had been working with Destination Coromandel, the Thames Information Centre and Council staff to help facilitate the transition. There had been some lessons learnt however it was now moving along smoothly.

Committee member Christian advised the FAN forum with Smart Waikato event was very successful and had now spotlighted youth employment in the area.

**Resolved**

That the Economic Development Committee receives Councillor Connors' and Committee member Christians' Members' reports.

**Moved/seconded by:** French/Page

### **3.8 Mercury 250th Anniversary Trust**

Mercury Bay Community Board Chair Kelly presented to the Committee on the Mercury 250<sup>th</sup> Anniversary Trust (presentation was tabled).

The Trust was requesting seed money from the Committee to help support the Trust until government funding was available.

Staff explained they had pre-empted this request and had put funds in the Long Term Plan, however these funds were only available to underwrite the trust, and provide a small amount to support coordination of the Trusts work. They were not to fund events at this stage. The Trust could reapply for further funding when budgets and costs for particular events were.

### **Resolved**

That the Economic Development Committee:

1. Receives the 'Mercury 250<sup>th</sup> Anniversary Trust' report dated 5 May 2015.
2. Is supportive of the initiatives being undertaken by the Mercury 250th Anniversary Trust.
3. Recognises the need to create a legacy from the initiative to link in with our District Economic Development Strategy.

**Moved/seconded by:** French/Connors

## **3.9 Supplementary item - EDC performance measures**

The Committee's aim would be to achieve 75% of the work programme. The new work programme had been updated to show priorities and where they could be resourced. It was a realistic programme given current resourcing, there was a stretch when it came to external funding. The Deputy Chief Executive noted staff were very ambitious previously and responsive which also posed challenges.

A committee member suggested that as this was an area Council was focused on and the Economic Development team needed to grow and be better defined.

Staff were working to create quantifiable measures so that we could show what 75% achievement looked like and would report each quarter to the Committee.

The Committee reinforced that staff needed to be upfront about workloads and be honest about what was achievable.

### **Resolved**

That the Economic Development Committee:

1. Receives the 'Late item - EDC performance measures' report dated 5 June 2015.
2. Adopts the 2015-16 EDC Plan on a Page Work Programme

**Moved/seconded by:** Leach/Page



## 4 Public Excluded

### Resolved

That the public be excluded from the following parts of the proceedings of this meeting namely:

<b>General Subject of each matter to be considered</b>	<b>Reason for passing this Resolution in Relation to Each Matter</b>	<b>Ground(s) Under Section 48(1) for the Passing of the Resolution</b>
Business friendly initiative	<p><b>7(2)(b)(i)</b> – Protect information where the making available of the information would disclose a trade secret.</p> <p><b>7(2)(b)(ii)</b> – Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p>	<p><b>(48)(1)(d)</b> – That the exclusion of the public from the whole or relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.</p>
Sugarloaf Wharf status update	<p><b>(7)(2)(i)</b> - Enable any local authority holding the information to carry on, without prejudice or disadvantage , negotiations (including commercial and industrial negotiations)</p>	<p><b>(48)(1)(a)</b> - That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</p>
Supplementary item - Thames ISITE update	<p><b>7(2)(b)(ii)</b> – Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p>	<p><b>(48)(1)(d)</b> – That the exclusion of the public from the whole or relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.</p>

**Moved/seconded by:** Connors/Leach

**Resolved**

That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session except for the following items which are to remain in the Public Excluded Minute Book.

<b>Item</b>	<b>Description</b>
4.1	Business Friendly Initiative
4.2	Sugarloaf Wharf Project Status update
4.3	Supplementary item - Thames ISITE update

**Moved/seconded by:** Connors/Christian

**Meeting closed at 15:10**

The foregoing minutes were certified as being a true and correct record of the meeting of the Economic Development Committee held on 9 June 2015.

**Chairperson** \_\_\_\_\_ **Date** \_\_\_\_\_