



UNCONFIRMED Minutes
of the
Mercury Bay Community Board
Ordinary Meeting

Date 30 June 2015
Venue Mercury Bay Community Board Room
10 Monk Street
Whitianga

Present

WD McLean (Deputy Chairperson) LA Fox
PW Hopkins
MK McLean JP

In Attendance

Name	Item(s)
Sam Marshall (Area Manager Mercury Bay)	All items
Kirstin Richmond (Community Co-ordinator Mercury Bay)	All items
Allan Tiplady (Programme Manager)	All items
Peter French (Deputy Mayor)	All items

Meeting Commenced 13:00

Table of Contents

Item Business	Page No.
1 Meeting Conduct	3
1.1 Apologies	3
1.2 Public Forum	3
1.3 Items not on the Agenda	3
1.4 Conflict of Interest	3
1.5 Mercury Bay Community Board May 2015 Minutes for Confirmation	4
1.6 June 2015 Mercury Bay Community Board Correspondence	5
2 Local Activities: Policy/Levels of Service Operational	6
2.1 June 2015 - Mercury Bay Community Board Work Programme	6
2.2 Whitianga Town Centre redevelopment concept	6
2.3 2015 - 2016 - Mercury Bay Minor Works Projects	7
2.4 Amendment to Coromandel Helicopter Trust Lease	8
2.5 Mercury Bay Mutli Sport Park Clubroom Report	9
2.6 Late Item - Hot Water Beach Surf Rescue Base	39
Resolved	10
3 Reports	11
3.1 Members' Reports	11
4 Public Excluded	12
4.1 New Lease - Veolia Water - Whitianga Depot	Error! Bookmark not defined.

1 Meeting Conduct

1.1 Apologies

Resolved

That the Mercury Bay Community Board:

1. Receives the apology for

Chair Paul Kelly
Mayor Glenn Leach
Member Deli Connell
Chief Executive David Hammond

Moved/Seconded By: Fox/McLean

1.2 Public Forum

There were no speakers in the Public Forum

1.3 Items not on the Agenda

Resolved

That:

1. The following matter(s) requiring urgent attention be added to the agenda.

Item	Description
2.6	Hot Water Beach Surf Rescue Base

Reason Not on the Agenda

Item resulting from Workshop discussion with Surf Lifesaving

Reason Cannot be Delayed

Funding time restraints

Moved/Seconded By: Fox/McLean

1.4 Conflict of Interest

No Conflict of Interest were received

1.5 Mercury Bay Community Board May 2015 Minutes for Confirmation

TO	Mercury Bay Community Board
FROM	Kirstin Richmond - Community Coordinator Mercury Bay
DATE	16 June 2015
SUBJECT	Mercury Bay Community Board Minutes for Confirmation

1 Purpose of Report

As per Council's Standing Orders, the Mercury Bay Community Board must confirm the Minutes of its previous meeting.

2 Resolved

That the Mercury Bay Community Board:

1. Receives the report.
2. Confirms the following Minutes:
Mercury Bay Community Board - 19 May 2015 with the amendments
 - a) Duplicate pages 10-20 to be removed
 - b) It is noted that Tony Fox gave apologies at the May meeting due to other Council business
 - c) Page 8 Public Forum - Confirmed by Paul Hopkins and Deli Connell

Moved/Seconded By: Hopkins/BMcLean

1.6 June 2015 Mercury Bay Community Board Correspondence

TO	Mercury Bay Community Board
FROM	Kirstin Richmond - Community Coordinator, Mercury Bay
DATE	16 June 2015
SUBJECT	Mercury Bay Community Board Correspondence June 2015

1 Purpose of Report

To provide an update to the Community Board on correspondence received from the Mercury Bay Community.

2. Discussion

A letter from the Mercury Bay Aero Club was tabled

Correspondence from a Mercury Bay Retailer was tabled regarding the request for further consultation on the town upgrade.

3 Resolved

That the Mercury Bay Community Board:

1. Receives the report.
2. Receives the tabled items
3. Noted in relation to the Mercury Bay Aero Club correspondence that
 - TCDC will agree to the exchange of plots A and B transferring from TCDC to the Aero Club
 - Plot C transferring from the Aero Club to TCDC
 - TCDC will pay a sum of \$10,600.00 in full and final settlement of all matters including the services easement.
 - Land will be made available to the speedway by Council.
 - Speedway will be required to complete all aspects of its future development.
 - All matters to be subject to a formal resolution of the Community Board and if required the Council.

Moved/Seconded By: Fox/McLean

2 Local Activities: Policy/Levels of Service Operational

2.1 June 2015 - Mercury Bay Community Board Work Programme

TO	Mercury Bay Community Board
FROM	Kirstin Richmond - Community Coordinator, Mercury Bay
DATE	19 June 2015
SUBJECT	Mercury Bay Community Board 2014/2015 Work Programme - April Update

1 Purpose of Report

To provide an update to the Community Board on their 2014/2015 Work Programme.

2 Discussion

Community Board Members would like to see an update of the Great Walks Project at the next Community Board meeting.

Staff provided details of the Groyne details to the Community Board and advised that the groyne is subject to consent.

Peter French queried the requirement of an independent commissioner; he will follow this up in Thames and report back to staff.

Peter French also congratulated staff on the improvements at Coroglen. Staff provided an update advising that contractors would be on site within the next week painting the roof and preparing the building for painting.

Staff are currently working with the Community on interpretive signage.

3 Resolved

That the Mercury Bay Community Board:

Receives the report.

Moved/Seconded By: Fox/Hopkins

2.2 Whitianga Town Centre redevelopment concept

TO	Mercury Bay Community Board
FROM	Allan Tiplady - Programme Manager
DATE	19 June 2015

SUBJECT Whitianga Town Centre Redevelopment Concept

1 Purpose of Report

The purpose of the report is to seek from the Community Board direction in relation to:

- The principles to be applied to Whitianga Town Centre Improvement Project.
- Identify issues that will require further consideration and guidance.
- The Project Governance structure.
- The outline Project Forward Path.

2 Discussion

Councillor Fox would like Staff to start developing a pictorial portfolio to have to present to the Public, starting with the Business Association. This portfolio should be simple easy designs.

It was also noted that the overhead lighting on the current design pictures has been discounted and the main entrance to Albert St will be down Campbell St.

3 Resolved

That the Mercury Bay Community Board:

- Receive the report.
- Approve the Principles, Governance, Forward Path and Budget proposals as contained in this report.
- Authorises the Mercury Bay Area Manager to implement the plan subject to reporting back as specified in the Forward Path set out in this report.

Moved/Seconded By: Fox/BMcLean

2.3 2015 - 2016 - Mercury Bay Minor Works Projects

1 Purpose of Report

The report seeks guidance from the Community Board on the works and priorities for the 2015/16 year for the minor works and projects budgets approved.

2 Discussion

Community Board and Staff to workshop the Minor Works Projects.

3 Resolved

That the Mercury Bay Community Board:

- Receive the report.
- Request a workshop to prioritise the works programme.

Moved/Seconded By: McLean/Hopkins

2.4 Amendment to Coromandel Helicopter Trust Lease

1 Purpose of Report

A request has been received from Coromandel Rescue Helicopter Trust (CRHT) seeking approval from the Mercury Bay Community Board to amend their existing Lease of 90 Moewai Road, Whitianga to allow Kuaotunu Land Search and Rescue Inc. (KLSR) to erect a 9m x 9m building to be utilised as a search and rescue storage and operations base.

2 Resolved

That the Mercury Bay Community Board:

1. Receives the report.
2. Approves the request from CRHT to sublease a portion of the land currently leased at 90 Moewai Road, Whitianga to KLSAR to run concurrently with the existing lease.
3. Delegates the Mercury Bay Community Board Chair and the Mercury Bay Area Manager to conclude any remaining items associated with this sublease.

Moved/Seconded By: McLean/Fox

2.5 Mercury Bay Mutli Sport Park Clubroom Report

1 Purpose of Report

Seek approval from the Community Board to the concept for the development of a clubroom facility at the Multi Sport Park and for the Mercury Bay Recreation Trust to proceed with the next stage of the project.

2 Discussion

Peter French suggested that the Mercury Bay Recreation Trust seek guidance from Sports Waikato.

3 Resolved

That the Mercury Bay Community Board:

1. Receives the report.
2. Approves the concept of developing a clubroom facility at the Mercury Bay Sports Park.
3. Authorises the Mercury Bay Recreation Trust to proceed with the following:
 - Request prices from architects to complete drawings and cost the building.
 - Prepare an external funding application for the cost of engaging an architect.
 - When external funding is obtained engage an architect to complete the plans and costings.
4. Report back to the Community Board following completion of this process.
5. Requests six weekly updates to be reported back to the Community Board
6. Confirms Clubroom shall be for all codes that use the Multi Sport Park - this to be in architects design plan
7. Requests the Trust to provide evidence that all codes have been engaged in the process.

Moved/Seconded By: Fox/McLean

2.6 Late Item - Hot Water Beach Surf Rescue Base

TO	Mercury Bay Community Board
FROM	Kirstin Richmond - Community Co ordinator
DATE	30 June 2015
SUBJECT	Hot Water Beach Surf Rescue Base

Purpose of Report

The purpose of the report is to confirm Mercury Bay Community Board support in relation to access to the proposed Surf Rescue Base situated on Department of Conservation owned land at 665 and 715 Hot Water Bach Road, Hot Water Beach.

Background

Hot Water Beach Surf Rescue are wanting to establish a Surf Rescue Base (referred to as 'the club') that would incorporate all the facilities necessary to operate a successful surf

rescue base such as storage; club rooms; accommodation for guards during the busy summer period; and potentially a portable tower in front of the club.

The Rescue Base would also be utilised for community functions including public meetings to ensure the clubs financial future. The club is open to the idea of community use of the building.

Issue

Access to the Surf Rescue Base is across TCDC owned land, either a lease agreement and/or appropriate easement will need to be put in place to ensure access to the rescue base site and for access down to the beach.

The resource consent process will detail club members activities undertaken on-site, any potential private functions and associated restrictions (ie; numbers) which would then be used to determine car parking numbers. Once the proposal is fully designed a traffic engineer will need to be engaged to determine appropriate on-site car parking for the rescue base.

Discussion

Community Board support is required for the DOC concession application including future resource consent applications.

Resolved

That the Mercury Bay Community Board:

1. Receives the report.
2. Agrees in principal to support access to the site over Council reserve land as either a lease agreement and/or appropriate easement to ensure access to the rescue base site and for access down to the beach
3. Agrees in principal to supporting the Rescue base proposal and its location.
4. Noted further discussions to be had regarding Public parking, Public toilets, Iwi consultation and road access definition.

3 Reports

3.1 Members' Reports

The Chairperson invites members to provide a brief verbal report on activities undertaken and meetings attended in the period since the last meeting.

Written reports and Minutes of meetings attended are presented below.

Peter French spoke to the Community Board and staff that were present about the importance of communication between Staff and the Community Board. Thanks was given for the work on the Long Term Plan and an update provided from the recent Community Board forum in the Bay of Islands advising TCDC was spoken of favourably with what is currently happening on the ground.

Murray McLean advised that there is concern regarding powerlines being too small for the consumption in town, lines are needing to be renewed, he would like to see underground lines in place with the renewals. Murray would also like to see Wharf Fees and the current Liquor Ban being reviewed. A suggestion from Murray, lets make Whitianga the first town to ban plastic bags.

Paul Hopkins has concerns regarding the edge of the curbing at Flaxmill Bay suffering from erosion issues. This is currently being looked at by the TCDC roading department. Paul also raised the issue of Signage, this needs to be improved prior to the season starting.

Bill McLean advised he is working with the Sea Scouts group in order to find suitable Den space for them. He has had contact with the Hahei Ratepayers who are finding they are disconnected from the Great Walks project, further updates are required.

Tony Fox advised he is on leave from 25th August 2015 through to 10th September 2015, he would also like to see a diagram of the Great Walk.

Resolved

That the Mercury Bay Community Board:

1. Receives the Members' Reports.

4 Public Excluded

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

Recommendation

That the public:

1. Be excluded from the following parts of the proceedings of this meeting namely:

Item	Business
4.1	New Lease - Veolia Water - Whitianga Depot

<i>General Subject of each matter to be considered</i>	<i>Reason for passing this Resolution in Relation to Each Matter</i>	<i>Ground(s) Under Section 48(1) for the Passing of the Resolution</i>
New Lease - Veolia Water	(7)(2)(i) – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	(48)(1)(a)(i) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. Where the local authority is named or specified in the First Schedule to this Act, under section 6 or section 7 (except section 7(2)(f)(i) of this Act.

Resolved

That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session except for the following items which are to remain in the Public Excluded Minute Book.

Item	Description
4.1	New Lease - Veolia Water - Whitianga Depot

Moved/Seconded By: Hopkins/Fox

Meeting Closed at 16:50

The foregoing Minutes were certified as being a true and correct record of the meeting of the Mercury Bay Community Board held on 30 June 2015

Chairperson _____ **Date** _____