

2015-2016 Thames Community Board Grants

TO	Thames Community Board
FROM	Larissa Doherty - Community Coordinator Thames
DATE	31 August 2015
SUBJECT	2015-2016 Thames Community Board Grants

1 Purpose of Report

The Community Board are to consider the allocation of Community Grant funding to organisations who have applied for funding assistance through the 2015-2016 Community Grant round, to the amount specified in the 2015-2025 Long Term Plan.

2 Background

- Local community organisations are invited annually to apply for financial assistance to undertake projects of benefit to the community. Community Grants are budgeted for in the Ten Year Plan or Annual Plan each year and community groups must comply with the set criteria to be eligible for a Community Grant.
- Each Community Board follows a procedure for assessing and allocating the Community Grant funds with a final decision determining the allocation at an Ordinary meeting of the Board.
- The Thames Community Board has a contestable grants fund of \$25,000 available for allocation to community groups for the 2015/2016 financial year as per the 2015/2025 Long Term Plan.
- Council has a responsibility of ensuring that all public money granted to third parties is used for its intended purpose. To help Council achieve this goal, organisations applying for funding will be required to meet certain criteria and provide proof of expenditure at the end of the financial year.

3 Issue

Local community organisations are invited annually to apply for financial assistance to undertake projects of benefit to the community. Community Grants are budgeted for in the Ten Year Plan or Annual Plan each year and community groups must comply with the set criteria to be eligible for a Community Grant.

4 Discussion

Community Grants are guided by Council's Community Grants Policy. This policy covers a broad range of funding mechanisms Council can use to support community groups. The policy informs the Community Grant guidelines used to assess applications received from community groups.

1. The following is the Policy Statement from the Community Grants Policy:

To make a general contribution to a qualifying organisation in order to further the identifiable goals and objectives of Council.

In support of this statement the Council recognises that:

- *The grant is intended to support general objectives rather than any particular identified output. The benefits sought include lower administrative or compliance costs for the Council and for the funded organisation compared with the costs of administering formal contracts.*

- *The Council wishes to provide flexibility for the organisation to experiment with new initiatives and perhaps carry out advocacy work.*
 - *The Council does not need a high level of control as the financial and outcome risks are low.*
 - *Outputs are difficult to specify but the Council recognises that the activity has a particular value to the community and helps meet Council objectives.*
 - *The funding is one-off, noting that the grant may be repeated on a regular basis, depending on Council being satisfied of the value delivered.*
 - *The grant is a contribution only, not a fee for a service.*
2. That the following operational policy shall apply to all applicants seeking community grants from Community Boards:
- *Assistance will only be available for locally recognised organisations within the Thames-Coromandel district whose principal functions and/or activities are of a charitable (not-for-profit) nature.*
 - *Preference will be given, but not limited to, organisations that are registered as an Incorporated Society to qualify for Community Grant funding.*
 - *Applications will be considered on merit, benefit to the community, contribution to the achievement of Council Outcomes, and/or contribution to the achievement of Community Board priorities and total cost of the project, event or funding request and proportion of funding requested as a % of total cost.*
 - *Where a grant is for an event, the event criteria also applies.*
 - *Only one grant per organisation, per event, will be available in any financial year.*
 - *Consideration to be given to the viability of the event as a whole and fundraising efforts shown.*
 - *Financial assistance will only be available for a specific project or for the maintenance of a facility, which is of benefit to the community. Community Grants **are not** for the payment of wages/honorariums or usual operational expenditure.*
 - *Evidence of other fund raising undertaken and commitment of reasonable percentage of own funds to the project or initiative must be provided.*
 - *Community grants can be used to cover Council-related expense (for example, hall hire).*
 - *The responsibility of Central Government towards organisations will be taken into account when considering grants for a project that the organisation may already have received funding for from Central Government.*
 - *All applications must be accompanied by a statement of financial position for the previous financial year and a budget projection for the next financial year.*
 - *All successful applicants must acknowledge the support of the Thames-Coromandel District Council on any correspondence, advertising or other publicity material.*
 - *Late applications will not be considered or carried forward.*
 - *Any Community Grant funds not spent on the project for which the funds were applied for by the close of the Council's financial year must be returned to the Thames-Coromandel District Council unless written approval to retain the funds is obtained from the relevant Community Board.*
 - *At the completion of the expenditure every successful recipient must provide a detailed expenditure declaration and a report on the community benefit achieved (or similar).*
2. *That the funding of emergency management activities (Surf Clubs, other*

emergency services) be through the “emergency management” activity with such funding to comply with the policy relating to “emergency management” activity.

3. *That the Council does not develop separate policy in relation to the funding of lease costs on reserves.*
4. *That each Community Board allocates a pre-determined total dollar amount to be distributed in their Ward every financial year in accordance with the Community Grants Policy.*
5. *That the responsibility of Central Government towards organisations be taken into account when considering grants.*

Community Grants are part of the Representation activity which is made up of the following activities:

- Representation
- Grants and Remissions

The grants and remissions service provides support to community organisations to build their capacity to assist in developing a strong and connected community

Staff will work with the community organisations to ensure the allocated funding is expended as per their Community Grant application in the required timeframe. Groups allocated a grant of \$5,000.00 or more will be required to sign a Service Level Agreement.

5 Suggested Resolution(s)

That the Thames Community Board:

1. Receives the 2015-2016 Thames Community Board Grants report dated 31 August 2015.
2. Confirms the allocation of community grant funding from the 2015/2016 Community Grant budget to organisations who have applied for financial assistance as follows:

Organisation Name	Project	Grant Sought
Thames South School	To provide a bike track, that can be used by the students during school hours and the wider community after school hours	\$3,375.00
Thames Anglican Parish	Repairs, maintenance and tuning of the pipe organ in St Georges Church	\$314.00
Victim Support Coromandel	Recruitment of volunteers from the local community and training of volunteers and staff	\$3,000.00
Thames Music Group	10 Friday lunchtime concerts at the St Georges Church Vestry	\$700.00
Valley Vamps Roller Derby	Purchase of equipment that can be used by the Skate Club, particularly skates and protective gear that can be borrowed by beginners	\$1,000.00
Thames-Parawai Playcentre	Assistance towards the cost of Council rates	\$1,700.00
Thames Gymsports Inc	To run a first aid course for up to 20 coaches and volunteers	\$1,600.00
Thames and District Returned Services Association 2014	To fabricate and install an RSA specific wall within the existing Workingmans Club and to design and make a modern plinth to house the three services flags that can be used at the Civic Centre for	\$1,500.00

	ANZAC and Armistice Day commemorations	
Thames Floral Art Club	To organise a for a tutor to conduct a workshop for the Club	\$350.00
Thames Community Centre	Replace the current street sign from Relationships Aotearoa to Literacy Aotearoa	\$786.00
Coromandel Independent Living Trust	Delivery of the Kiwican programme at Thames South School	\$3,000.00
Hauraki Prospectors Association	To install operating machinery so that the site can be promoted as a genuine working C19th gold processing plant	\$25,000.00
Thames Museum Society Inc	To reprint an updated version of 'The History of the River Thames'.	\$1,575.00
The Parenting Place - Attitude Youth Division	To provide three Attitude presentations to Thames High School plus 125 Sex with Attitude (relationship guide) handbooks for year 10 students and a contribution towards travel costs.	\$1,000.00
Te Aputa Water Supply Society	Replacement of reticulation pipes	\$5,000.00
The Coromandel Heritage Trust	Materials to construct a purpose built rack in The Archive to house the Thames Museums photo collection. Purchase of acid free envelopes, boxes and materials for protecting the document and map collections. Reimbursing the Trust for the cost of painting the gutters on the Carnegie Building	\$2,845.00
Rotary Club of Thames	Contribution towards the cost of the Women of Empire exhibition	\$4,000.00
Thames Petanque Combined Social Group	To develop an extra playing area for growing numbers of players and visiting teams.	\$6,800.00
Thames Amateur Swim Club	To provide playground surfacing for children's playground to be installed with the Thames Centennial Pool grounds.	\$5,000.00
CAPS Hauraki	Providing a Whare Tapere event at Te Puru School on Anniversary weekend 2016.	\$2,745.00
Transition Town Thames	To trial a community firewood project to facilitate the supply of firewood for home heating to those in the Thames community who are identified as not being in a position to purchase wood for heating and who do not have access to suitable supplies.	\$1,500.00
Thames High School Sports Club	To provide a safe and usable surface of the area described as the High School Hockey turf and netball/tennis courts.	\$25,000.00
Thames Youth Centre	Improving the heating within the building by installing wall insulation, under floor insulation and infrared heating system	\$1,811.00
Guild of Public Artists	Materials needed for children's mural on the new Porritt Park toilets (ply, sealer, anti-graffiti paint)	\$545.24
Steampunk the Thames	Assistance for running workshops/competitions associated with the Thames Steampunk Festival being held 13-15 November 2015	\$3,000.00
Thames/Hauraki Health and Disability Resource Centre Trust	To provide civil defence emergency kits to people with disabilities or chronic health conditions that can't afford them	\$1,595.64
Te Puru School Support Group	Extending and updating the changing rooms at the school pool	\$4,249.25

Thames Tumble Tots	Hireage of the Civic Centre and extra gymnastic equipment	\$3,440.00
Kauaeranga Tramping Club	Footbridge over Nightingale Stream	\$18,000.00
Thames Mountain Bike Club	Feasibility study to assist with funding applications	\$3,000.00
Thames Community Patrol	To assist with fuel for the vehicles	\$1,000.00
T3 - Transition Town Thames	To develop an evidence based project proposal for a Community Resilience Project centred around food	\$2,800.00
T3 - Transition Town Thames	To host 3 workshops to develop a basis for a community owned solar energy company	\$1,500.00
Thames Hub Focus Team	Investigate potential interested groups and locations for a central and interactive hub in our community	\$2,800.00
Lotus Realm	To increase circulation of the Grahamstown Gazette	\$3,864.00
Family Safety Services	To facilitate a social services Expo in Thames to highlight the services available and create an opportunity for services to network with the potential of creating a community hub	\$575.00
Thames Library	Series of cultural and artistic workshops aimed at Thames youth.	\$650.00
Thames Green Dollar Exchange	Advertising and hall hire for the fortnightly market	\$500.00
Te Kohanga Reo o Matai Whetu	To promote Te Reo me ona Ti Ranga, the language and traditions of our ancestors	\$1,609.44
Total Requested		\$123,029.57
Total Available		\$25,000.00

References-Tabled/Agenda Attachments

Attachment A: Thames Community Board Grants Application Forms (1 to 13) - to be distributed separately

Attachment B: Thames Community Board Grants Application Forms (14 to 26) - to be distributed separately

Attachment C: Thames Community Board Grants Application Forms (27 to 39) - to be distributed separately