



Minutes

of the

Whangamata Community Board

Ordinary Meeting

Date 13 August 2015
Venue Whangamata Service Centre
620 Port Road
Whangamata

Present

T Walker (Deputy Chairperson) HD Bartley
PS Kerr
JT Wells

In Attendance

Name	Item(s)
Garry Towler (Area Manager Whangamata/Tairua-Pauanui)	All Items
Jennifer Mahon (Community Coordinator Whangamata)	All Items
Ross Ashby (Programme Manager)	All Items
David Hammond (Chief Executive)	All Items
Peter French (Deputy Mayor)	All Items
Michael Dobie (Communications and Marketing Officer)	All Items

Apologies

Glenn Leach

Meeting Commenced 13:00

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1 Meeting Conduct

1.1 Apologies

Resolved

That the Whangamata Community Board:

1. Received the apologies for Board Chairperson, Keith Johnston and Board Member, Ryan Thompson

Moved/Seconded By: Wells/Kerr

1.2 Public Forum

A period of up to 30 minutes is set aside for the public to raise matters falling within the terms of reference of the meeting.

There were no speakers in the Public Forum.

1.3 Items not on the Agenda

There were no items not on the agenda

1.4 Conflict of Interest

The Chairperson invited notice from members of:

1. Any interests that may create a conflict with their role as an elected member relating to the minutes item(s) for the meeting; and
2. Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

There were no interests declared.

1.5 2 July 2015 Unconfirmed Whangamata Community Board Minutes for Confirmation

As per Council's Standing Orders, the Whangamata Community Board must confirm the Minutes of its previous meeting.

Resolved

That the Whangamata Community Board:

1. Confirmed the following Minutes:
Whangamata Community Board Minutes - 2 July 2015

Moved/Seconded By: Kerr/Wells

2 Governance

2.1 Whangamata Housing Assessment Proposal

The Whangamata Community Board was asked to endorse a research report to review housing provision in Whangamata.

Key Discussion Points

- An update was presented to the 13 July 2015 letter to the Mayor from the Whangamata Community Board advising that the Board was undertaking a formal review of the housing provision in Whangamata.
- Staff from the District Planning team and Area Office established a project brief based on Community Board's scope.
- While it was noted that the official deadline had past for Commissioners to accept further submissions, it was confirmed that the Whangamata Community Board letter to the Mayor would be forwarded anyway, in order to be considered to the extent the Commission deemed possible.
- The Deputy Mayor requested an opportunity to review the 13 July 2015 letter as he was the liaison person for matters relating to the District Plan.
- The Deputy Chair thanked the District Plan team for their support thus far.
- Senior Policy Planner confirmed to the Area Manager that his team did not need any additional resources in order to proceed with this research at this time.

Resolved

That the Whangamata Community Board:

1. Received the report.
2. Endorsed the Whangamata Housing Assessment project proposal, indicative timeframes and research scope.

Moved/Seconded By: Wells/Bartley

3 Local Activities: Policy/Levels of Service Operational

3.1 Eastern Seaboard Coastal Management Plan

The Community Board was asked to endorse the Eastern Seaboard Coastal Management Plan.

Key Discussion Points

- It was noted that the current report was missing an acknowledgement page and an action plan.
- It was also noted that those concerns had already been forwarded to the author to resolve.
- The constraints that the report could impose on the community and the Council were queried.
- Assurance was provided that the report recommended soft approaches to erosion management in Whangamata.

- Assurance was sought as to the level of consultation undertaken with the public.
- It was noted that the Whangamata and Tairua-Paunau Community Boards invited and included key/interested members of the public to form working groups who provided input and feedback to the document.

Resolved

That the Whangamata Community Board:

1. Received the Eastern Seaboard Coastal Management Plan report.
2. Asked staff to return the Plan to the author to be amended to include an action plan with indicative costs for appropriate consultation.

Moved/Seconded By: Wells/Walker

3.2 Campbell Close Committee request for meeting

The Whangamata Community Board was asked to consider the formal request made by the Campbell Close Committee which sought an opportunity to meet regarding the recent Board decision to decline financial support for repairs to Campbell Close road.

Key Discussion Points

- It was noted that this request could be deemed outside the powers of the Board and therefore it was not appropriate to investigate the matter further.
- The Board discussed the request and chose not to enter into any further dialogue with the Campbell Close Committee about this subject.

Resolved

That the Whangamata Community Board:

1. Received the report.
2. Declined the Campbell Close Committee's request to further discuss the decision to decline financial support for repairs to Campbell Close road.
3. Referred the matter back to staff to uphold the current resolution made on 21 May 2015.

Moved/Seconded By: Bartley/Walker

3.3 Williamson Park Business Case

The Whangamata Community Board was asked to endorse the Business Case and Concept Plan for the redevelopment of Williamson Park; and that Council utilise Whangamata Neighbourhood Reserves to fund this project.

Key Discussion Points

- It was noted that this report was an update to the report received at the 2 July 2015 Community Board meeting.
- It was noted by the Community Board that the project had received a positive response thus far from the community.
- The Deputy Mayor noted he was pleased with the progress of the project, citing the management and framework as good models.

Resolved

That the Whangamata Community Board:

1. Received the report.
2. Endorsed the Williamson Park Business Case (**Attachment A**) and Concept Plan (**Attachment C**) to enable the park to be better utilised by the Whangamata community and visitors, and also to reflect the current needs of the park as a result of growth in the township and visitor numbers.
3. Requested that Council approve \$586,878 to be funded through the Whangamata Neighbourhood Reserve Fund for the Williamson Park Project to off-set the rates impact of this project as set out in the 2015-2025 Long Term Plan.

Moved/Seconded By: Bartley/Kerr

4 District Activities: Local Input Policy/Levels of Service

4.1 Whangamata Community Board Sport Waikato 2014/2015 Annual Report

The Sport Waikato 2014/15 Annual Report was provided for consideration by the Whangamata Community Board.

Key Discussion Points

- Justine Baverstock spoke to the report highlighting the key points.
- Sports Waikato is looking at launching a campaign next year which encourages positive "sideline behaviour" called 'Cheer Loud, Cheer Fair'.
- There are funding options for communities to apply to in order to support their events - Kick Start can offer funds up to \$5000 for projects that encourage children into sport and Community Partnership can offer up to \$40, 000.
- It was confirmed that Sports Waikato would provide additional marketing support for Whangamata sporting events.
- Specific Whangamata event information would be included in an annual coloured pamphlet put out by Sports Waikato.
- It was reported that the official opening of the Whangamata Mountain Biking Park received positive feedback.
- It was noted that the Whangamata Bike Park and Stand Up Paddleboarding would be highly marketed this year by Sports Waikato.
- The proposed Whangamata cycleway/walkway project was mentioned.
- It was noted that Sports Waikato would be pleased to offer some level of support for this project but further discussions would need to be had and more details shared.
- It was noted that the national Government were to fund urban safe cycleways which would involve both Waikato Regional Council and New Zealand Transport Agency.
- It was queried as to whether or not Whangamata's project would be eligible for this funding.

Resolved

That the Whangamata Community Board:

1. Received the report.
2. Received the Sport Waikato Annual Report

Moved/Seconded By: Kerr/Wells

4.2 Proposed New Road Name

The Whangamata Community Board was asked to consider an application to name a new subdivision road within the Whangamata Area.

Resolved

That the Whangamata Community Board:

1. Received the report.
2. Approved the road name Titoki Lane

Moved/Seconded By: Kerr/Bartley

4.3 April - June 2015 District Libraries Quarterly Report - Thames, Mercury Bay and Tairua Libraries

Activities and performance of the district libraries (Thames, Mercury Bay and Tairua) for April, May and June 2015 were reported.

Resolved

That the Whangamata Community Board:

1. Received the ' April - June 2015 District Libraries Quarterly Report ' report dated 9th July 2015.

Moved/Seconded By: Kerr/Wells

5 Reports

5.1 Endorsement of Whangamata Community Board 2015/2016 Work Programme

Comment and endorsement was sought by the Whangamata Community Board for the Community Board's 2015-2016 Work Programme.

Key Discussion Points

- The work programme was in a new format this year which displayed more detailed information and noted issues/risks associated with each work project.
- Projects were colour coated to indicate what level risk they could present.
- Green represented a low level of risk, yellow represented a medium level of risk and red represented a higher level of risk for projects.
- An approved addition to the document's colour legend was mentioned. The colour grey would now represent projects not yet started.

- It was confirmed that Work Programme risk levels could change throughout the duration of the project.
- The Infrastructure section of the 2015/2016 Work Programme will be included in the next update on 24 September 2015.
- The Area Manager confirmed Whangamata had enough resources to get projects completed with some support from outside contractors.

Resolved

That the Whangamata Community Board:

1. Received the report.
2. Endorsed the Whangamata Community Board 2015-2016 Work Programme.

Moved/Seconded By: Wells/Bartley

5.2 Members' Reports

The Chairperson invited members to provide a brief verbal report on activities undertaken and meetings attended in the period since the last meeting.

Board member Bartley

- Voiced concern about the cost of managing a relationship with the Waikato Regional Council staff involved with mangrove removal.
- Noted that thus far the Williamson Park project was showing evidence of a strong and positive relationship between staff, elected members and residents.

Board member Kerr

- Explained he continued to maintain tracks in Whangamata which meant that people (residents and visitors alike) could enjoy them.

Board member Walker

- Expressed disappointment in how much it was noted to have cost to host Waikato Regional Council staff at the Mangrove Removal Action Group meetings.
- The Chief Executive noted he would discuss this matter at his level to confirm the statements made at the 28 July 2015 meeting.
- Noted that the Waikato Regional Council had encouraged the group to continue to meet with RUD
- Expressed concern over the lack of progress of the mangrove removal project.

Deputy Mayor - Peter French

- Announced that he would be standing for Mayor at the next local body elections.

Resolved

That the Whangamata Community Board:

1. Received the Members' Reports.

Moved/Seconded By: Bartley/Kerr

6 Public Excluded

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

Recommendation

That the public:

1. Be excluded from the following parts of the proceedings of this meeting namely:

Item	Business
6.1	Public Excluded Minutes

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meeting Act 1987 for the passing of this resolution are as follows:

<i>General Subject of each matter to be considered</i>	<i>Reason for passing this Resolution in Relation to Each Matter</i>	<i>Ground(s) Under Section 48(1) for the Passing of the Resolution</i>
6.1 Public Excluded	(7)(2)(i) – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	(48)(2)(a)(i) – Any proceedings before a local authority where a right of appeal lies to any Court or tribunal against the final decision of the local authority in those proceedings.

Moved/Seconded By: Wells/Kerr

6.1 Public Excluded Minutes

Resolved

That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session except for the following items which are to remain in the Public Excluded Minute Book.

Item	Description
6.1	Public Excluded Minutes

Moved/Seconded By: Kerr/Wells

Meeting Closed at 15:07

The foregoing Minutes were certified as being a true and correct record of the meeting of the Whangamata Community Board held on 13 August 2015.

Chairperson _____ **Date** _____