

2015-2016 Thames Community Board Community Events Fund

TO	Thames Community Board
FROM	Larissa Doherty - Community Coordinator
DATE	3 September 2015
SUBJECT	2015-2016 Thames Community Board Community Events Fund

1 Purpose of Report

The Community Board are to consider the allocation of the Thames Community Boards Community Events fund to groups that have applied for funding assistance through the 2015-2016 Community Events Fund round, to the amount of \$15,000 as specified in the 2015-2025 Ten Year Plan.

2 Background

The Thames Community Board approved the criteria for allocation of the events fund at its 24 October 2012 meeting.

Applications for the fund are called for in July/August of each year and are considered at the next available ordinary meeting of the Board after applications have closed.

The Board has the discretion to hold back a portion of the fund for applications that may be received later in the financial year.

3 Issue

Groups are invited annually to apply for financial assistance for locally run community events within the Thames Ward and must comply with the set criteria to be eligible for the funding.

4 Discussion

The Thames Community Board Community Events fund is guided by the following criteria:

1. Assistance will only be available for locally run community events within the Thames Ward area, whose principal functions and/or activities are of a community (not-for-profit) nature.
2. Preference will be given to organisations that are registered, but not limited to, an Incorporated Society or a Charitable Trust to qualify for events funding.
3. The Events fund is not for the payment of wages or honorariums.
4. Only one grant per organisation, per event, will be available in any financial year.
5. Consideration to be given to the viability of the event as a whole and fundraising efforts already shown (e.g. Business Plan, marketing strategy).
6. All applications must be accompanied by a statement of financial position for the previous financial year and a budget projection for the event.
7. Applications must be made on the form available (Community Events Application Form).

8. All applications must declare any conflict of interest that may exist with the Council, if relevant (for example, if a Councillor, Community Board member or staff member is a Trustee of the Incorporated Society or Trust).
9. All successful applicants must acknowledge the support of the Thames-Coromandel District Council on any correspondence, advertising or other publicity material.
10. Any Community Event funds not spent on the project for which the funds were applied for by the close of the Council's financial year must be returned to the Thames-Coromandel District Council unless written approval to retain the funds is obtained from the relevant Community Board.
11. A report on the success of the event and evidence that the grant was spent appropriately to be provided to the Board within three months of the event.

Groups allocated a grant of \$5000.00 or more will be required to sign a Service Level Agreement.

5 Suggested Resolution(s)

That the Thames Community Board:

1. Receives the '2015-2016 Thames Community Board Community Events Fund' report dated 3 September 2015.
2. Confirms the allocation of the Thames Community Board 2014/2015 Community Events Fund to the following organisations.

Organisation Name	Event	Amount Sought
Totally Thames	Wearable Arts	\$2,000.00
Totally Thames	Thames Santa Parade	\$700.00
Totally Thames	Thames Trolley Derby	\$700.00
Steampunk the Thames	Thames Steampunk Festival	\$10,000.00
CAPS Hauraki	Whare Tapere event	\$2,745.00
Thames Music and Drama	Gypsys, Tramps and Thieves	\$450.00
Rotary Club of Thames	Women of Empire	\$2,860.50
Thames Musicians Club	Art, Music and Performance Festival	\$5,000.00
Thames Youth Centre	Paint Party	\$3,773.50
The New Zealand Body Art Trust	The Mad Hatters Tea Party	\$2,000.00
Thames Heritage Events Trust	The Heritage Festival	\$1,183.00
Thames Music Group	Lunchtime Concerts	\$700.00
Total Requested		\$32,112.00
Total Available		\$15,000.00

References-Tabled/Agenda Attachments

Attachment A *Thames Community Board Community Events Application Forms - to be distributed separately*