



# UNCONFIRMED Minutes

of the

## Coromandel-Colville Community Board

### Ordinary Meeting

Date 22 September 2015  
Venue Coromandel Service Centre  
355 Kapanga Road  
Coromandel

#### Present

JA Walker QSM (Chairperson) K Brett  
P Brljevic  
K Stephenson  
MJ Warren

#### In Attendance

Name	Item(s)
G Leach - Mayor	1.1-1.2
D Hammond - Chief Executive	All
A Jane - Governance Manager	1.1-4.4
S Bremner - Roading Engineer	4.2-4.5
R Duffin - Communications Officer	All
S Stephens - Programme Manager	All
M Harrison - Area Coordinator	All

**Meeting Commenced** 9.00am

#### Adjournments and Absences

Adjournment	Start	Finish	Reason
Chairperson	10.30am	10.50am	Morning Tea

## Table of Contents

---

Item Business	Page No.
<b>1 Meeting Conduct</b>	<b>3</b>
1.1 Apologies	3
1.2 Public Forum	3
1.3 Items not on the Agenda	3
1.4 Conflict of Interest	4
1.5 11 August 2016 - Coromandel-Colville Community Board Minutes for Confirmation	4
<b>2 Governance</b>	<b>4</b>
2.1 Coromandel-Colville Community Board Workshop Notes	4
<b>3 Local Activities: Policy/Levels of Service Operational</b>	<b>5</b>
3.1 Coromandel Business Association Update	5
3.2 Coromandel Community Recreational Society - 2014/2015 Annual Report	5
3.3 Coromandel Community Library - 2014/2015 Annual Report	6
3.4 2015-2016 Coromandel-Colville Community Board Grants	6
<b>4 District Activities: Local Input Policy/Levels of Service</b>	<b>7</b>
4.1 2016-2017 Annual Plan - legislative changes and approach	7
4.2 Port Charles Road Encroachment Proposal	8
4.3 Waikato Regional Council Proposed Annual Works Programme 2015/2016 - Coromandel Areas 2 & 3 Consents	8
4.4 Quarterly Roading Update report to Coromandel-Colville Community Board	8
4.5 Pottery Lane - Late Item	
<b>5 District Activities</b>	<b>10</b>
<b>6 Reports</b>	<b>10</b>
6.1 September 2015 - Coromandel-Colville Action Schedule Report	10
6.2 Members' Reports	10

# 1 Meeting Conduct

---

## 1.1 Apologies

All members were present.

An apology was received from the Area Manager.

## 1.2 Public Forum

1.2.1 Natalie Collicott, Moehau Environment Group (MEG) attended the meeting to provide the Community Board with an update of the Kiwi viewing platform to be erected in Port Charles. *Post item 4.2*

1.2.2 Briar Van Dort and Emma Steel attended the meeting to request the Community Board consider placing a bus shelter for school children in the vicinity of Buffalo/Rings Road. At present 16 children wait in this area that attend three schools.

1.2.3 Kevin Parry, 24 Wharf Road attended the meeting to express his concern regarding comments made by the Community Board during the non-notified process of the resource consent for his development.

*The Board Chair advised that the Community Board supports Mr Parry's development and that the Board's comments are merely a local steer for the consenting Planner to consider during the processing of the application. In addition the Board Chair confirmed that the Board supports the comments made as they were valid points made at that time in respect to the information provided.*

1.2.4 The Mayor addressed the following matters:

- Community Board - Non-notified resource consents
- Heritage Region
- Pottery Lane
- Oamaru Bay Boat Ramp

### Resolved

That the Coromandel-Colville Community Board:

1. Receives the speakers in public forum.

**Moved/Seconded By:** Brett/Stephenson

## 1.3 Items not on the Agenda

### Resolved

---

That:

1. The following matter(s) requiring urgent attention be added to the agenda.

<b>Item</b>	<b>Description</b>
4.5	Pottery Lane

**Reason Not on the Agenda**

Information required was not available prior to closing of agenda.

**Reason Cannot be Delayed**

Decision required prior to the next meeting.

**Moved/Seconded By:** Brett/Warren

## 1.4 Conflict of Interest

Member Brett declared a conflict of interest in item 6.1 - Community Board Action Schedule - Hannafords Jetty Commercial Users

**Resolved**

That the Coromandel-Colville Community Board:

1. Notes the conflict of interest declared by Member Brett.

**Moved/Seconded By:** Brljevich/Warren

## 1.5 11 August 2016 - Coromandel-Colville Community Board Minutes for Confirmation

**Resolved**

That the Coromandel-Colville Community Board:

1. Confirms the following Minutes:  
Coromandel-Colville Community Board Minutes - 11 August 2015

**Moved/Seconded By:** Brett/Warren

## 2 Governance

---

### 2.1 Coromandel-Colville Community Board Workshop Notes

The Coromandel-Colville Community Board workshop notes were presented.

**Resolved**

That the Coromandel-Colville Community Board:

1. Receives the Notes of the Coromandel-Colville Community Board Workshop held 8 September 2015.

**Moved/Seconded By:** Warren/Brett

### **3 Local Activities: Policy/Levels of Service Operational**

---

#### **3.1 Coromandel Business Association Update**

Karen McMillan and Jan Autumn joined the meeting to provide the Community Board with an update of activities undertaken by the Coromandel Business Association since the last meeting.

The following matters were discussed:

- CBA - Annual General Meeting
- Coromandel Town Centre Precinct Development Strategy - Streetscape
- Bus Shelter - Rings Road
- PR for Coromandel Town
- Information Centre Update
- Kereta Hill - rubbish bins
- Post Office Boxes
- Thunderbeach Motorbike Run - 29 November 2015

**Resolved**

That the Coromandel-Colville Community Board:

1. Receives the report
2. Raise no objection to the central part of the CBD being coned off for a period of time during the day on Sunday, 29 November 2015, to allow for the Thunderbeach Motorbike riders to park their cycles.

**Moved/Seconded By:** Brett/Warren

#### **3.2 Coromandel Community Recreational Society - 2014/2015 Annual Report**

In accordance with the reporting requirements of the Service Level Agreement between the Coromandel Community Recreational Society and Council the Society's Annual Report was presented.

**Resolved**

That the Coromandel-Colville Community Board:

1. Receives the report.

**Moved/Seconded By:** Brljevich/Stephenson

### 3.3 Coromandel Community Library - 2014/2015 Annual Report

In accordance with the reporting requirements of the Service Level Agreement between the Coromandel Library and Council the Coromandel Library's Annual Report was presented.

**Resolved**

That the Coromandel-Colville Community Board:

1. Receives the report.

**Moved/Seconded By:** Stephenson/Brljevich

### 3.4 2015-2016 Coromandel-Colville Community Board Grants

The Community Board was asked to consider the allocation of Community Grants funding to organisations who have applied for funding assistance through the 2015/2016 Community Grants round.

**Resolved**

That the Coromandel-Colville Community Board:

1. Receives the 2015/2016 Coromandel-Colville Community Board Grants report.
2. Confirms the allocation of community grant funding from the 2015/2016 Community Grant budget to organisations who have applied for financial assistance as follows:

Organisation Name	Project	Grant Recommended \$
Coromandel RSA	To host 2015 Armistice Day and two ANZAC services in 2016	1,200
Coromandel Players	Production costs associated with Play	500
Coromandel Youth Support	Provision of services	2,000
Coromandel Independent Living Trust	Costs associated with consents for establishment of Reuse Centre	2,000
Colville Social Service Collective	Colville Arts Festival	1,000

Colville Hall Committee	Completion of acoustic panelling on hall walls	1,000
Colville Community Health Trust	Purchase of new health equipment	684
Coromandel Youth Project	Provision of Wifi	750
Te Roopu Tautoko O Harataunga	To purchase new items for playground	1,500
Coromandel Gymnastics Club	Gymsport affiliation fees	550
Harataunga Marae Trust	Water tank for extra capacity at the Marae	575
Coromandel School of Mines & Historical Society	To improve lighting in museum	1,000
Grey Power Coromandel	To send a delegate to the national Grey Power Conference	740

**Moved/Seconded By:** Stephenson/Warren

## 4 District Activities: Local Input Policy/Levels of Service

### 4.1 2016-2017 Annual Plan - Legislative Changes and Approach

Angela Jane, Governance Manager joined the meeting to outline the intended approach in developing the 2016/2017 Annual Plan and to advise Community Boards on the effects of the amendments to the governing legislation on the required content and processes.

Cr Brljevich expressed his disappointment that the Board was not advised during the Long Term Plan process that the Annual Plan process would be restrictive for amendments or additions.

In addition the Community Board was advised that the first part to reviewing Community Governance will commence next month.

#### Resolved

That the Coromandel-Colville Community Board:

1. Receives the 2016/2017 Annual Plan - legislative changes and approach report.
2. Consider Annual Plan matters at its 13 October 2015 workshop.

**Moved/Seconded By:** Brljevich/Warren

## 4.2 Port Charles Road Encroachment Proposal

A recommendation was sought from the Coromandel-Colville Community Board to the Infrastructure Committee in support of the Moehau Environment Group's proposal to construct a kiwi listening platform on an unused area of Port Charles Road.

### Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.
2. Recommends that the Infrastructure Committee approves the proposed occupation of Port Charles Road (RP 11.25km) for the purpose of the Moehau Environment Group constructing a kiwi listening platform.

**Moved/Seconded By:** Stephenson/Warren

## 4.3 Waikato Regional Council Proposed Annual Works Programme 2015/2016 - Coromandel Areas 2 & 3 Consents

The Waikato Regional Council Proposed Annual Works Programme 2015/2016 Coromandel Areas 2 & 3 Consent for the Coromandel-Colville area was presented.

The Community Board requested that a representative of Waikato Regional Council be invited to attend the Board's November meeting to speak to the Annual Works Programme.

### Resolved

That the Coromandel-Colville Community Board:

1. Receives the report.
2. Defer this item to the Board's 3 November 2016 meeting.

**Moved/Seconded By:** Brljevich/Brett

## 4.4 Quarterly Roothing Update report to Coromandel-Colville Community Board

Steve Bremner, Roothing Engineer joined the meeting to update the Community Board on progress of key rooothing activities for the first quarter of 2015/16 in the Coromandel-Colville area.

The following matters were discussed:

- Manaia Footpath - Board Chair to organise meeting with Te Kura o Manaia
- Streetlight outside Four Square - to be relocated to correct site
- Woollams Ave street lights
- Wyuna Bay Cul-de-Sac - design to be completed by end of October



- District Roding Projects - pavement rehabilitation in Papa Aroha
  - Requested that the road sweeping be monitored after the works
- Huaroa Street - culvert replacement to be undertaken

Board Chair tabled a letter from a Port Jackson resident raising concern regarding the recent pruning of Pohutukawa trees on Port Jackson Road - Opus to inspect and report back to Roding Engineer.

### **Resolved**

That the Coromandel Community Board:

1. Receives the report.

**Moved/Seconded By:** Brett/Stephenson

## **4.5 Pottery lane - Late Item**

Simon Stephens, Programme Manager presented a report on the Pottery Lane traffic report and sought direction from the Community Board to determine the way forward, the process to be followed and indicative timeframes.

The following matters were discussed:

- Direction around timeframes
- Further information required regarding design and construction
- Various options for the Pottery Lane - Board needs to understand where the traffic is impacting on the town traffic flow
- Traffic report pointed out that there are issues around Charles Street - but need to quantify what that looks like in order for the Board to make an informed decision as to whether to proceed
- To fund the business case the Board could consider options to fund - Retained Earnings, or Discretionary budget or a combination of both
- Budget for traffic data collection and if possible an early indication through a spot check over Labour Weekend

### **Resolved**

That the Coromandel-Colville Community Board:

1. Receives the report.
2. Continue to support development of the Pottery Lane project and asks staff to initiate a Business Case assessment of the proposed Pottery Lane Service Lane;
3. Establish a budget of \$5,000 in the current financial year to undertake traffic data collection around the intersections of Wharf Rd/Charles St and Charles St/Pottery Lane
4. Establish a budget of \$35,000 to initiate Stage One (Indicative Business Case) in the 2015/16 financial year and instruct staff to proceed with obtaining an offer of service from a traffic engineer to complete the Indicative Business Case following Council confirmation of the recommended budget.

**Moved/Seconded By:** Brljevich/Warren

## 5 District Activities

---

No items received.

## 6 Reports

---

### 6.1 September 2015 - Coromandel-Colville Action Schedule Report

The Coromandel-Colville Community Board Action Schedule was presented.

- Hannafords Jetty - letter to be written to Charter Boat Assn to advise that Council will be revoking licences to operate at Hannafords Jetty - to be under the new regime by 1 July 2016.

Member Brett having declared a conflict of interest as a member of the Thames/Coromandel Charter Boat Assn took no part in the discussion.

#### **Resolved**

That the Coromandel-Colville Community Board:

1. Receives the report.
2. Request staff review the licence to operate for commercial users of Hannafords Jetty.
3. Letter be sent to all commercial users advising of the process to be followed.

**Moved/Seconded By:** Stephenson/Brljevich

### 6.2 Members' Reports

The Chairperson invited members to provide a brief verbal report on activities undertaken and meetings attended in the period since the last meeting.

#### Brett

- Memorial planting - Hauraki Road

#### Stephenson

- Hauraki Road - Memorial Forest Walkway

#### Brljevich

---

- Heritage Park
- 1080 Resource Consent Submission
  - The Community Board understands that joint resource consent for the aerial use of 1080 in the Waikato region will be applied for by the Department of Conservation, TB Free NZ and the Waikato Regional Council. As advocates for the communities in the upper northern Coromandel the Board has an interest in this application and requests that the application be notified due to the effects of aerial 1080 on these communities being more than minor.

**Resolved**

That the Coromandel-Colville Community Board:

1. Receives the Members' Reports.
2. Forward its comments regarding the joint resource consent for aerial 1080 use in the Waikato region.

**Moved/Seconded By:** Brljevich/Walker

**Meeting Closed at 1.30pm**

The foregoing Minutes were certified as being a true and correct record of the meeting of the Coromandel-Colville Community Board held on 22 September 2015.

**Chairperson** \_\_\_\_\_ **Date** \_\_\_\_\_