



# UNCONFIRMED Minutes

of the

## Thames Community Board

### Ordinary Meeting

Date 21 September 2015  
Venue Council Chamber  
515 Mackay Street  
Thames

#### Present

S Peters (Chairperson)	GR Simpson	CL Cassidy
	DR Connors	PL French
	SA Goudie	LG Yates

#### In Attendance

Name	Item(s)
Larissa Doherty (Community Co-ordinator Thames)	All Items
Sam Edlin (Roading Engineer)	4.1
Angela Jane (Governance and Strategy Manager)	2.1
Jan McNeil (Property Officer)	3.3, 6.1, 6.2, 6.3, 6.4

**Meeting Commenced** 09.00

#### Adjournments and Absences

Adjournment	Start	Finish	Reason
Chairperson	10.34	10.51	Morning Tea

Absences	Start	Finish	Item
Peter French	9.50	9.58	2.1 (part)
Diane Connors	10.08	10.10	3.4 (part)

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# 1 Meeting Conduct

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## 1.1 Apologies

No apologies received.

## 1.2 Public Forum

### 3.2 2015/2016 Thames Community Board Community Grants - Thames/Hauraki Health and Disability Services - Robyn Pengelly

- Have applied for emergency kits for people with disabilities.
- Happy to have half of what was originally applied for.
- Will work with the people getting the kits to help them to be prepared for a Civil Defence emergency.
- Works with the Thames Civil Defence Office.

### 3.2 2015/2016 Thames Community Board Community Grants - Kauaeranga Tramping Club - Greg Laslett

- Applied for funding to build a bridge at Nightingale Stream.
- The Club has a management agreement with DoC for the track.
- DoC funding for track maintenance has been declining over the last few years.

### 3.2 2015/2016 Thames Community Board Community Grants - Coromandel Heritage Trust - Morrie Dunwoodie

- There is a lot of work involved in the archiving of material.
- The painting of the gutters has already taken place.

### 3.2 2015/2016 Thames Community Board Community Grants - Thames Hub Focus Team - Gordon Jackman

- Feels there is no 'community hub' in Thames.
- The concept is in line with the Thames Urban Development Strategy.

### Kopu Bridge Incorporated Society - Kim Buchanan

- Thanked the Board for its support so far in trying to retain the Bridge.
- Have had a meeting with Historic Places Trust and NZTA to learn how other historic structures are funded.
- The Bridge could play an important role in the Captain Cook landing celebrations/commemorations.
- Have had Bridge open days for the past three years as part of Heritage Week, which have been popular.

#### Resolved

That the Thames Community Board:

1. Receives the speakers in public forum.

**Moved/Seconded By:** Connors/Cassidy

### **1.3 Items not on the Agenda**

No items not on the agenda.

### **1.4 Conflict of Interest**

The Chairperson invited notice from members of:

1. Any interests that may create a conflict with their role as an elected member relating to the minutes item(s) for the meeting; and
2. Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

The following interests were declared:

Diane Connors

- 3.1 2015/2016 Thames Community Board Community Events Fund
- 3.2 2015/2016 Thames Community Board Community Grants

Strat Peters

- 3.1 2015/2016 Thames Community Board Community Events Fund

Craig Cassidy

- 3.1 2015/2016 Thames Community Board Community Events Fund
- 3.2 2015/2016 Thames Community Board Community Grants

Rex Simpson

- 3.1 2015/2016 Thames Community Board Community Events Fund
- 3.2 2015/2016 Thames Community Board Community Grants

**Moved/Seconded By:** French/Goudie

### **1.5 10 August 2015 - Thames Community Board Minutes for Confirmation**

As per Council's Standing Orders, the Thames Community Board must confirm the Minutes of its previous meetings.

#### **Resolved**

That the Thames Community Board:

1. Confirms the following Minutes:  
Thames Community Board Minutes – 10 August 2015

**Moved/Seconded By:** Simpson/Connors

## 2 Governance

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### 2.1 2016-2017 Annual Plan - legislative changes and approach

To communicate to the Community Boards the intended approach in developing the 2016-2017 Annual Plan and to advise Community Boards on the effects of the amendments to the governing legislation on the required content and processes.

#### Key Discussion Points

- Significant changes on how consultation will work going forward.
- Significance and materiality will come into play.
- Project Initiation Documents are required by 30 October 2015.

#### Resolved

That the Thames Community Board:

1. Receives the '2016-2017 Annual Plan - legislative changes and approach' report, dated 9 September 2016.
2. Communicate to their Area Manager any changes to the 2015-2025 Long Term Plan year two budget in preparation for reviewing the 2016-2017 Annual Plan budget.

**Moved/Seconded By:** Connors/Goudie

## 3 Local Activities: Policy/Levels of Service Operational

### 3.1 2015/2016 Thames Community Board Community Events Fund

To consider the allocation of the Thames Community Boards Community Events fund to groups that have applied for funding assistance through the 2015-2016 Community Events Fund round, to the amount of \$15,000 as specified in the 2015-2025 Ten Year Plan.

#### Key Discussion Points

- Discussed by the Board at its workshop held on 17 September 2015.
- Spreadsheet from the workshop of proposed allocations tabled.
- Board members with potential conflicts of interest did not participate in the workshop discussions related to the identified applications.

#### Resolved

That the Thames Community Board:

1. Receives the '2015-2016 Thames Community Board Community Events Fund' report dated 3 September 2015.
2. Confirms the allocation of the Thames Community Board 2014/2015 Community Events Fund to the following organisations.

Organisation Name	Event	Amount Granted
Totally Thames	Wearable Arts	\$740.00
Totally Thames	Thames Santa Parade	\$700.00
Totally Thames	Thames Trolley Derby	\$0.00
Steampunk the Thames	Thames Steampunk Festival	\$3,000.00
CAPS Hauraki	Whare Tapere event	\$1,000.00
Thames Music and Drama	Gypsys, Tramps and Thieves	\$0.00
Rotary Club of Thames	Women of Empire	\$2,860.00
Thames Musicians Club	Art, Music and Performance Festival	\$5,000.00
Thames Youth Centre	Paint Party	\$1,000.00
The New Zealand Body Art Trust	The Mad Hatters Tea Party	\$0.00
Thames Heritage Events Trust	The Heritage Festival	\$0.00
Thames Music Group	Lunchtime Concerts	\$700.00
<b>Total Granted</b>		<b>\$15,000.00</b>

Moved/Seconded By: French/Goudie

### 3.2 2015/2016 Thames Community Board Community Grants

The Community Board considered the allocation of Community Grant funding to organisations who have applied for funding assistance through the 2015-2016 Community Grant round, to the amount specified in the 2015-2025 Long Term Plan.

#### Key Discussion Points

- Discussed by the Board at its workshop held on 17 September 2015.
- Spreadsheet from the workshop of proposed allocations tabled.
- Board members with potential conflicts of interest did not participate in the workshop discussions related to the identified applications.

#### Resolved

That the Thames Community Board:

1. Receives the 2015-2016 Thames Community Board Grants report dated 31 August 2015.
2. Confirms the allocation of community grant funding from the 2015/2016 Community Grant budget to organisations who have applied for financial assistance as follows:

Organisation Name	Project	Amount Granted
Thames South School	To provide a bike track, that can be used by the students during school hours and the wider community after school hours	\$1,000.00
Thames Anglican Parish	Repairs, maintenance and tuning of the pipe organ in St Georges Church	\$0.00
Victim Support Coromandel	Recruitment of volunteers from the local community and training of volunteers and staff	\$0.00
Valley Vamps Roller Derby	Purchase of equipment that can be used by the Skate Club, particularly skates and protective gear that can be borrowed by beginners	\$500.00
Thames-Parawai Playcentre	Purchase of chairs	\$700.00
Thames Gymsports Inc	To run a first aid course for up to 20 coaches and volunteers	\$1,600.00
Thames and District Returned Services Association 2014	To design and make a modern plinth to house the three services flags that can be used at the Civic Centre for ANZAC and Armistice Day commemorations	\$1,500.00
Thames Floral Art Club	To organise a for a tutor to conduct a workshop for the Club	\$0.00
Thames Community Centre	Replace the current street sign from Relationships Aotearoa to Literacy Aotearoa	\$0.00
Coromandel Independent Living Trust	Delivery of the Kiwican programme at Thames South School	\$1,500.00

Hauraki Prospectors Association	To install operating machinery so that the site can be promoted as a genuine working C19th gold processing plant	\$0.00
Thames Museum Society Inc	To reprint an updated version of 'The History of the River Thames'.	\$0.00
The Parenting Place - Attitude Youth Division	To provide three Attitude presentations to Thames High School.	\$600.00
Te Aputa Water Supply Society	Replacement of reticulation pipes	\$0.00
The Coromandel Heritage Trust	Materials to construct a purpose built rack in The Archive to house the Thames Museums photo collection. Purchase of acid free envelopes, boxes and materials for protecting the document and map collections.	\$1,500.00
Rotary Club of Thames	Contribution towards the cost of the Women of Empire exhibition	\$4,000.00
Thames Petanque Combined Social Group	To develop an extra playing area for growing numbers of players and visiting teams.	\$0.00
Thames Amateur Swim Club	To provide playground surfacing for children's playground to be installed with the Thames Centennial Pool grounds.	\$0.00
CAPS Hauraki	Providing a Whare Tapere event at Te Puru School on Anniversary weekend 2016.	\$0.00
Transition Town Thames	To trial a community firewood project to facilitate the supply of firewood for home heating to those in the Thames community who are identified as not being in a position to purchase wood for heating and who do not have access to suitable supplies.	\$300.00
Thames High School Sports Club	To provide a safe and usable surface of the area described as the High School Hockey turf and netball/tennis courts.	\$0.00
Thames Youth Centre	Improving the heating within the building by installing wall insulation, under floor insulation and infrared heating system	\$1,811.00
Guild of Public Artists	Materials needed for children's mural on the new Porritt Park toilets (ply, sealer, anti-graffiti paint)	\$0.00
Steampunk the Thames	Assistance for running workshops/competitions associated with the Thames Steampunk Festival being held 13-15 November 2015	\$1,789.00
Thames/Hauraki Health and Disability Resource Centre Trust	To provide civil defence emergency kits to people with disabilities or chronic health conditions that can't afford them	\$1,600.00
Te Puru School Support Group	Extending and updating the changing rooms at the school pool	\$0.00
Thames Tumble Tots	Hireage of the Civic Centre and extra gymnastic equipment	\$1,000.00
Kauaeranga Tramping Club	Footbridge over Nightingale Stream	\$0.00
Thames Mountain Bike Club	Plan for installation of the required infrastructure on the tracks	\$3,000.00
Thames Community Patrol	To assist with fuel for the vehicles	\$0.00
T3 - Transition Town Thames	To develop an evidence based project proposal for a Community Resilience Project centred around	\$0.00



	food	
T3 - Transition Town Thames	To host 3 workshops to develop a basis for a community owned solar energy company	\$0.00
Thames Hub Focus Team	Investigate potential interested groups and locations for a central and interactive hub in our community	\$0.00
Lotus Realm	To increase circulation of the Grahamstown Gazette	\$1,200.00
Family Safety Services	To facilitate a social services Expo in Thames to highlight the services available and create an opportunity for services to network with the potential of creating a community hub	\$0.00
Thames Library	Series of cultural and artistic workshops aimed at Thames youth.	\$0.00
Thames Green Dollar Exchange	Advertising and hall hire for the fortnightly market	\$0.00
Te Kohanga Reo o Matai Whetu	To promote Te Reo me ona Ti Ranga, the language and traditions of our ancestors	\$1,400.00
<b>Total Granted</b>		<b>\$25,000.00</b>

**Moved/Seconded By:** Goudie/Connors

### 3.3 New Lease - Thames Small Gauge Railway Society Inc.

For consideration to recommend to Council to approve a new lease and licence between the Thames Coromandel District Council (Council) and the Thames Small Gauge Railway Society Incorporated over part of the land located at Victoria Park, Thames.

#### Resolved

That the Thames Community Board:

1. Receives the New Lease - Thames Small Gauge Railway Society Inc report.
2. Recommends to Council to approve a new lease and Licence between Thames-Coromandel District Council and the Thames Small Gauge Railway Society Incorporated over part of the land located at Victoria Park, Thames more particularly; the lease area is comprised in SA13B/144, SA46B/513 and SA45A/757 and part Council road. The licensed area is comprised in SA45A/757, SA46B/513 and part Council road.
  - Term:** 20 years
  - Commencement:** 13 October 2015
  - Final Expiry:** 12 October 2035
  - Rental:** \$350 + GST per annum
  - Rent Review:** Every 3 years
3. Acknowledge that the lease and licence is in accordance with the Thames and Thames Coast Reserve Management Plan for specific reference to the Victoria Park Reserve Management and Concept Plans.
4. Declares all land comprised in SA13B/144, SA46B/513 and SA45A/757 as recreation

- reserve in accordance with the Reserves Act.
5. Instructs the Chief Executive to take all steps necessary to classify the land comprised in SA13B/144, SA46B/513 and SA45A/757 as recreation reserve in accordance with the Reserves Act 1977.

**Moved/Seconded By:** Goudie/Simpson

### 3.4 Youth Projects

To inform the Thames Community Board of Youth Projects being undertaken district wide and identify whether the projects align with the TCDC Youth Strategy.

#### Key Discussion Points

- Funding from Ministry of Youth Development has been secured to undertake a range of projects.
- Currently the Councils Youth Strategy has no funding allocated to it.

#### Resolved

That the Thames Community Board:

1. Receives the Youth Projects report dated 21 July 2015.
2. Considers providing budget for progressing the Youth Strategy recommended implementation in the 2016/2017 Annual Plan.
3. Requests Council to follow through on its undertaking to establish a TCDC Youth Steering Group and a budget for the same.

**Moved/Seconded By:** Goudie/Connors

### 3.5 Thames Town Promotion Services

For the Board to delegate authority for awarding the tender for the Thames Town Promotion Services

#### Resolved

That the Thames Community Board:

1. Receives the Thames Town Promotion Services report dated 4 September 2015.
1. Delegates the Area Manager and Board Members to award the Thames Promotion Services contract for a one year term.

**Moved/Seconded By:** Connors/Simpson

### 3.6 Thames War Memorial Civic Centre/i-SITE Project

Provide an overview and total costs of the Thames War Memorial Civic Centre/i-SITE Project and to seek approval for the overrun of costs.

#### Key Discussion Points

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- Most of the over run was due to the costs associated with the resource consent.

**Resolved**

That the Thames Community Board:

1. Receives the Thames War Memorial Civic Centre/i-SITE Project report dated 10 September 2015.
2. Approves the extra capital expenditure of \$40,366 excluding GST for the building alterations to be funded from the Thames Local Consolidated Depreciation Reserves.

**Moved/Seconded By:** Connors/Goudie

## 4 District Activities

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### 4.1 Quarterly Roading Update report to Thames Community Board

To update the Community Board on progress of key roading activities for the first quarter of 2015/2016.

#### Key Discussion Points

- Mackay Street Car Park design is expected early this week. Once received it will come to the Board for comment. It is planned to have the work completed before Christmas 2015.

#### Resolved

That the Thames Community Board:

1. Receives the 'Quarterly Roading update to Thames Community Board' report dated 31 August 2015.

**Moved/Seconded By:** Connors/Goudie

## 5 Reports

### 5.1 Thames Community Board Elected Members Reports - September 2015 Update

To receive an update from the members of the Thames Community Board on activities since the 10 August 2015 meeting.

#### Key Discussion Points

- A new Steampunk pop-up shop has opened in Grahamstown and will be there for the next couple of months.
- Members expressed support for the Inter-Council Sports Tournament being held in March 2016.

Craig Cassidy

Date	Meeting./Event/Issue	Comment
12/07/15 to 31/08/15	Working away from Thames	
17/09/15	Thames Community Board Workshop	

Strat Peters

Date	Meeting./Event/Issue	Comment
18/5/15	Thames Community Board meeting	
20/5/15	Thames Community Board District Plan submission	Presentation on behalf of the Board
21/5/15	Thames Community Board Workshop	
22/5/15	Meeting with concerned ratepayers	Explaining Councils position on proposed development in Grahamstown
22/5/15	Meeting with Area Manager Thames	
25/5/15	Meeting to discuss likely sports facilities sponsorship proposals	Indoor Stadium at Thames High School and Rhodes Park Grandstand
27/5/15	Follow up meeting with prospective sports facilities sponsors	Indoor Stadium at Thames High School and Rhodes Park Grandstand
3/6/15	Meeting with Area Manager Thames	
4/6/15	Review of financial results	Budget vs actual
4/6/15	Indoor Stadium update from staff	
4/6/15	Employment Strategy Workshop	
12/6/15	Permaculture and renewable energy presentation	Excellent presentation by Transition Town Thames
16/6/15	Sponsorship proposal meeting	
16/6/15	Meeting with Area Manager Thames	
17/6/15	Sports Facilities Projects Meeting	
22/6/15	Thames Community Board Workshop	

24/6/15	Council Meeting	
29/6/15	Thames Community Board Meeting	
30/6/15	Meet at Wintec regarding youth employment	Terms of reference and strategy
8/7/15	Review of financial results	Budget vs actual
15/7/15	Long Term Plan and District Plan catch-up	
20/7/15	Thames Community Board Extra Ordinary Meeting	
20/7/15	Meeting with Area Manager Thames	
10/8/15	Thames Community Board Meeting	
12/8/15	Meeting with Area Manager Thames	
19/8/15	Women of Empire (WW1) meeting	
25/8/15	Meeting with residents regarding Herewaka Street sewerage issue	
25/8/15	Meeting regarding Town Promotion Services Position	
26/8/15	Meeting with Area Manager Thames	

Peter French

Date	Meeting./Event/Issue	Comment
10/8/15	Thames Community Board meeting	
10/8/15	Tairua/Pauanui Community Board meeting	Tairua
11/8/15	WWI Memorial Forest Planting	Thames
11/8/15	Seachange Marine Spatial Plan meeting	Auckland
11/8/15	i-SITE opening and Business After Five	Thames Civic Centre
12/8/15	KPMG audit update	
12/8/15	Meeting with Ngati Maru regarding Coromandel Harbour	
13/8/15	Whangamata Community Board meeting	
14/8/15	Meeting with St Francis School	Footpath painting project
16/8/15	District Plan commissioners site visit	Coromandel North
17/8/15	Economic Development Committee Workshop	Heritage region
17/8/15	Economic Development Committee Meeting	
19/8/15	Infrastructure Committee Meeting	
19/8/15	Council Workshop	District Plan variation
21/8/15	Summertime Magazine Article	Coroglen sale yards
21/8/15	Biosolids Composter Whitianga	Site visit
21/8/15	Rally NZ welcome	Whitianga
25/8/15	Sewerage issue	Herewaka Street
26/8/15	Chief Executive liaison meeting	
26/8/15	Hauraki Rail Trail meeting	Hauraki District Council
27/8/15	Council Pound	Dog complaint
29/8/15	Emergency Services Ball	Thames Civic Centre
31/8/15	NICBD meeting	Crematorium
1/9/15	Treaty settlement update with Minister	Hamilton

2/9/15	Prime Ministers public meeting	Whangamata Hall
2/9/15	Kopu Stormwater Caucus	District Plan
3/9/15	Thames Indoor Facility PSG meeting	
3/9/15	Coromandel FM phone out	
4/9/15	Coromandel Harbour Project meeting	
5/9/15	WWI Memorial Forest Planting	Pauanui
5/9/15	Serious assault briefing	Whitianga
7/9/15	Thames Community Board Workshop	
7/9/15	US Ambassador meet and greet	Thames
8/9/15	Probus presentation	Richmond Villas
10/9/15	Seachange Marine Spatial Planning	Auckland
11/9/15	Thames Valley Civic Defence Committee meeting	Thames

**Resolved**

That the Thames Community Board:

1. Receives the Thames Community Board Elected Members Report - September 2015 Update report dated 31 August 2015.

**Moved/Seconded By:** Connors/French

## 5.2 August 2015 - Thames Community Board Non-notified Resource Consent Schedule

To inform the Community Board of resource consent applications that are referred to it and any comments made.

**Resolved**

That the Thames Community Board:

1. Receives the 'August 2015 - Thames Community Board Non-notified Resource Consent Schedule' report dated 1 September 2015.

**Moved/Seconded By:** Goudie/French

## 6 Public Excluded

### Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

### Recommendation

That the public:

1. Be excluded from the following parts of the proceedings of this meeting namely:

Item	Business
6.1	Deed of Variation and Rent Review - G D & D L Lee
6.2	Proposed Surrender and New Lease - Thames Airfield
6.3	Rent Review - RA & D M Bergersen - Thames Airfield
6.4	New Lease - Coats and McConnell - Thames Airfield

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General Subject of each matter to be considered</b>	<b>Reason for passing this Resolution in Relation to Each Matter</b>	<b>Ground(s) Under Section 48(1) for the Passing of the Resolution</b>
Deed of Variation and Rent Review - G D & D L Lee	<b>(7)(2)(i)</b> – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	<b>48)(1)(a)(i)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. Where the local authority is named or specified in the First Schedule to this Act, under section 6 or section 7 (except section 7(2)(f)(i) of this Act.
Proposed Surrender and New Lease - Thames Airfield	<b>(7)(2)(i)</b> – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	<b>(48)(1)(a)(i)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. Where the local authority is named or specified in the First Schedule to this Act, under section 6 or section 7 (except section 7(2)(f)(i) of this Act.
Rent Review - RA & D M	<b>(7)(2)(i)</b> – Enable any local	<b>(48)(1)(a)(i)</b> – That the public



Bergersen - Thames Airfield	authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. Where the local authority is named or specified in the First Schedule to this Act, under section 6 or section 7 (except section 7(2)(f)(i) of this Act.
New Lease - Coats and McConnell - Thames Airfield	<b>(7)(2)(i)</b> – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	<b>(48)(1)(a)(i)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. Where the local authority is named or specified in the First Schedule to this Act, under section 6 or section 7 (except section 7(2)(f)(i) of this Act.

**Moved/Seconded By:** Connors/French

**Resolved**

That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session except for the following items which are to remain in the Public Excluded Minute Book.

**Moved/Seconded By:** Connors/Simpson

**Meeting Closed at 12.15**

The foregoing Minutes were certified as being a true and correct record of the meeting of the Thames Community Board held on 21 September 2015.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_