



# Minutes

of the

Thames-Coromandel District Council

## Extraordinary meeting

Date	7 October 2015
Venue	Council Chamber 515 Mackay Street Thames

### Present

GF Leach JP (Mayor)	HD Bartley	PA Brljevich
	LA Fox	PL French
	SA Goudie	MK McLean JP
	JT Wells	

### In attendance

#### Name

#### Community Board Chairs

John Walker QSM, Paul Kelly JP, Keith Johnston

#### Staff

David Hammond, Angela Jane, Ariana Wickliffe, Steve Baker, Ben Day, Sam Napia, Sam Marshall, Garry Towler, Drew Mehrtens, Paul Davies, Scott Summerfield, Christine Tye

**Meeting commenced** 09:00

### Adjournments and absences

Adjournment	Start	Finish	Reason
His Worship	10:42	11:01	Morning Tea

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## Table of contents

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Item Business	Page No.
<b>1 Meeting conduct</b>	<b>3</b>
1.1 Apologies	3
1.2 Public forum	3
1.3 Items not on the agenda	3
1.4 Conflict of interest	3
1.5 Speed management project presentation	3
<b>2 Governance, Planning and Strategy</b>	<b>4</b>
2.1 Maritime Facilities Bylaw - determination report	4
2.2 2015 three yearly satisfaction survey	4
2.2 Financial delegation for Chief Executive	4
<b>3 Economic Development</b>	<b>5</b>
3.1 Economic Development Committee recommendation - Coromandel Heritage Region concept investigation	5
<b>4 Public excluded</b>	<b>6</b>

# 1 Meeting conduct

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## 1.1 Apologies

### Resolved

That the Thames-Coromandel District Council receives the following apologies for the 7 October 2015 meeting.

Name	Reason	From	To
Board Chair Peters	Non-attendance	09:00	12:45
Board Chair Renton	Non-attendance	09:00	12:45
Councillor Connors	Non-attendance	09:00	12:45

Moved/seconded by: Brljevich/McLean

## 1.2 Public forum

No speakers attended the public forum.

## 1.3 Items not on the agenda

There were no further items added to the agenda.

## 1.4 Conflict of interest

No conflicts of interest were declared.

## 1.5 Speed management project presentation

Andrew Tester, Waikato Regional Council (WRC) and John Garvitch, New Zealand Transport Agency (NZTA), on behalf of the Waikato Regional Transport Committee (RTC) spoke to the speed management project presentation.

Mr Tester explained that the guidance document for the safety project was the National Safer Journeys Strategy. Mr Tester outlined that the overall goal was to reduce speed and noted that the objectives included having consistent speed limits, targeted at risk and more effective enforcement. Mr Garvitch advised they were seeking Council's support to the regional plan.

Councillor Goudie asked what the cost would be to Council. Mr Garvitch responded that NZTA would pick the cost. Mayor Leach advised he was happy that there was a priority placed on speed management; however he did want the standard of the road to be maintained to a lower standard because of a potentially lower speed limit.

Councillor Goudie asked what Committee was leading the regional approach. Mr Tester responded that the Regional Transport Speed Management Governance Group was overseeing the development on behalf of the RTC. Deputy Mayor French noted that he was Council's representative on the RTC. He advised that he would circulate updates to elected members.

**Resolved**

That the Thames-Coromandel District Council receives the 'Speed Management presentation' report, dated 17 September 2015.

**Moved/seconded by:** French/Wells

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## **2 Governance, Planning and Strategy**

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### **2.1 Maritime Facilities Bylaw - determination report**

The Maritime Facilities Bylaw report was taken with the public excluded to enable Council's Legal Counsel, Paul Davies, to convey advice on the collection of licence fees associated with the bylaw.

### **2.2 2015 three yearly satisfaction survey**

Staff sought Council's input into the questions for the three-yearly satisfaction survey which was due to be completed in the 2015/16 financial year. Elected members deliberated on the survey questions. An agreement was made to delete one question from the 2013 satisfaction survey '*the decisions and actions of the Council*'.

**Resolved**

That the Thames-Coromandel District Council:

1. Receives 'Satisfaction survey questions for 2015-16' report, dated 21 September 2015.
2. Supports the satisfaction survey being undertaken over October/November 2015; and
3. Supports the 2013 survey questions being used for the 2015 satisfaction survey with the following deletion:
  - The decisions and actions of the Council

**Moved/seconded by:** French/Leach

### **2.2 Financial delegation for Chief Executive**

Council was presented with a new Chief Executive financial delegation for consideration and approval. Chief Executive, David Hammond noted that he was happy with the suggested delegation as it provided a practical limit to manage spending. Mayor Leach advised that the delegations were to encourage prudent measures in budgeting and minimise the risk of overspending. He recommended further delegation to authorise expenditure to address significant immediate risk to Council activities.

**Resolved**

That the Thames-Coromandel District Council:

1. Receives the 'Financial delegation for Chief Executive' report, dated 21 September 2015.
2. Approves the following financial delegation to the Chief Executive with quarterly reporting to the Audit Committee of all over-expenditure and unbudgeted expenditure within the delegation:

- Authority to allow for variations within an operating unit budget or activity budget, also known as reallocation of budgets (with the exception of the interest and depreciation budget and associated expenditure).
  - Authority to over expend on operating expenditure by 2% on operating unit budgets with a maximum across all operating units of \$10,000
  - Authority to over expend on operating expenditure by 2% locally funded activity budgets with a maximum across all locally funded activities for each Community Board area of \$10,000
  - Authority to over expend on operating expenditure by 5% on district funded activity budgets with a maximum overspend of \$50,000 across all district funded activities.
  - Authority to over expend on capital expenditure projects by 2% for locally funded activity budgets and over expend by 5% for district funded activity budgets with the following limiters:
    - Maximum over-spend across all locally funded activities for each Community Board area of \$10,000
    - Maximum over-spend across all operating unit budgets of \$10,000
    - Maximum over-spend across all district funded activities of \$50,000
  - Authority to approve unbudgeted expenditure (either operating or capital expenditure) within a financial year to the following amounts:
    - Up to \$15,000 on one project/workstream/work package for a locally funded activity per Community Board area
    - Up to \$15,000 on one project/workstream/work package across the operating units
    - Up to \$50,000 on one project/workstream/work package across the district funded activities
3. Delegates to any two of the following three positions – the following three positions – the Mayor, Deputy Mayor, and the Chair of the Audit Committee – the authority to give approval to the Chief Executive to expend unbudgeted expenditure (either or capital expenditure) to address a significant immediate risk to Council operations.

**Moved/seconded by:** Leach/Bartley

## **3 Economic Development**

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### **3.1 Economic Development Committee recommendation - Coromandel Heritage Region concept investigation**

Council was presented with the Coromandel Heritage Region concept investigation recommendation from the Economic Development Committee for approval.

Councillor Goudie tabled her comments and noted her disappointment of the events that had surrounded the project including how the concept was introduced to the public. Councillor Goudie advised that she supported a discussion document to be developed with the appropriate persons and public consultation to be undertaken, once all options were investigated in the project initiation document.

Mayor Leach noted that the meeting with Waikato Regional Council (WRC) addressed many concerns raised by WRC members. Mayor Leach explained that the report presented in the WRC agenda was not authored by TCDC members or staff. Committee Chair Page supported Mayor Leach's statements and further explained that they went to WRC to socialise the vision and invite feedback.

## Resolved

That the Thames-Coromandel District Council:

1. Receives the 'Economic Development Committee recommendation - Coromandel Heritage Region Concept Investigation ' report dated 29 September 2015.
2. Instructs staff to develop a Project Initiation Document to be approved by Council for the Heritage Region Project.

**Moved/seconded by:** French/Wells  
The decision was unanimous

## 4 Public excluded

### Resolved

That the public be excluded from the following parts of the proceedings of this meeting namely:

<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution</i>	<i>Ground(s) under Section 48(1) for the passing of the resolution</i>
Maritime Facilities Bylaw - Determination report	<b>(7)(2)(g)</b> – Maintain legal professional privilege.	<b>(48)(1)(a)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Coromandel Harbour Facilities Development Budget	<b>(7)(2)(i)</b> – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	<b>(48)(1)(a)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

**Moved/seconded by:** Brljevich/McLean

### Resolved

That the Thames-Coromandel District Council resumes in open meeting and releases the following decisions of the public excluded proceedings:

#### Item Description

##### 2.1 Maritime Facilities Bylaw Determination report

Councillor Fox noted that there was limited time to address all the stakeholders involved in setting fees, especially new fees. Communications during consultation would include an explanation that the bylaw provided the Council with the mechanism to charge fees but the setting of fees would be undertaken through other processes.

**Resolved**

That the Thames-Coromandel District Council:

1. Receives the Maritime Facilities Bylaw Determination Report, dated 28 September 2015.
2. Determines to make a Maritime Facilities Bylaw noting that a Maritime Facilities Bylaw is the most appropriate way of addressing the problems outlined in the report and further determines that the form of bylaw proposed is the most appropriate form of bylaw to address the perceived problems.
3. Determines that the Maritime Facilities Bylaw does not give rise to any implications under the New Zealand Bills of Rights Act 1990.
4. Approves the attached draft Maritime Facilities Bylaw and Statement of Proposal for public consultation to begin on 9 October and to conclude on 9 November 2015 in accordance with the attached Communications Strategy.

**Moved/seconded by:** McLean/Wells

**Meeting closed at 12:45pm**

The foregoing minutes were certified as being a true and correct record of the meeting of the Thames-Coromandel District Council held on 7 October 2015.

**Chairperson** \_\_\_\_\_ **Date** \_\_\_\_\_