



Minutes

of the

Thames Community Board

Ordinary Meeting

Date 2 November 2015
Venue Council Chamber
515 Mackay Street
Thames

Present

S Peters (Chairperson) GR Simpson LG Yates
DR Connors PL French
SA Goudie

In Attendance

Name	Item(s)
Greg Hampton (Area Manager Thames/Coromandel-Colville)	All Items
Larissa Doherty (Community Co-ordinator Thames)	All Items
Jeanette England (Technical Support Officer)	3.3, 3.6, 3.7
Sam Edlin (Roading Engineer)	3.4, 3.5
Derek Thompson (Parks Contracts Manager)	3.6, 3.7

Meeting Commenced 09.04am

Adjournments and Absences

Adjournment	Start	Finish	Reason
Chairperson	10.55	11.13	Morning Tea

Absences	Start	Finish	Item
Sandra Goudie	10.01	10.05	3.3 (part)

Strat Peters	10.36	10.39	3.5 (part)
Peter French	11.55	11.56	2.2 (part)

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1 Meeting Conduct

1.1 Apologies

Resolved

That the Thames Community Board:

1. Receives the apology for non-attendance from Craig Cassidy.

Moved/Seconded By: Goudie/Connors

1.2 Public Forum

Halls Arboretum - Beverly Woods

- Requests better directional signage from the State Highway.
- Would like the i-SITE staff more informed about the Arboretum so they can direct people to it.
- Proper numbering of the trees as per the map would be beneficial.

Item 4.2 - Thames Community Board Non-notified Resource Consent Schedule - Adrian Catran

- Wanting to construct a function/conference centre in Grahamstown.
- Spoke to the Board about issues raised in the resource consent
- Twentymans Funeral Services will be celebrating its 150th year anniversary in 2017.

Item 2.2 - LATE Freedom Camping: Proposed Changes to Designated Area at Tararu and Te Puru - Chris McCartney and Diane Wilcox, Sunset Motel

- Objects to Freedom Camping on the North Tararu Reserve
- Believes that a resource consent is required to allow camping as it is zoned open space in the District Plan.

Resolved

That the Thames Community Board:

1. Receives the speakers in public forum.

Moved/Seconded By: French/Goudie

1.3 Items not on the Agenda

Resolved

That:

1. The following matter(s) requiring urgent attention be added to the agenda.

Item	Description
2.2	Freedom Camping: Proposed Changes to Designated Area at Tararu and Te Puru

Reason Not on the Agenda

Report received after the Order Paper closed

Reason Cannot be Delayed

To enable the proposed changes to be in place before Christmas 2015.

Moved/Seconded By: Simpson/Goudie

1.4 Conflict of Interest

No conflicts of interest declared.

1.5 21 September 2015 - Thames Community Board Minutes for Confirmation

As per Council's Standing Orders, the Thames Community Board must confirm the Minutes of its previous meetings.

Resolved

That the Thames Community Board:

1. Confirms the following Minutes:
Thames Community Board Minutes – 21 September 2015

Moved/Seconded By: Goudie/Simpson

1.6 9 October 2015 - Thames Community Board Workshop Summarised Notes

To provide the summarised notes of the workshop held on 9 October 2015 to the Thames Community Board for its confirmation.

Key Discussion Points

- Clarification to item 2.3 Balloons Over Waikato. The Board would have been open to funding requests but was not going to be the entity running the event.

Resolved

That the Thames Community Board:

1. Receives the summarised notes of the Thames Community Board Workshop held on 9 October 2015.

Moved/Seconded By: French/Simpson

2 Governance

2.1 Draft Maritime Facilities Bylaw - Community Board Submission

To inform the Thames Community Board of the opportunity to make a submission to the Draft Maritime Facilities Bylaw which is currently out for public consultation

Key Discussion Points

- Advise key stakeholders in the Thames Ward about the consultation.
- Relates to the Thames Wharf and Kopu Boatramp.

Resolved

That the Thames Community Board:

1. Receives the Draft Maritime Facilities Bylaw - Community Board Submission report.
2. Determines that the Board will make a submission to the Draft Maritime Facilities Bylaw.
3. Delegates authority to the Board Chair and Councillor Goudie to prepare and lodge the submission on the Boards behalf.

Moved/Seconded By: Connors/Simpson

2.2 LATE - Freedom Camping: Proposed Changes to Designated Areas at Tararu and Te Puru

To consider two proposed changes to designated areas in the Freedom Camping Bylaw 2014 in time for the 2015/16 summer period. These changes are at the Tararu North Beachfront Reserve and the Te Puru Beachfront Reserves between Tatahi Street and Aputa Avenue

Key Discussion Points

- Conflict with the District Plan is not a reason to prohibit Freedom Camping as per the Freedom Camping Act 2011.

Resolved

That the Thames Community Board:

1. Receives the LATE - Freedom Camping: Proposed Changes to Designated Areas at Tararu and Te Puru
2. Approves the proposed changes to the designated areas at the Tararu Beachfront North Reserve as follows:

Site	Current Area	Proposed Area	Reason
Tararu Beachfront North Reserve 1023	Location - North-west of the loop road, seaward side directly off the loop road and	Location - Seaward side of the six pohutakawa trees. • Size - 30m from first tree to the north east of	The existing area near the loop road is too close to the beach and boat launching area and campers here are likely to inhibit public access.

Tararu Road, SH25	back from the shoreline. • Size - 30m from first tree to the north east of the loop road heading south-west.	the loop road heading north-west.	The proposed area is further from each of the areas used for boat launching on the reserve and the location between the trees and the coast keep vehicles clear of the loop access road.
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3. Notes that Council will consider whether the classification of the Te Puru Beachfront Reserve between Tatahi Street and Aputa Avenue should be prohibited, restricted or removed from the Freedom Camping Bylaw 2014 on 9 December 2015.
4. Approves the proposed change to the designated area at the Te Puru Beachfront Reserve between Tatahi Street and Aputa Avenue as follows:

Site	Current Area	Proposed Area	Reason
Te Puru Beachfront Reserve between Tatahi Street and Aputa Avenue	<ul style="list-style-type: none"> • Location - Southern half of area nearest Aputa Ave. • Size - 26m starting 10m from the centre line of Aputa Ave heading north. 	<ul style="list-style-type: none"> • Location - Southern half of area nearest Aputa Ave. • Size - 16m starting from the Aputa Ave boundary of 28 Aputa Ave heading north. 	The existing area is considered too large in extending to the north in that it limits the amount of the reserve available for public use and brings freedom campers too close to boat ramp users who park in the area, giving rise to access and public health and safety issues. The proposed area is smaller and would better manage the availability of the reserve for different users.

5. Approves that these changes take effect on 14 December 2015.
6. Instructs staff to investigate the implications of Operative District Plan requirements in relation to Freedom Camping on open space reserves
7. Instructs staff to investigate increasing the monitoring of the Tararu Beachfront North Reserve by Compliance Officers.

Moved/Seconded By: Yates/Connors

3 Local Activities: Policy/Levels of Service Operational

3.1 150th Anniversary of the Discovery of the Thames Goldfields Criteria

For the Thames Community Board to approve the criteria for the 150th Anniversary of the Discovery of the Thames Goldfields grant fund.

Resolved

That the Thames Community Board:

1. Receives the 150th Anniversary of the Discovery of the Thames Goldfields Grant Fund Criteria report.
2. Approves the Thames Goldfields Grant Fund Criteria as follows:

Purpose

To support events and/or projects that celebrate/commemorate the 2017 150th anniversary of the discovery of the Thames Goldfields (gold field opened 1 August 1867).

Note: This is a one-off contestable fund of \$50,000 which will be distributed before 1 July 2016

Criteria

- The event and/or project must celebrate/commemorate the 150th Anniversary of the Discovery of the Thames Goldfields
- Applications will also be considered on contributions to community outcomes such as valuing culture and heritage, nurturing local sense of place and providing recreation and leisure opportunities
- All applications must include a budget projection for the event and/or project
- The event and /or project must be delivered within the 2017 year.
- Applicants must identify what other financial contributions have been secured or will be applied for.
- Applicants will adhere to all legal requirements for the provision of the event and/or project e.g resource consents, building consents, reserve concessions.
- Successful applications may also have to comply with the T'ART Up Thames criteria (Contact the Thames Community Development Officer on 868 0200 for forms)

- All applicants must submit a plan for the event/project that demonstrates how the event and/or project will be successfully delivered. This should include the ways in which it will engage the wider community in the celebrations/commemorations.
- All successful applicants must acknowledge the support of the Thames Community Board
- Any 150th Anniversary of the Discovery of the Thames Goldfields funds not spent on the event and/or project for which the funds were applied for by 31 December 2017 must be returned to the Thames-Coromandel District Council unless written approval to retain the funds is obtained from the Thames Community Board
- A report on the success of the event and/or project and clarification/evidence (i.e. tax invoice) that the fund was spent appropriately to be provided to the Thames Community Board within three months of the event and /or project being completed
- Applications must be made on the form available (150th Anniversary of the Discovery of the Thames Gold Fields application form)
- All decisions on applications will be made by the Thames Community Board.

3. Approves the process as follows:

2 November to 16 November 2015	Press releases advertising the availability of the fund. Public information meetings held by the Community Development Officer and Area Manager, Thames
17 November 2015 to 31 March 2016	Applications open
April 2016	Applications collated
May 2016	Thames Community Board considers the applications received
23 May 2016	Thames Community Board approves the grants
30 June 2016	All successful grants have been paid out

Moved/Seconded By: Goudie/Yates

3.2 Thames Centennial Pool Playground Surfacing

To seek approval from the Thames Community Board for funding of the safety surfacing at the Thames Centennial Pool Playground.

Resolved

That the Thames Community Board:

1. Receives the report.
2. Approves the increase of the Thames - Swimming Pool - Renewals budget by \$10,000 plus GST for the installation of the grass retention tiles at the Thames Centennial Pool Playground to be funded from Thames Consolidated Depreciation Reserves.
3. Recommends that Council approves the extra capital expenditure of \$10,000 plus GST to be funded from Thames Consolidated Depreciation Reserves
4. Accepts the donation of the Pool Playground from the Thames Swim Club to the

Thames-Coromandel District Council.

Moved/Seconded By: Goudie/Simpson

3.3 Thames Library Functional Improvements

To provide an update on the Thames Library Functional Improvements Project and to seek approval for additional funding.

Key Discussion Points

- The requirement for the 15% contingency was confirmed.

Resolved

That the Thames Community Board:

1. Receives the Thames Library Functionality Project report dated 9 October 2015.
2. Recommends that Council approves an increase to the capital budget of \$61,721 excluding GST (total \$147,660) for Stage One - Thames Library Functionality Project in the current 2015/2016 financial year to be funded from the Thames Local Consolidated Depreciation Reserves.
3. Recommends that Council considers an increase of capital budget, for Stage Two - Thames Library Functionality Project, of \$36,566 excluding GST (total \$115,403) during the 2016/2017 Annual Plan process to be funded from the Thames Local Consolidated Depreciation Reserves.
4. Delegates the Thames Community Board Chair and Chief Executive authority to award and execute the Stage 1 - Thames Library Functionality Improvements contract within a total budget of \$147,660 excluding GST.

Moved/Seconded By: French/Simpson

3.4 Thames War Memorial Civic Centre/i-SITE Project - Roading works

To provide an overview and total costs of the Thames War Memorial Civic Centre/i-SITE roading alterations and to seek approval for the overrun of costs.

Key Discussion Points

- There will be road marking on the service lane to indicate that the space is shared by pedestrians.

Resolved

That the Thames Community Board:

1. Receives the Thames War Memorial Civic Centre/i-SITE Project report dated 14 October 2015.
2. Approves the extra capital expenditure of \$11,403 excluding GST for the roading alterations to be funded from the Thames Local Consolidated Depreciation Reserves.

Moved/Seconded By: Connors/Goudie

3.5 Mackay Street Parking Layout and Parking Control Bylaw Amendments

For the Community Board to consider the parking requirements in the vicinity of the Council office buildings in Thames.

Key Discussion Points

- The need for P10 parking was questioned.
- Bylaw to provide for possibility of offering reserved carparks to businesses at a cost of \$20 per week.

Resolved

That the Thames Community Board:

1. Receives the Mackay Street Parking Layout and Parking Control Bylaw Amendments report dated 13 October 2015.
2. Approves the proposed parking layout as set out in the following table:

Carpark Restriction	No. of existing carparks	No. of proposed carparks
All day visitor carparks	7	6
P10	3	0
P20	9	14
P30	3	0
P120	41	65
Disabled Carparks	2	4
Reserved TCDC pool vehicle parking	9	16
Reserved Library staff parking	6	6
Reserved parking for Mayor	1	1
Reserved carparks for businesses	0	24
No restriction	106	98
TOTAL	187	238

3. Approves the recommended amendments to Schedule A of Councils Parking Control Bylaw 2014 for Thames as set out Tables 2 to 4 as follows:

Table 2: Items recommended to be deleted to Schedule A - Parking Time Restrictions (i.e. time limits on vehicles using a carpark):

Settlement	Road Name	Road Start Location	Nearest Intersection	Distance (m) from nearest intersection	Side	Direction Indicated	Restriction	Staff comments (not for inclusion in Schedule A)
THAMES	MACKAY ST	SH25	SEALEY ST	120-97	LEFT	RIGHT	P20	Extension of 20 minute parking to allow for short term Council visitors.
THAMES	MACKAY ST	SH25	SEALEY ST	157-151	LEFT	LEFT	P20	
THAMES	THAMES LIBRARY CARPARK	MACKAY ST	MACKAY ST	25	LEFT	RIGHT	P30 LIBRARY PATRONS ONLY	Delete from schedule as parking restriction in library carpark is to be shown as a diagram rather than in table format.
THAMES	THAMES LIBRARY CARPARK	MACKAY ST	MACKAY ST	35	LEFT	LEFT	P30 LIBRARY PATRONS ONLY	
THAMES	THAMES LIBRARY CARPARK	MACKAY ST	MACKAY ST	12	RIGHT	LEFT	P10	
THAMES	THAMES LIBRARY CARPARK	MACKAY ST	MACKAY ST	17	RIGHT	RIGHT	P10	
THAMES	THAMES LIBRARY CARPARK	MACKAY ST	MACKAY ST	17	RIGHT	LEFT	P120	
THAMES	THAMES LIBRARY CARPARK	MACKAY ST	MACKAY ST	56	RIGHT	RIGHT	P120	
THAMES	THAMES LIBRARY CARPARK	MACKAY ST	MACKAY ST	56	RIGHT	RIGHT	P120	

Table 3: Items recommended to be added to Schedule A - Parking Restrictions (i.e. no stopping areas, mobility carparks, bus parks and loading zones):

Settlement	Road Name	Road Start Location	Nearest Intersection	Distance (m) from nearest intersection	Restriction Length (m)	Side	TYPE	Staff comments (not for inclusion in Schedule A)
THAMES	MACKAY ST	SH25	SEALEY ST	93	13	LEFT	MOBILITY PARKING SPACE	Two new disabled parking spaces on Mackay St that were to be in the Mackay St carpark however have been relocated to existing carparks on Mackay St due to improved accessibility to the carparks for the disabled.

Table 4: Items recommended to be deleted to Schedule A - Parking Restrictions (i.e. no stopping areas, mobility car parks, bus parks and loading zones):

Settlement	Road Name	Road Start Location	Nearest Intersection	Distance (m) from nearest intersection	Restriction Length (m)	Side	TYPE	Staff comments (not for inclusion in Schedule A)
THAMES	MACKAY ST	SH 25	SEALEY ST	190-202	27-15	RIGHT	NO STOPPING	Relocation of existing parallel car parks and removal of no stopping lines to allow for new entrance into the Salutation property.

4. Approves the recommended amendments to Schedule A of Councils Parking Control Bylaw 2014 for Thames as shown in diagrams 1 and 2 below:

Diagram 1: Thames Library Carpark:

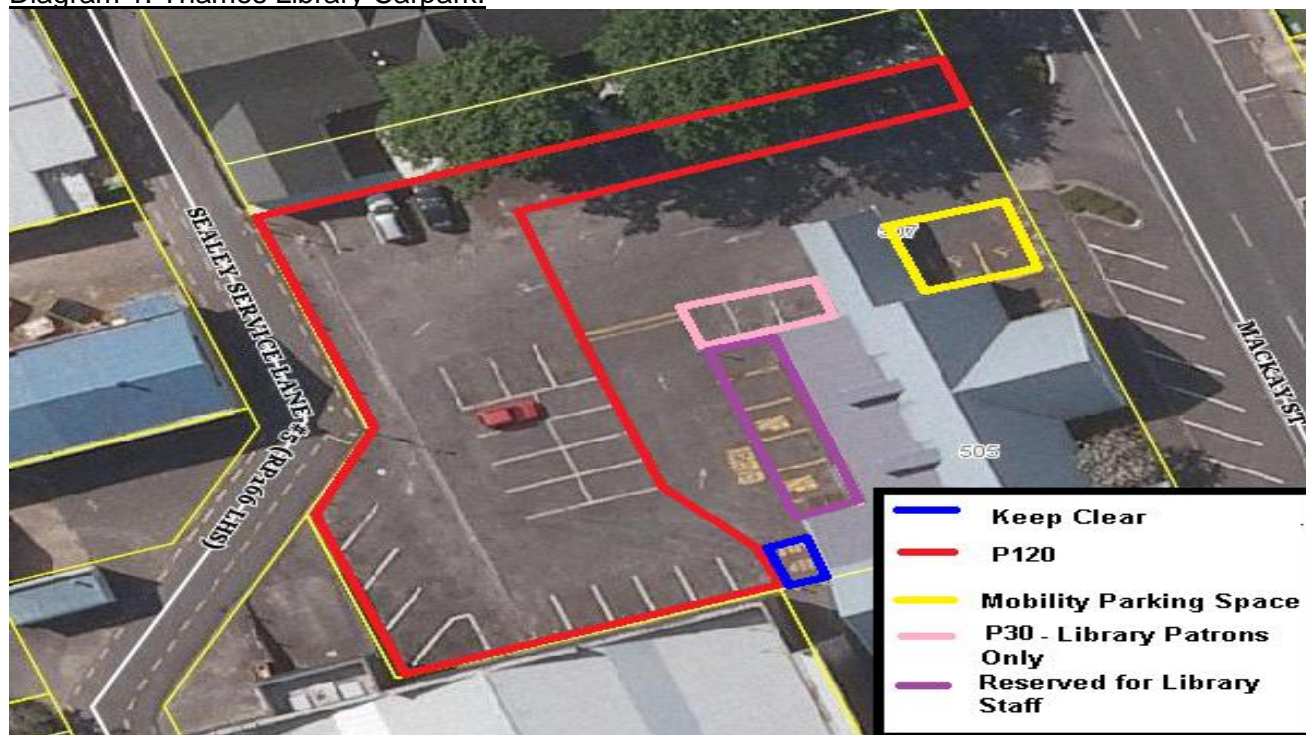


Diagram 2 Mackay Street Carpark:



5. Resolves to make a recommendation to Council to amend Schedule A of Council's Parking Control Bylaw 2014 as set out in Table 2 to 4 of this report dated 13 October 2015

Moved/Seconded By: Goudie/Yates

3.6 Porritt Park Playground Renewal Request

To request funding that is allocated in Thames Parks and Reserves Renewals in relation to Porritt Park for Year 2 of the LTP (16/17), be brought forward to the current financial year (Year 1 - 15/16) to allow for better synergy with the works currently being undertaken on the playground.

Resolved

That the Thames Community Board:

1. Receives the Porritt Park Playground Renewal Request report dated 19 October 2015.
2. Recommends that Council approves to bring forward \$31,444 from Year 2 of the LTP Parks & Reserves Renewals budget (Project PKS171069) to year 1 of the LTP Parks & Reserves Renewals budget (Project PKS161069).

Moved/Seconded By: French/Connors

3.7 Thames Porritt Park Public Conveniences

To provide an update on the Thames Porritt Park Toilet Project and to seek approval for additional funding.

Resolved

That the Thames Community Board:

1. Receives the Thames Porritt Park Public Conveniences report dated 7 October 2015.
2. Recommends that Council approves additional capital funding of \$17,633.00 plus GST to be funded from the Thames Local Consolidated Depreciation Reserves.

Moved/Seconded By: Goudie/Connors

4 Reports

4.1 Thames Urban General Purpose Reserve Account

To provide the Board with a statement of the financial position of the Thames Urban General Purpose Reserve Account (TUGPRA) for the period 30 June 2014 to 30 June 2016.

Key Discussion Points

- The Board would like a full breakdown of activity within the account from 1 July 2013 to 30 June 2016.

Resolved

That the Thames Community Board:

1. Receives the Thames Urban General Purpose Reserve report dated 19 October 2015.
2. Delegates authority to the Board Chair and Area Manager to work with Finance to review the transactions within the TUGPRA account and determine if any monies are owed to it.

Moved/Seconded By: Goudie/Simpson

4.2 Thames Community Board Non-notified Resource Consent Schedule

To inform the Community Board of resource consent applications that are referred to it and any comments made.

Key Discussion Points

- The Area Manager will forward any comments from the Board on the Twentymans Funeral Services Holdings Ltd application to the relevant Planner.

Resolved

That the Thames Community Board:

1. Receives the 'Thames Community Board Non-notified Resource Consent Schedule' report dated 13 October 2015.

Moved/Seconded By: Simpson/Yates

4.3 Thames Community Board Elected Members Reports - November 2015 Update

To receive an update from the members of the Thames Community Board on activities since the 21 September 2015 meeting.

Key Discussion Points

Peter French

Date	Meeting/Event/Issue	Comments
21 Sept	Thames Community Board meeting	
23 Sept	Citizenship Ceremony	
23 Sept	Northern Action Group	Community Empowerment discussion
25 Sept	Tararu Village	Council update
26 Sept	Tapu Fire Brigade	Gold Star presentation
29 Sept	Police Remembrance Day	Service in Hamilton
30 Sept	T3 AGM	Council update to members
01 Oct	Herewaka Street sewage	Update with occupiers
05 Oct	Regional Transport Committee	Routine meeting
05 Oct	Regional Speed Management Review	Update
06 Oct	Coromandel Catchment Committee	Observer
06 Oct	Mayor Plus meeting	
07 Oct	Council meeting and Workshop	
07 Oct	Sam Marshall farewell	
08 Oct	Whangamata Community Board Workshop	
08 Oct	Coromandel Harbour SWG meeting	
09 Oct	Thames Community Board workshop	
13 Oct	Update re ES3W review reports	
14 Oct	Inspector Nicholls meeting	
14 Oct	Short term accommodation sector discussion	
15 Oct	Coromandel Harbour Advisory Board meeting	
15 Oct	CFM callout	
16 Oct	Council Strategy Meeting - Whitianga	
17 Oct	Whangamata Fire Brigade 50 year Gold Star presentation	
19 Oct	Thames Community Board Workshop	

Craig Cassidy

Date	Meeting/Event/Issue	Comments
27 Sept	Sport Waikato - Trail Trilogy	Attended event at Thames Rugby Club - great turn out - met a few runners from out of town
30 Sept	T3 AGM and presentation by Peter French	Good discussions were had on the Heritage region
01 Oct	Thames Promotions Stakeholders Working Group	Working through the process of progressing this new role
07 Oct	Met with Parks Manager and Area Manager	Discuss possible seating and bike rack options for Civic Centre
07 Oct	Driver Licence Mentor Programme	Good work being done for a workshop day to assist youth to gain a drivers licence at Thames High School 17 Oct

09 Oct	Thames Community Board Workshop	
12 Oct	Lions dinner meeting	Guest speaker at the Lions dinner meeting
14 Oct	Thames Promotions Stakeholders Working Group	Ongoing work to secure a final option for this role
14 Oct	Women of Empire working group	Great work is being done by this group to ensure this one off event in November goes well
27 Oct to 12 Nov	Apologies for absence	Overseas holiday

Diane Connors

Date	Meeting/Event/Issue	Comments
22 Sept	Rachel Harrison - Sexual Abuse Services	Re: community art project to raise awareness of how to keep our children safe
23 Sept	Thames Circus Club Show	A great range of talent developing with all age groups. They need more equipment and possibly another venue
25 Sept	Coromandel Peninsula Youth Collective hui - held in Whangamata	Celebrating 5 years of advocating for young people and developing young leaders
29 Sept	Economic Development Committee meeting	
29 Sept	Old Kopu Bridge meeting	Encouraging news and next steps
01 Oct	Thames Town Promoter stakeholder group meeting	Assess Expressions of Interest
01 Oct	Steampunk the Thames meeting	
04 Oct	Thames Music and Drama Showcase	A review of skills and lessons learnt during their children's drama school holiday programme
09 Oct	Thames Community Board Workshop	
16 Oct	Youth Council partnership meeting - Tairua	Facilitated by Rob Griffiths (Ministry of Youth Development). Youth Voice in local government proposal
20 Oct	Porritt Park Playground consultation	Confirm plans for works to be completed before summer
27 Oct	Thames Community Board Workshop	Annual Plan 2016-2017
27 Oct	Creative Community Night - Thames High School	
28 Oct	Council Meeting	
29 Oct	Old Kopu Bridge meeting	

Resolved

That the Thames Community Board:

1. Receives the Thames Community Board Elected Members Report - November 2015 Update report dated 21 September 2015.

Moved/Seconded By: Connors/Goudie

5 Public Excluded

Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

Resolved

That the public:

- Be excluded from the following parts of the proceedings of this meeting namely:

Item	Business
5.1	21 September 2015 - Thames Community Board PUBLIC Excluded Minutes

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General Subject of each matter to be considered</i>	<i>Reason for passing this Resolution in Relation to Each Matter</i>	<i>Ground(s) Under Section 48(1) for the Passing of the Resolution</i>
21 September 2015 Thames Community Board PUBLIC EXCLUDED Minutes for Confirmation	7(2)(a) – Protect the privacy of natural persons, including that of deceased natural persons (7)(2)(g) – Maintain legal professional privilege. 7(2)(b)(ii) – Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	(48)(1)(a) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. (48)(1)(a) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Moved/Seconded By: Connors/French

Resolved

That the Thames Community Board:

- Confirms the following Public Excluded Minutes:
Thames Community Board - 21 September 2015.

Moved/Seconded By: French/Simpson

Resolved

That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session.

Moved/Seconded By: Simpson/Connors

Meeting Closed at 12.07

The foregoing Minutes were certified as being a true and correct record of the meeting of the Thames Community Board held on 2 November 2015.

Chairperson _____ **Date** _____