



# Minutes

of the

## Tairua-Pauanui Community Board

### Ordinary Meeting

**Date** 22 August 2016  
**Venue** Pauanui Hub Meeting Room  
23 Centreway  
Pauanui

**Present**

RN Renton (Chairperson)	HD Bartley	KL Coppersmith
	GA Giles	JT Wells
	DM Brooke	

#### In Attendance

<b>Name</b>	<b>Item(s)</b>
Garry Towler (Area Manager Whangamata/Tairua-Pauanui)	All Items
Lorna Price (Community Co-ordinator Tairua-Pauanui)	All Items
Harmony Hogarth (Youth Representative) Volunteer	All Items
Justine Baverstock (Sport Waikato)	Item 6.2
Tonia Clarkson (Waikato Regional Council Zone Manager)	Item 6.1

**Apologies** Nil

**Meeting Commenced** 13:00

**Adjournments and Absences** Nil

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# 1 Meeting Conduct

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## 1.1 Apologies

No apologies received.

## 1.2 Public Forum

A period of up to 30 minutes was set aside for the public to raise matters falling within the terms of reference of the meeting.

### 1.2.1 Pauanui Information Centre

Jewel Hughes spoke on behalf of the Pauanui Information Centre noting that after being in the new facility for 12 months there was a noted increase in visitor numbers and turnover to the Centre from previous years. This was partly due to the new location as the Centre was easier to find. It was also noted that complimentary Wifi would be valuable to the visitors to the Centre and asked that the Community Board revisit the provision of Wifi to the Hub.

### 1.2.2 Complimentary Wifi

Paul Schrader on behalf of the Pauanui Business Association spoke in support of complimentary Wifi being provided at the Hub and that by combining the three existing access points would contribute a saving in costs to Council.

The Board Chair noted that the facility had been operating for 12 months and it was timely to review some of the costs.

### 1.2.3 Community Grants

Mike Beard on behalf of the Menz shed spoke in support of their application for a community grant.

Mark Milmine Board Chair for the Hikuai School spoke in support of their application for a community grant.

### 1.2.4 Discretionary Fund

Rowena Brown on behalf of the Tairua Information and Community Services Society Incorporated spoke in support of their application to the discretionary fund for rent relief. She also noted that they were grateful for the funding received from the Community Board for rent relief in 2015/16.

### 1.2.5 Draft Tairua Community Plan

Tony Jacobs on behalf of the Tairua Residents & Ratepayers Association Incorporated expressed concern at the way in which the Tairua Community Plan had been consulted on and asked that endorsement of the Plan be deferred for the new Board to consider.

The Board Chair noted that there was a need to move on with the Plan as the Board were already discussing the 2018-2028 Long Term Plan and part of that process would be extensive consultation with the community. There was no time to revisit the Plan. Everything discussed was in the Plan and if there was anything else it could be addressed through the Long Term Plan process.

### 1.2.6 Tairua School car parking

Brendon Finn Principal of Tairua School expressed his concern regarding the safety of the car parking at the Tairua School with the school role increasing and the number of parents using the car park to drop off and collect children from school each day. He acknowledged that Council had reconfigured the car parking area as agreed but was concerned that the

additional car parking they sought had not been constructed and had to be consulted on with the community to get the funding into the 10 year plan.

The Board Chair noted that the Board did not have a lot of money available and that anything the Board did had to be in the 10 year plan and consulted on through this process with the community before funding for a project could be included in the 10 year plan.

### 1.2.7 Boundary fence

Rowena Brown was advised to take this up with the Area Manager.

47/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the speakers in public forum.

**Moved/Seconded By:** Giles/Coppersmith

## 1.3 Items not on the Agenda

There were no items not on the agenda.

## 1.4 Conflict of Interest

The following interest was declared:

48/16 Board Member Brooke

TPCB Items 2.2 and 2.3 - Tairua Pauanui Community Board Grants

**Moved/Seconded By:** Coppersmith/Giles

## 1.5 4 July 2016 Tairua-Pauanui Community Board Minutes for Confirmation

The Tairua-Pauanui Community Board confirmed the Minutes of its previous meeting.

49/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Confirmed the following Minutes:  
Tairua-Pauanui Community Board Minutes - 4 July 2016

**Moved/Seconded By:** Coppersmith/Giles

## 2 Governance

### 2.1 Tairua-Pauanui Youth Representative (Volunteer)

Community Board members were introduced to the newly elected Youth Representative Volunteer Harmony Hogarth

50/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the Tairua-Pauanui Youth Representative report.

**Moved/Seconded By:** Wells/Coppersmith

### 2.2 2016-2017 Tairua-Pauanui Community Board Community Grants

The Community Board was asked to consider the allocation of Community Grant funding to organisations who had applied for funding assistance through the 2016/2017 Community Grant round, to the amount specified in the 2015-2025 Long Term Plan.

#### Key Discussion Points

- It was noted that requests for community grants totalled \$72,464 and the Community Board had \$37,000 to distribute.

51/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Received the 2016/2017 Tairua-Pauanui Community Board Grants report.
2. Confirmed the allocation of community grant funding from the 2016/2017 Community Grants budget to organisations who had applied for financial assistance as follows.

Organisation Name	Brief description of project	Grant Approved
Pauanui Community Library	Portable book display stand	\$1,500
Pauanui Community Menz Shed	1. Defibrillator 2. Portable Generator 3. Thicknesser - To utilise all timbers that have been donated to turn into useful items.	\$1,198
Pauanui Community Office (PR&R)	Rabbit Bait for volunteers who assist in trying to keep rabbits at bay and to encourage other residents and ratepayers to get involved.	\$ 200
Pauanui Neighbourhood Watch and Support Group (Inc)	Insurance for the new Technology Number Plate Recognition Cameras at the entrance to Pauanui.	\$ 812
Tairua Pauanui Community Promotions	New Year's Eve Fireworks Display	\$8,500
Pauanui Sports & Recreation Club Inc.	Summer Series Pauanui - Additional Advertising; Programme Printing; New Health & Safety Legislation Training for volunteers.	\$8,000

Organisation Name	Brief description of project	Grant Approved
Trust Waikato Pauanui Surf Life Saving Club Inc	Additional Fins and Junior rescue tubes	\$1,000
Hikuai School	The Great Outdoors Expo 2017 school fundraising event	\$1,000
Tairua Bowling Club	To purchase a defibrillator for our clubrooms	\$0
Tairua Care & Friendship Club Inc.	To assist with payment of rent for the Community Hall and to provide a reimbursement for costs incurred by our volunteer drivers	\$1,000
Tairua Elim Church	Light Party 2016 Tairua. Light Party is a family event that provides fun in a safe environment, which is suitable for the whole community.	\$1,000
Tairua Environment Society	Signage to inform the public of the presence of the Banded Rail - printing and communication costs	\$0
Tairua Environment Society	Historic signage Te Karo Bay (Sailors Grave) for 175th Anniversary celebrations of the HMS Tortoise expedition and printing costs for Journal of Thomas Laslett	\$3,700
Tairua Heritage Group (Sub-committee of Tairua Information & Community Services Society Incorporated)	Commemorate the 175th Anniversary of the Tortoise with a weekend of activities from 5th to 7th May 2017.	\$2,700
Tairua Information & Community Services Society Incorporated	Annual summer events programme, which is to be extended this year to incl Frisbee Golf & a Geo-Cache trail.	\$3,820
Tairua Playcentre	To cover Playcentre sandpit, to ensure it's a clean and safe play space.	\$ 585
Tairua Rugby and Sports Club Inc	To purchase an on-site defibrillator	\$0
Tairua Rugby and Sports Club Inc	Netball uniforms and bibs for 20 players of junior level - years 7 & 8.	\$ 485
Parents & Friends of Tairua School Association (PFA)	Tairua Wine & Food Festival - fundraising event for the school.	\$ 500
Tairua Volunteer Fire Brigade	Combi Carrier - a device which assists the speed of transferring injured patients with a minimum of trauma and pain from the scene of an accident to an ambulance or medical assistance area.	\$1,000

3. Confirmed the allocation of grant funding of \$1,600.00 to Tairua Environment Society towards the Te Karo Bay (Sailors Grave) historic signage for 175th Anniversary celebrations of the HMS Tortoise expedition and printing costs for Journal of Thomas Laslett from the 2016/2017 Heritage Grants fund.

**Moved/Seconded By:** Giles/Coppersmith

Board member Brooke took no part in the discussion or voting for this item.

## 2.3 Discretionary Fund Report

The Community Board considered an application from the Tairua Information and Community Services Society Inc for a portion of the Tairua-Pauanui Community Board's 2016/2017 discretionary fund for rent relief.

52/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Received the Discretionary Fund report.
2. Allocates an amount of \$6,000 from the 2016/17 discretionary fund of \$20,000, as a contribution for rent relief to the Tairua Information and Community Services Society Incorporated.
3. Requests that the Tairua Information and Community Services Society Inc. complete an Expenditure Declaration (once the funds have been expended) confirming that the funds allocated have been used for the purpose for which they were approved.

**Moved/Seconded By:** Bartley/Giles

Board member Brooke took no part in the discussion or voting for this item.

## 2.4 Endorsement of Tairua Community Plan

The Tairua-Pauanui Community Board was asked to endorse the Draft Tairua Community Plan.

### Key Discussion Points

- The priority is getting any projects identified through the Tairua Community Plan into the 2018-2028 Long Term Plan.
- There was some concern with how the consultation process was undertaken.
- Endorse the Plan but leave open to enable additional information to be incorporated into it.

53/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the report.
2. Endorses the Tairua Community Plan 2016 as presented, and staff will work with the community to fill any gaps identified in the Plan.

**Moved/Seconded By:** Brooke/Giles

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### 3 Local Activities: Policy/Levels of Service Operational

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#### 3.1 Request for Removal of trees on Council owned land - Pumpkin Hill, Tairua

Direction was sought from the Community Board on a request to remove trees on Council road reserve and reserve land at 112 Pumpkin Hill Road, Tairua.

##### Key Discussion Points

- A third arborist report was reviewed which upheld the first arborist report to retain the trees.
- It was noted that the contractor for the Power Supply Authority had done all the tree work required at present regarding the power lines and there was no issue with the power. If there was further work required in the future TCDC would be contacted by the Power Supply Authority as the land owner.
- On the information we have we will not remove the trees but will continue to monitor them in to the future recognising the land owner concerns.

54/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Received the report.
2. Confirmed that the trees on Council road reserve and reserve land on Pumpkin Hill, Tairua would remain.
3. Recognising land owner concerns, staff would ensure that regular monitoring was undertaken into the future and that TCDC, the Power Supply Authority and property owners would be involved.

**Moved/Seconded By:** Coppersmith/Brooke

#### 3.2 April - May 2016 Quarterly Report - Pauanui Community Library

The Tairua-Pauanui Community Board received the quarterly performance results for the Pauanui Community Library for the months of April, May and June 2016.

55/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the Pauanui Community Library Inc. April - May 2016 Quarterly report.

**Moved/Seconded By:** Giles/Brooke



## 4 District Activities: Local Input Policy/Levels of Service

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### 4.1 April - June 2016 District Libraries Quarterly Report - Thames, Mercury Bay and Tairua Libraries

The activities and performance of the district libraries (Thames, Mercury Bay and Tairua) for April, May and June 2016 were reported on.

#### Key Discussion Points

- Staff were asked to investigate what the individual licence fee was per user for the Kotui Library System.

56/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the Thames, Mercury Bay and Tairua Libraries April - May 2016 District Libraries Quarterly report.

**Moved/Seconded By:** Brooke/Giles

### 4.2 March 2016 - June 2016 Pauanui and Tairua Information Centre Service Level Agreement Reports

The Tairua-Pauanui Community Board received the quarterly reports for the Pauanui Information Centre and Tairua Information Centre for the period 1 March to 30 June.

Both information centres have stepped up their operation over the last financial year. Pauanui and Tairua have become real hubs in their communities.

57/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the report.

**Moved/Seconded By:** Giles/Coppersmith

## 5 District Activities

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No items received.

## 6 Reports

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### 6.1 Waikato Regional Council - Coastal Water Quality Results

Waikato Regional Council presented the results of a snapshot survey of coastal water quality that was conducted in 18 coastal stream mouths in the Thames–Coromandel district during January and February 2015.

#### Key Discussion Points

- The 18 sites sampled were selected based on their popularity and whether members of the community had previously raised concerns regarding water quality.
- Investigate water quality to provide initial assessment of ecological health and suitability for contact recreation.
- Trial a new investigative technique.
- Most sites were within the recreational water quality guideline value most of the time but exceeded the guideline value following heavy rainfall or during spring tides.
- Work was being planned to conduct further investigations during 2016/17.
- Develop processes between WRC, TCDC and WDHB to better deal with results that may have implications for public health. This includes better communication of results to the public.
- Develop regional-scale state of the environment coastal water quality monitoring programmes. This will include open-coast beach bathing monitoring over the summer months.
- Grahams Creek is near completion. Open day on 27<sup>th</sup> August.
- Mangrove removal. Oturu site completed. Ready to start on the Cemetery site. There has been a methodology change and WRC are now taking mangroves out by helicopters. This is proving to be a more efficient method. They will be looking to the community to remove seedlings in the on-going maintenance programme.
- In the process of developing annual river works programme.
- Developing an implementation/action plan for the Tairua Harbour and Catchment Management Plan. Will be working with the communities to implement this and will come back to the Community Board with the plan.

58/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the Waikato Regional Council Coastal Water Quality Results report.

**Moved/Seconded By:** Wells/Brooke

## 6.2 Report to Tairua-Pauanui Community Board on Sport Waikato 2015/2016 Annual Report

The Tairua-Pauanui Community Board was provided with the Sport Waikato 2015/16 Annual Report for consideration.

### Key Discussion Points

- Holiday programmes have been held in Pauanui in the past.
- Will look at holding a holiday programme in Tairua for the next holidays and to include tennis as an option.
- Look at a school walking bus for Tairua to help alleviate the school car parking issue.
- Justine Baverstock was thanked for the work that she does in the communities.

59/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the Sport Waikato 2015/16 Annual Report, dated 26 July 2016.

**Moved/Seconded By:** Wells/Bartley

## 6.3 Endorsement of Tairua-Pauanui Community Board 2016/2017 Work Programme

Endorsement was sought for the Tairua-Pauanui Community Board's 2016/2017 Work Programme.

### Key Discussion Points

- Would like an update on the Tairua RBF project and drinking water quality for Pauanui.

60/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Received the Tairua-Pauanui Community Board 2016/2017 Work Programme report.
2. Endorsed the Tairua-Pauanui Community Board 2016/2017 Work Programme.

**Moved/Seconded By:** Coppersmith/Giles

## 6.4 Members' Reports

The Chairperson invited members to provide a brief verbal report on activities undertaken and meetings attended in the period since the last meeting.

### Board member Brooke

- Advised that the new Manager of the Tairua Information and Community Services Society Incorporated was Samantha Taylor.
- Tairua Information and Community Services Society Incorporated will be holding their AGM on 30<sup>th</sup> August
- The Tairua Hall committee have elected a new committee.

### Board member Coppersmith

- Would like to see the drinking water standard for Pauanui upgraded.

**Board member Giles**

- Attended a number of meetings within the community.
- Attended Tairua Residents & Ratepayers meeting.
- Would like to see improved warning signage/better public information for State Highway road/bridge closures during floods.
- Commended WRC for keeping the public and project team informed on Grahams Creek progress.

**Board member Bartley**

- Thanked those Board members not seeking re-election for their input on the Board.
- Delighted to hear the positive reports from the information centres.

**Board member Wells**

- This is his last Tairua-Pauanui Community Board meeting. He has enjoyed his time on Council and the two Community Boards. It is a thankless task at times. Looking forward to doing more fishing.

**Board member Renton**

- Thanked the members of the Board for their input.

Board members Coppersmith and Brooke were presented with 'Certificates of Appreciation' for their time on the Community Board.

## 7 Public Excluded

### Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

61/16  
TPCB

#### Resolved

That the public:

1. Be excluded from the following parts of the proceedings of this meeting namely:

Item	Business
7.1	Public Excluded Minutes
7.2	Right of Renewal and Rent Review - Part 20 Red Bridge Road - Tairua

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General Subject of each matter to be considered</b>	<b>Reason for passing this Resolution in Relation to Each Matter</b>	<b>Ground(s) Under Section 48(1) for the Passing of the Resolution</b>
Public Excluded Minutes  Right of Renewal and Rent Review - Part 20 Red Bridge Road - Tairua	<b>(7)(2)(i)</b> – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	<b>(48)(1)(a)(i)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. Where the local authority is named or specified in the First Schedule to this Act, under section 6 or section 7 (except section 7(2)(f)(i) of this Act.

**Moved/Seconded By:** Coppersmith/Brooke

62/16  
TPCB

#### Resolved

That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session except for the following items which are to remain in the Public Excluded Minute Book.

Item	Description
7.1	Public Excluded Minutes
7.2	Right of Renewal and Rent Review - Part 20 Red Bridge Road - Tairua

**Moved/Seconded By:** Wells/Bartley

**Meeting Closed at 16:27**

The foregoing Minutes were certified as being a correct record of the proceedings of the Tairua-Pauanui Community Board meeting held on 22 August 2016.

**Chief Executive** \_\_\_\_\_ **Date** \_\_\_\_\_