



Minutes

of the

Thames Community Board

Ordinary Meeting

Date 14 November 2016
Venue Civic Centre
200 Mary Street
Thames

Present

| | | |
|-----------|-------------|----------|
| D Connors | GR Simpson | M Veal |
| | S Peters | C Croft |
| | SL Christie | LG Yates |

In Attendance

| Name | Item(s) |
|--|-----------|
| Greg Hampton (Area Manager Thames/Coromandel-Colville) | All Items |
| Larissa Doherty (Community Co-ordinator Thames) | All Items |
| Scott Summerfield (Strategic Planning Team Leader) | 3.1, 3.2 |
| Michelle Baker (Committee Advisor Governance) | 3.2 |
| Paul Dufty (Pool Manager) | 5.5 |
| Linda Hayfield (Library Coordinator) | 5.6 |
| Simon Stephens (Programme Manager) | 4.4 |
| Derek Thompson (Parks Contracts Manager) | 4.2, 4.3 |

Meeting commenced 13.00

Adjournments and absences

| Adjournment | Start | Finish | Reason |
|-------------|-------|--------|---------------|
| Chairperson | 15.08 | 15:22 | Afternoon Tea |

| Absences | Start | Finish | Item |
|-------------|-------|--------|------------------------|
| SL Christie | 16.21 | 16.24 | 4.4 (part), 5.2 (part) |

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1 Meeting conduct

The Area Manager led the meeting until the Chairperson was elected.

1.1 Apologies

All members were present.

1.2 Public forum

Peter Wood, Chair of the Thames Pensioner Housing Trust. Mr Wood noted his frustration that after seven years there was still no decision on the Deeble land (112 Barrett Rd). He requested a letter to the Trust to outline the process to date and next steps.

Vicky Tissingh introduced herself as one of the Thames Youth representatives.

112/16 Resolved

TCB That the Thames Community Board:

1. Receives Peter Wood and Vicky Tissingh in the public forum.

Moved/Seconded by: Simpson/Christie

1.3 Items not on the agenda

No items not on the agenda.

1.4 Conflict of Interest

The following conflicts were declared:

Diane Connors

- 3.2 Appointment to Coromandel Arts & Creative Industries Advisory Board.

Mike Veal

- 4.3 Thames Monument and Landscaping.

1 First Meeting following the Triennial Election

1.1 Election of Chairperson and Deputy Chairperson

113/16 Resolved**TCB** That the Thames Community Board:

1. Receives the Election of Chairperson and Deputy Chairperson report, dated 20 October 2016.
2. Determines System B as the system of voting in accordance with the requirements of the Local Government Act 2002, Schedule 7 clause 25(2).

Moved/Seconded by: Simpson/Peters

Following determination of the system for voting, nominations were called for the position of Chairperson.

Diane Connors Nominated/Seconded by: Simpson/Peters

114/16 Resolved**TCB** That the Thames Community Board:

1. Appoints *Diane Renee Connors* to the position of Chairperson of the Thames Community Board in accordance with the requirements of the Local Government Act 2002, Schedule 7 clause 37.

Moved/Seconded by: Simpson/Peters

Nominations were called for the position of Deputy Chairperson and voting took place in accordance with the determination.

Catherine Croft Nominated/Seconded by: Christie/Peters

115/16 Resolved**TCB** That the Thames Community Board:

1. Appoints *Catherine Rose Mary Croft* to the position of Deputy Chairperson of the Thames Community Board in accordance with the requirements of the Local Government Act 2002, Schedule 7 clause 37.

Moved/Seconded by: Simpson/Peters

1.2 Elected members procedural matters and information

The report provided advice to the Community Board on the policies/rules/schedules that had been adopted by Council which guided elected members' conduct in undertaking their business.

116/16 Resolved**TCB** That the Thames Community Board:

1. Receives the 'Elected Members Procedural Matters and Information' report, dated 21 October 2016.

Moved/Seconded by: Simpson/Yates

2 Governance

2.5 Easter Trading Policy

Key discussion points

- If trading on Easter Sunday was adopted it did not mean that shops must open.
- It was possible to make all or part of Thames exempt from the policy.
- The legislation stated that employees had the right to decline to work that day without having to provide a reason.

117/16 Resolved

TCB That the Thames Community Board:

1. Receives the 'Easter Sunday Shop Trading Policy' report, dated 18 October 2016.

Moved/Seconded by: Simpson/Veal

118/16 Recommendation

TCB That the Thames Community Board:

1. Recommends to Council to adopt a draft Easter Sunday shop trading policy which covers the whole Thames-Coromandel district for public consultation.

Moved/Seconded by: Simpson/Veal

2.6 Appointment to the Coromandel Arts & Creative Industries Advisory Board

Key discussion points

- Board Member Croft took the Chair as Board Chair Connors declared a conflict of interest in the item.
- A workshop between the Thames Community Board and the Thames representatives of the Coromandel Arts & Creative Industries Advisory Board would be organised.

119/16 Resolved

TCB That the Thames Community Board:

1. Receives the 'Appointment to the Coromandel Arts & Creative Industries Advisory Board' report, dated 27 October 2016.
2. Appoints Paul Heffernan and Ray Neumann as the Thames Community Board area positions on the Coromandel Arts and Creative Industries Advisory Board for the term of three years.

Moved/Seconded by: Peters/Simpson

4 Local activities

4.1 Underfoot Gallery

Staff sought Board approval for two new designs to be included in the Underfoot Gallery and for the Thames Public Art Trust (in the process of being formed) to undertake maintenance on the existing works.

Key discussion points

- Point 3 of the resolution was changed to reflect the new Community Board delegations adopted at Council's 25 October 2016 meeting.
- Maintenance responsibilities would be taken over by the Thames Public Art Trust once formed.

120/16 Resolved

TCB That the Thames Community Board:

1. Receives the 'Underfoot Gallery' report, dated 31 October 2016.
2. Approves the design submitted by Mem Bourke for inclusion in the Underfoot Gallery and the design submitted by Rika Turoa to be painted on the corrugated iron fence at the north face of the Albert Street cul-de-sac on the following conditions:
 - a) That the Thames Public Art Trust is formalised as a Trust.
 - b) That an Application for Events, Activities & Concessions is submitted by the Thames Public Art Trust and approved before the painting commences.
 - c) That the Application for Events, Activities & Concessions includes an undertaking by the Thames Public Art Trust to maintain all the artwork associated with the Underfoot Gallery.
3. Requests that Council delegate authority to the Area Manager Thames to approve the Application from the Thames Public Art Trust for Events, Activities & Concessions.

Moved/Seconded by: Yates/Croft

121/16 Recommendation

TCB That the Thames Community Board:

1. Requests that Council delegate authority to the Area Manager Thames to approve the Application from the Thames Public Art Trust for Events, Activities & Concessions.

Moved/Seconded by: Yates/Croft

4.2 Natural burial area within Thames Ward

The report informed the Board about the work that had been undertaken to develop a Natural Burial Area within the Thames Ward.

Key discussion points

- Councillor Peters passed on the thanks of the members of the Natural Burial Group working with the Parks Contract Manager in developing the natural burial area.

122/16 Resolved

TCB That the Thames Community Board:

1. Receives the 'Natural Burial Area Within Thames Ward' report, dated 19 October 2016.
2. Endorses the work already achieved by Council Officers and the Natural Burial Area group identifying and recommending development of a natural burial area at Omaha cemetery.

3. Endorses the work to be undertaken in early 2017 within existing budgets to physically create a natural burial area within the Thames Ward including the development of plans and budgets for consideration in the 2018 - 2028 Long Term Plan.

Moved/Seconded by: Peters/Croft

4.3 Thames Monument and landscaping

Staff sought Board support for the further development and planning of the preferred landscape scheme and the proposed estimated budget for inclusion in the 2017/2018 Annual Plan for the Thames Monument.

Key discussion points

- The landscaping stage of the project was dependent on securing a large amount of external funding.
- The Parks Contracts Manager acknowledged the input from former Board Member Cassidy in progressing the project to this stage.

123/16 Resolved

TCB That the Thames Community Board:

1. Receives the 'Thames Monument and landscaping' report, dated 19 October 2016.
2. Supports the further development and planning of the preferred Landscape scheme
3. Supports the proposed estimated total budget of \$250,000 (\$62,500 Council funded, \$187,500 external funded) for inclusion in the 2017/18 Annual Plan subject to a quantity survey confirming the required budget amount and achievement of the external funding component.

Moved/Seconded by: Peters/Simpson

4.4 Thames Skate Park - Wakatere update

The report informed the Board of the results of asbestos testing on the Wakatere replica boat in Porritt Park and staff sought additional budget approval to resolve the issue.

- Due to the importance of getting the asbestos removed quickly and safely the Leadership Team had given approval for the work to be undertaken using current approved budget. This meant that the demolition would start on 21 November 2016.

124/16 Resolved

TCB That the Thames Community Board:

1. Receives the 'Thames Skate Park - Wakatere Update' report, dated 27 October 2016.

Moved/Seconded by: Veal/Croft

125/16 Recommendation

1. Recommends to Council to approve an additional \$61,000 from the Thames Local Depreciation Reserve to cover the forecasted budget deficit for demolition of the Wakatere replica boat.

Moved/Seconded by: Veal/Croft

5 Reports

5.1 Community-led development

The report informed the Community Board of the recently released Community-led development programme through the Department of Internal Affairs which encouraged communities, hapu and iwi to achieve their goals by working together.

Key discussion points

- David Paitai from the Department of Internal Affairs presented the new initiative to the Board.
- The community-led development programme presentation was tabled.

126/16 **Resolved**

TCB That the Thames Community Board:

1. Receives the 'Community-led development' report, dated 27 October 2016.

Moved/Seconded by: Christie/Simpson

5.2 Area Manager update to the Thames Community Board

The Area Manager tabled an update on matters related/relevant to the Thames Community Board that were not covered by the reports included in the agenda.

Key discussion points

- The Porritt Park Wakatere replacement play boat concept would be reliant on external funding.
- Donations had been received towards lighting of the Monument.
- Planning interpretative signage on the Kopu to Kaiua leg of the Hauraki Rail Trail.
- A workshop was planned to prioritise the Thames Visitor Promotion and Optimisation Plan with the original stakeholders pre-Christmas.
- Concerns were raised in relation to the efficacy of tsunami alert systems following the recent Kaikoura earthquake. A Civil Defence briefing was to be arranged for the Board.
- The Board would like to formally acknowledge the passing of Morrie Dunwoodie and request a letter of condolence be sent to his widow Geraldine Dunwoodie.
- A regular review of the Thames Urban Development Strategy would be scheduled.

127/16 **Resolved**

TCB That the Thames Community Board:

1. Receives the tabled Area Manager Update to the Thames Community Board report.

Moved/Seconded by: Peters/Croft

5.3 Thames Community Board Action Schedule

128/16 **Resolved**

TCB That the Thames Community Board:

1. Receives the 'Thames Community Board Action Schedule update' report, dated 21

October 2016.

Moved/Seconded by: Yates/Croft

5.4 Quarterly Roading update

Key discussion points

- Footpath designs for Kuranui Bay and Moanatairi were tabled and approved.
- The Community Coordinator would provide the Board with the response from NZTA regarding the Board's request to review speed limits on the Thames Coast Road.

129/16 Resolved

TCB That the Thames Community Board:

1. Receives the 'Quarterly Roading update' report, dated 19 October 2016.
2. Approves the Kuranui Bay and Moanatairi footpath design.

Moved/Seconded by Yates/Peters

5.5 July to September 2016 - Thames Centennial Pool - Quarterly report

Key discussion points

- A report would be drafted for Council to request that the sub regional aquatic facility feasibility study funding be bought forward to the 2016-17 financial year.
- The Thames Swim Club was working towards being able to hold three day meets that would bring visitors to Thames.

130/16 Resolved

TCB That the Thames Community Board:

1. Receives the 'July to September 2016 - Thames Centennial Pool - Quarterly Report' report, dated 25 October 2016.

Moved/Seconded by: Simpson/Yates

5.6 July - September 2016 Thames-Coromandel District Council Libraries quarterly report

Key discussion points

- Under the Local Government Act Council owned libraries could not charge a membership fee.
- The new Carnegie meeting room was signed off yesterday.

131/16 Resolved

TCB That the Thames Community Board:

1. Receives the 'July - September 2016 Thames - Coromandel District Council Libraries Quarterly Report' report, dated 30 September 2016.

Moved/Seconded by: Yates/Christie

6 Public excluded

132/16 **Resolved**
TCB That the public:

1. Be excluded from the following parts of the proceedings of this meeting namely:

| Item | Business |
|-------------|---|
| 6.1 | New Grazing Lease - Maratoto Stock Reserve |

| General Subject of each matter to be considered | Reason for passing this Resolution in Relation to Each Matter | Ground(s) Under Section 48(1) for the Passing of the Resolution |
|--|--|--|
| New Grazing Lease - Maratoto Stock Reserve | (7)(2)(i) – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | (48)(1)(a)(i) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. Where the local authority is named or specified in the First Schedule to this Act, under section 6 or section 7 (except section 7(2)(f)(i) of this Act. |

Moved/Seconded by: Christie/Simpson

Meeting closed at 5.53

The foregoing minutes were certified as being a true and correct record of the meeting of the Thames Community Board held on 14 November 2016.

Chairperson _____ Date _____