



UNCONFIRMED Minutes

of the

Tairua-Pauanui Community Board

Ordinary Meeting

Date 14 November 2016
Venue Tairua Library Meeting Room
2 Manaia Road
Tairua

Present

RN Renton (Chairperson)	HD Bartley	WP Brooks
	SH Campbell	BA Turner
	TM Walker	

In attendance

Name	Item(s)
Garry Towler (Area Manager Whangamata/Tairua-Pauanui)	All Items
Lorna Price (Community Co-ordinator Tairua-Pauanui)	All Items
Sandra Goudie (Mayor)	All Items
Rob Williams (Chief Executive)	All Items
Graham McDermott (Senior Policy Analyst)	Item 3.1
Michelle Baker (Creative Communities Scheme Administrator)	Item 3.2
Len Whittaker (Project Manager)	Item 4.1

Apologies

Meeting commenced 09:00

Adjournments and Absences

Adjournment	Start	Finish	Reason
Chairperson	10:48	12:15	Workshop
Chairperson	12:15	13:00	Lunch
Chairperson	13:00	13:25	Public Forum

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1 First Meeting following Triennial Election

The Area Manager led the meeting until the Chairperson was elected.

1.1 Appointment of Chairperson and Deputy Chairperson

65/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the 'Appointment of Chairperson and Deputy Chairperson' report, dated 12 October 2016.
2. Determines System B as the system of voting in accordance with the requirements of the Local Government Act 2002, Schedule 7 clause 25(2).

Moved/Seconded by: Campbell/Walker

Following determination of the system for voting, nominations were called for the position of Chairperson and voting took place in accordance with that determination.

Robert Renton Nominated/Seconded by: Campbell/Walker

66/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Appoints *Robert Noel Renton* to the position of Chairperson of the Tairua-Pauanui Community Board in accordance with the requirements of the Local Government Act 2002, Schedule 7 clause 37.

Moved/Seconded by: Campbell/Walker

Nominations were called for the position of Deputy Chairperson and voting took place in accordance with the determination.

Warwick Brooks Nominated/Seconded by: Campbell/Walker

67/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Appoints *Warwick Peter Brooks* to the position of Deputy Chairperson of the Tairua-Pauanui Community Board in accordance with the requirements of the Local Government Act 2002, Schedule 7 clause 17.

Moved/Seconded by: Campbell/Walker

1.2 Elected members procedural matters and information

Advice was provided to the Community Board on the policies/rules/schedules that have been adopted by Council which guided elected members' conduct in undertaking their business.

68/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the 'Elected Members Procedural Matters and Information' report, dated 21 October 2016.

Moved/Seconded by: Brooks/Campbell

1.3 Community Board liaison representatives

The establishment of liaison representatives for the current term of the community board was considered.

Key discussion points

- Board members questioned why the delegated member to comment on resource consent referrals was not included. It was noted that this was not allowed under the 2016 Community Board Delegations.
- Resource consent referrals would continue to go to the Area Managers for comment. The Area Managers could seek input from the Board members.
- Board members expressed concern as they did not see any issues with the way the delegated authority was working before.
- It was suggested that a list of resource consents being processed within the various wards could be prepared and notified to board members.
- Further appointments of liaison representatives to other community groups/organisations would be discussed at the next Community Board meeting.

69/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the 'Community Board liaison representatives' report, dated 14 October 2016.
2. Appointed the following nominated Board members as liaison representatives to community groups/organisations, and adopted the terms of reference for liaison representatives (**Attachment B to the report**).

Community Group/Organisation	Liaison Representative
Tairua Community Hall Society Inc	Warwick Brooks
Tairua Residents & Ratepayers Association Inc	Brent Turner
Tairua Information Centre	Warwick Brooks
Pauanui Ratepayers & Residents Association Inc	Robert Renton
Experience Pauanui Information Centre	Sarah Campbell
Hikuai Hall Board	Brent Turner
Emergency Management	Warwick Brooks (Tairua) Sarah Campbell (Pauanui)

Moved/Seconded by: Walker/Campbell

1.4 Elected Member reports

The Community Board were informed of requirements for members' reports.

70/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the 'Elected Member Reports' report, dated 12 October 2016.

Moved/Seconded by: Brooks/Turner

2 Meeting conduct

2.1 Apologies

There were no apologies.

2.2 Public Forum

2.2.1 Tairua Information Centre

Donna Brooke, Chairperson of the Tairua Information and Community Services Society Inc, tabled a paper seeking Community Board support for a proposed building to relocate the Tairua Information Centre on Council reserve land as the premises they currently lease had been sold.

71/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives Donna Brooke in the public forum.

Moved/Seconded by: Brooks/Walker

2.3 Items not on the agenda

There were no items not on the agenda.

2.4 Conflict of interest

There were no interests declared.

3 Governance

3.1 Easter Trading Policy report

Key discussion points

- The Board supported a policy that covered the whole district. They would not like to see any workers penalised if they chose not to work or businesses forced to open. Part of the process should be that they have choices.
- The Board did not see a need for public meetings in Tairua or Pauanui.

72/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the 'Easter Sunday Shop Trading Policy' report, dated 18 October 2016.
2. Recommends to Council to adopt a draft Easter Sunday shop trading policy which covers the whole Thames-Coromandel district for public consultation.

Moved/Seconded by: Campbell/Turner

3.2 Appointment to the Coromandel Arts & Creative Industries Advisory Board

An appointment by the Tairua-Pauanui Community Board was sought to the Coromandel Arts & Creative Industries Advisory Board.

73/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the 'Appointment to the Coromandel Arts & Creative Industries Advisory Board' report dated 27 October 2016
2. Appoints Sarah Holden to the Tairua-Pauanui Community Board area position on the Coromandel Arts and Creative Industries Advisory Board for the term of three years.

Moved/Seconded by: Walker/Campbell

4 Local Activities: Policy/levels of service operational

4.1 Tairua Wharf and Boat Ramp redevelopment update

The Community Board received an update on progress and timelines from the Project Manager on the Tairua Wharf and Boat Ramp redevelopment project.

74/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the Tairua Mary Beach Wharf and Boat Ramp redevelopment update.

Moved/Seconded by: Walker/Brooks

4.2 Quarterly Roading update report to Tairua-Pauanui Community Board

The Community Board was updated on the progress of key roading activities for the first quarter of 2016/17.

75/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the 'Quarterly Roading Update' report, dated 19 October 2016.

Moved/Seconded by: Walker/Brooks

4.3 Confirmation of Tairua 2016/2017 footpath construction sites

The Tairua-Pauanui Community Board was asked to confirm the local footpath construction programme for 2016/17.

Key discussion points

- Board members sought more information as to the need for the boardwalk on Paku Drive.
- It was suggested that vehicle and pedestrian usage be monitored over the 2016/17 holiday period.

76/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the 'Confirmation of Tairua 2016/2017 footpath construction sites' report, dated 17 October 2016.
2. Approves the footpath construction programme as the Paku Drive Surf Club crossing

point \$16,700 and the Ocean Beach carpark access road footpath \$10,000 in the 2016/17 financial year within the total budget of \$93,195.

3. Deferred construction of the Paku Drive boardwalk and road widening \$34,300 and instructed staff to monitor vehicle and pedestrian usage of the Paku Drive boardwalk and road widening site over the 2016/17 holiday period and report back to the February 2017 Community Board meeting.

Moved/Seconded by: Brooks/Turner

4.4 July - September 2016 quarterly report for the Thames, Mercury Bay and Tairua Libraries

The activities and performance of the Thames, Mercury Bay and Tairua libraries for July, August and September 2016 were reported on.

Key discussion points

- The Board members noted that they considered the level of service provided could be delivered a lot smarter.
- It was suggested that the Infrastructure Committee look at options for delivering this service.

77/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the 'July-September 2016 quarterly report for the Thames, Mercury Bay and Tairua libraries' report, dated 30 September 2016.

Moved/Seconded by: Walker/Brooks

4.5 July - September 2016 quarterly report - Pauanui Community Library Incorporated

The quarterly performance results for the Pauanui Community Library for the months of July, August and September 2016 were reported on.

78/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the Pauanui Community Library report for July, August and September 2016, dated 12 October 2016.

Moved/Seconded by: Campbell/Bartley

5 Reports

5.1 2016-2017 Tairua-Pauanui Community Board work

An update was received on the 2016/2017 work programme.

Key discussion points

- An issue was identified regarding tree removal in Pauanui. The Area Manager noted that risk to property was taken into account when programming the priorities for tree removal. A copy of the priority list would be provided to Board members for their information.

79/16 **Resolved**

TPCB That the Tairua-Pauanui Community Board:

1. Receives the 2016/2017 Tairua-Pauanui Community Work Programme update, dated 21 October 2016.

Moved/Seconded by: Campbell/Bartley

Meeting closed at 13:25

The foregoing minutes were certified as being a correct record of the proceedings of the Tairua-Pauanui Community Board meeting held on 14 November 2016.

Chairperson _____ **Date** _____