



Minutes

of the

Coromandel-Colville Community Board

Ordinary Meeting

Date 28 February 2017
Venue Coromandel Service Centre
355 Kapanga Road
Coromandel

Present

P Pritchard (Chairperson) J Autumn
T Brljevic
K Stephenson
J Walker QSM

In Attendance

Name	Item(s)
G Hampton - Area Manager	All
S Mansell - HR Manager	All
R Duffin - Communications Officer	All
S Edlin - Roading Engineer	4.1, 4.2
R Balfour - Parks Officer	3.3
M Harrison - Area Coordinator	All

Meeting commenced 9 am

Adjournments and absences

Adjournment	Start	Finish	Reason
Chairperson	10.40am	11.00am	Morning Tea

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1 Meeting Conduct

1.1 Apologies

All members were present.

1.2 Public forum

Being the last meeting he would be attending, the Board Chair thanked Greg Hampton, Area Manager for his dedicated service to the Coromandel-Colville Community Board and its communities and expressed appreciation for the support and guidance he had provided over the years. In addition Steve Mansell was welcomed as the Acting Area Manager.

1.2.1 Paul Barlow attended the meeting for the following matters:

- Leading edge protector signs - 255 Kapanga Road
- Bollard installation - Kapanga Road
- Campervan signage - Tiki Road entrance to Woollams Ave Carpark
- Jacks Pt Boat Ramp - Wall repairs, ramp design and channel dredging

1.2.2 Dean Jenkins, Waitete Bay attended the meeting to seek support from the Community Board to address erosion issues along the road edge on Waitete Bay Road;

- Community preference is that rocks be used to prevent further erosion
- Not supportive of white barrier rails being installed due to aesthetic reasons

1.2.3 Gloria Hooper, Watt Street attended the meeting to ask if the Community Board was aware that the Intercity bus service from Coromandel to Thames was being cancelled from April this year and to advise what affect this will have on both secondary students attending Thames High School and tourists that use this service.

Resolved

01/17
CCCB

That the Coromandel-Colville Community Board receives the speakers in public forum.

Moved/seconded by: Brljevich/Stephenson

1.3 Items not on the agenda

There were no further items added to the agenda.

1.4 Conflict of interest

No members declared a conflict of interest.

1.5 15 November 2016 - Coromandel-Colville Community Board minutes for confirmation

Resolved

02/17
CCCB

That the Coromandel-Colville Community Board confirms the Coromandel-Colville Community Board minutes held on 15 November 2016 as a correct record of proceedings.

Moved/seconded by: Stephenson/Brljevich

2 Governance

2.1 Coromandel-Colville Community Board portfolios

The Community Board was asked to consider elected member communication and liaison portfolios and a Coromandel Harbour Users Group for the 2016 - 2019 term.

Resolved

That the Coromandel-Colville Community Board:

03/17
CCCB

1. Receives the 'Coromandel-Colville Community Board Portfolios' report, dated 15 February 2017.
2. Appoints members to the following portfolios:

Activity Portfolio	Representative 1	Representative 2
Coromandel Citizens Hall	Jan Autumn	Keith Stephenson
Parks & Reserves (including Sport & Recreation)	Keith Stephenson	John Walker
Coromandel Library	Peter Pritchard	
Harbour/Coromandel Harbour Users Group	Keith Stephenson	Jan Autumn
Art & Creative Industries (including Hauraki House)	Jan Autumn	
Heritage	Peter Pritchard	Jan Autumn

3. Confirm the Terms of Reference for the Coromandel Harbour Users Group.
4. Appoints members Pritchard and Autumn to represent the Community Board on the Coromandel Town Transport Improvement Forum.

Moved/seconded by: Brljevich/Stephenson

3 Local activities: Policy/levels of service operational

3.1 Coromandel-Colville local economic development grants

The Community Board was asked to review the criteria, set what the target of the 2016/2017 grant was to be and approve the application process for the Coromandel-Colville Economic Development Grants.

Resolved

04/17
CCCB

That the Coromandel-Colville Community Board:

1. Receives the 'Coromandel-Colville local Economic Development Grants' report, dated 10 February 2017.
2. Confirms the Coromandel-Colville Economic Development Grant Policy and Criteria for the 2016/2017 financial year subject to the following amendment - to include;
 - *F: Preference will be given to projects that occur within the shoulder season*
3. Confirms that the focus of the grant for 2016/2017 will remain to 'Encourage and support local community endeavours to develop tourism infrastructure and visitor attractions within the Coromandel-Colville Community Board area.'
4. Approves the process as follows:
 - a. Advertise availability of the grant - from 28 February 2017
 - b. Applications open - 1 March 2017
 - c. Applications close - 31 March 2017 4pm
 - d. Applications collated - 3 April to 4 May 2017
 - e. Funding allocated at the 23 May 2017 Board meeting.

Moved/seconded by: Autumn/Stephenson

3.2 Colville water supply

The Board was asked to consider a request from the Colville Water Supply Society for a contribution toward the Colville Water Supply costs.

Resolved

05/17
CCCB

That the Coromandel-Colville Community Board:

1. Receives the 'Colville Water Supply' report, dated 8 February 2017.
2. Provides a contribution of \$5,000 to the Colville Water Supply from the Coromandel-Colville Community Board Discretionary budget.

Moved/seconded by: Brljevich/Autumn

3.3 Long Bay wetland - footpath

Jim Dahm, Upper Coromandel Forest & Bird Protection Society joined the meeting to advocate for continued progress on the Long Bay Wetland Project. The Board was reminded that Forest & Bird had been given a grant for the establishment of the wetland, including interpretive signage and boardwalks.

As a result of renewed energy for the project in 2014 and several meetings with various interest groups, Forest & Bird sought direction from the Board as to what financial year the proposed footpath adjacent to the wetland would be undertaken so that they might initiate their own planning and further fundraising for the installation of the boardwalks to coincide with the footpath works.

Forest & Bird acknowledged that there was still further consultation to be undertaken with adjacent landowners, but were committed to focussing on the wetlands restoration and building partnerships to achieve this.

Resolved

That the Coromandel-Colville Community Board:

1. Receives the 'Long Bay Wetland - Footpath' report, dated 10 February 2017.
2. Requests that the portion of footpath adjacent to the Long Bay Wetland be included for consideration and prioritisation within the upcoming Long Term Plan process.

06/17
CCCB

Moved/seconded by: Brijevich/Stephenson

4 District Activities

4.1 Quarterly roading update

Sam Edlin, Roading Engineer joined the meeting to update the Community Board on progress of key roading activities for the 2016/17 financial year.

The following matters were discussed:

- Long Bay Footpath (Jacks Pt to Sandford Fish Factory) - Design being prepared
- Patukirikiri Reserve Carpark - Contractors continue to stockpile chip seal in this area
- Manaia Hill - Issue of high accident area being pursued
- Kapanga Road - Board request timeframes and cost estimates for levelling of town centre area
- Speed limit through the town centre
- Signage is required urgently to direct campervans to park in the Woollams Ave carpark
- Kapanga/Wharf Road Bollards - to be set in closer to the kerb to allow for underpassing traffic
- Karaka Stream Bridge Footpath - Options are being investigated to address safety for pedestrians
- Te Kouma Road - Letter has been received from Residents & Ratepayers requesting that the section of road from the Sugarloaf to Kowhai Drive be reinstated on the Dust Seal schedule
- Te Kouma Road - A request has been received from the Coromandel Marine Farmers & Waipapa Bay Protection Society Forum to install 'No Engine Braking' signage
- Waitete Bay Road - Erosion works will be programmed for future works. Board requested information regarding likely cost of consents for this work. In the interim the Board support the installation of bollards with reflectors be installed to deter parking in key areas, as an alternative to white barrier rails be a more acceptable aesthetic option
- Woods Road South - Roading Engineer to make a site visit.

Resolved

That the Coromandel Community Board:

07/17
CCCB

1. Receives the 'Quarterly Roding report' report, dated 7 February 2017.
2. Requests a 'No Engine Braking' sign be installed on Te Kouma Road.

Moved/seconded by: Autumn/Brijevich

4.2 Parking Control Bylaw - amendments 2017- Coromandel-Colville

Sam Edlin, Roding Engineer joined the meeting for the Community Board to consider amendments to local parking controls in the Community Board area as set out in Schedule A of Council's Parking Control Bylaw 2014.

Electric Vehicle Charging site -

The Community Board questioned the rationale behind the site chosen to install the EV Charging Station and expressed concern that no consultation had been undertaken with the Board to determine the most appropriate site for Coromandel Town.

The Community Board supported the need for a bus stop and the site identified and requested that a time limit be included to allow for drop-off/pick-up of passengers. This then triggered discussion regarding a review of the Woollams Ave Carpark as it was now a two-way entrance carpark and therefore had changed the way in which was used. The Board requested the Roding Engineer investigate options for a suitable design to meet the needs of the new traffic flow.

Resolved

That the Coromandel-Colville Community Board:

**08/17
CCCB**

1. Receives the 'Parking Control Bylaw Schedule A Amendments' report, dated 23 January 2017.
2. Approves the recommended amendments to Schedule A of Council's Parking Control Bylaw 2014 as set out in Table 2 and Diagrams 1 and 3 of the report dated 23 January 2017.
3. Does not support the inclusion of Diagram 2: 'Wharf Road Extension Electric Vehicle Charging Reserved Carpark' and requests a report be brought to its 11 April 2017 meeting providing further information.
4. Recommends Council approves the following amendments to Schedule A of Council's Parking Control Bylaw 2014.

Table 2: Items recommended to be added to Schedule A - Parking Restrictions (i.e. no stopping areas, mobility carparks, bus parks and loading zones):

Settlement	Road Name	Road Start Location	Nearest Intersection	Distance (m) from nearest intersection	Restriction Length (m)	Side	TYPE
COROMANDEL	TIKI RD	SH25	STRONGMAN RD	288	24	LEFT	NO STOPPING
COROMANDEL	TIKI RD	SH25	STRONGMAN RD	323	15	LEFT	NO STOPPING

Diagram 1: Woollams Avenue Carpark Bus Park



Diagram 3: Wharf Road Extension No Stopping Lines:

Moved/seconded by: Stephenson/Autum

5 Reports

5.1 St John Coromandel - 2015/2016 Annual Report

The St John Coromandel Area Committee Annual Report was presented.

Resolved

That the Coromandel-Colville Community Board:

09/17
CCCB

1. Receives the 'St John Coromandel - 2015/2016 Annual Report' report, dated 1 February 2017.

Moved/seconded by: Stephenson/Brljevich

5.2 Coromandel-Colville Community Board action schedule report

The Coromandel-Colville Community Board Action Schedule was presented.

- Coromandel Town Centre Guidelines (Streetscape) - Report to be brought to the April meeting
- Jacks Pt Annual Plan Submission - Copy to provided to the Community Board

- Hauraki House Reserve Project - Update to be sought from the Driving Creek Railway Trust.

Resolved

10/17
CCCB That the Coromandel-Colville Community Board:

1. Receives the 'Coromandel-Colville Community Board Action Schedule' report, dated 10 February 2017.

Moved/seconded by: Brljevich/Autumn

5.3 Coromandel Town Information Centre - 1 October - 31 December 2016 Quarterly Report

The Coromandel Town Information Centre 1 October - 31 December 2016 Quarterly Report was presented.

Resolved

That the Coromandel-Colville Community Board:

- 11/17
CCCB
1. Receives the 'Coromandel Town Information Centre - 1 October - 31 December 2016 Quarterly report' report, dated 1 February 2017.

Moved/seconded by: Brljevich/Stephenson

5.4 Members' reports

Walker

- School bus route to Thames
- Long Bay Campground - Fire Plan

Autumn

- Community requests - Cycleways, Walkways and BBQ Facilities

Brljevich

- LTP and Annual Plan workshops
- Conflicting meeting dates with Council
- Chorus - Broadband Initiative

12/17
CCCB **Resolved**

That the Coromandel-Colville Community Board receives the Members' reports.

Moved/seconded by: Pritchard/Stephenson

Meeting closed at 1.05pm

The foregoing minutes were certified as being a true and correct record of the meeting of the Coromandel-Colville Community Board held on 28 February 2017.

Chairperson _____ Date _____