

## 1.5 26 September 2017- Whangamata Community Board minutes for confirmation

---

**TO** Whangamata Community Board  
**FROM** Jennifer Mahon - Community Coordinator Whangamata  
**DATE** 20 October 2017  
**SUBJECT** **26 September 2017 - Whangamata Community Board minutes for confirmation**

---

### 1 Purpose of report

As per Council's Standing Orders, the Whangamata Community Board must confirm the minutes of its previous meeting.

### 2 Suggested resolution(s)

That the Whangamata Community Board:

1. Confirms the following minutes:  
Whangamata Community Board minutes - 26 September 2017

### References-tabled/Agenda attachments

**Attachment A** *Unconfirmed Whangamata Community Board minutes - 26 September 2017*



**UNCONFIRMED Minutes**  
of the  
Whangamata Community Board  
**Ordinary Meeting**

Date 4 July 2017  
Venue Whangamata Service Centre  
620 Port Road  
Whangamata

**Present**

K Coulam (Chairperson)	HD Bartley	KL Baker
	TM Walker	R Thompson
	E Adams	

**In Attendance**

<b>Name</b>	<b>Item(s)</b>
Angela Jane (Governance and Strategy Manager)	All items
Sandra Goudie (Mayor)	All items
Jennifer Mahon (Committee Advisor)	All items
Eileen Hopping (Community Development Manager)	All items
Amber Baker (Communications Department)	All items

**Apologies**

Garry Towler (Area Manager Whangamata/Tairua-Pauanui)

**Meeting commenced** 14:00

---

## Table of Contents

---

<b>Item Business</b>	<b>Page No.</b>
<b>1 Meeting conduct</b>	<b>3</b>
1.1 Apologies	3
1.2 Public forum	3
1.3 Items not on the agenda	4
1.4 Conflict of interest	4
1.5 Minutes for confirmation	4
<b>2 Governance</b>	<b>5</b>
2.1 Endorsement 17/18 Whangamata Work Programme	5
2.2 Council Leasing Policy review	5
2.3 Late item - Whangamata Community Services Trust and Arts Collective requests to retain 2016-2017 community grant funds	6
<b>3 Local Activities: Policy/Levels of Service Operational</b>	<b>6</b>
<b>4 District Activities: Local Input Policy/Levels of Service</b>	<b>6</b>
<b>5 District Activities</b>	<b>7</b>
<b>6 Reports</b>	<b>7</b>
6.1 2016/2017 Whangamata Work Programme update	7
6.2 Members' reports	7

## 1 Meeting conduct

---

### 1.1 Apologies

All members were present.

### 1.2 Public forum

#### **Roger Buchanan - Whangamata Croquet Club**

Mr Buchanan presented a proposal to re-locate the Whangamata Croquet Club to Mayfair Reserve in Whangamata in order to accommodate an expanding club membership. He clarified that he was aware of existing reserve tenants and noted neither the community garden area nor the area used by the equestrian club would be affected should his proposal be approved.

Mayor Goudie asked if the Whangamata Croquet Club had considered any other reserves and Mr Buchanan explained that Park Avenue Reserve was initially chosen as a possible location but was dismissed mostly due to plumbing and drainage concerns.

#### **Judy McPherson - Onemana security cameras**

Ms McPherson spoke against a proposal to install security cameras in Onemana and expressed disappointment that Council appeared to be supporting this proposal made by the Onemana Ratepayers Association (ORA) without having first consulted with the wider Onemana population. She noted that ORA did not have a mandate to speak for all of Onemana residents, especially regarding matters she believed could breach the Privacy Act. She explained that there was no evidence that Onemana had any issues with crime and questioned the need for security cameras in the area.

The Board Chair clarified that no formal decision had been made to install security cameras in Onemana and assured Ms McPherson that her community would be consulted.

#### **Helen McCabe - Proposed community facility**

Ms McCabe spoke in support of the collaborative proposal to establish a community facility at 101 Lindsay Road, Whangamata. She urged the Board to support this proposal which was being led by the Whangamata Community Marae Committee and involved the Lions Club, Menz Shed, Community Patrol, Community Services Trust and the Arts Collective.

41/17  
wcb

#### **Resolved**

That the Whangamata Community Board receives Roger Buchanan, Judy McPherson and Helen McCabe as speakers in the public forum.

**Moved/seconded by:** Walker/Adams

### **1.3 Items not on the agenda**

**42/17 Resolved**  
**WCB** That the following matter(s) requiring urgent attention be added to the agenda.

<b>Item</b>	<b>Description</b>
2.3	Late item - Whangamata Community Services Trust and Arts Collective requests to retain 2016-2017 community grant funds

**Reason not on the agenda**  
The application was not available prior to the order paper being distributed.

**Reason cannot be delayed**  
The application was received in the closing month of the 2016/2017 financial year and would otherwise miss the opportunity to be considered.

**Moved/seconded by:** Baker/Adams

### **1.4 Conflict of interest**

The following interest was declared:

Councillor Terry Walker  
2.3 Late item - Whangamata Community Services Trust and Arts Collective requests to retain 2016-2017 community grant funds

### **1.5 Minutes for confirmation**

**43/17 Resolved**  
**WCB** That the Whangamata Community Board confirms the following minutes as a correct record of proceedings:

- Whangamata Community Board minutes - 23 May 2017
- Whangamata Community Board Special Meeting minutes - 14 June 2017

**Moved/seconded by:** Walker/Thompson

## **2 Governance**

---

### **2.1 Endorsement 17/18 Whangamata Work Programme**

The Community Board was asked to make any necessary amendments and endorse the Community Board's 2017/2018 Work Programme.

The Chair requested that the Whangamata Work Programme be returned to the next meeting with individual project risk levels clearly identified using the colour key on the current document.

Williamson Park and Wentworth Valley were noted as potentially higher risk items and a request was made by the Board to consider this in the updated programme for 15 August 2017.

The street light budget was confirmed as the LED replacements which would be locally funded but would receive a significant (85%) central government subsidy. The Chair requested that details of the subsidy percentage be incorporated into the updated 17/18 Whangamata Work Programme.

44/17  
WCB

#### **Resolved**

That the Whangamata Community Board:

1. Receives the 'Endorsement of Whangamata Community Board 2017/2018 Work Programme' report, dated 19 June 2017.
2. Endorses the Whangamata Community Board 2017/2018 Work Programme but requests an updated Work Programme be presented at the 15 August 2017 meeting with completed risk ratings and details of the percentage of subsidy for the LED street lighting programme.

**Moved/seconded by:** Thompson/Baker

### **2.2 Council Leasing Policy review**

The Community Board was presented with the revised Leases and Licences to Occupy Policy for endorsement. Also presented for the Community Boards' consideration was the total quantum of rates which were not currently on-charged to lessees and were met by each Community Board.

There was support for the stipulation which would allow Community Boards' discretion when determining which organisation required support in paying rates and those who may have sufficient revenue to bear the cost themselves.

45/17  
WCB

#### **Resolved**

That the Whangamata Community Board:

1. Receives the 'Council Leasing Policy review' report, dated 20 June 2017.
2. Endorses the revised Leases and Licences to Occupy Policy included as Attachment A to the agenda report.
3. Recommends that Council rescind its 30 September 2009 resolution:  
*"Defers charging Rates and Service Charges specified in Attachment A until such time as the Land Leases Policy is reviewed".*

**Moved/seconded by:** Walker/Thompson

## 2.3 Late item - Whangamata Community Services Trust and Arts Collective requests to retain 2016-2017 community grant funds

The similarities between the original grant application from the Community Services Trust and the revised version were noted. Both applications were to support the facilitation of a programme which would benefit the Whangamata community.

46/17  
WCB

### Resolved

That the Whangamata Community Board:

1. Receives the 'Late item - Whangamata Community Services Trust request to retain 2016-2017 community grant funds', report dated 3 July 2017.
2. Approves the Whangamata Community Services Trust's request to retain and re-allocate its original 2016/2017 community grant funds towards a new programme called 'Manaaki Tangata' and specified that funds be used for training.

**Moved/seconded by:** Baker/Walker

A letter accompanying the declaration of expenditure from the Arts Collective was tabled. The Board was asked to consider the Arts Collective's request to retain and re-allocate its original community grant to contribute towards the purchase of a laptop and printer. The original grant was awarded as a contribution towards the annual fee for the Whangamata App but development of the App had been delayed and no annual fee payments had been required.

The Board was advised by staff that the purchasing of assets such as laptops and printers did not meet the criteria for the Community Grant Scheme.

47/17  
WCB

### Resolved

That the Whangamata Community Board:

1. Declines the Arts Collective's request to retain and re-allocate its original 2016/2017 community grant for the purchase of a laptop and printer.

**Moved/seconded by:** Coulam/Baker

## 3 Local Activities: Policy/Levels of Service Operational

---

No items received.

## 4 District Activities: Local Input Policy/Levels of Service

---

No items received.

---

## 5 District Activities

---

No items received.

---

## 6 Reports

---

### 6.1 2016/2017 Whangamata Work Programme update

Staff advised that the renewals of the harbour wharf lights had been completed since the agenda report had been written.

48/17  
WCB

#### **Resolved**

That the Whangamata Community Board receives the '2016/2017 Work Programme - update' report, dated 19 June 2017.

**Moved/seconded by:** Adams/Baker

### 6.2 Members' reports

#### **Community Board member Baker**

- Attended the Onemana Ratepayers Association meeting where a concern was raised about limited rubbish collection during peak periods.
  - If no additional collections could be added to the roster, the Onemana Ratepayers Association requested larger bins be provided to their community.
- Queried whether or not the Association could avail of Council's purchasing power when buying plants for community sand dunes.
  - The Community Development Manager advised that she had already been in contact with the Association on this matter.
- Follow-up to a submitted Request for Service involving an issue with a bolt in a swing was noted.
  - The Community Development Manager raised that all community playgrounds received a monthly health and safety check.
- Attended the Whangamata Community Library meeting.

#### **Community Board member Thompson**

- Reported that the Matariki Celebration which the Board supported by way of a grant was a success and received very positive feedback.

#### **Community Board member Adams**

- Attended a Youth Forum meeting.
- Attended Business After Five meeting.
  - Business awards and the proposed Whangamata/Tairua-Pauanui rebranding were discussed.
- Has been invited to attend a Manaaki Tangata meeting.



**Councillor Bartley**

- Spoke against the Mayor's suggestion to sell the 101 Lindsay Road site as this could affect the progressing of a community facility.
- Spoke in favour of the proposal to establish a community facility which included a variety of community organisations.

49/17  
WCB

**Resolved**

That the Whangamata Community Board receives the Members' reports.

**Moved/seconded by:** Adams/Thompson

**Meeting closed at 3:01pm**

The foregoing minutes were certified as being a correct record of proceedings of the Whangamata Community Board meeting held on 4 July 2017.

**Chairperson** \_\_\_\_\_ **Date** \_\_\_\_\_