



UNCONFIRMED Minutes

of the

Tairua-Pauanui Community Board

Ordinary Meeting

Date	20 November 2017
Venue	Pauanui Hub Meeting Room 23 Centreway Pauanui

Present

RN Renton (Chairperson)	HD Bartley	WP Brooks
	SH Campbell	BA Turner
	TM Walker	

In attendance

Staff

Garry Towler, Lorna Price, Eileen Hopping, Amber Baker, Paul Davies, Sam Edlin, Derek Thompson, Len Whittaker and Wayne Price

Meeting commenced 09:00

Adjournments and absences

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1 Meeting conduct

1.1 Apologies

All members were present.

1.2 Public forum

Jon Kern, Hikuai resident expressed his concern that at the Community Board meeting held on 22 May 2017 the Board Chair undertook to organise and facilitate a meeting between the Hikuai District Trust and affected Hikuai residents for Stage 3 of the Pauanui Tairua trail and that had not happened. The Board Chair noted that this undertaking was fulfilled with the meeting held on 25 July 2017 at the Pauanui Sports and Recreation Club attended by 120 people from the communities of Pauanui and Hikuai and members of the Hikuai District Trust to inform the community and answer questions regarding Stage 3 of the Pauanui Tairua trail. He also noted that John Kern was in attendance at that meeting.

Gordon Coster expressed his concerns regarding the stormwater and flooding issues in Holland Close and tabled an aerial map noting the areas of concern. The Community Board undertook to get an update from staff on this issue.

Allie Cotter on behalf of Tairua Residents and Ratepayers Association Incorporated tabled a copy of a letter sent to NZTA regarding the noisy chip reseal of SH25 from the Tairua School to the Pepe bridge and also the partial painting of the Pepe bridge following repair work undertaken to a damaged section of the bridge.

Donna Brooke noted the following:

- that a rubbish bin had been installed at the Grahams Stream end of Manaia Road;
- she would like to see dog dispenser bins with bags installed in Tairua to encourage dog owners to use to pick up after their dogs;
- she sought support from the Board to lease part of the camp ground site at the expiry of the current lease in July 2019 as this would allow the Information Centre to seek external funding for a new building for the Information and Heritage centre on this site;
- the Information Centre was paying their own relocation costs and did not see how the cost for the proposed alterations to the Library were impacted by their relocation.

52/17
TPCB

Resolved

That the Tairua-Pauanui Community Board receives Jon Kern, Gordon Coster and Allie Cotter in public forum.

Moved/seconded by: Turner/Walker

1.3 Items not on the agenda

No further items were added to the agenda.

1.4 Conflict of interest

No conflicts of interest were declared.

1.5 25 September 2017 Tairua-Pauanui Community Board minutes for confirmation

53/17
TPCB

Resolved

That the Tairua-Pauanui Community Board confirms the minutes of its meeting held on 25 September 2017 as a correct record of proceedings.

Moved/seconded by: Brooks/Walker

2 Governance

2.1 Agreement to lease - part 4 Manaia Road, Tairua

The Community Board was asked to consider and to recommend to Council to approve an 'agreement to lease' between the Thames-Coromandel District Council and the Tairua Information and Community Services Society Incorporated for the purpose of an information and heritage centre, over part of the land located at 4 Manaia Road, Tairua.

Key discussion points

- It was noted there were no zoning changes required to relocate the Tairua Information Centre to this site and that the lease would not commence until the expiry of the current lease in July 2019
- With the lease in place this enables the Tairua Information Centre to pursue external funding for the development.

54/17
TPCB

Resolved

That the Tairua-Pauanui Community Board:

1. Receives the Agreement to lease - part 4 Manaia Road, Tairua' report, dated 1 November 2017.
2. Recommends to Council to approve an agreement to lease between the Thames-Coromandel District Council and the Tairua Information and Community Services Society Incorporated for the purpose of an information and heritage centre, over part of the land, in general accordance with the plan, shown outlined black on the plan below located at 4 Manaia Road, Tairua on the following terms;

Term:	10 years
Commencement Date:	To be determined; and only to commence once funding is obtained and no later than 1 July 2020
Renewal Terms:	Two terms of ten years One term of five years
Final Expiry Date:	To be confirmed
Annual Rent:	\$350.00
Rent Review:	Every three years
Permitted Use:	For the purpose of and activities associated with an information and heritage centre

The agreement to lease will be subject to funding for the build being obtained by the Tairua Information and Community Services Society Incorporated prior to the commencement date and no later than 1 July 2020.



Moved/seconded by: Campbell/Bartley

2.2 Parking Control Bylaw Schedule A Amendments

The Community Board was asked to consider amendments to local parking controls in the Tairua-Pauanui ward as set out in Schedule A of Council's Parking Control Bylaw 2014, and recommend to Council that applicable amendments be made.

Key discussion points

- Signs will be installed next week in Tirinui Crescent as well as the Paku drive car park.
- Once the amendments to Schedule A of the bylaw are in force the restrictions can then be enforced.

55/17
TPCB

Resolved

That the Tairua-Pauanui Community Board:

1. Receives the 'Parking Control Bylaw Schedule A Amendments' report dated 25 October 2017.
2. Approves amendments to Schedule A of Council's Parking Control Bylaw 2014 for Tairua-Pauanui as set out in Table 2 below.
3. Recommends to Council to amend Schedule A of Council's Parking Control Bylaw 2014 as set out in Table 2 below.

Table 2 below details the recommended amendments to Schedule A of Council's Parking Control Bylaw 2014, in the form set out in Schedule A of the bylaw with recommended amendments identified by heading and/or tracked changes.

Table 2: Items recommended to be added to Schedule A - Parking Restrictions (i.e. no stopping areas, mobility carparks, bus parks and loading zones):

Settlement	Road Name	Road Start Location	Nearest Intersection	Distance (m) from nearest intersection	Restriction Length (m)	Side	TYPE	Staff comments (not for inclusion in Schedule A)
TAIRUA	TIRINUI CRESCENT	PAKU DRIVE	PAKU DRIVE	0	167	BOTH	NO STOPPING	To prevent Paku hill summit walk visitors from parking on Tirinui Crescent where vehicles are parked impeding access to private property and other road users.
TAIRUA	PAKU DRIVE	OCEAN BEACH ROAD	PACIFIC DRIVE	60	104	LEFT	NO STOPPING	No stopping lines required at this location to improve intersection safety.

Moved/seconded by: Campbell/Brooks

2.3 Tairua Library proposed alterations

The Community Board was asked to consider and recommend to Council to approve a budget for the proposed alterations to the Tairua Library which would allow for the temporary accommodation of the Tairua Information Centre, and address accessibility requirements.

Key Discussion Points

- The Board expressed concern that the focus of the report was around the Information Centre relocating to the meeting room rather than addressing the health and safety requirements identified in the audit and that no breakdown of costs for the accessibility requirements were provided.
- Derek Thompson, Community Facilities Manager clarified that the report addressed two issues within the library, the accessibility requirements for staff and customers and to reconfigure the existing library office to hold smaller meetings and library programmes in order to accommodate the Information Centre move into the meeting room.
- The Board questioned the timing of the proposed alterations noting that they should be deferred until after the library survey results were received. However, they did recognise that the health and safety workplace assessment had identified accessibility issues that needed addressing now.
- The cost to address the accessibility issues and modifications to the kitchen identified in the health and safety audit was estimated to be \$5,000.
- It was noted that none of the proposed alterations could be attributed to accommodating the Information Centre in the library.
- The Community Board directed that the minimum requirements for health and safety be undertaken and the other items be deferred until it was confirmed that the Information Centre was going to move and the library survey results had been considered.

56/17
TPCB

Resolved

That the Tairua-Pauanui Community Board:

1. Receives the 'Tairua Library proposed alterations' report dated 2 November 2017.
2. Recommends to Council to approve the estimated budget of \$5,000 from Tairua-Pauanui Community Board retained earnings to address accessibility requirements and kitchen modifications in the Tairua Library with the rest of the proposed alterations held over for re-consideration in 2018.

Moved/seconded by: Brooks/Turner

3 Local Activities: Policy/Levels of Service Operational

3.1 Pauanui Royal Billy Point boat ramp/pontoon and wharf pontoon redevelopment

The Community Board was asked to confirm the design and scope of the Pauanui Royal Billy Point boat ramp/pontoon and wharf pontoon redevelopment to progress the project to resource consent application and the tender process.

Key discussion points

- The changes identified at the working group/project team meeting on 7 November had been included in the concept design as emailed to the working group for feedback and as presented.

- Boat ramp pontoon construction would be either concrete or plastic and would be confirmed through the tender process.
- The working group outlined the following for consideration:
 - Jetty moved over to come ashore in line with the shower to address congestion and concerns around safety with the public jumping off the jetty.
 - Concerns with how far the pontoon came up the boat ramp.
 - Review option for rock groyne on upstream edge of the ramp with an alternative being precast concrete panel bedded in at an appropriate depth into the sand at the ramp edge.

57/17

TPCB

Resolved

That the Tairua-Pauanui Community Board:

1. Receives the Pauanui Royal Billy Point boat ramp/pontoon and wharf pontoon redevelopment' report dated 2 November 2017
2. Confirms the design for the Pauanui Royal Billy Point boat ramp/pontoon and wharf pontoon redevelopment as presented subject to moving the jetty to be in line with the shower.

Moved/seconded by: Walker/Brooks

3.2 Tairua-Pauanui footpath construction and kerb and channel installation

The Community Board was asked to decide whether they wanted to construct new footpath(s) in 2017/18 with the available footpath construction budget and whether they wanted to allow budget for new footpath construction in Tairua-Pauanui and kerb and channel installation on Ocean Beach Road in the 2018-28 Long Term Plan.

58/17

TPCB

Resolved

That the Tairua-Pauanui Community Board:

1. Receives the Tairua-Pauanui Long Term Plan budgets for footpath construction and kerb and channel installation' report dated 2 November 2017.
2. Confirms footpath construction from the 2017/18 annual plan budget for a footpath on the west side of SH25 south from Daphne Road to join the existing footpath outside 237 Main Road SH25, Tairua set back as far as practicable to allow for future car parking.
3. Confirms footpath construction budget as part of the 2018-2028 Long Term Plan of \$100,000 every second year commencing 2021/22.
4. Confirms a budget of \$163,000 for kerb and channel installation on Ocean Beach Road, Tairua for section 1, section 2, section 3 and section 4 as presented (below), in year 2019/20 of the 2018-2028 Long Term Plan.



Moved/seconded by: Turner/Brooks

5 District Activities

No items received.

6 Reports

6.1 Tairua-Pauanui Community Board 2017/2018 Work Programme - October 2017 update

The Community Board was provided with an update on the 2017/2018 work programme.

Key discussion points

- The resurfacing of the Waterways tennis courts was programmed to commence on 4 December 2017.
- Gallagher Park flying fox was programmed for replacement on 27 November 2017.

59/17
TPCB

Resolved

That the Tairua-Pauanui Community Board receives the report 'Tairua-Pauanui Community Board 2017/2018 Work Programme - October update', dated 30 October 2017.

Moved/seconded by: WD McLean/Kelly

6.2 Members' reports

Board member Campbell attended the Experience Pauanui AGM where a new Chairperson was elected. Experience Pauanui was serving the community well.

Councillor Walker noted the Coromandel Arts and Creative Industries Advisory Board had established as a trust 'He Mana Toi Moehau Trust,' also to be known as Creative Coromandel. He attended a Waikato Regional Council meeting where they heard about plans for next year.

Board member Brooks attended the Tairua Information Centre meeting. The Manager had been on a familiarisation tour of the area and new volunteers had been undergoing training. The summer events programme activities were being finalised and the Heritage Group was producing a 'Sailors Grave' commemorative booklet.

Board member Turner tabled a letter from the Tairua Residents and Ratepayers Association requesting the renaming of Hornsea Road Estuary reserve to Derek Boyd reserve as a tribute to his work over the years. He met with the Mayor and looked at areas of interest in Tairua, e.g. Pepe walkway and the reseal of Main Road SH25 from Tairua school to the Pepe bridge. He attended a Hikuai Public Hall Board meeting; they had no issues.

Board member Renton attended a number of meetings with different people. He had been contacted by the project manager for the Pauanui beach front planning. He attended a meeting on climate change by Professor James Renwick in Thames, and a number of LTP workshops. He attended the Pauanui Ratepayers & Residents Association AGM, Holland Close and beach front erosion were discussed. He had attended the Infrastructure tour with the Infrastructure Committee and visited a number of infrastructure projects around the district which was very interesting.

60/17
TPCB

Resolved

That the Tairua-Pauanui Community Board receives the members' reports.

Moved/seconded by: Turner/Brooks

Meeting closed at 12:39

The foregoing minutes were certified as being a correct record of the proceedings of the Tairua-Pauanui Community Board meeting held on 20 November 2017.

Chairperson _____ **Date** _____