



# Minutes

of the

## Mercury Bay Community Board

### Ordinary Meeting

Date 7 March 2018  
Venue Mercury Bay Community Board Room  
10 Monk Street  
Whitianga

#### Present

|                           |                 |           |
|---------------------------|-----------------|-----------|
| MP Kelly JP (Chairperson) | DJ Connell      | LA Fox    |
|                           | MK McLean JP    | WD McLean |
|                           | R Giri-Percival |           |

#### In attendance

#### Staff

Allan Tiplady, Lorna Price, Heather Bruce, Georgina Bond, Ross Ashby, Andrew Scobie

**Meeting commenced** 9.00 am

#### Adjournments and absences

| Adjournment | Start | Finish | Reason      |
|-------------|-------|--------|-------------|
| Chairperson | 09.45 | 09.50  | Break       |
| Chairperson | 10.33 | 10.45  | Morning tea |
| Chairperson | 12.10 | 12.35  | Lunch       |

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# 1 Meeting conduct

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## 1.1 Apologies

All members were present.

## 1.2 Public forum

Grant McDonald and Marc Osborne representing Bike Mercury Bay spoke to their proposal for recreational cycling in Mercury Bay. There was a lack of mountain bike facilities in Mercury Bay and they have established that there was a demand for additional recreational cycling in Mercury Bay.

The Board Chair thanked Bike Mercury Bay for the well presented proposal and noted support for what they were trying to achieve.

Chris Twemlow noted his personal support for the kind of outdoor activity that Bike Mercury Bay were proposing. As a committee member of the Coromandel Kauri Die Back Forum he expressed concern and requested TCDC look at the issue and develop protocols that stop the spread of kauri die back. It was suggested that Coromandel Kauri Die Back come up with protocols and work with Bike Mercury Bay on this further.

Whitianga Bike Park tabled a supporting letter for the Bike Mercury Bay proposal.

Anna Horne spoke in support of the Bike Mercury Bay proposal.

Stephen Whiting spoke on assisted group housing for children with special needs in Whitianga. He was seeking Council land available to lease on which he could then build an appropriate house to advance the project.

Martyn Compton spoke to the proposed Buffalo Beach toilet project indicating that he supported Location 1 and noting key points in his feedback.

Inigo Kwan-Parsons, spoke on behalf of 44 concerned parties on the proposed Buffalo Beach toilet noting key points from their submission and concluded that if a toilet must be placed in the area it should be at Location 2. A list of the 44 concerned parties was also tabled.

01/18  
MBCB

### **Resolved**

That the Mercury Bay Community Board receives Grant McDonald, Marc Osborne, Noel Hewlett, Chris Twemlow, Anna Horne, Stephen Whiting, Martyn Compton and Inigo Kwan-Parsons in the public forum.

**Moved/seconded by:** Fox/Giri-Percival

## 1.3 Items not on the agenda

No further items were added to the agenda.

## 1.4 Conflict of interest

No conflicts of interest were declared.

## 1.5 8 November and 6 December 2017 Mercury Bay Community Board minutes for confirmation

02/18  
MBCB

### Resolved

That the Mercury Bay Community Board confirms the minutes of its meeting held on 8 November 2017 and Special meeting held on 6 December 2017 as a correct record of proceedings subject to the following amendment to the 8 November 2017 minutes.

### Item 3.2 Hahei Parking

Paragraphs:

2.2) Grange Road d) add - *with a four hour time limit.*

2.3) Beach front car park delete - ~~charge of \$4.00 per hour and a flat fee of \$15.00 per day together with a six hour time limit~~ replace with - *year round flat charge of \$15.00 per vehicle with a four hour time limit and for the period from 1 May to 30 September each year a charge of \$4.00 per hour.*

2.4) On street parking delete - ~~all the streets of Hahei between the hours of 7:00am to 7:00pm, with two permits per residential property. The effect of this will be to require all non-residents to park in the designated parking areas only.~~ replace with - *the streets of Hahei listed below between the hours of 7:00am to 7:00pm, with two permits per residential property.*

- *Hahei Beach Road from Grange Road to the beach.*
- *Harsant Avenue*
- *Dawn Avenue*
- *John Spear Avenue*
- *Robyn Crescent*
- *Michelle Lane*
- *Cathedral Court*
- *Grierson Close*
- *Margot Place (opposite Grierson Close)*
- *Emmerdale Drive*
- *Emma Place*
- *Jackson Place*
- *Pa Road from Hahei Beach Road to Orchard Drive*

*The effect of this will be to require all non-residents to park in the designated parking areas only. It should be noted that this will require a significant change to the bylaw and full public notification and consultation.*

2.5) Hahei visitor car park replace \$10.00 with \$8.00

2.7) Add - **Resident parking** - *That one permit per property be provided to permanent residents and ratepayers of the area bounded by Boat Harbour Road, State Highway 25, Hot Water Beach Road, Purangi Road, Hahei Road and the Purangi Estuary to permit free use of all Council car parks in Hahei and Hot Water Beach.*

2.8) Add - **Review** - *That the success of the action plan be monitored and reviewed, in association with the Hahei Ratepayers and Residents Association, on an ongoing basis and modified to meet changes in demand and circumstances, with appropriate Community Board and Council approval.*

2.9) 2.7) renumbered to 2.9)

**Moved/seconded by:** Fox/Giri-Percival

## 2 Governance

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### 2.1 Commercial Reserve Concession - Seakiwi Limited (T/A Whitianga Jet Skis)

The Community Board was asked to review and recommend to Council to approve a retrospective decision on a request for a commercial concessionaire to operate a jet ski business on or over Council reserve and beach at Buffalo Beach - Esplanade Reserve.

#### Key discussion points

- Concern was expressed with the adhoc way concessions were currently being approved.
- The Board noted that concessions would be part of the review of Reserve Management Plans.
- Concern was expressed that the Board may not have a say over the granting of concessions in the future.

03/18  
MBCB

#### Resolved

That the Mercury Bay Community Board:

1. Receives the 'Seakiwi Limited - Commercial Reserve Concessions July 2017 - 30 June 2018' report, dated 7 March 2018.
2. Recommends to Council to retrospectively approve a licence for Seakiwi Limited (T/A Whitianga Jet Skis) to operate commercial activities from Buffalo Beach Esplanade Reserve for a one year term from 1 July 2017 to 30 June 2018.

.Moved/seconded by: Fox/Connell

### 2.2 Parking Control Bylaw Schedule A Amendments

The Community Board considered amendments to local parking controls in the Mercury Bay Community Board area as set out in Schedule A of Council's Parking Control Bylaw 2014, and recommended to Council that applicable amendments be made.

#### Key discussion points

- The Board asked that these new parking controls were outlined in local newspapers to ensure people are made aware of the changes.

04/18  
MBCB

#### Resolved

That the Mercury Bay Community Board:

1. Receives the 'Parking Control Bylaw Schedule A Amendments' report, dated 14 February 2018.
2. Approves the recommended amendments to Schedule A of Council's Parking Control Bylaw 2014 for Mercury Bay as set out in Tables 2 and 3 of 'Parking Control Bylaw Schedule A Amendments' report, dated 14 February 2018 (see **Attachment A**).
3. Recommends to Council to amend Schedule A of Council's Parking Control Bylaw 2014 as set out in Tables 2 and 3 of 'Parking Control Bylaw Schedule A amendments' report, dated 14 February 2018 (see **Attachment A**).

Moved/seconded by: MMcLean/Connell

## 2.3 Leasing Policy for Community Organisations

The Community Board considered the implementation of the Council's leasing policy in relation to community organisations.

### Key Discussion Points

- The Board would like to see community organisations that are not on-charged their TCDC rates recognise this donation in some way.
- It was noted that the application of this policy could commence 2018/19 or be deferred until 2019/20.
- It was noted that the leases for Mercury Bay Bowling Club and Whitianga Art Group precluded them from being on-charged rates.
- Those organisations being on-charged TCDC rates are to receive a letter advising that they will be paying the rates on their properties from 1 July 2019.

05/18  
MBCB

### Resolved

That the Mercury Bay Community Board:

1. Receives the 'Leasing Policy for Community Organisations' report dated 16 February 2018.
2. On-charges rates to emergency services and community organisations as listed below from 1 July 2019:

| Street/<br>Road | Location Address   | Total Rates | Lessee/s                         |
|-----------------|--------------------|-------------|----------------------------------|
| 384             | Tangiara Ave       | \$          | Whangapoua Volunteer Fire Force  |
| 86              | Albert             | \$          | Mercury Bay Rugby Football Club  |
| 201             | Matarangi          | \$          | Matarangi Volunteer Fire Force   |
| 10              | Black Jack         | \$ -        | Kuaotunu Kindergarten Charitable |
| 5               | Kenneth            | \$ -        | Mercury Bay Community Fund       |
| 6               | Kenneth            | \$ -        | Mercury Bay Community Fund       |
| 66              | Albert             | \$          | Destination Coromandel Trust     |
| 257             | South Highway      | \$          | Whitianga Gun Club               |
| 93              | Buffalo Beach Road | \$          | Mercury Bay Boating Club         |

3. Continues to pay the rates for emergency services and community organisations as listed below:

| Street/<br>Road | Location Address | Total Rates | Lessee/s                            |
|-----------------|------------------|-------------|-------------------------------------|
| 65              | Moewai           | \$          | Whitianga Bike Park                 |
| 86              | Albert           | \$          | Whitianga Volunteer Coastguard      |
| 90              | Moewai           | \$          | The Coromandel Rescue Helicopter    |
| 2               | Cook             | \$          | St Johns Alkd Regional Trust Board  |
| 2               | Cook             | \$          | Whitianga Community Services Trust  |
| 1               | White            | \$          | Thames Valley Coromandel Playcentre |
| 92              | Cook             | \$          | Mercury Bay Bowling Club            |
| 23A             | School           | \$          | Whitianga Art Group Incorporated    |

**Moved/seconded by:** MMcLean/Giri-Percival

## 2.4 Recreational boat launching/trailer parking permit fee implementation - Purangi reserve

The Community Board considered the timing of the implementation of the recreational boat launching/trailer parking permit fee at Purangi Reserve.

### Key discussion points

- A request was made for a camera to be installed at the same time the honesty box and signage was installed and from 1 July 2018 anyone caught vandalising equipment be prosecuted.
- The camera could be relocated for use at other sites when/if no longer required at this location.

06/18  
MBCB

### Resolved

That the Mercury Bay Community Board:

1. Receives the 'Recreational boat launching/trailer parking permit fee - implementation' report dated 7 March 2018.
2. Approves the postponement of the implementation of the recreational boat launching/trailer parking permit fee at Purangi Reserve from 1 December 2017 to 1 July 2018 with a new honesty box, signage and security camera installed to operate from this date.
3. Requests staff to undertake a media programme advising that the honesty box and camera is being installed, the costs incurred and that anyone caught vandalising the equipment will be prosecuted.

Moved/seconded by: Fox/Connell

## 3 Local Activities: Policy/Levels of Service Operational

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### 3.1 Road name - Wharekaho 2013 Ltd subdivision

The Community Board was asked to approve a correction to the naming of an approved road within the Wharekaho 2013 Ltd Subdivision within the Mercury Bay Ward

07/18  
MBCB

### Resolved

That the Mercury Bay Community Board:

1. Receives the 'Road Name - Wharekaho 2013 Ltd Subdivision,' report, dated 12 February 2018.
2. Recommends to Council to rescind the following resolution: the road name as Discovery Lane, within the Wharekaho 2013 Ltd development in Wharekaho.
3. Recommends to Council to approve the road name as **Discovery Drive**, within the Wharekaho 2013 Ltd development in Wharekaho.

Moved/seconded by: Connell/Giri-Percival

### 3.2 Proposed Buffalo Beach Toilet

The Community Board was provided with the feedback received from all consultation as well as the background data which formed part of the business case and asked to consider the proposal to develop a toilet facility at Buffalo Beach.

**Key discussion points**

- The designated area proposed for a toilet was a recreation area that catered for families. The most popular place is the barbeque area.

08/18  
MBCB**Resolved**

That the Mercury Bay Community Board:

1. Receives the 'Proposed Buffalo Beach Toilet' report dated 7 February 2018.

**Moved/seconded by:** Connell/Fox

2. Notes the submissions and content of submissions.
3. Approves the development of a public toilet at Location 1 as set out in the business case as this option that best meets the objectives stated in the business case and will provide: a high quality toilet, will meet existing and future demand for users of Taputapuata creek and barbeque area, and limits visual impacts to adjoining neighbours.

**Moved/seconded by:** Fox/Giri-Percival

4. Requests that staff actively monitor freedom camping in the vicinity of the proposed Buffalo Beach barbeque area and increase enforcement where deemed necessary.
5. Requests that staff ensure if at any future time a car park is developed in the Buffalo Beach barbeque area that it provides adequate manoeuvring so that vehicles do not reverse onto Buffalo Beach Road and camper vehicles are discouraged from using it.

**Moved/seconded by:** MMcLean/Giri-Percival

Note that Item 3.2 was discussed and resolved at the conclusion of the public forum with members of the public present but is recorded in the order of the Agenda.

## **4 District Activities: Local Input Policy/Levels of Service**

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No items received.

## **5 District Activities**

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No items received.

## **6 Reports**

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### **6.1 Mercury Bay Community Board 2017/2018 Work Programme - January 2018 update**

The Community Board was provided with an update on the 2017/2018 work programme.

**Key Discussion Points**

- Moewai Road land: A lease has been signed with Whitianga Scouts. Met with Speedway Group and Whitianga Waterways. Concept plan to be drawn up for the area.
-



- Museum: New committee elected.
- Cook 250 Celebrations: Now branded Tuia 250. The Chairperson noted there was a need for the district to pick this up and seek a commitment from the Council on what support was going to be given.
- Erosion: Cooks Beach push up was completed. The Coastal Engineer and Coastal Scientist believe we should do another sand push up and plant the area. Flaxmill Bay was not suitable for sand push ups.
- Robinson Road: We would continue to do push ups, and the Coastal Engineer has suggested that an ecologist should be engaged to see what plantings would be suitable in the area.
- Town Centre Upgrade: Commencing on 3 April 2018. Weekly updates to be put in the local newspaper.

09/18

MBCB

**Resolved**

That the Mercury Bay Community Board:

1. Receives the report 'Mercury Bay Community Board 2017/2018 Work Programme - January update', dated 12 February 2018.
2. Requests that staff ask Ngati Hei to host a meeting with the Mayor, Chief Executive and Community Board invited to view the Tuia 250 presentation.

**Moved/seconded by:** Giri-Percival/Connell

## 6.2 Mercury Bay Community Board correspondence

Items of correspondence from the Mercury Bay community:

- 1) Bluff Road reinstatement - Rings Beach Wetland Project
- 2) Manawanui visit - Ron Morgan
- 3) Kuaotunu developments - Kuaotunu Residents and Ratepayers Association Inc.
- 4) Lees Road carpark - Lees Road and Hahei Action Group
- 5) Endeavour Quay, Stage 5E4 - Road name - Whitianga Waterways
- 6) Assisted Living Housing - Stephen Whiting
- 7) Future of Whitianga Bike Park - Bruce Chambers, Whitianga Bike Park

10/18

MBCB

**Resolved**

That the Mercury Bay Community Board receives the 'Mercury Bay Community Board Correspondence' report, dated 12 February 2018 and tabled correspondence.

**Moved/Seconded By:** Kelly/Giri-Percival

## 6.3 Members' reports

Board member Kelly provided an update on the Cook (Tuia) 250 celebration meeting. He also attended a number of ratepayer annual general meetings over summer around Mercury Bay. A common theme from these meetings was signage. The moloks at Whangapoua were working well.

Board member WD McLean attended the Cooks Beach Ratepayers Association annual general meeting. Signage and road speed were their main concerns as well as having a green waste facility, a total ban on fire works, the vandalism at Purangi boat ramp and erosion.

Councillor Fox attended the decommissioning of the Manawanui, the parade and ceremony on behalf of the Mayor. He believes it is important that the traditional contact with the Royal New Zealand Navy on the Coromandel is maintained and noted that the current captain of the Manawanui will attend the Cook (Tuia) 250 celebrations. It was good to see the positive

comments that have been reported on the sports park and how good the grounds and facilities were.

Councillor MK McLean attended the Matarangi Ratepayers meeting. He provided an update on the Medical Facilities Trust and noted a further meeting to be held with the doctors.

Board member Giri-Percival noted that staff were working through a number of issues with the Kuaotunu Library committee. She met with Bike Mercury Bay on their proposal.

Board member Connell visited the Hahei community to see how the parking was working.

11/18  
MBCB

**Resolved**

That the Mercury Bay Community Board receives the Members' reports.

**Moved/seconded by:** Fox/WMcLean

**7 Public excluded**

12/18  
MBCB

**Resolved**

That the public be excluded from the following parts of the proceedings of this meeting namely:

| <b>General subject of each matter to be considered</b>                              | <b>Reason for passing this resolution</b>  | <b>Ground(s) under Section 48(1) for the passing of the resolution</b>  |
|---|--|---|
| 7.1 Unconfirmed public excluded Mercury Bay Community Board minutes 6 December 2017 | <b>(7)(2)(i)</b> – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | <b>48)(1)(a)(i)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. |

**Moved/seconded by:** Giri-Percival/WMcLean

13/18  
MBCB

**Resolved**

That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session except for the following items which are to remain in the public excluded minute book.

| <b>Item</b> | <b>Description</b>                                       |
|-------------|--|
| 7.1         | 6 December 2017 public excluded minutes for confirmation |

**Moved/seconded By:** Fox/Kelly

**Meeting closed at 1.17pm**

The foregoing minutes were certified as being a correct record of the proceedings of the Mercury Bay Community Board meeting held on 7 March 2018.

**Chairperson** \_\_\_\_\_ **Date** \_\_\_\_\_

Attachment A

**Table 2: Items recommended to be amended from Schedule A - Parking Time Restrictions (i.e. time limits on vehicles using a carpark):**

| Settlement    | Road Name     | Road Start Location  | Nearest Intersection            | Distance (m) from nearest intersection | Side  | Direction Indicated | Restriction | Staff comments (not for inclusion in Schedule A)         |
|---------------|---------------|----------------------|---------------------------------|--|-------|---------------------|-------------|--|
| WHITIANGA     | THE ESPLANADE | ALBERT ST RAB        | MILL RD                         | 188                                    | RIGHT | LEFT                | P120        | Stop all day and multi day parking in this high use area |
| WHITIANGA     | THE ESPLANADE | ALBERT ST RAB        | MILL RD                         | 220                                    | RIGHT | RIGHT               | P120        |  |
| WHITIANGA     | THE ESPLANADE | ALBERT ST ROUNDABOUT | MILL RD                         | 190                                    | LEFT  | RIGHT               | P120        |  |
| WHITIANGA     | THE ESPLANADE | ALBERT ST ROUNDABOUT | MILL RD                         | 223                                    | LEFT  | LEFT AND RIGHT      | P120        |  |
| WHITIANGA     | THE ESPLANADE | ALBERT ST ROUNDABOUT | MILL RD                         | 245                                    | LEFT  | LEFT AND RIGHT      | P120        |  |
| WHITIANGA     | THE ESPLANADE | ALBERT ST ROUNDABOUT | MILL RD                         | 330                                    | LEFT  | LEFT                | P120        |  |
| FERRY LANDING | PURANGI ROAD  | HOT WATER BEACH ROAD | PURANGI RD EXTN (POWERPOLE LHS) | 105                                    | LEFT  | RIGHT               | P240        |  |
| FERRY LANDING | PURANGI ROAD  | HOT WATER BEACH ROAD | PURANGI RD EXTN (POWERPOLE LHS) | 163                                    | LEFT  | LEFT                | P240        |  |

**Table 3: Items recommended to be added to Schedule A - Parking Restrictions (i.e. no stopping areas, mobility carparks, bus parks and loading zones):**

| Settlement | Road Name               | Road Start Location | Nearest Intersection    | Distance (m) from nearest intersection | Restriction Length (m) | Side  | TYPE        | Staff comments (not for inclusion in Schedule A) |
|------------|-------------------------|---------------------|-------------------------|--|------------------------|-------|-------------|--|
| WHITIANGA  | LEE STREET              | ALBERT STREET       | ALBERT STREET           | <del>11</del> 38                       | <del>292</del> 13      | LEFT  | NO STOPPING | Part of the Main Street upgrade project          |
| WHITIANGA  | LEE STREET              | ALBERT STREET       | LEE STREET SERVICE LANE | 19                                     | 235                    | LEFT  | NO STOPPING | Part of the Main Street upgrade project          |
| WHITIANGA  | LEE STREET              | ALBERT STREET       | ALBERT STREET           | <del>11</del> 39                       | <del>292</del> 12      | RIGHT | NO STOPPING | Part of the Main Street upgrade project          |
| WHITIANGA  | LEE STREET              | ALBERT STREET       | LEE STREET SERVICE LANE | 67                                     | 11                     | RIGHT | NO STOPPING | Part of the Main Street upgrade project          |
| WHITIANGA  | LEE STREET              | ALBERT STREET       | LEE STREET SERVICE LANE | 94                                     | 4                      | RIGHT | NO STOPPING | Part of the Main Street upgrade project          |
| WHITIANGA  | LEE STREET              | ALBERT STREET       | LEE STREET SERVICE LANE | 126                                    | 7                      | RIGHT | NO STOPPING | Part of the Main Street upgrade project          |
| WHITIANGA  | LEE STREET              | ALBERT STREET       | LEE STREET SERVICE LANE | 143                                    | 9                      | RIGHT | NO STOPPING | Part of the Main Street upgrade project          |
| WHITIANGA  | LEE STREET              | ALBERT STREET       | LEE STREET SERVICE LANE | 174                                    | 4                      | RIGHT | NO STOPPING | Part of the Main Street upgrade project          |
| WHITIANGA  | LEE STREET              | ALBERT STREET       | LEE STREET SERVICE LANE | 186                                    | 6                      | RIGHT | NO STOPPING | Part of the Main Street upgrade project          |
| WHITIANGA  | LEE STREET              | ALBERT STREET       | LEE STREET SERVICE LANE | 204                                    | 7                      | RIGHT | NO STOPPING | Part of the Main Street upgrade project          |
| WHITIANGA  | LEE STREET              | ALBERT STREET       | LEE STREET SERVICE LANE | 217                                    | 34                     | RIGHT | NO STOPPING | Part of the Main Street upgrade project          |
| WHITIANGA  | LEE STREET SERVICE LANE | LEE ST (EAST)       | LEE ST (EAST)           | 5                                      | 11                     | RIGHT | NO STOPPING | Part of the Main Street upgrade project          |
| WHITIANGA  | LEE STREET SERVICE LANE | LEE ST (EAST)       | LEE ST (EAST)           | 39                                     | 17                     | RIGHT | NO STOPPING | Part of the Main Street upgrade project          |

