

Draft Statement of Intent - Local Authority Shared Services (LASS)

TO	Council
FROM	Angela Jane - Governance and Strategy Group Manager
DATE	22 March 2018
SUBJECT	Draft Statement of Intent - Local Authority Shared Services (LASS)

1 Purpose of report

This report seeks comment from Council on the Local Authority Shared Services Ltd (LASS) Statement of Intent for 2017-18. Attached to the report is the 6 monthly report to 31 December 2017 for information.

2 Background

The Statement of Intent is a public declaration of the activities and intentions of the Waikato Council Controlled Organisation, Local Authority Shared Services Limited (LASS). The statement outlines the Directors' accountabilities to the shareholders for corporate performance, as is intended by Schedule 8 of the Local Government Act 2002.

The Thames-Coromandel District Council is a shareholder in LASS. LASS has twelve Directors, with each Director representing a shareholder Council. Unless otherwise agreed by the appointing councils, each Director shall be the Chief Executive of a local authority. In addition, the Board may appoint up to three professional directors to supplement the Directors' expertise. At this time, no independent directors have been appointed to the Board. LASS conducts itself in accordance with its constitution, its annual Statement of Intent as agreed with shareholders, the provisions of the Local Government Act 2002, and LASS policies.

3 Issue

Council controlled organisations are required to submit a draft Statement of Intent by 1 March each year for comment by its shareholders prior to delivering a final Statement of Intent by 30 June each year. Shareholders are to make comment by 30 April each year.

4 Discussion

LASS has 12 current major initiatives operating under its umbrella and a support role for the collaborative workstreams of the Waikato Mayoral Forum. The 12 major initiatives are:

1. Shared Valuation Data Services (SVDS)
2. Road Asset Technical Accord (RATA)
3. Waikato Regional Transportation Model (WRTM)
4. Waikato Building Consent Group (WBCG)
5. Future Proof (Hamilton City, Waikato and Waipa Districts, WRC)
6. Energy Management
7. Joint Procurement initiatives
8. Historic Aerial Photos
9. Waikato Regional Aerial Photography Service (WRAPS)
10. Aligned resource consent planning
11. Regional Infrastructure Technical Specifications (RITS)

12. Local Government Contractor health & safety pre-qualification scheme

Proposed new activities and projects to form new work streams for LASS include:

- Strategic review of LASS
- Waikato data portal
- Digital strategy

Additional Costs

Apart from the proposed new activities), no new costs have been included in the draft Statement of Intent.

5 Suggested resolution(s)

That the Council:

1. Receives the 'Draft Statement of Intent - Local Authority Shared Services (LASS)' report, dated 22 March 2018.
2. Provides comment, if necessary, on the draft 2018/19 Statement of Intent for Local Authority Shared Services Ltd (LASS).

References-Tabled/Agenda Attachments

Attachment A *LASS Draft Statement of Intent 2018/19*

Attachment B *LASS 6 monthly report to 31 December 2017*

Attachment A

[Attachment A - Final Draft Statement of Intent Waikato Local Authority...](#)

Attachment B

Attachment B - Waikato Local Authority Shared Services - 6 Monthly Rep...