



# Minutes

of the

## Thames-Coromandel District Council

# Ordinary Meeting

**Date** 20 February 2018  
**Venue** Council Chambers  
515 Mackay Street  
Thames

**Present**

SA Goudie (Mayor)	HD Bartley	PA Brijevich
	SL Christie	LA Fox
	S Peters	GR Simpson
	TM Walker	

### In attendance

#### Name

#### Community Board Chairs

Dianne Connors, Ken Coulam, Paul Kelly, and Peter Pritchard.

#### Staff

Rob Williams, Angela Jane, Ariana Wickliffe, Scott Summerfield, Karl Dudley, Barry Smedts, Bruce Hinson, Larna White, Donna Holland, Erin Clarke, Allan Tiplady.

**Meeting commenced** 9:06am

---

## Table of contents

---

Item Business	Page No.
<b>1 Meeting conduct</b>	<b>3</b>
1.1 Apologies	3
1.2 Public forum	3
1.3 Items not on the agenda	4
1.4 Conflict of interest	4
1.5 Minutes for receiving and confirmation	4
<b>2 Finance</b>	<b>5</b>
2.1 Chief Executive out-of-cycle budget approvals	5
2.2 Out of cycle budget request: Funding for Reserve Management Plan reviews	5
<b>3 Governance, Planning and Strategy</b>	<b>5</b>
3.1 Traffic Control Bylaw Schedule 5 Amendments	5
3.2 Parking Control Bylaw Schedule A Amendments	6
3.3 Review of Trade Waste Bylaw	7
3.4 Council-Controlled Organisation exemption - Destination Coromandel Trust	8
3.5 Reserve Management Plan review	8
3.6 2018 Community Service Awards	8
3.7 Economic Development Strategy	9
3.8 Long Term Plan matters	9
3.9 Revenue and Financing Policy	10
3.10 Revised Financial Assumptions - Long Term Plan 2018-28	10
3.11 Performance Measures for the Long Term Plan 2018-28	10
3.12 Regional facilities funding proposal - regional theatre	11
<b>4 Infrastructure</b>	<b>12</b>
4.1 Mercury Bay - Local Transportation - Bluff Road Treatment	12
<b>5 Governance and Management updates</b>	<b>12</b>
5.1 Chief Executive's Report for December 2017	12
5.2 Members' reports	12
<b>6 Public excluded</b>	<b>13</b>

# 1 Meeting conduct

---

## 1.1 Apologies

An apology was received from Board Chair Renton.

16/18  
CL

### **Resolved**

That the Thames-Coromandel District Council receives the apology from Bob Renton.

**Moved/seconded by:** Fox/McLean

## 1.2 Public forum

### **Helen Syron**

Ms Syron spoke on the Hahei parking proposals that were contained in the 'Parking Control Bylaw Amendments' report presented to the Mercury Bay Community Board meeting in November 2017.

Ms Syron noted her concerns with the proposed parking controls for Hahei. Ms Syron commented that she expected a rigorous analysis of the alleged issue to take place before more parking controls were introduced. She asked if Council had considered the additional resource to monitor the car park for compliance. Ms Syron urged Council to rescind the parking controls and audit the area appropriately to find the best solution.

### **Andrew Stevens**

Mr Stevens also spoke on the Hahei parking proposals. He noted his concerns to the process that had been followed. Mr Stevens commented that he understood the tourism and monetary value that was basis of the proposed strategies but he expected there to be a balance. He noted that everyone had the basic right to have access to the beach. He did not share in the view of the user pay system and requested Council reconsider the proposal.

Councillor Simpson raised a point of clarification and queried if the carpark was the only means of access to the beach. Mr Stevens responded no.

17/18  
CL

### **Resolved**

That the Thames-Coromandel District Council receives Helen Syron and Andrew Stevens as speakers in the open forum.

**Moved/seconded by:** Christie/Peters

### 1.3 Items not on the agenda

18/18 **Resolved**

CL That the Thames-Coromandel District Council accepts that the following matter requiring urgent attention be added to the agenda:

The Mayor requested that the Tararu Reserve carpark be discussed as part of the public excluded agenda under the following reasons

<ul style="list-style-type: none"> <li>Tararu Reserve Carpark</li> </ul>	<p><b>(7)(2)(g)</b> - Maintain legal professional privilege</p>	<p><b>(48)(1)(a)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
--	---	--

**Moved/seconded by:** Christie/Simpson

### 1.4 Conflict of interest

No conflict of interests were declared.

### 1.5 Minutes for receiving and confirmation

19/18 **Resolved**

CL That the Thames-Coromandel District Council:

1. Receives the minutes for the Thames Community Board meeting held on the 26 January 2018.
2. Approves a budget of \$30,000 for preliminary engineering investigations in 2017/18 to assess the suitability of the Thames airfield for development, to be funded from Council District retained earnings.
3. Receives the minutes for the Thames Community Board special meeting held on the 7 February 2018.
4. Receives the minutes for the Whangamata Community Board special meeting held on the 5 February 2018.

**Moved/seconded by:** Fox/Christie

20/18 **Resolved**

CL That the Thames-Coromandel District Council confirms the minutes for the Thames-Coromandel District Council special meeting held on the 31 January 2018 as a correct record of proceedings.

**Moved/seconded by:** Christie/Simpson

## 2 Finance

### 2.1 Chief Executive out-of-cycle budget approvals

Council was provided with the out-of-cycle budget requests.

21/18  
CL

#### Resolved

That the Thames-Coromandel District Council receives the 'Chief Executive out-of-cycle budget approvals' report, dated 2 February 2018.

Moved/seconded by: Goudie/Fox

### 2.2 Out of cycle budget request: Funding for Reserve Management Plan reviews

Council was asked to approve the budget in 2017/18 for the review of Council's Reserve Management Plans.

22/18  
CL

#### Resolved

That the Thames-Coromandel District Council:

1. Receives the 'Out of cycle budget request: Funding for Reserve Management Plan reviews' report, dated 24 November 2017.
2. Approves the provision of a budget of \$148,000 (excluding GST) for review work on Council's reserve management plans until 30 June 2018, funded from Coromandel-Colville, Mercury Bay, Thames, Tairua-Pauanui and Whangamata Retained Earnings as outlined in the following table.

Board area	Retained earnings (projected as at 30/6/2018)	Allocation of additional funding
CCCB	165,535	\$33,030
MBCB	1,958,595	\$67,550
TCB	477,916	\$23,740
TPCB	703,526	\$15,540
WCB	610,282	\$8,140

Moved/seconded by: McLean/Fox

## 3 Governance, Planning and Strategy

### 3.1 Traffic Control Bylaw Schedule 5 Amendments

Council was asked approve amendments to traffic controls as set out in schedule 5 of Council's Traffic Control Bylaw 2017.

23/18  
CL

#### Resolved

That the Thames-Coromandel District Council

1. Receives the 'Traffic Control Bylaw Schedule 5 Amendments' report, dated 31 January 2018; and

- Approves the following recommended amendments to Schedule 5 of Council's Traffic Control Bylaw 2017:

<b>Road Name</b>	<b>Location (measured from start of road)</b>	<b>Type</b>
KUDU DRIVE	215m	STOP
JACARANDA DRIVE	10m	STOP
PROTEA DRIVE	10m	STOP

**Moved/seconded by:** McLean/Fox

### 3.2 Parking Control Bylaw Schedule A Amendments

The Council was asked to approve amendments to the local parking controls in Whitianga and Tairua as set out in schedule A of Council's Parking Control Bylaw 2014 to provide for electric vehicle charging.

24/18  
CL

**Resolved**

That the Thames-Coromandel District Council

- Receives the 'Parking Control Bylaw Schedule A Amendments' report, dated 24 January 2018.
- Approves the recommended amendments to Schedule A of Council's Parking Control Bylaw 2014 for Whitianga Tairua and Thames as set out in Diagram 1, 2 and 3 of this report.

**Diagram 1: 2 Lee Street Whitianga Electric Vehicle Charging Station**



**Diagram 2: 4 Manaia Road Tairua Electric Vehicle Charging Station**



**Diagram 3: 505 MacKay Street, Thames Electric Vehicle Charging Station**



Moved/seconded by: Christie/Peters

### 3.3 Review of Trade Waste Bylaw

Council approved the decision to defer the review of the Liquid Trade Waste Bylaw. Consultation on a new bylaw would be undertaken in early 2019 alongside setting the fees for trade waste as part of the 2019/20 Annual Plan.

25/18  
CL

**Resolved**

That the That the Thames-Coromandel District Council:

1. Receives the 'Determinations report for the Trade Waste Bylaw' report, dated 2 February 2018.
2. Defers review of Part 5 of the Consolidated Bylaw 2004: Liquid Trade Waste until November 2018.

Moved/seconded by: Fox/McLean

### 3.4 Council-Controlled Organisation exemption - Destination Coromandel Trust

Council was asked to approve the council-controlled organisation exemption for Destination Coromandel Trust.

Members requested that Council be updated every six months with progress to date.

26/18 **Resolved**

CL That the Thames-Coromandel District Council:

1. Receives the 'Council-Controlled Organisation exemption - Destination Coromandel Trust' report, dated 22 January 2018.
2. Having determined that Destination Coromandel is not a council-controlled trading organisation in terms of the Local Government Act 2002 s.6; and Having taken into consideration:
  - (a) The nature and scope of the activities provided by Destination Coromandel; and
  - (b) The costs and benefits, if an exemption is granted, to the Thames-Coromandel and Hauraki District Councils and their communities, grants an exemption for the purposes of the Local Government Act s.6(4)(i) to Destination Coromandel.

**Moved/seconded by:** Brljevich/McLean

### 3.5 Reserve Management Plan review

Council was asked to initiate the reserve management plan process with an overarching general policies plan.

27/18 **Resolved**

CL That the Thames-Coromandel District Council:

1. Receives the 'Reserve Management Plan Review' report, dated 2 February 2018.
2. Undertakes to develop a General Policies Reserve Management Plan in accordance with Section 41 of the Reserves Act 1977.

**Moved/seconded by:** Fox/McLean

### 3.6 2018 Community Service Awards

Council was asked to approve the proposed programme for the 2018 Community Service Awards, the draft terms of reference and the appointment of members to the committee.

28/18 **Resolved**

CL That the Thames-Coromandel District Council:

1. Receives the '2018 Community Service Awards' report, dated 26 January 2018.
2. Approves the Terms of Reference for the 2018 Community Service Awards Special Committee as Attachment A to the agenda.
3. Appoints the following councillors to the 2018 Community Service Awards Special Committee;
  - Jan Bartley
  - Rex Simpson
  - Tony Fox



4. Approves the following timeframes:
  - 4.1 Advertise for 2018 Community Service Awards by Friday 23 February 2018;
  - 4.2 Close nominations after six weeks at 4.00 pm on Thursday 29 March 2018;
  - 4.3 Special Committee consider nominations on 13 April 2018;
  - 4.4 Council consider recommendations and confirm awards on 15 May 2018;
  - 4.5 Recipients receive their award at the Council meeting on 26 June 2018.

**Moved/seconded by:** Goudie/Christie

### 3.7 Economic Development Strategy

Council was asked to approve the revised Economic Development Strategy as the basis for the development of the 2018-2028 Long Term Plan.

29/18  
CL

#### **Resolved**

That the Thames-Coromandel District Council:

1. Receives the 'Economic Development Strategy 2018-2028' report, dated 22 December 2017.
2. Approves the revised Economic Development Strategy 2018-2028 in **Attachment A** to the agenda report as the basis for development of the 2018-2028 Long Term Plan.

**Moved/seconded by:** Simpson/Peters

### 3.8 Long Term Plan matters

Council was asked to approve the revised Council vision, reaffirm the existing Significance and Engagement Policy, approve the schedule of fees and the removal the Council's rates rebate to retirement village residents in the Rates Remission Policy.

Ms Jane tabled an amendment to Council's Liability Management Policy to delete an unnecessary bullet point under clause 7.5 Internal Lending.

Mr Summerfield noted several amendments to the schedule of fees and charges. Members requested that name changes be implemented for the Thames facilities.

Council requested that an amendment be made to Council's vision to *remove 'we will earn respect'*.

30/18  
CL

#### **Resolved**

That the Thames-Coromandel District Council:

1. Receives the 'Long Term Plan matters' report, dated 9 February 2018.
2. Adopts the following revised Council vision:

*We will provide quality services and facilities, which are affordable, and delivered with a high standard of customer service.*

*We will be a good community citizen and through our support of community organisations, economic development and the protection of the environment.*

*The Coromandel Peninsula is a desirable place to live, work and visit.*
3. Confirms no changes are required to the Significance and Engagement Policy (Attachment A to the agenda report) at this time.
4. Adopts the proposed Schedule of fees and charges in Attachment B to the agenda report for public consultation with the following amendments:
  - Round to nearest 50 cents for library charges
  - Round to nearest dollar for other charges

- Removal of the passenger fee charges for areas other than Coromandel-Colville
  - Change the passenger fee charge name to add
    - Charge per passenger embarkment and disembarkment
    - Change Hahei beachfront carpark (Council half) \$4 per hour and daily rate of \$10 for entrance carpark
  - Name change for Thames Hall to Civic Centre
  - Name change for Thames Community Recreation Centre to Jack McLean Community Recreation Centre
5. Adopts the revised Rates Remission Policy included as Attachment C to the agenda report to remove the Council's rates rebate to retirement village residents.
6. Approves the following amendment to the Council's Liability Management Policy (adopted 31 January 2018):
- Delete the following clause under 7.5 Internal lending heading:  
*"in determining an activity centre's maximum internal loan amount, any existing depreciation reserve amount or other related amount is firstly allocated to that centre. Any additional funding is provided through internal loans."*

**Moved/seconded by:** Goudie/Fox

### **3.9 Revenue and Financing Policy**

Council was asked to approve the revised Revenue and Financing Policy for adoption as supporting information for the 2018-28 Long Term Plan.

31/18  
CL

#### **Resolved**

That the Thames-Coromandel District Council:

1. Receives the 'Revenue and Financing Policy' report, dated 2 February 2018.
2. Adopts the revised Revenue and Financing Policy, as included as Attachment A to the agenda report, for consultation with the 2018-28 Long Term Plan.

**Moved/seconded by:** Fox/Bartley

### **3.10 Revised Financial Assumptions - Long Term Plan 2018-28**

Council was asked to approve the updated financial assumptions for the 2018-28 Long Term Plan

32/18  
CL

#### **Resolved**

That the Thames-Coromandel District Council:

1. Receives the 'Financial assumptions - Long Term Plan 2018-28' report, dated 02 February 2018.
2. Adopts the revised forecasting assumptions in Attachment A to the agenda report for inclusion in the Long Term Plan 2018-28.

**Moved/seconded by:** Simpson/Peters

### **3.11 Performance Measures for the Long Term Plan 2018-28**

Council was asked to approve the performance measures for the 2018-28 Long Term Plan.

33/18  
CL**Resolved**

That the Thames-Coromandel District Council:

1. Receives the 'Performance measures for the Long Term Plan 2018-28' report, dated 02 February 2018.
2. Adopts the "Performance Measures for the Long Term Plan 2018-28" Attachment A for inclusion in the Long Term Plan 2018-28 with the following amendments:

Water Supply Measure:*Compliance with drinking water standards*

Baseline 2016-17 disclosure incorrect. For Part 4 – Thames, the result should be “Yes”.

Grants and Remissions Measure:*% of funds distributed that comply with Council's grant criteria*

Baseline 2016-17 disclosure incorrect. Result should be 99.46%

Resource Consents Measure:*Percentage of accepted applications for 224C certificate processed within 20 working days*

Baseline 2016-17 disclosure incorrect. Result should be 94%

Community Spaces and Development

To provide playground which are fit for purpose and safe. Proposed benchmark of 90%

Inclusion of the word contract under cemeteries level of service. Percentage of cemeteries maintained to *contracted* mowing and litter standards**Moved/seconded by:** Simpson/Peters

### 3.12 Regional facilities funding proposal - regional theatre

Council was asked to consider a request from the Waikato Regional Council to provide a formal response on the funding option presented to the Waikato Regional Council for regional funding of a new regional theatre in Hamilton.

34/18  
CL**Resolved**

That the Thames-Coromandel District Council:

1. Receives the 'Regional facilities funding proposal - regional theatre' report, dated 10 February 2018.
2. Supports the proposed funding model for regional funding for the new regional theatre (based on the following parameters):  
Conditional on the capital contribution not exceeding \$5 million and the operational funding contribution of \$300,000 be for only 3 years.

**Moved/seconded by:** McLean/Simpson

## 4 Infrastructure

---

### 4.1 Mercury Bay - Local Transportation - Bluff Road Treatment

Council was asked to approve an additional budget in the 2017/2018 financial year to cover additional costs associated with completing public safety improvement works on Bluff Road prior to Christmas 2017.

35/18  
CL

#### **Resolved**

That the Thames-Coromandel District Council:

1. Receives the 'Mercury Bay - Local Transportation - Bluff Road Treatment' report, dated 9 February 2018.
2. Approves the additional budget for the Bluff Road treatment project of \$87,000 in 2017/18 to be funded from the Mercury Bay Community Board retained earnings reserve.

**Moved/seconded by:** Goudie/Fox

## 5 Governance and Management updates

---

### 5.1 Chief Executive's Report for December 2017

Council was provided with an overview on the performance of the organisation in relation to financial performance and service performance measures.

Members raised concerns that glass could be found amongst the waste going to landfill. Mr Hinson noted that he would investigate further. Councillor Christie commented that if the community raises concerns, members should always direct them to make a request for service, and encourage good communication and identification of issues.

36/18  
CL

#### **Resolved**

That the Thames-Coromandel District Council receives the 'Chief Executive's report for month ended 31 December 2017', dated 2 February 2018.

**Moved/seconded by:** Christie/Simpson

### 5.2 Members' reports

Councillor Simpson noted that the emergency management team were now fully resourced and in a position to facilitate event coordination. He acknowledged the efforts of staff during the recent weather events.

Councillor Walker noted that the Mangrove Management Bill submissions were going well and that over 500 submissions from the Whangamata Community had been compiled to be sent to Wellington by the end of the week.

Board Chair Connors noted that she recently attended a site visit of the Seagull Centre and was impressed. She also attended the Jack McLean Community Recreation Centre opening and commented that it was a wonderful facility.

Board Chair Coulam noted that the 15 year resource consent application for events at Williamson Park had been finalised for lodgement.

Councillor Bartley passed on his appreciation to Council staff who were involved with the recent weather events. He also noted that the Whangamata Community Board recently held a workshop about the Whangamata Community Facility business case.

Board Chair Kelly noted that both he and Councillor Fox had attended a meeting with the Minister of Education to discuss the commemorations.

Councillor Fox noted that he attended a few ratepayers meeting over the New Year and he noted the feedback was good in terms of where Council was heading. Councillor Fox mentioned the various events that had recently taken place including the Whitianga Summer Concert, Leadfoot festival and the final visit of the Manawanui navy ship to Whitianga. He noted that these events attracted visitors and overnight trips to the area.

Councillor Christie noted that the Regional Transport Plan was quiet. Encouraged members from a health perspective that if they were well to donate blood.

Deputy Mayor Brljevič queried the timeliness of repairs to the Thames Coast road's. Infrastructure Manager Bruce Hinson noted that the was expected to be completed by end of March.

Mayor Goudie noted that she had attended the final visit of the Manawanui to Whitianga. She supported Councillor Fox's comments about the Whitianga Summer Concert and that it was the best event around. She highlighted that the Leadfoot Festival logistically, was incredibly well run.

37/18  
CL

### **Resolved**

That the Thames-Coromandel District Council receives the Members' reports.

**Moved/seconded by:** Bartley/Simpson

## **6 Public excluded**

38/18  
CL

### **Resolved**

That the public be excluded from the following parts of the proceedings of this meeting namely:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution</b>	<b>Ground(s) under Section 48(1) for the passing of the resolution</b>
6.1 Public excluded minutes for receiving and confirmation	<b>(7)(2)(i)</b> – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	<b>(48)(1)(a)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

	<b>(7)(2)(c)(i)</b> – Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied.	
6.2 Request to defer Payment of Development Contributions – Wharekaho 2013 Ltd – SUB2016/60 SUB2017/3 RMA2017/296  6.3 Acquisition of land for road under the Public Works Act 1981 - 228 Ngati Maru Highway, Thames  6.4 Targeted Roding Rates for 2018-28 Long Term Plan	<b>(7)(2)(i)</b> – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	<b>(48)(1)(a)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
6.5 Tararu Reserve Carpark	<b>(7)(2)(g)</b> - Maintain legal professional privilege	<b>(48)(1)(a)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

**Moved/seconded by:** Goudie/Brljevich

44/18 **Resolved**

CL That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session except for the following which are to remain in public excluded minute book.

**Item Business**

- 6.1 Public excluded minutes for receiving and confirmation**
- 6.2 Request to defer payment of Development Contributions - Wharekaho 2013 Ltd**
- 6.3 Acquisition of land for road under the Public Works Act 1981 - 228 Ngati Maru Highway, Thames**
- 6.4 Targeted roding rates for 2018-28 Long Term Plan**
- 6.5 Tararu Reserve Carpark**

**Moved/seconded by:** Goudie/Simpson

**Meeting closed at** 12.20 pm

The foregoing minutes were certified as being a true and correct record of the meeting of the Thames-Coromandel District Council held on 20 February 2018.

**Chairperson** \_\_\_\_\_ **Date** \_\_\_\_\_