

# Ordinary Meeting

of the

## Thames-Coromandel District Council

### Supplementary Order Paper

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|       |  |
|-------|--|
| Date  | 15 May 2018                                    |
| Time  | 09:00  |
| Venue | Council Chamber<br>515 Mackay Street<br>Thames |

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## Members


|         |   |   |
|---------|---|---|
| Mayor   | SA Goudie   |   |
| Members | HD Bartley<br>SL Christie<br>MK McLean JP<br>GR Simpson | PA Brljevich<br>LA Fox<br>S Peters<br>TM Walker |

## In Attendance

|                 |                        |                |
|-----------------|------------------------|----------------|
| Community Board | D Connors              | K Coulam       |
| Chairpersons    | P Kelly JP<br>B Renton | P Pritchard JP |

Rob Williams  
CHIEF EXECUTIVE

## Members of Council

|   |   |   |   |
|---|---|---|---|
|  | <p><b>Mayor Sandra Goudie</b><br/>0274 312 442<br/>07 868 0200<br/><a href="mailto:sandra.goudie@tcdc.govt.nz">sandra.goudie@tcdc.govt.nz</a></p> |  | <p><b>Deputy Mayor<br/>Tony Brljevic<br/>Coromandel-Colville Ward</b><br/>07 866 7731<br/>021 126 4202<br/><a href="mailto:tb777@xtra.co.nz">tb777@xtra.co.nz</a></p> |
|---|---|---|---|

|   |  |   |  |
|---|--|---|--|
| <b>Mercury Bay Ward</b>   |  |   |  |
|  | <p><b>Tony Fox</b><br/>07 866 4836<br/>027 497 0705<br/><a href="mailto:tony.fox@extranet.tcdc.govt.nz">tony.fox@extranet.tcdc.govt.nz</a></p> |  | <p><b>Murray McLean JP</b><br/>07 866 4158<br/>027 457 0855<br/><a href="mailto:murray.mclean@extranet.tcdc.govt.nz">murray.mclean@extranet.tcdc.govt.nz</a></p> |

|  |  |  |   |
|--|--|--|---|
| <b>Thames Ward</b>   |  |  |   |
|  | <p><b>Sally Christie</b><br/>07 868 8118<br/>027 286 4727<br/><a href="mailto:sally.christie@extranet.tcdc.govt.nz">sally.christie@extranet.tcdc.govt.nz</a></p> |  | <p><b>Strat Peters</b><br/>07 868 9975<br/><a href="mailto:strat.peters@extranet.tcdc.govt.nz">strat.peters@extranet.tcdc.govt.nz</a></p> |

|   |   |  |  |
|---|---|--|--|
| <b>Thames Ward</b>  |   |  |  |
|  | <p><b>Rex Simpson</b><br/>021 123 4621<br/><a href="mailto:rex.simpson@extranet.tcdc.govt.nz">rex.simpson@extranet.tcdc.govt.nz</a></p> |  |  |

|   |   |   |  |
|---|---|---|--|
| <b>South Eastern Ward</b>   |   |   |  |
|  | <p><b>Terry Walker</b><br/>07 865 6266<br/>021 536 580<br/><a href="mailto:terry.walker@extranet.tcdc.govt.nz">terry.walker@extranet.tcdc.govt.nz</a></p> |  | <p><b>Jan Bartley</b><br/>07 865 8832<br/><a href="mailto:jan.bartley@extranet.tcdc.govt.nz">jan.bartley@extranet.tcdc.govt.nz</a></p> |

Full Council order paper and appendices are available on the TCDC website:  
[www.tcdc.govt.nz/CouncilAgendas](http://www.tcdc.govt.nz/CouncilAgendas)

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## 1.5 Minutes for confirmation

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TO Thames-Coromandel District Council  
FROM Angela Jane - Governance and Strategy Group Manager  
DATE 9 May 2018  
SUBJECT **Minutes for confirmation**

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### 1 Purpose of Report

As per Council's Standing Orders, Thames-Coromandel District Council must confirm the minutes of its previous meetings.

The unconfirmed minutes of the Committees and Community Boards are included in the Council agenda for receiving by the Council and where applicable for adopting any recommendations within the minutes.

### 2 Suggested Resolution(s)

#### **Coromandel-Colville Community Board minutes**

That the Thames-Coromandel District Council:

1. Receives the Coromandel-Colville Community Board minutes for the meeting held on 10 April 2018.
2. Receives the Coromandel-Colville Community Board minutes for the meeting held on 8 May 2018.
3. Approves the out of cycle budget of up to \$30,100 from the Coromandel-Colville's retained earnings reserve to fund the remaining budget shortfall.

#### **Thames Community Board minutes**

That the Thames-Coromandel District Council:

1. Receives the Thames Community Board minutes for the meeting held on 16 April 2018.

### References-Tabled/Agenda Attachments

**Attachment A** UNCONFIRMED 10 April 2018 - Coromandel-Colville Community Board minutes

**Attachment B** UNCONFIRMED 8 May 2018 - Coromandel-Colville Community Board minutes

**Attachment C** UNCONFIRMED 16 April 2018 - Thames Community Board minutes



# UNCONFIRMED Minutes

of the

## Coromandel-Colville Community Board

### Ordinary Meeting

**Date** 10 April 2018  
**Venue** Colville Community Hall  
Colville Road  
Colville

**Present**  
Peter Pritchard (Chairperson), Keith Stephenson, John Walker, Jan Autumn, Tony Brljevich

#### In attendance

**Name**  
Allan Tiplady, Margaret Harrison, Lisa Madgwick, Colleen Litchfield, Ross Ashby, Georgina Bond

**Meeting commenced** 10:00

#### Adjournments and absences

| <b>Adjournment</b> | <b>Start</b> | <b>Finish</b> | <b>Reason</b> |
|--------------------|--------------|---------------|---------------|
| Chairperson        | 11:00        | 11:15         | Morning tea   |

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# 1 Meeting conduct

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## 1.1 Apologies

An apology for lateness was received from Member Walker.

12/18  
CCCB

**Resolved**

That the Coromandel-Colville Community Board receives the apology from Member Walker.

Moved/seconded by: Autumn/Stephenson

## 1.2 Public forum

**Geoffery Robinson** spoke to the Community Board regarding Harriet Kings Road as an unmaintained council road. Mr Robinson requested that the Community Board support the maintenance of Harriet Kings Road and inclusion in the Long Term Plan for year one.

**Reihana Robinson** spoke on behalf of residents near the estuary at Port Charles. Their land was being washed away with the coastal inundation. The Community Board commented that there would be formal consultation for the Reserve Management Plan Review process and there would be full opportunity for public to submit to that process.

**Spike Mountjoy** spoke on behalf of the Youth Sailing Academy of Colville. Mr Mountjoy advised the Youth Sailing Academy wanted a base at Otautu Bay for the boats as they sail from Otautu Bay and had to trailer the boats from Colville to Otautu each time.

**Roy Fraser** spoke on behalf of the Colville Community Facility Project, and requested that the Community Board support their submissions to the Long Term Plan.

**Carol Sutherland** spoke on behalf of the McGregor Bay Wetland Society. Ms Sutherland advised that the submission portal had been difficult to use for the Reserve Management Plan consultation.

**Leanne Jeffcoat** spoke regarding the need for road maintenance on Wharf Road, Colville, particularly where it joins the bridge. Ms Jeffcoat noted her concerns regarding rocks that had been dumped and her concerns regarding trees on the edge of Colville Road that have the potential to fall and block the road during storms. The Community Board advised Ms Jeffcoat to lodge a request for service regarding her concerns.

**Lena McLeod** presented her ideas to the Community Board that she felt had potential to assist with employment in the Colville and outlying areas:

- Wilding pines - Christmas trees for charity, young people to cut the trees and give them away or sell them and give money to local charity.
- Would like a walking track on the paper road that goes to Te Whau point, that could provide a walk from the motel.
- Requested that there be a sign erected that says 'please protect our Patiki' with a picture of the bird.
- Wanted to organise a working bee with volunteers with sandbags for future flood events for the low lying areas of Colville, but requested direction on where to get the sand.

- There was a new electrician in the area, and by way of introducing the electrician to the community, there was an offer of a free wiring check for the houses in the community.
- Wanted to investigate an ecotourism walking track through the old road on the Whitestar Station through to the Colville foreshore.
- Commented that there could be an earth sciences opportunity with unique geological areas in the vicinity.

**13/18 Resolved**

CCCB That the Coromandel-Colville Community Board receives Geoffrey Robinson, Reihana Robinson, Spike Mountjoy, Roy Fraser, Carol Sutherland, Leanne Jeffcoat and Lena McLeod in the public forum.

Moved/seconded by: Brljevich/Autumn

### 1.3 Items not on the agenda

There were no items added to the agenda.

### 1.4 Conflict of interest

There were no conflicts of interest noted.

### 1.5 Minutes for confirmation

**14/18 Resolved**

CCCB That the Coromandel-Colville Community Board confirms the minutes of the 27 February 2018 Coromandel-Colville Community Board meeting as a correct record of proceedings.

Moved/seconded by: Stephenson/Autumn

## 2 Local Activities: Policy/Levels of Service Operational

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### 2.1 Barry Brickell Memorial Stage Project update and out of cycle budget request

The Community Board noted their concern regarding the shortfall in the proposed budget and directed that staff provide further information regarding the quotes at the next Community Board meeting.

**15/18 Resolved**

CCCB That the Coromandel-Colville Community Board:

1. Receives the 'Barry Brickell Memorial stage update and out of cycle budget request' report, dated 19 March 2018.
  2. Requests staff to provide further information regarding the options and costs for the
-



project to the next Community Board meeting.

Moved/seconded by: Stephenson/Pritchard

## 2.2 Allocation of 2017/2018 Local Coromandel-Colville Economic Development Grants

### 16/18 Resolved

CCCB That the Coromandel-Colville Community Board:

1. Receives the 'Allocation of 2017/2018 Coromandel-Colville Local Economic Development Grant' report, dated 20 March 2018.
2. Permits the successful applicants to retain the funds for expenditure in the 2018/2019 financial year.
3. Confirms the allocation of funding from the 2017/2018 Coromandel-Colville Local Economic Development Grant budget to organisations who have applied for financial assistance as follows:

| Organisation Name  | Initiative  | Recommended Grant \$ |
|--|---|----------------------|
| the Coromandel Trust                                       | Develop a 5 year business plan for the Coromandel Town Information Centre   | \$6,400              |
| Coromandel Independent Living Trust (CILT)                 | Purchase and installation of access points to provide Wifi internet coverage for the town centre (bridge to bridge)               | \$8,850              |
| Colville Social Service Collective (Colville Harbour Care) | Design, produce and install 8 public education signs about the biodiversity of Colville and the estuary on the Colville Foreshore | \$3,881              |
| Colville Social Service Collective                         | Develop tourism infrastructure to promote visitor attraction in Colville and beyond.  | \$869                |
|  | <b>Total Allocated</b>  | <b>\$20,000</b>      |

Moved/seconded by: Autumn/Stephenson

## 3 Reports

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### 3.1 Action schedule

**Community Hub Facility** - Member Autumn provided an update of a meeting held with Mike Noonan, Coromandel Independent Living Trust and asked that consideration be given to a Memorandum of Understanding between Council and CILT to identify how the project could be progressed with consideration to this being a partnership project between the two parties.

The District Manager North advised that he had been working with CILT and a further meeting had been organised with legal and property staff to understand what is required and how this can be progressed.

17/18 **Resolved**

CCCB That the Coromandel-Colville Community Board receives the 'Action Schedule' report, dated 9 February 2018.

Moved/seconded by: Stephenson/Autumn

### 3.2 2017-2018 Work programme

18/18 **Resolved**

CCCB That the Coromandel-Colville Community Board receives the '2017-2018 Work Programme update' report, dated 22 March 2018.

Moved/seconded by: Pritchard/Autumn

### 3.3 Members' Reports

**Chairperson Pritchard** noted that the Coro 200 project had kicked off with a meeting of a group of enthusiastic members of the community. It was noted that the group had discussed events and commemorative plaques that could be held in both Coromandel Town and Colville, as these were the two areas in the Ward that had a direct historical connection with the HMSS Coromandel.

**Member Autumn** expressed concerns raised with her regarding the Solid Waste contractor's handling of recyclables. The Community Manager advised that the Solid Waste Contract Manager was meeting with Smart Environmental staff to address the concerns being raised.

Member Autumn advised she had attended the parks and reserves tour for the Reserve Management Plan review and found it very informative.

**Member Stephenson** attended the Parks and Reserves tour for the Reserve Management Plan review.

**Member Walker** advised that as the Chair of the Coromandel Emergency Services Trust he had requested a meeting with Council property staff to discuss concerns they had with regard to an increase in their lease rental.

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- 19/18 **Resolved**  
CCCB That the Coromandel-Colville Community Board receives the Members' reports.

Moved/seconded by: Autumn/Pritchard

Meeting closed at 13:10

The foregoing minutes were certified as being a true and correct record of the meeting of the Coromandel-Colville Community Board held on 10 April 2018.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_



**UNCONFIRMED Minutes**  
of the  
**Coromandel-Colville Community Board**  
**Special Meeting**

|       |   |
|-------|---|
| Date  | 8 May 2018  |
| Venue | Coromandel Service Centre<br>355 Kapanga Road<br>Coromandel |

**Present**  
Peter Pritchard (Chairperson), Keith Stephenson, Jan Autumn, Tony  
Brljevich

**In attendance**

**Name**  
Allan Tiplady, Margaret Harrison, Lisa Madgwick, Ross Ashby

**Meeting commenced** 13:30

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| 2.1 Barry Brickell Memorial Stage Project update and out of cycle budget request | 3        |

## 1 Meeting conduct

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### 1.1 Apologies

An apology was received from Member Walker.

20/18  
CCCB

**Resolved**

That the Coromandel-Colville Community Board receives the apology from Member Walker.

Moved/seconded by: Pritchard/Stephenson

### 1.2 Public forum

There were no speakers at public forum.

### 1.3 Items not on the agenda

There were no items added to the agenda.

### 1.4 Conflict of interest

There were no conflicts of interest declared.

## 2 Local Activities: Policy/Levels of Service Operational

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### 2.1 Barry Brickell Memorial Stage Project update and out of cycle budget request

The Community Board was presented with six options, and noted their preference for option two - Core 10 steel surround with inserts and poured coloured concrete.

The Community Board noted that the original budget was \$41,981. Following the defining of the project scope and design, and tender process the total project costs were \$92,081. Therefore an additional \$50,100 was required to complete the project. The additional amount of \$50,100 would be funded with \$20,000 from the Coromandel-Colville Community Board Discretionary Fund with the balance of up to \$30,100 being funded from Coromandel-Colville Community Board's retained earnings reserve.

21/18  
CCCB

**Resolved**

That the Coromandel-Colville Community Board:

1. Receives the 'Barry Brickell Memorial stage project update and out of cycle budget request' report, dated 18 April 2018.
2. Approves the scope of the Barry Brickell Memorial Stage project as set out in the report to the Coromandel-Colville Community Board meeting held on 8 May 2018.

3. Approves the lodgement of the resource consent for the project, subject to Council approval.
4. Approves the expenditure of \$20,000 from the Coromandel-Colville Community Board discretionary budget.
5. Recommends to the Thames-Coromandel District Council that it approves an out of cycle budget in 2018/19 of up to \$30,100 from the Coromandel-Colville Community Board's retained earnings reserve to fund the remaining budget shortfall for the Barry Brickell Memorial Stage project.

Moved/seconded by: Autumn/Stephenson

Meeting closed at 14:08

The foregoing minutes were certified as being a true and correct record of the meeting of the Coromandel-Colville Community Board held on 8 May 2018.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_



# **UNCONFIRMED Minutes**

of the

## **Thames Community Board**

### **Ordinary Meeting**

|       |  |
|-------|--|
| Date  | 16 April 2018                                  |
| Venue | Council Chamber<br>515 Mackay Street<br>Thames |

**Present**

D Connors, GR Simpson, L Yates, C Croft, M Veal, S Peters

**In Attendance**

Garry Towler, Brian Robson, Lisa Madgwick, Scott Summerfield, Joy Hames

**Meeting commenced** 15:00



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# 1 Meeting conduct

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## 1.1 Apologies

An apology was received from Councillor Christie.

14/18  
TCB

**Resolved**

That the Thames Community Board receives the apology from Councillor Christie.

Moved/seconded by: Connors/Peters

## 1.2 Public forum

**Paul Silvester and Rob Johnston** spoke on behalf of the Thames Sculpture Trail in support of the local economic development grant application. There were three sculptures the Thames Sculpture Trail wanted to erect with two of the pieces to be donated from the competition.

**Barbara Reidy** spoke on behalf of the Thames Museum in support the local economic development grant application. Ms Reidy had viewed the Lindauer exhibition when it was displayed in Auckland and wanted to bring it to Thames for everyone to view.

**Jon Ballentyne** spoke on behalf of the Thames Tennis Club to a tabled document regarding coastal protection for the Thames urban area following from the 5 January storm event. Mr Ballentyne requested that the Community Board support coastal protection.

**Shane Dineen** spoke on behalf of the Squash club. Mr Dineen advised there had been small breaches at the Squash Club from the 5 January storm event. Both the croquet and small gauge railway had been inundated.

**Sue Wright and Marise Morrison** spoke on behalf of The Treasury and introduced Rhonda Merrie as the newly appointed manager/archivist on a one year contract. Ms Merrie introduced herself and gave a brief summary of why she was passionate about the manager/archivist role.

**Stefan Helling** spoke on behalf of Housing New Zealand to a tabled document regarding the label of 'worst street in Thames' - Currie Street. Mr Helling advised that Housing New Zealand, Police, CAPS Hauraki and the Ministry of Social Development had held a street barbeque in Currie Street to discuss concerns residents had with being labelled the 'worst street in Thames'. Some of the ideas discussed included installing speed bumps in the street, and turning the berms into community gardens. Housing New Zealand was going to provide skip bins to assist with the clean up in Currie Street. Mr Helling advised that there had been meetings held for four weeks with the community to put together a group to assist with the clean up.

15/18  
TCB

**Resolved**

That the Thames Community Board receives Paul Silvester, Rob Johnston, Barbara Reidy, Jon Ballentyne, Sue Wright, Shane Dineen, Marise Morrison and Stefan Helling in the public forum.

Moved/seconded by: Croft/Mike

## 1.3 Items not on the agenda

No items were added to the agenda.

## 1.4 Conflicts of interest

### Item 2.2 - Allocation of 2017-2018 Thames Local Economic Development Grant

Member Croft declared a conflict with the Thames Public Art Trust application and Chair Connors declared a conflict with the Creative Communities Scheme application.

## 1.5 Minutes for confirmation

16/18  
TCB

### Resolved

That the Thames Community Board confirms the 5 March 2018 Thames Community Board minutes as a correct record of proceedings.

Moved/seconded by: Simpson/Croft

## 2 Local Activities: Local Input Policy/Levels of Service

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### 2.1 Reserve Management Plan

Ms Hames advised that there would be a request for 'suggestions' in the first instance, and then the formal consultation would commence.

Ms Hames sought clarification from the Community Board regarding the potential of a reference group. The Community Board advised that smaller targeted group meetings for specific reserves would be appropriate and that inclusion of concessions, sports and recreation groups should be considered with the local iwi invited to participate separately if appropriate.

The Community Board advised that they would like more edible gardens in accessible places.

17/18  
TCB

### Resolved

That the Thames Community Board:

1. Receives the 'Reserve Management Plan Review' report, dated 28 March 2018.
2. Undertakes to review the Thames and Thames Coast Reserve Management Plan in accordance with Section 41 of the Reserves Act 1977.
3. Approves the establishment of a reference group comprising community and community board members to assist with developing potential responses to local reserve issues.

Moved/seconded by: Simpson/Croft

## 2.2 Allocation of 2017-2018 Thames Local Economic Development Grant

Chairperson Connors and Deputy Chairperson Croft declared a conflict of interest for item 2.2. Board Member Veal chaired the item. Both Chairperson Connors and Deputy Chairperson Croft vacated and did not take part in any discussion.

In discussion, the Community Board noted that the following grants would be provided from alternative funding options; Thames Vintage and Classic Car Club for the amount of \$2,000 from the Thames Community Board Events Fund and; Thames Small Gauge Railway for the amount of \$5,000 from the Thames Community Board Discretionary Fund.

### Resolved

That the Thames Community Board:

1. Receives the 'Allocation of 2017/2018 Thames Local Economic Development Grant' report, dated 12 March 2018.
2. Permits the successful applicants to retain the funds for expenditure in the 2018/2019 financial year.
3. Confirms the allocation of funding from the 2017/2018 Thames Local Economic Development Grant budget to organisations who have applied for financial assistance as follows:

| # | Organisation Name                            | Initiative  | Grant Given |
|---|--|---|-------------|
| 1 | Thames Vintage & Classic Car Club            | To advertise and hold a second 'Wings & Wheels' event   | Nil         |
| 2 | Thames/Hauraki Forest & Bird                 | For a 'World Heritage Ramsar site' sign - at the Thames Bird Hide or Kuranui Bay                              | \$645       |
| 3 | Thames Museum Society Inc                    | To purchase & frame 9 Lindauer prints associated with the Hauraki Maruuahu area to display at the Museum      | \$3650      |
| 4 | Thames Public Art Trust                      | To extend current projects on the Underfoot Gallery; and to expand the Kopu Thames Rail Trail sculpture trail | \$15705     |
| 5 | Thames School of Mines/Mineral Museum        | To contribute towards the printing costs of the 'Historic Grahamstown' brochure, and staff wages              | Nil         |
| 6 | Creative Coromandel                          | To pay for Stage 1 of a website development project   | Nil         |
| 7 | Thames Small Gauge Railway Society Inc       | To pay for repairs to rail tracks damaged by January storm  | Nil         |
| 8 | The Coromandel Heritage Trust (The Treasury) | An appointment of a full-time manager/archivist   | \$30,000    |

- 4 Confirms the allocation of funding to the Thames Vintage and Classic Car Club for the amount of \$2,000 from the Thames Community Board Events Fund.
5. Confirms the allocation of funding to the Thames Small Gauge Railway for the amount of \$5,000 from the Thames Community Board Discretionary Fund.

Moved/seconded by: Yates/Peters

## 3 Reports

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### 3.1 Work programme

19/18 **Resolved**

**TCB** That the Thames Community Board receives the '2017/2018 Work programme update' report, dated 29 March 2018.

Moved/seconded by: Yates/Simpson

### 3.2 Members' reports

20/18 **Resolved**

**TCB** That the Thames Community Board receives the Members' reports.

Moved/seconded: Croft/Yates

Meeting closed at: 16:37

The foregoing minutes were certified as being a true and correct record of the meeting of the Thames Community Board held on 16 April 2018.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_

## 2 March 2018 Budget Revision

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|         |  |
|---------|--|
| TO      | Thames Coromandel District Council             |
| FROM    | Karl Dudley - Corporate Services Group Manager |
| DATE    | 23 April 2018                                  |
| SUBJECT | <b>March 2018 Budget Revision</b>              |

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### 1 Purpose of report

To seek Council adoption of the March 2018 budget review for the 2017/18 financial year.

### 2 Background

Annual budgets are developed and then approved through an annual plan or long term plan process. They are constructed in the previous financial year for the following financial year based upon assumptions, priorities and the projected environment which we believe will exist over the tenure of the budget.

A budget revision has been carried out that forecast full year actuals against the end of March actuals.

The budget reforecasting process gives us the ability to take stock and update projected revenues, expenses and overall anticipated bottom line based on incoming actuals and the changing environment we operate within. This is key to enabling us to adjust for continually changing business events and to provide a realistic opening balance for the next annual plan or long term plan.

At previous Council meetings throughout this financial year, Elected Members have received reports on out-of-cycle budget approvals where the Chief Executive has exercised his delegation under the Chief Executive Delegated Financial Authority report. Council have also approved a number of out-of-cycle budget requests.

Following table is a summary of CE approved out-of-cycle budget approvals to date

| Activity                         | Opex          | Capex          |
|----------------------------------|---------------|----------------|
| District                         | 7,325         | 4,700          |
| Mercury Bay                      | 1,663         | 97,796         |
| Whangamata                       | 0             | 27,231         |
| Thames                           | 4,988         | 41,726         |
| Coromandel                       | 1,663         | 0              |
| Tairua-Pauanui                   | 18,150        | 0              |
| Operating units                  | 50,228        | N/A            |
| <b>Total CE approved to date</b> | <b>84,015</b> | <b>171,453</b> |

Following table is a summary of Council approved out-of-cycle budget requests to date

| Activity                              | Opex           | Capex            |
|---------------------------------------|----------------|------------------|
| District                              | 130,000        | 244,000          |
| Mercury Bay                           | 129,550        | 131,400          |
| Whangamata                            | 256,140        | 0                |
| Thames                                | 189,740        | 660,915          |
| Coromandel                            | 33,030         | 13,000           |
| Tairua-Pauanui                        | 15,540         | 5,000            |
| Operating units                       | 0              | 460,000          |
| <b>Total Council approved to date</b> | <b>754,000</b> | <b>1,514,315</b> |
| <b>Overall approved to date</b>       | <b>838,015</b> | <b>1,685,768</b> |

### 3 Issue

The Council must approve budget requests over and above the Annual Plan budgets and the tolerances set in the Chief Executive Delegated Financial Authority Policy.

### 4 Discussion

The budget is revised each year based on;

- the financial results for the year to date ending 31 March;
- out-of-cycle budget approvals that have been approved by the CE within his delegation or by Council during the financial year;
- over expenditure in budget general ledger codes and expenditure to carry out prosecutions or defended hearings that are exempt from further approvals as per Clause 1(A) the Chief Executive Delegated Financial Authority Policy; and
- forecast information to the end of the financial year provided by budget managers.

#### Prospective statement of comprehensive revenue and expense

| Revenue   | 2017/18 AP    | 2017/18 Revision | Movement        |
|---|---------------|------------------|-----------------|
| Rates   | 63,488        | 64,004           | (516)           |
| Fees and charges  | 10,322        | 10,823           | (501)           |
| Development and financial contributions                           | 1,733         | 2,804            | (1,071)         |
| Subsidies and grants  | 8,734         | 8,160            | 574             |
| Interest revenue  | 12            | 67               | (55)            |
| Other revenue   | 2,274         | 2,267            | 7               |
| Gains   | 4,804         | 0                | 4,804           |
| <b>Total revenue</b>  | <b>91,367</b> | <b>88,126</b>    | <b>3,241</b>    |
| <b>Expenditure</b>  |               |                  |                 |
| Personnel costs   | 18,154        | 17,827           | 327             |
| Depreciation and amortisation expense                             | 19,524        | 20,071           | (547)           |
| Finance costs   | 2,624         | 2,198            | 426             |
| Other expenses  | 41,811        | 45,515           | (3,704)         |
| <b>Total operating expenditure</b>                                | <b>82,114</b> | <b>85,611</b>    | <b>(3,497)</b>  |
| <b>Surplus(deficit)</b>   | <b>9,253</b>  | <b>2,515</b>     | <b>6,738</b>    |
| <b>Other comprehensive revenue and expense</b>                    |               |                  |                 |
| Gain on property revaluation                                      | 25,889        | 57,728           | (31,839)        |
| <b>Total other comprehensive revenue and expense</b>              | <b>25,889</b> | <b>57,728</b>    | <b>(31,839)</b> |
| <b>Total other comprehensive revenue and expense for the year</b> | <b>35,142</b> | <b>60,242</b>    | <b>(25,100)</b> |

#### Commentary on significant movements

- Rates - rating roll changes including additional properties and changes in valuations.
- Fees and charges - increased revenue projected in the solid waste activity.
- Development and financial contributions - Anticipating more revenue than budgeted due to increased development.
- Subsidies and grants - Grant revenue for Te Ara o Hei is not going to be received this financial year. This is offset by increases in the NZTA subsidy.
- Gains - The draft figure received on the revaluation of financial instruments is anticipating a loss of between \$300,000 and \$400,000. The exact figure has not been finalised at the time of writing this report. The final loss will be provided for in the 2017/18 Annual Report.
- Personnel costs - Anticipated decrease is due to changes in staff as a result of the restructure, and some unfilled vacancies.

- g) Finance costs - We do not anticipate needing to borrow as much due to the decrease in the capital works programme.
- h) Other expenses - Please see following table for a breakdown and analysis.

**Other expenses (note the analysis includes personnel costs)**

| Activity  | 2017/18 AP    | 2017/18 Revision | Movement       | Already approved |
|---|---------------|------------------|----------------|------------------|
| Thames  | 3,897         | 4,151            | (253)          | 194              |
| Coromandel                                      | 1,419         | 1,476            | (56)           | 35               |
| Mercury Bay                                     | 3,264         | 3,354            | (90)           | 131              |
| Whangamata                                      | 1,787         | 2,219            | (433)          | 256              |
| Tairua-Pauanui                                  | 1,986         | 2,101            | (116)          | 34               |
| District  | 47,612        | 50,041           | (2,429)        | 188              |
| <b>Total other expenses and personnel costs</b> | <b>59,965</b> | <b>63,342</b>    | <b>(3,377)</b> | <b>838</b>       |

**Commentary on significant movements**

Additional budget required for

- a) Thames - storm damage to parks and harbours; contract variables in parks; unscheduled maintenance in parks, harbours, library, pool and halls.
- b) Coromandel - storm damage to harbours; contract variables in parks and public conveniences; unscheduled maintenance in parks, harbours, halls and public conveniences.
- c) Mercury Bay - contract variables in parks; unscheduled maintenance and dayworks in parks, halls and public conveniences.
- d) Whangamata - storm damage to parks; contract variables and unscheduled maintenance in parks and halls.
- e) Tairua-Pauanui - storm damage to parks; contract variables in parks and unscheduled maintenance in parks and halls.
- f) District - storm damage to roading; contract other in building control; legal expenses in district plan; collection and transfer station costs in solid waste.

**Capital expenditure**

| Activity                         | 2017/18 AP    | 2017/18 Revision | Movement     | Already approved | Apr-18 Actual |
|----------------------------------|---------------|------------------|--------------|------------------|---------------|
| Thames                           | 1,735         | 2,174            | (439)        | 702              | 2,100         |
| Coromandel                       | 656           | 493              | 163          | 13               | 208           |
| Mercury Bay                      | 6,793         | 6,778            | 15           | 229              | 3,863         |
| Whangamata                       | 665           | 582              | 83           | 487              | 289           |
| Tairua-Pauanui                   | 624           | 751              | (127)        | 5                | 531           |
| District                         | 19,702        | 16,149           | 3,553        | 249              | 8,852         |
| <b>Total capital expenditure</b> | <b>30,175</b> | <b>26,927</b>    | <b>3,248</b> | <b>1,685</b>     | <b>15,843</b> |

**Commentary on significant movements**

- a) Thames - Main variance is that the Kauaeranga Valley Road sealing project has been moved to district. Thames public convenience renewals and new replacement facilities project budgets have been reduced.
- b) Coromandel - Hall renewals, public convenience renewals and Hannafords parking project budgets have been reduced. Parks minor reserves is projecting a small increase.
- c) Mercury Bay - Buffalo Beach new toilet budget has been reduced, Wharf interpretive signage, Matarangi boat ramp, Brophy's Beach coastal erosion budgets have been increased in line with previous approvals.
- d) Whangamata - Parks renewals and Williamson Park redevelopment budgets have been reduced. Harbours and footpath construction budgets have been increased in line with previous approvals. Parks minor reserves is projecting a small increase. Whangamata Parks renewals is not projecting to spend the previously approved budget for storm damage this financial year.



- e) Tairua-Pauanui - Footpath rehabilitation budget has been reduced. Library furniture and fittings, harbour renewals and Mary Beach wharf budgets have been increased in line with previous approvals.
- f) District - The following budgets have been reduced; Thames customer services renovation, Lees Road seal development, computer software and hardware, emergency management warning systems, roading pavement treatment and major drainage control, solid waste community litter bins, Whitianga transfer station improvements, solid waste pod renewals and weighbridge software upgrade, stormwater and water renewals, Whitianga plant optimisation, drinking water standards upgrades.  
The Kauaeranga Valley Road sealing project has been moved into district. The roading maintenance chip seals budget is projecting a small increase.

## **5 Suggested resolution(s)**

That the Thames Coromandel District Council:

1. Receives the 'March Budget Revision report', dated 23 April 2018.
2. Approves the March 2018 budget revision as detailed in the report.