

**Mercury Bay Community Board**  
**2017/18 Work Programme Update**  
as at 10<sup>th</sup> May 2018

Project	2017/18 Year Target	Action Completed To 10 <sup>th</sup> May 2018	Action Planned for Next Period
<b>COMMUNITY DEVELOPMENT</b>			
Council Owned Moewai Road Land	Complete plan for future use of Council owned land on Moewai Road zoned for airfield and active recreation purposes.	<ul style="list-style-type: none"> <li>• Concept development plan completed.</li> <li>• Community Board decision to retain the land as open space including the area zoned for airfield related purposes.</li> </ul>	<p>Brief for updated concept plan to be prepared and drainage requirements for the site clarified.</p> <p>Include in recreation and leisure strategy &amp; reserves management plan review.</p>
Revenue Generation	Continue programme of achieving new revenue to be sourced primarily from tourists and secondly from users rather than ratepayers.	<ul style="list-style-type: none"> <li>• Community Board adopted policy for use of funds from revenue generating activities.</li> <li>• Adoption of the Mercury Bay South Parking Strategy deferred following results of consultation for further discussions with submitters and ratepayer groups.</li> <li>• Further consultation carried out over the 2016/17 summer period on a full range of matters relevant to Hahei, including the Parking Strategy.</li> <li>• Hahei Parking Action Plan approved by Community Board.</li> <li>• Parking Action Plan implementation programme and funding considered at Council workshop.</li> </ul>	Report to June Council meeting.
Hahei Community Plan Review / Tourism / Growth and Development	Work with the Hahei community and stakeholders group to review the Hahei Community Plan solutions to community issues.	<ul style="list-style-type: none"> <li>• Meetings held to begin process of developing the Community Plan.</li> <li>• Summer consultation undertaken on future development of Hahei.</li> </ul>	<ul style="list-style-type: none"> <li>• Develop plan for preparation of a comprehensive community plan taking into account the needs of the wider Mercury Bay South area.</li> <li>• Continue working with the Residents and Ratepayers Group to facilitate development of the plan.</li> </ul>
Halls Management	Contract with and manage relationship with Council owned and community operated halls at Kuaotunu, Cooks Beach, Coroglen and Hahei.	<ul style="list-style-type: none"> <li>• Leases presented and discussed with all Community Hall Committees with significant issues raised</li> </ul>	<ul style="list-style-type: none"> <li>• Three yearly funding contracts to be presented to each hall committee.</li> <li>• Report to Community Board meeting for a decision on the form of the agreements with the Hall Committees.</li> <li>• Lease process to be implemented by Property Team</li> </ul>
Libraries	<ul style="list-style-type: none"> <li>• Manage Council owned and operated Whitianga library and contract with and manage</li> </ul>	<ul style="list-style-type: none"> <li>• Community consultation undertaken in December 2017. Results tabled at 7 February 2018 Council Workshop and agreed that no changes to the Service Level/Service</li> </ul>	<ul style="list-style-type: none"> <li>• Finalise the three yearly funding contracts and discuss with Community Library Committees.</li> </ul>

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	<p>relationship with community operated libraries at Kuaotunu, Ferry Landing and Hahei.</p> <ul style="list-style-type: none"> <li>Review the future services of the Whitianga Library service provision.</li> </ul>	<p>Delivery will be undertaken in the next LTP.</p> <ul style="list-style-type: none"> <li>Report outcome of Library Survey to Community Board.</li> </ul>	
Museum	<ul style="list-style-type: none"> <li>Review the future of the Mercury Bay Museum service provision.</li> </ul>	<p>Meetings held with Museum Trust members and staff to develop agreement on the future governance and operational structures for the future of the museum.</p>	<ul style="list-style-type: none"> <li>Work with Museum Trust to support implementation of the agreed future structures for the Museum.</li> </ul>
Property	<ul style="list-style-type: none"> <li>Review of policy regarding concessions, wharves and harbor facilities for the use of Council land for private and business purposes.</li> </ul>	<ul style="list-style-type: none"> <li>Initial review completed.</li> </ul>	<ul style="list-style-type: none"> <li>Review being undertaken at District level.</li> </ul>
	<ul style="list-style-type: none"> <li>Review land ownership and management control for land owned by various agencies but managed by Council, including TCDC / DoC / NZ Transport Authority.</li> </ul>		<ul style="list-style-type: none"> <li>Develop a work programme and timeframe for the work to be completed.</li> </ul>
	<ul style="list-style-type: none"> <li>Review the issue of encroachment on Council land and identify if it is necessary to develop policy to deal with it.</li> </ul>		<ul style="list-style-type: none"> <li>Develop a work programme and timeframe for the work to be completed.</li> </ul>
	<ul style="list-style-type: none"> <li>Identify and conclude provision of a site in Hahei for St Johns.</li> </ul>	<ul style="list-style-type: none"> <li>Concept plans completed and areas to be leased and reserves designation changed to local purpose identified.</li> <li>Approved in principle by the Community Board and Council.</li> <li>St John's have completed site survey and preparation for consenting process.</li> <li>Change of reserve designation from Recreation to Local Purpose completed.</li> <li>Lease finalised.</li> <li>Construction commenced.</li> </ul>	
	<ul style="list-style-type: none"> <li>Identify and conclude provision of a site for Whitianga Scouts.</li> </ul>	<ul style="list-style-type: none"> <li>Further discussions held with Scouts and Speedway and plan for the whole of the site due by 31st March 2016 to ensure alignment with Council and community aspirations for the area.</li> <li>Scouts have expressed a preference to develop the new den at the Moewai Road site.</li> </ul>	<ul style="list-style-type: none"> <li>Detailed plans being prepared.</li> </ul>

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		<ul style="list-style-type: none"> <li>• Approved in principle by the Community Board for the future uses to be accommodated on the Moewai Road Active Recreation land.</li> <li>• Consent applications to be lodged.</li> <li>• Council approval for lease.</li> <li>• Draft lease sent to Scout Association</li> <li>• Lease finalised.</li> </ul>	
	<ul style="list-style-type: none"> <li>• Work with Whitianga Speedway to provide a site for provision of a relocated speedway facility.</li> </ul>	<ul style="list-style-type: none"> <li>• Further discussions held with Scouts and Speedway and plan for the whole of the site due by 31st March 2016 to ensure alignment with Council and community aspirations for the area.</li> <li>• Approved in principle by the Community Board for the future uses to be accommodated on the Moewai Road Active Recreation land.</li> <li>• Met with Speedway representative.</li> </ul>	<ul style="list-style-type: none"> <li>• Discussions ongoing to determine the exact area to be leased to speedway for their proposed track development.</li> </ul>
	<ul style="list-style-type: none"> <li>• Investigate the possible purchase of land for future development.</li> </ul>	<ul style="list-style-type: none"> <li>• Initial discussions held with the vendor and further report submitted to the Community Board meeting on 3rd March 2017.</li> <li>• Purchase approved by Council.</li> <li>• Sale and purchase agreement completed</li> </ul>	<ul style="list-style-type: none"> <li>• Short term use for the property to be clarified.</li> <li>• Purchase to be completed.</li> </ul>
	<ul style="list-style-type: none"> <li>• Investigate the sale of land surplus to requirements for reallocation to Mercury Bay strategic land acquisitions.</li> </ul>	<ul style="list-style-type: none"> <li>• Report submitted to Community Board meeting on 3rd March 2017.</li> <li>• Report to Community Board and Council on the feasibility of selling the land identified as surplus to requirements.</li> </ul>	<ul style="list-style-type: none"> <li>• Properties approved for disposal being progressed.</li> </ul>
Cook 250 Celebrations	<ul style="list-style-type: none"> <li>• Development of a plan and programme for the Cook 250 celebrations in 2019.</li> </ul>		<ul style="list-style-type: none"> <li>• Support the Trust in the facilitation of the event.</li> </ul>
Mercury Bay Tourism	<ul style="list-style-type: none"> <li>• Initiate the development of a tourism growth management strategy for the Mercury Bay area.</li> </ul>	<ul style="list-style-type: none"> <li>• Staff met with Economic Programme Development Manager to identify Tourism Funding Options.</li> </ul>	<ul style="list-style-type: none"> <li>• Develop a work programme and timeframe for the work to be completed. .</li> <li>• TIF funding applications being prepared.</li> </ul>
<b>PROJECTS</b>			
Liquor Ban By-law	<ul style="list-style-type: none"> <li>• Review the liquor ban in Mercury Bay for all areas except the Whitianga Town Centre.</li> </ul>	<ul style="list-style-type: none"> <li>• Community Board workshop held.</li> <li>• District wide review to be carried out.</li> <li>• Outcomes of the workshop to be included in the District</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to provide input to the district wide review.</li> </ul>

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		<p>wide review.</p> <ul style="list-style-type: none"> <li>• Discussion held with Community Board as part of District wide review.</li> </ul>	
Purangi Pine Tree Removal	<ul style="list-style-type: none"> <li>• Removal of 120 pine trees from Purangi spit is required as a number of trees have become dangerous</li> </ul>	<ul style="list-style-type: none"> <li>• Quote has been received for \$75k to remove 120 pines.</li> <li>• Adjoining neighbor has advised they will contribute \$5k to having specific trees removed.</li> <li>• Initial conversation with Coastal engineer</li> <li>• Arborist advice received.</li> <li>• Consultation with local residents and the ratepayers association underway.</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed plan, programme and timeframes for pines to be removed, planting and dune restoration to be provided.</li> <li>• Consultation process completed.</li> </ul>
Robinson Road Erosion	<ul style="list-style-type: none"> <li>• Development of a plan and programme for Robinson Road erosion issues.</li> </ul>	<ul style="list-style-type: none"> <li>• Initial meeting held with local residents group.</li> </ul>	<ul style="list-style-type: none"> <li>• Coastal Engineer's advice to be provided.</li> <li>• Plan for future protection of the area developed.</li> <li>• Further consultation with residents.</li> </ul>
Flaxmill Bay Erosion	<ul style="list-style-type: none"> <li>• Development of a plan and programme for Flaxmill Bay erosion issues.</li> </ul>	<ul style="list-style-type: none"> <li>• Sand push up completed. Discussion and site visit undertaken with Coastal Engineer.</li> </ul>	<ul style="list-style-type: none"> <li>• Development of a plan for a long term solution in progress.</li> </ul>
Kuaotunu Hoggin Path	<ul style="list-style-type: none"> <li>• Realign the hoggin path along the roadside due to storm damage to existing path location.</li> </ul>	<ul style="list-style-type: none"> <li>• Eroded area made safe.</li> </ul>	<ul style="list-style-type: none"> <li>• Realign the path</li> <li>• Complete the work.</li> </ul>
Hot Water Beach Surf Lifesaving	<ul style="list-style-type: none"> <li>• Liaison with HWB Surf Lifesaving to establish a purpose built facility at the eastern end of Hot Water Beach</li> </ul>	<ul style="list-style-type: none"> <li>• Concept plan provided to Council and Hot Water Beach Ratepayers Association by HWB Surf Lifesaving.</li> <li>• Met with new HWB Surf Lifesaving Chairman.</li> <li>• Gazebo work underway.</li> <li>• Agreed plan progressing for other building works.</li> </ul>	<ul style="list-style-type: none"> <li>• Report to Community Board for approval.</li> <li>• Road closure and change of land status process to be clarified.</li> </ul>
Hot Water Beach Toilet Upgrade	<ul style="list-style-type: none"> <li>• To redevelop the public toilet &amp; changing facility at Hot Water Beach to increase the capacity &amp; provide an improved customer</li> </ul>	<ul style="list-style-type: none"> <li>• Design, build tenders requested from selected parties.</li> <li>• Consent obtained.</li> <li>• Tender evaluation and acceptance completed.</li> </ul>	

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	experience.	<ul style="list-style-type: none"> <li>• Government funding obtained for effluent disposal system to be added.</li> <li>• Effluent disposal system contractor engaged. Heritage NZ require authority to proceed. Central Government funding extension confirmed.</li> <li>• Construction completed and new facility opened.</li> <li>• Project complete.</li> </ul>	
Mercury Bay Cemetery Development	<ul style="list-style-type: none"> <li>• Develop a new cemetery to meet the needs of the Mercury Bay community for the next 100 years.</li> </ul>	<ul style="list-style-type: none"> <li>• Tenders closed.</li> <li>• Contract retendered.</li> <li>• Tenders received and selected.</li> <li>• Construction completed.</li> <li>• Entrance gates installed.</li> </ul>	<ul style="list-style-type: none"> <li>• Stakeholder consultation.</li> <li>• Fencing, pedestrian entrance, bins and seating to be completed.</li> <li>• Close out the project</li> </ul>
Town Centre Upgrade	<ul style="list-style-type: none"> <li>• Complete construction of Stage 1 of the Whitianga Town Centre Upgrade</li> </ul>	<ul style="list-style-type: none"> <li>• Concept plan completed and presented for public information.</li> <li>• Workshops held with Community Board and Stakeholder Group.</li> <li>• Detailed design completed.</li> <li>• Works and staging programme completed.</li> <li>• Detailed design, staging and budget reported for approval to Community Board meeting on Wednesday 18 October 2017.</li> <li>• Tenders called on 27th March 2017.</li> <li>• Special consultative process for stage 2 completed</li> <li>• Tenders received and evaluation completed.</li> <li>• Special consultative procedure completed and final Council decision made on stage 2.</li> <li>• Contract signed.</li> <li>• Engaged construction supervision</li> <li>• Letter drop and consultation with retailers completed. Construction underway.</li> </ul>	<ul style="list-style-type: none"> <li>• Concept design for waterfront / Esplanade area, including the proposed reclamation, to be revised.</li> <li>• Civic Centre / Skatepark concept design to be updated.</li> <li>• Weekly communications via Informer.</li> </ul>
Whitianga Boat Ramp	<ul style="list-style-type: none"> <li>• Develop medium &amp; long term plans for the provision of boat</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed design and costing completed for Dundas Street and Robinson Road and resource consent applications</li> </ul>	<ul style="list-style-type: none"> <li>• Progress resource consent for Robinson Road Ramp.</li> </ul>

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Provision	<ul style="list-style-type: none"> <li>ramp facilities in Whitianga.</li> <li>Construct facilities for medium term provision.</li> <li>Develop detailed plans for long term provision.</li> </ul>	<ul style="list-style-type: none"> <li>initiated.</li> <li>Stakeholder consultation commenced and meeting held on Robinson Road ramp.</li> <li>Dundas Street ramp on hold awaiting Marina development.</li> <li>Robinson Road design complete.</li> <li>Further consultation with nearby property owners undertaken.</li> </ul>	
Ferry Landing Interpretive Signage	<ul style="list-style-type: none"> <li>Provide interpretive signage to promote the history of the area &amp; information on facilities, services &amp; attractions in the Mercury Bay South &amp; Whitianga areas.</li> </ul>	<ul style="list-style-type: none"> <li>To be undertaken as part of stage 2 wharf reinstatement works. Artists engaged to complete design.</li> <li>Art work approved by Community Board.</li> <li>Art work installed.</li> </ul>	<ul style="list-style-type: none"> <li>Project complete.</li> </ul>
Hahei Visitors Car Park Toilet	<ul style="list-style-type: none"> <li>Provide a toilet facility at Hahei car park for visitors attending Cathedral Cove attraction.</li> </ul>	<ul style="list-style-type: none"> <li>Tender documents completed.</li> <li>Consultation with Hahei Group completed.</li> <li>Consent granted.</li> <li>Engaged supplier contractor.</li> <li>Construction completed prior to Christmas 2017.</li> </ul>	<ul style="list-style-type: none"> <li>Tidy up of surrounds to be completed.</li> </ul>
Mercury Bay Sports Park Improvements	<ul style="list-style-type: none"> <li>Drainage work to fields</li> <li>Develop Long Term Plan</li> <li>Sports Park Flood Lighting</li> <li>Field 1</li> <li>Car Park</li> </ul>	<ul style="list-style-type: none"> <li>Contract engaged for lighting and foundations.</li> <li>Amended design complete.</li> <li>Flood lighting to car park and field one completed.</li> <li>First draft of future development design completed.</li> <li>Meetings with codes to further consult on proposed designs for development of facilities completed.</li> </ul>	<ul style="list-style-type: none"> <li>Seek pricing for Cricket nets.</li> <li>Updated concept designs.</li> </ul>
Matarangi Boat Ramp Pontoon	<ul style="list-style-type: none"> <li>Construct a new boat ramp pontoon.</li> </ul>	<ul style="list-style-type: none"> <li>Planning and consultation completed</li> <li>Construction contract let.</li> <li>Pontoon ordered.</li> <li>Contractor completed boat ramp widening, driving piles and installing pontoon units.</li> </ul>	<ul style="list-style-type: none"> <li>Some fenders still to be delivered and fitted.</li> </ul>
Taputapuatea Stream Public Toilet	<ul style="list-style-type: none"> <li>Construct public toilet facility adjacent to Taputapuatea (Mother Browns) Creek swimming area.</li> </ul>	<ul style="list-style-type: none"> <li>Service offers sought for Landscape assessment.</li> <li>Consultation business case completed.</li> <li>Further consultation completed 14 February 2018.</li> <li>Report to Community Board 7 March 2018 - decision made to construct toilet at Location 1.</li> <li>Final design and plan to be completed.</li> </ul>	<ul style="list-style-type: none"> <li>Building being complete off site to be moved on when finished.</li> <li>On site works to commence after 1 July 2018.</li> </ul>
Esplanade Playground Improvement	<ul style="list-style-type: none"> <li>Replace and install additional minor equipment at the Esplanade playground.</li> </ul>	<ul style="list-style-type: none"> <li>Plans completed.</li> <li>Consultation completed.</li> <li>Design finalised</li> </ul>	<ul style="list-style-type: none"> <li>Include in Stage 2 of Town Centre project.</li> </ul>
Mercury Bay Museum	<ul style="list-style-type: none"> <li>Structural and seismic conditional assessment.</li> <li>Replace roof.</li> </ul>	<ul style="list-style-type: none"> <li>Conditional and seismic structural assessment completed.</li> <li>Roofing completed.</li> <li>Replacement of verandah complete.</li> </ul>	

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Mercury Bay Coastal Erosion Programme	<ul style="list-style-type: none"> <li>Implement year 1 of the Mercury Bay Coastal Erosion Programme.</li> </ul>	<ul style="list-style-type: none"> <li>Procurement options identified.</li> <li>Discussion with Beachcare ongoing.</li> <li>Procurement of Dune Plants underway.</li> <li>Dune planting Hot Water Beach completed.</li> <li>Planning for further plantings</li> </ul>	<ul style="list-style-type: none"> <li>Planting programmes implemented.</li> <li>Finalise full work programme and procurement of service to deliver it.</li> </ul>
Reserves Minor Projects	<ul style="list-style-type: none"> <li>Complete projects in accord with approved work programme of works to provide enhanced service to users.</li> </ul>	<ul style="list-style-type: none"> <li>FY 17/18 Programme of works approved by Community Board.</li> <li>Implementation of works programme progressing.</li> </ul>	<ul style="list-style-type: none"> <li>Continue implementation of approved works</li> </ul>
Reserves Renewals Projects	<ul style="list-style-type: none"> <li>Complete projects in accord with approved work programme of works to renew and protect existing reserve assets.</li> </ul>		
Harbours Renewals Projects	<ul style="list-style-type: none"> <li>Complete projects in accord with approved work programme of works to renew and protect existing reserve assets.</li> </ul>		
Public Conveniences Renewals	<ul style="list-style-type: none"> <li>Complete projects in accord with approved work programme of works to renew and protect existing public convenience assets.</li> </ul>		
Reserves Car Park Reseals / Maintenance	<ul style="list-style-type: none"> <li>Complete projects in accord with approved work programme of works to renew and protect existing reserve car park assets.</li> </ul>		