



Minutes

of the

Mercury Bay Community Board

Ordinary Meeting

Date 30 May 2018
Venue Mercury Bay Community Board Room
10 Monk Street
Whitianga

Present
MP Kelly JP (Chairperson) DJ Connell MK McLean JP
WD McLean
R Giri-Percival

In attendance

Staff
Allan Tiplady, Angela Jane, Kirstin Richmond and Jennifer Mahon

Meeting commenced 09:00

Adjournments and absences

| Adjournment | Start | Finish | Reason |
|-------------|-------|--------|---------------|
| Chairperson | 10:30 | 10:35 | Afternoon tea |

Table of Contents

| Item Business | Page No. |
|--|-----------|
| 1 Meeting conduct | 3 |
| 1.1 Apologies | 3 |
| 1.2 Public forum | 3 |
| 1.3 Items not on the agenda | 4 |
| 1.4 Conflict of interest | 4 |
| 1.5 18 April 2018 and 7 May 2018 minutes for confirmation | 4 |
| 1.6 Mercury Bay correspondence | 5 |
| 2 Local activities: Policy/levels of service operational | 5 |
| 2.1 2017/2018 Mercury Bay Community Board - Community Grant and Discretionary Funds | 5 |
| 2.3 Supplementary Report - Additional 2017/18 Mercury Bay Community Board Community Grants and Discretionary Fund applications | 6 |
| 2.2 Natural and Cultural Heritage Grant Application - Kauri 2000 Charitable Trust | 7 |
| 4 District activities: Local input policy/levels of service | 7 |
| 4.1 Proposed Road Names - Hot Developments Limited Stages 1 & 2 of Subdivision SUB/2013/0026 | 7 |
| 4.2 Proposed Road Name - Whitianga Waterways Limited Stage 5E4 Subdivision | 7 |
| 4.3 1 July 2018-30 June 2020 Commercial Activity on Reserves - Mercury Bay | 8 |
| 6 Reports | 12 |
| 6.1 Mercury Bay Community Board 2017/2018 Work Programme - Update | 12 |
| 6.2 Members reports | 12 |
| 7 Public excluded | 13 |

1 Meeting conduct

1.1 Apologies

29/18
MCBC

Resolved

That the Mercury Bay Community Board:

1. Receives the apology from Councillor Tony Fox.

Moved/seconded by: MK McLean/WD McLean

1.2 Public forum

Ms Paula Harvey spoke on behalf of the Mercury Bay Netball Centre and raised concern about the surface of the courts becoming increasingly slippery in wet conditions due to grime build-up. She requested that consideration be given to having them cleaned to remedy the concern.

Mr Christopher Scott spoke in support of his commercial concession application to operate Kombi Café year-round at Opito Bay and Kuaotunu. He tabled a photo of his mobile van and two letters of support from Opito Bay residents.

Mr Bob Nicholls spoke about the Ferry Landing Wharf project and offered praise for the work completed to date. He did, however, also note two parts of the project which had yet to be completed.

He stated the in-laid tiled art work near the ferry becomes slippery in wet conditions. District Manager - North, Allan Tiplady noted that that staff were engaging with the artist to determine a solution.

Mr Nicholls also noted that the pathway along the long wall section leading up to the beginning of the pathway to Whitianga Rock was confirmed to be part of this upgrade but had not yet been completed. He said people were having to negotiate rocks in order to get back to the footpath. This concern was forwarded to staff to investigate.

Mr Nicholls was thanked for his effort and input into the Ferry Landing project.

Mr Noel Hewlett spoke in support of the Whitianga Bike Club Incorporated community grant application requesting a financial contribution towards replacing a quad bike which had been stolen. Mr Hewlett shared that the bike provided a vital role in terms of track maintenance.

Mr Paul Hopkins spoke about a proposed concept for Council land in and around 35 Captain Cook Drive, Cooks Beach (Post Office reserve). Council had recently notified a change in reserve status for this land. He spoke to a map which featured a developed parking area, pathway and a disabled parking space on the road. He noted he had already been in contact with Council staff and he was now requesting a further meeting with staff and elected members. Mr Hopkins noted Ms Alison Henry would be presenting on this area later in the public forum.

Mr Hopkins also requested the Board consider improving signage overall but specifically to highlight areas of historic interest as part of the preparations for the Tuia 250 event (Cook 250).

Board Chair Kelly reassured Mr Hopkins that the issue of signage was being actioned and noted story boards for the event had already been progressed.

Ms Alison Henry acknowledged the passing of TCDC staff member Lorna Price.

Ms Henry expressed opposition to the possible sale of the Post Office reserve in Cooks Beach and tabled a proposed usage plan prepared with input from local area residents. She noted some residents had expressed interest in funding the tabled plan with the exception of grass cutting which was suggested to stay in the Council contract.

Ms Henry also spoke on behalf of the Community Trust which operates the existing pensioner housing in Whitianga. She noted the good work which had been completed thus far and highlighted funding received from the Pub Charities grant scheme. She stressed the need for more housing to cater for the increasing pensioner demographic. She tabled evidence that she had spoken with the local Bowling Club, who had offered up part of their Council leased land which they deemed surplus to their requirements. She noted that the land would likely require rezoning but requested Council to investigate further.

Mr James Muir along with Ms Alison Henry spoke in support of the Natural and Cultural Heritage Grant application made by Kauri 2000 Charitable Trust and showcased part of the film for which the grant was being requested.

30/18 Resolved

MBCB

That the Mercury Bay Community Board receives Paula Harvey, Christopher Scott, Bob Nicholls, Noel Hewlett, Paul Hopkins, Alison Henry, James Muir as speakers in the public forum.

Moved/seconded by: Giri-Percival/Connell

1.3 Items not on the agenda

There were no new items on the agenda.

1.4 Conflict of interest

Board Chair Paul Kelly declared a conflict with item 2.3 Supplementary Report - Additional 2017/18 Mercury Bay Community Board Community Grants and Discretionary Fund applications.

1.5 18 April 2018 and 7 May 2018 minutes for confirmation

Councillor McLean noted that Doug Bourne had been selected as the third member of the Medical Trust Appointment Panel.

31/18 Resolved

MBCB

That the Mercury Bay Community Board:

1. Confirms the following minutes as a correct record of proceedings:
Mercury Bay Community Board minutes - 18 April 2018
Mercury Bay Community Board minutes - 7 May 2018

Moved/seconded by: Giri-Percival/Connell

1.6 Mercury Bay correspondence

32/18 **Resolved**

MBCB

That the Mercury Bay Community Board:

1. Receives the 'Mercury Bay Community Board correspondence' report, dated 22 May 2018
2. Receives the email correspondence from Liz deVere regarding a proposed community garage sale.

Moved/seconded by: WD McLean/MK McLean

2 Local activities: Policy/levels of service operational

2.1 2017/2018 Mercury Bay Community Board - Community Grant and Discretionary Funds

It was noted that the Beach Hop funding request had been omitted from the minutes of a previous meeting where it was approved and was now before the Board in order to formalise it retrospectively.

Board support was noted for the Whitianga Bike Club Inc's application for funding with it being noted that the Club should be encouraged to heighten security measures in the future.

In relation to the proposed Cooks Beach Community Garage sale application for funding the Board raised a concern that similar requests had come through Council for consideration from other charitable groups such as St John which, have been declined in accord with Council policy. The Board declined the application on the basis that it did not fit with Council policy and it would set a precedent for other previous and future similar requests.

33/18 **Resolved**

MBCB

That the Mercury Bay Community Board:

1. Receives the '2017/18 Mercury Bay Community Board Community Grants and Discretionary Fund Applications' report, dated 30 May 2018.
2. Approves the allocation of grants from the 2017/18 Community Grant, Events Grant and Discretionary fund to the following organisations who have applied for financial assistance as below:

Community Grant

| Organisation Name | Project | Approved grant |
|-------------------|--|----------------|
| Kuaotunu Library | Building Consent Fees for new library to be situated at 154 SH25 Te Rerenga-Kuaotunu | \$2,965 |

Community Event Grant

| | | |
|-----------------------|---|---------|
| Beach Hop (Whitianga) | Event Funding to assist with Beach Hop -24 March 2018 | \$5,000 |
| Beach Hop (Whitianga) | Traffic Management - 2017 event | \$3,000 |
| Beach Hop (Whitianga) | Traffic management 2018 event | \$3,088 |

Discretionary fund

| | | |
|--|--|---------|
| Whitianga Bike Club Incorporated | Funding to assist with replacement of stolen quad bike. | \$2,000 |
| Hot Water Beach Lifeguard Service Incorporated | To assist with payment of the Building Consent & Resource Consent Fees for new building at 35 Pye Place, Hot Water Beach | \$7,100 |

Moved/seconded by: Giri-Percival/M.McLean

2.3 Supplementary Report - Additional 2017/18 Mercury Bay Community Board Community Grants and Discretionary Fund applications

Board Chair Paul Kelly vacated the room for this item on the emergency siren upgrade at Matarangi and took no part in the discussion as he had declared a conflict of interest. Deputy Chair Reika Giri-Percival chaired this item.

An amended request of \$7,683 was presented by the District Manager - North. It was noted that the amended amount was less than the balance available in the discretionary fund.

34/18 Resolved

MBCB That the Mercury Bay Community Board:

1. Receives the 'Supplementary Report - Additional 2017/18 Mercury Bay Community Board Grants and Discretionary Fund applications', report dated 30 May 2018.
2. Approves the allocation of grants from the 2017/18 Discretionary Fund to the following community organisation who has applied for financial assistance as below:

| Organisation name | Project | Fund | Approved grant |
|--------------------------------------|--|--------------------|----------------|
| Matarangi Volunteer Rural Fire Force | Change the Matarangi Civil Defence and fire siren trigger to the TCDC pager system | Discretionary Fund | \$7,683 |

Moved/seconded by: Connell/MK McLean

2.2 Natural and Cultural Heritage Grant Application - Kauri 2000 Charitable Trust

35/18 Resolved

MBCB

That the Mercury Bay Community Board:

1. Receives the 'Application for Natural and Cultural Heritage grant - Kauri 2000 Charitable Trust' report, dated 30 May 2018.
2. Approves a grant of \$4,620 from its Natural and Cultural Heritage fund to the Kauri 2000 Charitable Trust to enable them to assist the Coromandel Film Collective to undertake the final editing and narration of the Kauri documentary.

Moved/seconded by: Connell/Giri-Percival

4 District activities: Local input policy/levels of service

4.1 Proposed Road Names - Hot Developments Limited Stages 1 & 2 of Subdivision SUB/2013/0026

36/18 Resolved

MBCB

That the Mercury Bay Community Board:

1. Receives the 'Proposed Road Name report - Hot Developments Limited, stage 1 and 2 of Subdivision SUB/2013/0026, dated 30 May 2018.
2. Recommends that the Council approve the road name **Kākāriki Lane** for the Hot Developments Limited subdivision, stage 1 and 2.

Moved/seconded by: Connell/Giri-Percival

4.2 Proposed Road Name - Whitianga Waterways Limited Stage 5E4 Subdivision

37/18 Resolved

MBCB

That the Mercury Bay Community Board:

1. Receives the 'Proposed Road Name - Whitianga Waterways Limited Stage 5E4 Subdivision report, dated 7 March 2018.
2. Recommends that Council approve the road name **Capstan Crescent** for the Whitianga Waterways Limited, Stage 5E4 Subdivision.

Moved/seconded by: MK McLean/Kelly

4.3 1 July 2018-30 June 2020 Commercial Activity on Reserves - Mercury Bay

The Board questioned the fairness of the current concessions process noting the following:

- Significant funds were being spent by applicants on their mobile ventures but they were only able to secure short term tenure at any of the Council reserves.
- The small concessionaire fees were also considered unfair to businesses who operated from traditional main street type locations and had to pay market value leases or pay building expenses.
- The current system also did not account for concessions which never got used.

There was some discussion about accepting late applications. It was reported that the Board had previously accepted applications during the year. It was noted that moving forward the Board would not consider late applications.

38/18 Resolved

MBCB

That the Mercury Bay Community Board:

1. Receives the '1 July 2018- 30 June 2020 Commercial Concessions - Mercury Bay' report, dated 30 April 2018.
2. Recommends to Council that the following licences be issued for the concessionaires to operate commercial activities on or over Council beaches and reserves in the Mercury Bay ward for a term of two years from 1 July 2018 to 30 June 2020 as listed below.
3. Directs staff to signal to applicants that fees are subject to change for the second year and that a review of the Reserve Management Plans currently underway may result in a change of some allowances for concessions on reserves.

| Name | Reserve | Activity | Recommendation |
|--------------------|--|--------------------------|--|
| D Bird - Dive Zone | • Northern Reclamation | Dive School & Kayak Hire | Do not approve concession. |
| | • Robinson Road Boat Ramp | | Approve concession. |
| | • Kahuriwhenua Reserve, Wharekaho | | Approve concession. |
| | • Ohuka (Brophys) Beach Reserve | | Approve concession with conditions: Approval confirmed by NZTA. |
| | • Buffalo Beach Main Beach Reserve | | Approve concession. |
| | • Otama Beach Road Reserve | | Approve concession after discussion with Council's Rooding staff. |
| | • Hahei Beach Recreational Reserve | | Approve concession ensuring location is within TCDC reserve. |
| | • Front Beach - Whakapenui Point Reserve | | Approve concession after discussion with Council's Rooding staff. |
| | • Ferry landing & Whitianga Wharf | | Approve concession. |
| | • Opito Beach - Stewart Stream | | Do not approve concession. |

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|---|---|--------------------------------------|--|
| | <ul style="list-style-type: none"> Reserve Moore Reserve Opito Bay Kuaotunu - Black Jack Recreation Reserve Kuaotunu Recreation Reserves Matapaua Bay Road Rings Beach West Reserve | | <p>Approve concession</p> <p>Do not approve concession.</p> <p>Approve concession.</p> <p>Approve concession after discussion with Council's Roading staff.</p> <p>Approve concession after discussion with Council's Roading staff.</p> |
| W Helms - Cathedral Cove Dive | <ul style="list-style-type: none"> Hahei - Wigmore Stream Reserve Hahei Village Entry Car park Purangi Reserve Kuaotunu - Quarry Point Ramp | Diving Tours | <p>Approve concession.</p> <p>Do not approve concession.</p> <p>Approve concession with conditions: Parking area to be specified.</p> <p>Approve concession with conditions: Approval confirmed by NZTA.</p> |
| S Harnett - Hahei Explorer | <ul style="list-style-type: none"> Hahei - Wigmore Stream Reserve Purangi Reserve Cooks Beach Central Reserve | Scenic Boating Tours | <p>Approve concession.</p> <p>Approve concession with conditions: Parking area to be specified.</p> <p>Approve concession.</p> |
| M Grogan - Cathedral Cove Kayak Tours | <ul style="list-style-type: none"> Hahei Beach Recreation Reserve Purangi Reserve Recreation Reserve Cooks Beach Central Reserve Flaxmill Bay Historic Reserve | Guided Kayaking | <p>Approve concession.</p> <p>Approve concession with conditions: Parking area to be specified.</p> <p>Approve concession with conditions: Parking area to be specified.</p> <p>Approve concession.</p> |
| H Smith & K Lingard - Cathedral Cove Water Taxi | <ul style="list-style-type: none"> Hahei Beach Recreation Reserve | Water Taxi - Hahei to Cathedral Cove | Approve concession. |
| S Butler - Te Puia Surf Co. | <ul style="list-style-type: none"> Hot Water Beach - Te Puia | Surf School & Equipment rental | Approve concession. |
| S & K Young - Banana Boat | <ul style="list-style-type: none"> Buffalo Beach - Esplanade Reserves | Boating Thrill Tours | Approve concession. |
| S Laird - SCENZ Ltd | <ul style="list-style-type: none"> Flaxmill Bay Historic Reserve Purangi Reserve | Paddle Board/ Kayak Hire & lessons | <p>Approve concession.</p> <p>Approve concession with conditions: Area of operation to be</p> |

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| | | | specified. |
| M Collicott - Boom Charters Ltd | <ul style="list-style-type: none"> Buffalo Beach - Esplanade Reserves | Sailing Charters | Approve concession. |
| D & K Kurth - Serial Griller | <ul style="list-style-type: none"> Cooks Beach Central Reserve Hahei Beach Recreational Reserve | Food Truck - Burgers | Approve concession. Do not approve concession. |
| C Richards-Baldwin - K-Town Paddle Boards | <ul style="list-style-type: none"> Kuaotunu - Black Jack Recreation Reserve Mangakahia Reserve - Whangapoua Matarangi - Omaro (Boat Ramp) Reserve | Paddle Boards & Kayaks | Do not approve concession. Approve concession with conditions: Confirm that District Plan designations allow for the activity. Approve concession with conditions: Area of operation to be specified. |
| M & T Gillett - The Ice Cream Team | <ul style="list-style-type: none"> Hot Water Beach - Te Puia Cooks Beach - Purangi Reserve | Food Truck | Approve concession. Do not approve concession on this reserve. |
| S & Y Forsyth - Little Bali | <ul style="list-style-type: none"> Matarangi Village Green | Food Caravan | Approve concession. |
| M Ting - The Good Time Kai Club | <ul style="list-style-type: none"> Kuaotunu - Black Jack Recreation Reserve | Food Caravan | Do not approve concession. |
| M Williams - Oh Boy Tacos | <ul style="list-style-type: none"> Hot Water Beach - Te Puia Purangi Reserve Buffalo Beach Main Reserve Optio Bay (reserves not specified) Matarangi (reserves not specified) William Mangakahia Reserve, Whangapoua | Mobile Food Truck | Do not approve concession. Do not approve concession Approve concession. Do not approve concession. Approve concession for Oceans Close. Approve concession with conditions: Confirm that District Plan designations allow for the activity. |
| E Coates & B Rolls - The Office | <ul style="list-style-type: none"> Ohuka (Brophys) Beach Reserve Mercury Bay Sports Park | Mobile Caravan | Approve concession with conditions: Approval confirmed by NZTA. Approve concession. |
| D White - SeaKiwi Ltd | <ul style="list-style-type: none"> Buffalo Beach Esplanade Reserve Ohuka (Brophys) Beach Reserve Ferry Landing Cemetery Reserve Flaxmill Bay Shakespeare Reserve Cooks Beach | Jetski Tours & Hire | Approve concession. Do not approve concession. Do not approve concession. Do not approve concession. Do not approve concession. |

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|------------------------------------|---|---|---|
| | <ul style="list-style-type: none"> Central Reserve Cooks Beach Purangi Reserve Hahei Beach Reaserve Whitianga Wharf Reserve Matarangi Village Green Reserve | | <p>Do not approve concession.</p> <p>Do not approve concession.</p> <p>Do not approve concession.</p> <p>Do not approve concession on this reserve.</p> |
| T Ellis - The Cube Espresso | <ul style="list-style-type: none"> Purangi Reserve Mercury Bay Sports Park | Coffee Cart | <p>Approve concession.</p> <p>Do not approve concession.</p> |
| C Scott & D Parkinson - Kombi Cafe | <ul style="list-style-type: none"> Opito Bay - Stewart Stream Reserve Kuaotunu Recreation Reserve | Mobile Van | <p>Do not approve concession.</p> <p>Approve concession.</p> |
| M Wilson - Lime Juice Bar | <ul style="list-style-type: none"> Cooks Beach Central Reserve Purangi Reserve Flaxmill Bay Historic Reserve Hot Water Beach Te Puia Buffalo Beach Main Reserves | Juice Van | <p>Approve concession with conditions: Area of operation to be specified.</p> <p>Do not approve concession.</p> <p>Do not approve concession.</p> <p>Do not approve concession.</p> <p>Approve concession.</p> |
| R Pagey - Pagey Holdings | <ul style="list-style-type: none"> Hahei Village Car Park - 20 Pa Road Hahei | Cold Bottled Drinks & Pre-packaged Snack Food | <p>Do not approve concession.</p> |
| J Cochrane - The Scenic Cinema | <ul style="list-style-type: none"> Purangi Reserve Shakespeare Cliff Reserve Hahei Beach Recreation Reserve Hahei Village Green Reserve Margaret Place Tutaritari Reserve Hot Water Beach Reserve Black Jack Recreation Reserve Kuaotunu Hall Reserve Kotare Reserve Stella Evered Memorial Park | Outdoor Cinema | <p>Do not approve concession.</p> <p>Do not approve concession.</p> <p>Do not approve concession.</p> <p>Do not approve concession.</p> <p>Do not approve concession.</p> <p>Do not approve concession.</p> <p>Do not approve concession.</p> <p>Do not approve concession.</p> <p>Do not approve concession.</p> <p>Do not approve concession.</p> <p>Do not approve concession.</p> |
| J Rich - Kiwi Dundee | <ul style="list-style-type: none"> Bull Paddock/Surf Beach and Main Beach Carparks - Hot Water Beach Hahei Beach Recreation Reserve | Guided Walks | <p>Approve concession with conditions: Type of vehicle and parking conditions to be agreed.</p> <p>Approve concession with conditions: Vehicle to be limited to 12 seats.</p> |
| R Morgan & T | <ul style="list-style-type: none"> Sleeman's Park | Swan Pedal | <p>Do not approve concession.</p> |

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|--|---|--------------|----------------------------|
| Fletcher - Marina Cafe | | Boats | |
| J Walsh - Isalei | <ul style="list-style-type: none"> Whangapoua Reserve Matarangi Reserve Kuaotunu Reserve | Food Caravan | Do not approve concessions |
| F Blackie & K Duncan - Surf Coromandel | <ul style="list-style-type: none"> Bluff Road Reserve, Matarangi Matarangi Village Green | Surf School | Approve concessions |

Moved/seconded by: MK McLean/Connell

6 Reports

6.1 Mercury Bay Community Board 2017/2018 Work Programme - Update

It was confirmed that Council's Coastal Engineer was focusing on coastal erosion priority areas which included Flaxmill Bay.

The Whangapoua planting project was set to begin in the next couple of months.

The Liquor Ban bylaw process was confirmed to be on track to meet the Christmas deadline.

39/18 Resolved

MBCB That the Mercury Bay Community Board:

1. Receives the 'Mercury Bay Community Board 2017/2018 Work Programme - update' report, dated 8 May 2018.

Moved/seconded by: MK McLean/Giri-Percival

6.2 Members reports

Board Member WD McLean noted a concern about illegal dumping into a stream near the golf course. He was able to update the Board that the tenants involved had been given instructions to remove all debris and that the matter was now resolved.

Councillor MK McLean reported attendance at an Audit and Risk Committee meeting at which he was asked to reflect on priority concerns. Councillor McLean noted an issue with how rubbish was currently being managed in the district and highlighted a particular concern with plastics. He also noted the importance of considering revenue streams from visitors.

Board Member Giri-Percival attended meetings with the Arts Group and community netball.

Board Member Connell attended an Emergency Response meeting and she reminded the Board about being invited to the Mercury Bay Area School evacuation initiative.

Board Chair Kelly provided an update on the Cook 250 event.

40/18 Resolved

MBCB That the Mercury Bay Community Board receives the Members' reports.

Moved/seconded by: Giri-Percival/Connell

7 Public excluded

- 41/18 **Resolution to exclude the public**
MBCB That the public be excluded from the following parts of the proceedings of this meeting namely:

| <i>General subject of each matter to be considered</i> | <i>Reason for passing this resolution</i> | <i>Ground(s) under section 48(1) for the passing of the resolution</i> |
|--|--|---|
| Public excluded - minutes for confirmation - 18 April 2018 | (7)(2)(i) – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | (48)(1)(a) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. |

Moved/seconded by: Connell/MK McLean

- 43/18 **Resolved**
MBCB That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public sessions except from the following items which are to remain in the public excluded minute book.

| Item | Descriptions |
|------|--|
| 7.1 | 18 April 2018 - Public excluded minutes for confirmation |

Moved/seconded by: MK McLean/WD McLean

Meeting closed at 12:37

The foregoing minutes were certified as being a true and correct record of the meeting of the Mercury Bay Community Board held on 30 May 2018.

Chairperson _____ Date _____