



# Minutes

of the

## Whangamata Community Board

# Ordinary Meeting

**Date** 29 May 2018  
**Venue** Whangamata Area Office  
620 Port Road, Whangamata

### Present

**Chairperson** K Coulam  
HD Bartley  
E Adams  
R Thompson  
K Baker  
TM Walker

### Apologies

### In attendance

### Staff

Angela Jane, Garry Towler, Kirstin Richmond, Jennifer Mahon, Amber Baker,

**Meeting commenced** 10:00

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# 1 Meeting Conduct

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## 1.1 Apologies

All members were present.

## 1.2 Public forum

Vanessa Bartley and Nicky Utting spoke in support of the Whangamata Equestrian Club's request to increase the arena area at Mayfair Avenue reserve. Full details of the request would be considered as part of the formal meeting, item 2.3.

The Board clarified the Whangamata Equestrian Club had a current membership of 39. The Club had not merged with the Pony Club from Wentworth Valley and it was explained the two Clubs were different entities. The Club welcomed riders of all ages and abilities. It fundraised extensively and the price point to enter into the sport was not deemed exclusive with representatives noting families could determine their own level of commitment for example borrowing or sharing pony as opposed to buying one.

**22/18 Resolved**

**WCB** That the Whangamata Community Board receives Vanessa Bartley and Nikky Utting as speakers in the public forum.

**Moved/seconded by:** Thompson/Adams

## 1.3 Items not on the agenda

There are no new items on the agenda

## 1.4 Conflict of interest

There were no conflicts of interest declared.

## 1.5 17 April 2018 and 9 May 2018 Whangamata Community Board minutes for confirmation

**23/18 Resolved**

**WCB** That the Whangamata Community Board:

1. Confirms the following minutes:  
Whangamata Community Board minutes - 17 April 2018 with the following amendments:  
Delete - *"She proposed that the dog park area would be open from 9am to 6pm"*  
Amend - *"Jack Gladding" to Jack Glading*  
Whangamata Community Board minutes - 9 May 2018

**Moved/seconded by:** Baker/Walker

## 2 Local activities: Policy/levels of service operational

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### 2.1 Proposed Road Names - Otahu Heights Subdivision Whangamata

24/18 **Resolved**

- WCB That the Whangamata Community Board:
1. Receives the 'Proposed Road Name - Otahu Heights Subdivision, Whangamata' report, dated 27 April 2018
  2. Recommends that Council approve the road name **Mānatu Close** for the Otahu Heights Subdivision, in Whangamata.

Moved/seconded by: Adams/Thompson

### 2.2 1 July 2018 to 30 June 2020 - Commercial Activities on Reserves - Whangamata

The Board noted cases where concessionaires with only one mobile business caravan were being awarded multiple reserves to operate from - making it impossible to cover all sites at once. This could result in reserves which were being left with no operating concessions despite having other applicants keen to operate from them.

Te Titoki Reserve had been requested by separate concessionaires and the Board asked that rather than decline an applicant, staff were to engage with both vendors to negotiate full service coverage of the area especially during peak times.

A concern was raised that staff recommendations to approve concessions were being made on the basis that applicants were previous operators. The Board suggested that this evaluation criteria was restrictive and did not support new applicants. Staff reiterated the importance of considering proven experience when approving concessions.

25/18 **Resolved**

- WCB That the Whangamata Community Board:
1. Receives the '1 July 2018- 30 June 2020 Commercial Concessions - Whangamata' report dated 30 April 2018.
  2. Directs staff to do further negotiation to ensure better coverage over peak periods for coffee and food caravans - namely The Salty Manu and The Arrow Van at Te Titoki Reserve.
  3. Recommends to Council that the following licences be issued for the concessionaires to operate commercial activities on or over Council reserves in the Whangamata ward for a term of two years from 1 July 2018 to 30 June 2020 as listed below:

<b>Name</b>	<b>Reserve</b>	<b>Activity</b>	<b>Recommendation</b>
N Ward - Bubba's Beach Hire	<ul style="list-style-type: none"> <li>Beach Road Reserve</li> </ul>	Kayak and Bike Hire	Approve concession with conditions: Trailer must be removed from reserve every night. Defined area of operation from boat ramp to wharf.
J & P Cleaver - Estuary Store	<ul style="list-style-type: none"> <li>Beach Access 1-23</li> </ul>	Ice-cream sales	Approve concession.
J Treadwell & H Hall - Whangamata Surf School	<ul style="list-style-type: none"> <li>Beach Access 8</li> </ul>	Surf School	Approve concession with conditions: Trailer must be removed from reserve every night. Defined area of operation to be agreed.
M Dal Bosco & K Millar - Surfsup NZ Ltd	<ul style="list-style-type: none"> <li>Island View Reserve</li> <li>Beach Road</li> </ul>	Paddle Board & Kayak Hire	Approve concession with conditions: Trailer must be removed from reserve every night. Defined area of operation being beach access 14. Approve concession with conditions: Trailer must be removed from reserve every night. Area of operation to be agreed.
I Dillon - The Rolling Cone	<ul style="list-style-type: none"> <li>Beach Access 1-20</li> </ul>	Ice-creams/Smoothies	Approve concession.
K Millar - Surf 'N' Stay	<ul style="list-style-type: none"> <li>Williamson Park</li> </ul>	Surf School	Approve concession with conditions: Trailer must be removed from reserve every night.
M Guest-Gilbert - The Salty Manu	<ul style="list-style-type: none"> <li>Te Titoki Reserve</li> <li>Island View Reserve</li> <li>Hunt Road</li> <li>Williamson Park</li> </ul>	Food Caravan	Decision deferred until staff engage with other Te Titoki applicant to promote improved coverage over peak periods. Approve concession.  Approve concession. Do not approve concession
K & D Kurth - Serial Grillers	<ul style="list-style-type: none"> <li>Williamson Park</li> </ul>	Food Van	Do not approve concession.
J Mulrennan & S Speedy - The Arrow Van	<ul style="list-style-type: none"> <li>Te Titoki Reserve</li> </ul>	Mobile Coffee Bar	Decision deferred until staff engage with other Te Titoki applicant to promote improved coverage over peak periods.

C Coombe - Pedal & Paddle	<ul style="list-style-type: none"><li>• Island View Reserve</li><li>• Beach Road Reserves</li></ul>	Kayak/Paddle Board Hire and Lessons	Do not approve concession  Do not approve concession.
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**Moved/seconded by:** Walker/Baker

## **2.3 Equestrian Club - Mayfair Reserve - request to increase arena area**

**26/18 Resolved**

**WCB** That the Whangamata Community Board:

1. Receives the "Equestrian Club - Mayfair Reserve - requests to increase arena area", report.
2. Recommends to Council to approve the increase of the arena by 400 m<sup>2</sup> to The Whangamata Equestrian and Social Society Incorporated, provided all necessary statutory consents are applied for and granted prior to any work commencing, if required.

**Moved/seconded by:** Thompson/Adams

## **2.4 Williamson Park shade shelters**

A presentation was tabled for the Board.

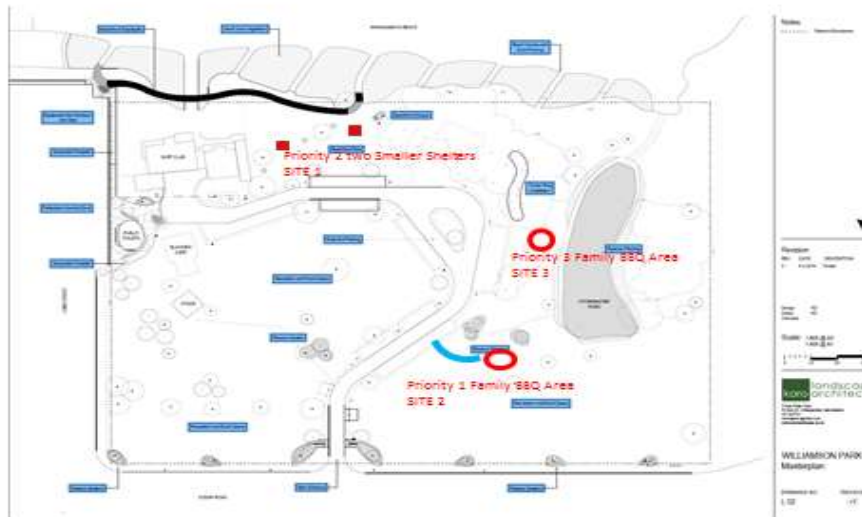
Staff suggested that the Board consider a month long consultation with residents noting feedback would offer assurance that the final product would be well supported by the community.

The Board did not support further consultation noting the shelter project had already been part of the initial consultation for the Williamson Park Redevelopment. They noted further consultation would result in a delay which could jeopardise the \$80,000 allocated for this project this year and carry-forwards of unused budget were not readily supported by Council.

The Board supported the immediate start of this project with the view of it being completed by summer 2019.

**27/18 Resolved**

- WCB** That the Whangamata Community Board:
1. Receives the 'Williamson Park shade shelters' report, dated 21 May 2018.
  2. Approves construction of three shade shelters and BBQs at sites 1, 2 and 3 as presented in the concept below:



**Moved/seconded by: Baker/Bartley**

### **3 Reports**

#### **3.1 Whangamata Community Board 2017/18 Work programme update**

Deputy Chair Thompson updated the Board on the Whangamata Community facility project and noted that the business case would be presented to Council at its 7 August 2018 workshop. Staff had engaged with the group earlier to provide support and suggestions on how to improve the business case. The Board was disappointed that the business case would be presented at a workshop and not a full Council meeting at this time.

The work programme resulting from the Long Term Plan would be prepared and presented to the Board.

**28/18 Resolved**

- WCB** That the Whangamata Community Board:
1. Receives the 'Whangamata Community Board 2017/18 Work Programme Update' report, dated 10 May 2018.

**Moved/seconded by: Coulam/Baker**

## **3.2 Members report**

Board Member Baker attended a Community Library meeting, Community Pool meeting and noted she enjoyed being part of the sub-committee working through the sun shades for Williamson Park.

Councillor Bartley noted he was pleased that the Wentworth Valley project had been supported and was approved through the Long Term Plan process.

Councillor Walker noted the following:

- The Ocean Sports Club and New World were organising a Whangamata beach clean-up on 7 June 2018. The increase in community projects supported by the Ocean Sports Club was noted.
- The French Government were looking to establish a memorial museum dedicated to battles including Le Quesnoy. TCDC support for the project would be sought at the upcoming Council meeting.
- Community Awards would be taking place and a local recipient would be attending the Board's 10 July 2018 meeting to receive a certificate.
- Harbour walkway budget for 2018-2019 and the importance of considering it early to ensure a timely start to projects was noted by Councillor Walker.

29/18  
WCB

### **Resolved**

That the Whangamata Community Board received the Member's reports.

**Moved/seconded by:** Coulam/Baker

**Meeting closed at 11:42**

The foregoing Minutes were certified as being a true and correct record of the meeting of the Whangamata Community Board meeting held on 29 May 2018.

**Chairperson** \_\_\_\_\_ **Date** \_\_\_\_\_