

2.1 Mercury Bay Community Board Grants 2018/2019

TO	Mercury Bay Community Board
FROM	Heather Bruce - Community Manager, Mercury Bay
DATE	4 September 2018
SUBJECT	Mercury Bay Community Board Grants 2018/2019

1 Purpose of Report

The purpose of the report is to ask the Mercury Bay Community Board to consider the allocation of community grant funding to organisations who have applied for funding assistance through the 2018/2019 Community Grants round, to the amount specified in the 2018-2028 Long Term Plan.

2 Background

- Local community organisations are invited annually to apply for financial assistance to undertake projects of benefit to the community. Community Grants are budgeted for in the Ten Year Plan or Annual Plan each year and community groups must comply with the set criteria to be eligible for a Community Grant.
- Each Community Board follows a procedure for assessing and allocating the Community Grant funds with a final decision determining the allocation at an Ordinary meeting of the Board.
- The Mercury Bay Community Board has a contestable grants fund of \$20,000 and a contestable event grant fund of \$20,000 for the 2018/2019 financial year, as per the 2018-2028 Long Term Plan.
- Council has a responsibility of ensuring that all public money granted to third parties is used for its intended purpose. To help Council achieve this goal, organisations applying for funding will be required to meet certain criteria and provide proof of expenditure at the end of the financial year.

3 Issue

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4 Discussion

Community Grants are guided by Council's Community Grants Policy. This policy covers a broad range of funding mechanisms Council can use to support community groups. The policy informs the Community Grant guidelines used to assess applications received from community groups.

1. The following is the Policy Statement from the Community Grants Policy:

To make a general contribution to a qualifying organisation in order to further the identifiable goals and objectives of Council.

In support of this statement the Council recognises that:

- *The grant is intended to support general objectives rather than any particular identified output. The benefits sought include lower administrative or compliance*

costs for the Council and for the funded organisation compared with the costs of administering formal contracts.

- *The Council wishes to provide flexibility for the organisation to experiment with new initiatives and perhaps carry out advocacy work.*
- *The Council does not need a high level of control as the financial and outcome risks are low.*
- *Outputs are difficult to specify but the Council recognises that the activity has a particular value to the community and helps meet Council objectives.*
- *The funding is one-off, noting that the grant may be repeated on a regular basis, depending on Council being satisfied of the value delivered.*
- *The grant is a contribution only, not a fee for a service.*

2. That the following operational policy shall apply to all applicants seeking community grants from Community Boards:

- *Assistance will only be available for locally recognised organisations within the Thames-Coromandel district whose principal functions and/or activities are of a charitable (not-for-profit) nature.*
- *Preference will be given, but not limited to, organisations that are registered as an Incorporated Society to qualify for Community Grant funding.*
- *Applications will be considered on merit, benefit to the community, contribution to the achievement of Council Outcomes, and/or contribution to the achievement of Community Board priorities and total cost of the project, event or funding request and proportion of funding requested as a % of total cost.*
- *Where a grant is for an event, the event criteria also applies.*
 - *Only one grant per organisation, per event, will be available in any financial year.*
 - *Consideration to be given to the viability of the event as whole and fundraising efforts shown.*
- *Financial assistance will only be available for a specific project or for the maintenance of a facility, which is of benefit to the community. Community Grants **are not** for the payment of wages/honorariums or usual operational expenditure.*
- *Evidence of other fund raising undertaken and commitment of reasonable percentage of own funds to the project or initiative must be provided.*
- *Community grants can be used to cover Council-related expense (for example, hall hire).*
- *The responsibility of Central Government towards organisations will be taken into account when considering grants for a project that the organisation may already have received funding for from Central Government.*
- *All applications must be accompanied by a statement of financial position for the previous financial year and a budget projection for the next financial year.*
- *All successful applicants must acknowledge the support of the Thames-Coromandel District Council on any correspondence, advertising or other publicity material.*
- *Late applications will not be considered or carried forward.*
- *Any Community Grant funds not spent on the project for which the funds were applied for by the close of the Council's financial year must be returned to the Thames-Coromandel District Council unless written approval to retain the funds is obtained from the relevant Community Board.*
- *At the completion of the expenditure every successful recipient must provide a detailed expenditure declaration and a report on the community benefit achieved (or similar).*

3. That the funding of emergency management activities (Surf Clubs, other emergency services) be through the "emergency management" activity with such funding to comply with the policy relating to "emergency management" activity.

4. That the Council does not develop separate policy in relation to the funding of lease costs on reserves.
5. That each Community Board allocates a pre-determined total dollar amount to be distributed in their Ward every financial year in accordance with the Community Grants Policy.
6. That the responsibility of Central Government towards organisations be taken into account when considering grants.

Community Grants are part of the Representation activity which is made up of the following activities:

- Representation
- Grants and Remissions

The grants and remissions service provides support to community organisations to build their capacity to assist in developing a strong and connected community

Staff will work with the community organisations to ensure the allocated funding is expended as per their Community Grant application in the required timeframe. Groups allocated a grant of \$5,000 or more will be required to sign a Service Level Agreement.

The Community Board is asked to assess the following applications:

Organisation Name	Project	Grant Requested
Mercury Bay Big Band Incorporated	To purchase two wireless microphones and two microphone stands	\$1,770.66
Parenting Place – Attitude Youth Division	Delivery of Youth Development programme	\$500.00
Kuaotunu Hall Committee	Replacement cladding and new window – Kuaotunu Hall	\$3,000.00
Mercury Bay Museum Trust Board	Installation of sound and animation – agricultural display	\$1,000.00
Whitianga Community Services Trust	Assistance for purchasing food for food parcels for families in need	\$2,000.00
Whenuakiwi Trust T/A Whenuakite Kiwi Care Group	Purchase 15 DOC replacement traps	\$1,350.00
Kuaotunu Skateboard Ramp Group	Building Consent Fees for Kuaotunu Ramp	\$3,100.00
Coromandel Independent Living Trust – Artists in the Making	Screen printing training for group coordinator	\$240.00
Whitianga Lions Project – Menzshed Whitianga	Purchase equipment for Menzshed setup	\$5,000.00
Stage Art 2018	Support performers representing the Mercury Bay Area School with transport, shirts, music and hair accessories	\$1,500.00
Mercury Bay Art Escape	Advertising, promotion, administration and Art Guide production for Mercury Bay Art Escape,	\$8,000.00
Nga Uri A Maata Ngapo Charitable Trust	Restoration of carving (Pou-ihu) – Harataunga Te Paea Marae	\$3,500.00
Mercury Bay Community Choir	Professional fees for guest director	\$2,375.00
Total Grant funding requested		\$33,335.66

Organisation Name	Project	Grant Requested
Total Grant funding available		\$20,000.00

Organisation Name	Project	Event Grant Requested
Matarangi Ratepayers Association Incorporated	Support for the annual summer carnival	\$2,000.00
Mercury Bay Kauri Trust	Portaloos hire for Mercury Bay Seaside Carnival	\$1,000.00
A Taste of Matarangi	Marketing of A Taste of Matarangi event	\$5,000.00
The Mercury Bay Community Support Trust	Funding to assist with Mercury Bay Day Camp	\$6,000.00
Mercury Bay Home Coming Weekend	Printing and publicity costs for Mercury Bay Homecoming Weekend event	\$800.00
Goodwill Community Event	Promotion, hall hire and archival purposes for Saturday Night Live Storytelling event	\$1550.00
Total Event Grant funding requested		\$16,350.00
Total Event Grant funding available		\$20,000.00

5 Suggested Resolution(s)

That the Mercury Bay Community Board:

1. Receives the 'Mercury Bay Community Board Grants 2018/2019' report dated 4 September 2018.
2. Confirms the allocation of community grant funding from the 2018/2019 community grants budget to organisations who have applied for financial assistance.

References-Tabled/Agenda Attachments

Attachment A 2018/2019 Mercury Bay Community Board Grant Schedule

Attachment B 2018/2019 Grant Applications - Circulated as a separate document

Attachment C 2018/2019 Event Grant Applications - Circulated as a separate document

