

Thames Community Board Grants 2018/2019

TO Thames Community Board
FROM Brian Robson - Thames Community Manager
DATE 6 September 2018
SUBJECT **Thames Community Board Grants 2018/2019**

1 Purpose of Report

The Thames Community Board is asked to consider the allocation of Community Grants funding to those who have applied for assistance through the 2018/2019 Community Grants round.

2 Background

Local community organisations are invited annually to apply for financial assistance to undertake projects of benefit to the community. Community Grants are budgeted for in the Long Term Plan or Annual Plan each year and applicants must comply with the set criteria to be eligible for a Community Grant.

Each Community Board follows a procedure for assessing and allocating the Community Grant funds with a final decision determining the allocation at an Ordinary meeting of the Board.

The Thames Community Board has a contestable grants fund of \$60,000 available for allocation to community groups for the 2018/2019 financial year.

Council has a responsibility for ensuring that all public money granted to third parties is used for its intended purpose. To help Council achieve this goal, those applying for funding will be required to meet certain criteria and provide proof of expenditure at the end of the financial year.

3 Issue

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4 Discussion

Community Grants are guided by Council's Community Grants Policy. This policy covers a broad range of funding mechanisms Council can use to support community groups. The policy informs the Community Grant guidelines used to assess applications received from community groups.

The following is the Policy Statement from the Community Grants Policy:

To make a general contribution to a qualifying organisation in order to further the identifiable goals and objectives of Council.

In support of this statement the Council recognises that:

- *The grant is intended to support general objectives rather than any particular identified output. The benefits sought include lower administrative or compliance costs for the Council and for the funded organisation compared with the costs of administering formal contracts.*
- *The Council wishes to provide flexibility for the organisation to experiment with new initiatives and perhaps carry out advocacy work.*
- *The Council does not need a high level of control as the financial and outcome risks are low.*
- *Outputs are difficult to specify but the Council recognises that the activity has a particular value to the community and helps meet Council objectives.*
- *The funding is one-off, noting that the grant may be repeated on a regular basis, depending on Council being satisfied of the value delivered.*
- *The grant is a contribution only, not a fee for a service.*

Applications will be considered for the following:

Local economic or social development projects, community, sporting, recreational and cultural events.

An event:

If the application is for a public event, the applicant must demonstrate the organisation will comply with all legislative and regulatory requirements to hold the event (e.g. resource consents, permits, health and safety, traffic management plans etc.)

A project:

If the application is for a project, the organisation must demonstrate that; it has been accurately costed, with quotes if necessary; meets the requirements of the relevant Council policies/regulations/consents; meets all health and safety and traffic management plan requirements.

The criteria which applies for Thames Community Board Grant funding is as follows:

1. Financial assistance will only be available for locally based and recognised community organisations within the Thames Community Board Area whose principal functions and/or activities are of a charitable (not-for-profit) nature and occur within the Thames Community Board Ward area.
2. Preference will be given, but not limited, to organisations that are registered as an Incorporated Society or Charitable Trust.
3. Any applicant who has received community grant funding previously and has not completed reporting requirements as per the funding agreement, will not be eligible to apply for further funding until all reporting requirements have been met.
4. Only one grant application per project/event will be considered per financial year per organisation.
5. Applications will be considered on:
 - Merit
 - How the proposal positively contributes to the Thames area
 - Viability of the project including the ability of the organisation to successfully undertake/ complete the event or project.
6. Grants are not for the payment of wages or honorariums but may be used to cover consultancy expenses and associated administration costs.

7. Favourable consideration will be given to applicants that can provide evidence of other investment or fundraising undertaken toward the event/project. 'In kind' contributions are also seen as a valid contribution.
8. Community grants can be used to cover Council-related expenses (for example, hall hire, consent fees, safety barriers etc.)
9. All applications must be accompanied by a statement of financial position for the previous financial year and a budget projection for the next financial year.
10. All applications must declare any conflict of interest that may exist with the Council, if relevant.
11. All successful applicants must acknowledge the support of the Thames-Coromandel District Council on any correspondence, advertising or other publicity material.
12. Applications must be made on the Thames-Coromandel District Council Community Board grants application form.
13. Successful applicants will be permitted to retain the funds for expenditure in the following financial year in the event the application is approved within six months of the Council's financial year.

If an application is approved within the first six months of the Council's financial year, any funds not spent on the project or event for which the funds were applied for by the close of the Council's relevant financial year must be returned to the Thames-Coromandel District Council unless written approval to retain the funds is obtained from the Thames Community Board.

14. All successful applicants must provide a detailed expenditure declaration and a report on the community benefit achieved.

The grants and remissions service provides support to community organisations to build their capacity to assist in developing a strong and connected community

Staff will work with the successful applicants to ensure the allocated funding is expended as per their Community Grant application in the required timeframe.

The following alternative funding sources are available to Thames Community Board if suitable applications exceed the amount of Community Grant funding available.

Discretionary Fund

Thames Community Board has a \$20,000 annual fund to be allocated at the Board's discretion. \$1,000 of the 2018/19 fund is already committed to the 150th Sculpture interpretive signage.

Contract for Community Services Fund

The Contract Community Services funds budgeted for in the Long Term Plan exceed existing funding agreements by at least \$12,800 per annum until 2020/21, due to Thames Community Patrol no longer requiring financial assistance from the Board. The Board can recommend to Council that CCS funds be used for appropriate purposes.

Natural and Cultural Heritage Fund

The Natural and Cultural Heritage Fund was set up in the 2015-2025 Long Term Plan, and is available to community boards to support requests for funding which have a natural or cultural heritage element. Thames Community Board has access to a \$6030 share of the District Natural and Cultural Heritage fund.

5 Suggested Resolution(s)

That the Thames Community Board:

1. Receives the '2018/2019 Thames Community Board Grants' report, dated 6 September 2018.
2. Confirms the allocation of community grant funding from the 2018/2019 Community Grants budget to organisations who have applied for financial assistance as follows:

Organisation Name	Project/Event	Grant Sought
Steampunk the Thames	To assist with the cost of entertainment provided during this year's festival to create a fun atmosphere and attract visitors to town	\$2,500
Thames Country Music Weekend	To cover consent fees for concert event and assist with costs of PA, stage hire	\$3,000
Thames Christmas Wonderland	To have the Thames Civic Centre hireage fees waived (\$4537) and additional funds for displays/lights (\$7000)	\$11,537
Thames Business Association	To install permanent colour-changing LED lights along Pollen Street to be used at Christmas but which could be used all year round by other community groups	\$29,463
Thames Community Centre Trust	CAN DO driver licencing programme for young people	\$4,967
Coromandel Independent Living Trust	To assist Kiwi Can leaders with travel costs between Colville and Thames South School for a year	\$3,154
Thames Community Menz Shed Inc	To cover setup costs for the first 12 months - rent, insurance, security system and switchboard upgrade	\$5,737
Mobilise Thames Charitable Trust	To assist with 3 months operational costs excluding wages	\$4,893
Thames Community Cancer Support Inc	To contribute to the provision of massage services for cancer patients	\$3,000
Bella Street Pumphouse Society Inc	To assist with funding to obtain, and copy, maps and photos for an exhibition detailing mine information	\$3,000
Historic Kopu Bridge Society Inc	Funding to plan and construct a kiosk to manage the bridge for information, shelter, policing and storage	\$10,000

Organisation Name	Project/Event	Grant Sought
Thames School of Mines (Heritage NZ)	To fund teaching resources for ten educational kits and black boxes (\$2000), and to assist with extra running costs for an art exhibition and activities during the Steampunk festival (\$1000)	\$3,000
Thames Rotary Club Inc	To restore the model dam in the Kauaeranga Valley to full working order	\$12,600
The Lions Club of Thames Inc	To assist with upgrading a further 12 yellow Lions signs in Thames	\$12,000
Thames Tennis Club	To replace an aged and poorly functioning automated ball machine	\$2,927
Thames Athletics Club	To cover the increased NZ Athletics membership fee to maintain consistent membership	\$600
Thames Mountain Bike Club Inc	To complete the 2nd bridge on the Karaka trail	\$31,188
Project Litefoot Trust	To help community sports clubs reduce their environmental impact	\$1,711
Transition Town Thames	To assist with the next phase of the Hauraki Terrace community garden project	\$5,000
Transition Town Thames	To waive Thames Civic Centre hireage fees for monthly TED talks	\$671
Transition Town Thames	To bring the Future Living Skills program to Thames, which reduces household waste, improves sustainability and reduces costs of running a household	\$2,040
Friends of Te Whanganui A Hei Marine Reserve Trust	For the delivery cost to provide the Experiencing Marine Reserve programme for a school in the District	\$1,200
Thames South School	Towards the costs of extending a Trees for Survival unit to enable students to further experience gardening for sustainability	\$916
Tapu School	To refresh bark on children's playground (\$5402) and to replace two basketball hoops damaged in January storm (\$2116)	\$7,518
Parawai School	To purchase 9m3 of goodfall playground fill for a new climbing wall	\$1,029
Thames High School BOT	To undertake landscaping to enhance the front entrance to the school	\$10,000

Organisation Name	Project/Event	Grant Sought
Parenting Place	Towards the costs of delivering three Attitude Youth presentations to Thames High School plus 125 drug & alcohol education handbooks	\$500
Hikutaia Public Hall Trust Inc	Assistance to pay for the supply of scaffolding for roof restoration	\$5,369
Lotus Realm T/A Sudarshanaloka Trust	To assist with the equipping of The Back Room, a dedicated performance and display space for the community	\$3,000
Thames Anglican Parish	To create a carpark for off-street parking for community groups or church users	\$5,000
Thames Baptist Community Ministries	Towards consent costs for a wet floor shower for approx. 30 homeless people (\$3184) and to replace an old freezer in the foodbank (\$1500)	\$4,684
Kauaeranga Valley Christian Camp Trust Board	To increase kayaks from 5 to 20 so campers do not have to share	\$2,990
Thames Valley Tangata Ora Trust	To establish and fund two editions of a newsletter for Shortland end of town (\$762) and for a Treasury membership to enable research (\$145)	\$907
Thames Tumble Tots	To waive Thames Civic Centre hireage fees	\$1,160
Thames Coast Community Kindergarten	To replace sandpit cover	\$1,000
Te Tonga o Hoterini Kohanga Reo	To replace the current perimeter fence which is old	\$29,065
Thames Public Art Trust	To continue to extend the Kopu Thames Sculpture Project by installing art works	\$30,000
Tararu South Flood Committee	To help pay for repairs to groynes on the foreshore between Robert and Wilson Streets, Tararu	\$30,000
Thames Scouts	To assist with youth participation in Illumanite 2019, developing leadership and teamwork skills	\$3,000
Central Kids Thames Kindergarten	To assist with the cost of installing drop down blinds on new veranda	\$12,000
Total Requested		\$302,326
Total Available		\$60,000

References-Tabled/Agenda Attachments

Applications and spreadsheets are attached separately for Board members only