



# UNCONFIRMED Minutes

of the

## Coromandel-Colville Community Board

### Ordinary Meeting

Date	25 September 2018
Venue	Coromandel Service Centre 355 Kapanga Road Coromandel

#### **Present**

Peter Pritchard, Jan Autumn, Tony Brijevich, Keith Stephenson (not present for item 4.1), John Walker (until 2pm)

#### **In attendance**

Allan Tiplady, Margaret Harrison, Nicole Miell, Rob Williams and Bruce Hinson (until lunch break), Derek Thompson, Coreen Adamson, Faith O'Sullivan-Babe, Ashleigh Howard, Len Whittaker, Sam Edlin, Steve Bremner

**Meeting commenced** 09:00am

#### **Adjournments and absences**

<b>Adjournment</b>	<b>Start</b>	<b>Finish</b>	<b>Reason</b>
	10.17am	10.43am	Morning Tea
	12.57pm	1.23pm	Lunch

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# 1 Meeting conduct

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## 1.1 Apologies

All members were present.

## 1.2 Public forum

### **Sonia Wirihana and Princess Thomas-Whittaker - Coromandel Touch**

Ms Wirihana and Ms Thomas-Whittaker expressed concerns over the condition of the Coromandel rugby fields. Ms Wirihana noted the gradient was uneven and injuries had occurred as a result. Ms Wirihana requested the Board consider rectifying the situation in the future sport domain development.

### **Naomi Pond - Magnolia Grandiflora Heritage Register Trees**

Ms Pond addressed the Board to seek funding for the maintenance of two heritage-classed trees on her property at 2711 Rings Road, Coromandel, and tabled an arborists report prepared by Matthew Elliot.

### **Sue Wright - Samuel James Reserve**

Ms Wright addressed the Board to express her displeasure regarding the plan to relocate the seat and a tree she had donated to the Library Reserve. She enquired why the seat was being relocated, and in addition, the cost and benefit of relocating it.

Ms Wright also enquired why the pedestrian crossing on Kapanga Road was being relocated 20m and wanted to know the status of the Whangapoua Road bypass designation, which she noted had been on the books since 1992.

### **The Colville Project: Bronwyn Blair, Jo Herbert**

Ms Blair tabled a brief update on the Colville Project and advised they had raised a total of \$350,000 towards both land and building, were now registered with the Charity Commission and were looking to expand their Trustee base.

The Board was informed that the Project's shortfall for the Wharf Road property was around \$500,000 and having missed the July funding deadline, they were looking at other options. They were also considering a modular design approach to keep site options flexible.

The Project had previously expressed interest in the land around the Colville Cemetery and requested that the Board seek clarification as to the possibility of any surplus land at this site being available for the purposes of their project.

### **Colville Harbour Care: Bronwyn Blair on behalf of Helen Curtis**

Ms Blair addressed the Board with questions relating to the car park and proposed signage at the Colville foreshore and tabled a document from the group.

The Board advised that a grant had been approved from its 2017/18 Economic Development Fund and was waiting for the group to present their signs at which time staff would work with them to find an appropriate site.

**47/18 Resolved**

CCCB

1. That the Coromandel-Colville Community Board receives Sonia Wirihana, Princess Thomas-Whittaker, Naomi Pond, Sue Wright, Bronwyn Blair, Jo Herbert as speakers in the public forum.
2. That \$1,000 is provided to Naomi Pond from the Cultural and Heritage Fund for the maintenance of two Heritage Register trees located at 2711 Rings Road, Coromandel.

Moved/seconded by: Brijevich/Autumn

### 1.3 Items not on the agenda

No items were added to the agenda.

### 1.4 Conflict of interest

Member Stephenson declared a conflict of interest in item 2.1 - Coromandel-Colville Community Board Grants 2018-19.

### 1.5 Minutes for confirmation

**48/18 Resolved**

CCCB

That the Coromandel-Colville Community Board confirms its 14 August 2018 minutes as a true and correct record of proceedings.

Moved/seconded by: Autumn/Brijevich

## 2 District Activities: Local Input Policy/Levels of Service

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### 2.1 2018-19 Coromandel-Colville Community Board Grants

Member Stephenson, being a Trustee on an organisation seeking a grant, declared a conflict of interest and was not present during the consideration of this item.

**49/18 Resolved**

CCCB

That the Coromandel-Colville Community Board:

1. Receives the '2018-19 Coromandel-Colville Community Board Grants' report, dated 5 September 2018.

2. Approves the following allocation of community grant funding from the 2018-19 Community Grants budget:

Organisation	Project/Event	Grant approved
Coromandel School of Mines & Historical Society Inc.	Installation of a broadband connection and purchase a laptop	\$2,000.00
Parenting Place - Attitude Youth Division	To deliver Positive Youth Development Programmes at Coromandel Area School.	\$500.00
Nga Uri A maata Ngapo Charitable Trust	Restoration of the Pou ihu carving on the Mahau of the Marae	\$1,000.00
Coromandel Players Incorporated	To meet the costs of performing rights for the next play	\$400.00
Members of the Waitete Bay Community	Construction of beach access	\$4,000.00
Colville Community Health Trust	Purchase medical equipment	\$2,000.00
Coromandel Returned and Services Association (RSA)	Host ANZAC service, Vietnam Service and the 100th anniversary of Armistice Day	\$2,050.00
Plastic Bag Free Coromandel Town	The purchase of reusable jute shopping bags	\$1,500.00
Coromandel Independent Living Trust	Create a fulltime workshop space on site for waste minimisation projects	\$4,000.00
Harataunga Marae Committee	To build a greenhouse and garden beds	\$1,000
Coromandel Budget Advisory Services Inc - Coromandel Foodbank	To purchase equipment	\$1,000.00
Coromandel Community Organic Garden	To purchase equipment	\$1,000.00
Spirit of Coromandel	To purchase equipment	\$7,825.00

3. Declines the following applications of community grant funding from the 2018-19 Community Grants budget:

Organisation	Project/Event	Grant declined
Pastel Artists Coromandel	To promote pastel art.	\$900.00
Coromandel Flying Club Society Ltd	Maintenance and repairs.	\$5,000.00
Barry Brickell Clay Day	To provide activities	\$900.00
Coromandel Independent Living Trust	Initial associated project costs for the development of a Community Hub facility	\$15,000.00
Harataunga 2B2 - (Kennedy Bay Beach Road)	To maintain beach access to Kennedy Bay Beach for safe public use	\$2,000.00
Coromandel Community Preschool	To purchase 2 water tanks	\$3,859.90

**Moved/seconded by:** Autumn/Pritchard

### 3 Local Activities: Local input policy/Levels of service

#### 3.1 Funding of Furey's Bridge painting

Sam Edlin, Roading Engineer, advised that the high cost to deliver this project related to meeting health and safety standards and proper preparation ensuring the longevity of the finish.

**50/18 Resolved**

CCCB

That the Coromandel-Colville Community Board:

1. Receives the 'Funding of Furey's Bridge Painting' report, dated, 5 September 2018.
2. Defers the repainting of Furey's Bridge in heritage colours until the 2019/20 financial year.
3. includes funding in the Local Roading budget through the 2019/20 Annual Plan.

**Moved/seconded by:** Stephenson/Autumn

## 3.2 2018-19 Footpath Construction Programme update

Sam Edlin, Roading Engineer, explained that the footpath priorities were set from an engineering perspective; based on the amount of traffic and pedestrians.

The Board agreed a footpath on Whangapoua Road with a link to Pound Street (through recreation land) was the highest priority, however it would need to be deferred to the 2019/20 financial year as the cost was substantial. Mr Edlin was asked to report back on construction options and estimates for the Board's consideration.

Member Stephenson advised his preference for Long Bay Road noting that where Whangapoua Road had a berm, Long Bay Road was narrow and more dangerous.

### 51/18 Resolved

CCCB That the Coromandel-Colville Community Board:

1. Receives the '2018-19 Footpath Construction Programme Update' report, dated 30 August 2018.
2. Confirms Whangapoua Road footpath extension, including a link to Pound Street via the recreation land, is the highest priority with construction proposed for 2019/20.
3. Requests staff to complete construction and cost options for Whangapoua Road footpath, including a link to Pound Street via the recreation land, investigate options to complete the work as one project but with funding over a number of years and report back.
4. Confirms the 2018/19 footpath budget will complete the design works from Whangapoua Road footpath extension, including a link to Pound Street via the recreation land.

**Moved/seconded by:** Walker/Autumn

**Tea adjournment - 10.17am to 10.43am**

## 3.3 Te Kouma Road car parking

Steve Bremner, Engineering Project Manager, discussed the proposed layout for the carparks. The Board raised a concern for trailer's reversing onto Te Kouma Road and asked the plan to be modified. The Board also noted that pedestrian usage to Hannafords Wharf would increase and could become a safety issue.

### 52/18 Resolved

CCCB That the Coromandel-Colville Community Board:

1. Receives the Te Kouma Road Car Parking report dated 25 September 2018.
2. Recommends to Council that the Te Kouma Road Car park development works be approved as an out of budget item at the estimated cost of \$51,694 and that the cost be funded by loan and be a charge against the Coromandel-Colville local rate.

**Moved/seconded by:** Brijevich/Autumn

### 3.4 Coromandel Main Street upgrade

Steve Bremner, Engineering Project Manager, tabled the updated main street design concept and advised that following the public information day, held on 20 September 2018, some design changes had been implemented.

53/18 **Resolved**

CCCB

That the Coromandel-Colville Community Board:

1. Receives the 'Coromandel Main Street Upgrade' report, 10 September 2018.
2. Approves the draft concept plans for the Coromandel Main Street upgrade, including the inclusion of planters instead of bollards as presented to the Board meeting on 25 September 2018 meeting; and
3. Confirms the start date of 29 April 2019.

**Moved/seconded by:** Autumn/Pritchard

Member Walker requested his vote against the motion be recorded

### 3.5 Provision of a wastewater dump station in Coromandel

Len Whittaker, Project Engineer advised he had spoken to the New Zealand Motor Caravan Association (NZMCA) and had been advised that the association could contribute \$18,300 towards costs.

54/18 **Resolved**

CCCB

That the Coromandel-Colville Community Board:

1. Receives the 'Provision of a Wastewater Dump station in Coromandel' report, dated 25 September 2018.
2. Recommends to Council that Whangapoua Road is the preferred option for the establishment of a new Coromandel wastewater dump station.
3. Recommends that Council approves a total budget of \$41,500 for the provision of a wastewater dump station at the Whangapoua Road site.
4. Recommends to Council that the Chief Executive be authorised to finalise all arrangements including the contribution from the New Zealand Motor Caravan Association.

**Moved/seconded by:** Autumn/Stephenson

Councillor Brljevic requested his vote against the motion be recorded

### 3.6 Draft Coromandel-Colville Reserves Management Plan

Coreen Adamson, Faith O'Sullivan-Babe, Derek Thompson and Ashleigh Howard joined the meeting for this item.



The Board worked through their changes and enquiries to the Draft Reserve Management Plan as follows:

Pg	Section	Change
	Consistency throughout	Coromandel-Colville – hyphenate Coromandel Streetscape <i>Strategy</i> to Coromandel Streetscape <i>Design 2017</i>
54	Overview of Coromandel Reserve Plan Area	Spelling - Te tara o te ika a maui and Ngati Rongo Replace the word "stock" with a more suitable alternative.
57	Reserve Location Maps	Spelling - Mania to Manaia
70	Hauraki House	Reserve Issues - fourth bullet - insert an "a" poor state... Mention owned by and located on MoE land
71	Hauraki House	Management Actions - d. Change Coromandel Streetscape " <i>Strategy</i> " to " <i>Design</i> ".
		Reserve Management Policy - e. - specify community events <i>only</i>
	Samuel James Reserve	Second bullet - include that the building is owned by CILT Third bullet - insert "Samuel" before James
	Management Actions	Add extra bullet - Library part of reserve - back section of carpark which is not noted in town overview
74	Ariki Tahī	Background - first bullet -spelling of Ngati Huarere and Whanunga, remove
75	Drinkwater Reserve	Management Actions - a. Delete "including re location of historic buildings"
77	Memorial Reserve	Management Actions - b. add "to incorporate into reserve"
79	Whangarahi Reserve	Background - Delete second bullet point
81	Edward Street Reserve	Pump station on this - check with Len Whittaker and include
82	Fraser Reserve	Reserve Management - Check listing in Freedom Camping Bylaw. Add c. Freedom camping prohibited
	Little Bay Recreation Reserve	Reserve Issues - remove "is crowded and very restrictive" from first bullet point. Remove third bullet point.
84	Waitete Bay Reserves	Reserve Issues: first bullet point - remove "being" currently being... Third bullet point - insert "owner" after property
87	Hauraki Reserve	Background - Sixth bullet point - remove the word "out" to the CILT...
89	Long Bay Reserve	Management Actions - b. highlight this as potentially they haven't Proposed Development table - change 2020-2025 to 2018-19
92	Wetland Reserve	Management Actions - add "c. Investigate and remediate tide gate issues."

94	Carey Road Esplanades	Add bullet point to Background - Significant erosion is occurring. Reserve Management Policy - add something about it being prone to flooding.
96	Little Bay Esplanade Reserve	Reserve Issues - note complaints about tractors parking on migratory bird nesting areas
106	McGregor Bay Esplanade	Leases and Licences - remove Pacific Marine and replace with "commercial business". Reserve Issues: first bullet point - delete "established" buildings established... Management Actions - b. delete "that"
108	Whakanekeneke Stream Reserve	Note limited public access, sewerage disposal?
127	Appendix C: Colville Foreshore	Spelling wahi to waahi
	Coromandel Sports and Recreation Domain	Management Issues: add "maintenance of the rugby field turf." Reinstate management agreement lease c. there are no designated areas, check bylaw. If so, there is no signage.
128	Kapanga Road Carpark	Management Actions - add "b. Restricted freedom camping allowed."
	Kennedy Bay Road	Investigate whether this is road reserve and if so, take it out. Also address shed being occupied - current usage/tenure
129	Otautau Foreshore / Road	Spelling - Otautu

55/18  
CCCB**Resolved**

That the Coromandel-Colville Community Board:

1. Receives the "Draft Coromandel-Colville Reserve Management Plan" report, dated 11 September 2018.
2. Recommends the release of the updated draft Coromandel-Colville Reserve Management Plan for public consultation, in accordance with Section 41 of the Reserves Act 1977 and with the inclusion of the amendments identified at the meeting held on 25 September 2018.
3. Notes it has not reviewed the General Policy Reserve Management Plans.

**Moved/seconded by:** Stephenson/Brljevich**Lunch adjournment 12.57pm to 1.23pm**

## 4. Reports

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### 4.1 Coromandel-Colville Community Board Work Programme - Update

The Board considered the Work Programme with the following matters arising:

#### Samual James Reserve

Derek Thompson, Community Facilities Manager, and Scott Farrell, Community Facilities Field Representative, tabled two concept plans for the Board's consideration.

The following points were noted:

- Bike area should be located at the base of the ramp
- The bollard should be retained
- The drinking fountain should be located at the rounded angle of the garden bed at the rear
- The seat and tree should be relocated to the library grounds.
- The sundial should be relocated to Whangarahi Reserve
- The picnic table should stay where it is, but be replaced with Streetscape approved design
- Four Penrose seats should be installed.
- The provision of rock seats constructed locally should be investigated.
- The aggregate should be removed.
- The cobblestones should remain

Mr Thompson advised the Board's comments would be taken into account and a revised plan presented back to the Board, through the Community Manager, for final approval. He advised that all work can be done, within budget, by Christmas.

An application for funding has been lodged with Trust Waikato for the Coromandel Hall.

#### Netball

The Project Manager is organising a meeting of the stakeholders in October and is currently working with a local electrician to develop an appropriate lighting plan. The Board requested that the lighting plan be assessed by a qualified lighting engineer.

#### Potoaes Bridge

The Roading Engineer to request signage warning of the safety issues with people jumping into the water off the bridge be installed prior to Labour Weekend and provide costings for the footbridge to be brought to the Board's February 2019 meeting.

#### Town Centre CCTV

Chair Pritchard requested staff locate a letter from the old administration of Coromandel Business Association gifting ownership of security cameras to the Council.

56/18  
CCCB

#### Resolved

That the Coromandel-Colville Community Board:

1. Receives the 'Coromandel-Colville Community Board 2018/2019 Work Programme Update' report, dated 6 September 2018.

2. Requests a letter from the Coromandel Business Association transferring ownership the CCTV assets and the Heritage Phone Box to Council.
3. Once transfer of ownership has occurred, staff are requested to include these assets under Council's insurance plan.

**Moved/seconded by:** Autumn/Stephenson

## 4.1 Members reports

### **Member Stephenson**

Provided an update of discussions held to date regarding the proposed walkway along the esplanade from Wharf Road to Huaroa Street, which could be undertaken in conjunction with the proposed Marine Facility being developed by Pita Street Developments.

### **Member Autumn**

Attended the "pick up" day held on 15 September noting Patukirikiri Reserve was clean but other than rubbish at the ramp/hard stand area.

### **Councillor Brljevich**

Advised the Board of the Colville and Beyond's plan to run a ferry service from Port Charles to Great Barrier Island.

Attended a meeting between residents and NZTA representatives regarding the Waiau Bridge safety improvements.

Met with Pita Street Developments regarding the proposed marine facility.

### **Chairman Pritchard**

Advised that the Marine Farmers Association would be making application to the Provincial Growth Fund for their business case.

**Meeting closed at 3.08pm**

The foregoing minutes were certified as being a true and correct record of the meeting of the Coromandel-Colville Community Board held on 25 September 2018.

**Chairperson** \_\_\_\_\_ **Date** \_\_\_\_\_