



Minutes

of the

Audit and Risk Committee

Ordinary Meeting

Date 9 October 2018
Venue Council Chamber
515 Mackay Street
Thames

Present

LA Fox (Chairperson)

HD Bartley
MK McLean JP
B Robertson
TM Walker

In attendance

Name

Paul Davies, Ariana Wickliffe, Bruce Hinson, Pieter Labuschagne, Angela Jane, Karl Dudley and Donna Holland.

Meeting commenced 9:00am

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1 Meeting conduct

1.1 Apologies

An apology was received from Councillor Peters.

19/18
ARC

Resolved

That the Audit and Risk Committee receives an apology from Councillor Peters.

Moved/seconded by: Fox/Robertson

1.2 Public forum

There were no speakers in the public forum.

1.3 Items not on the agenda

No further items were added to the agenda.

1.4 Conflict of interest

No conflict of interests were declared.

1.5 Minutes for confirmation

20/18
ARC

Resolved

That the Audit and Risk Committee confirms the minutes of the meeting held on 17 July 2018 as a correct record of proceedings.

Moved/seconded by: Fox/Robertson

2 Reports

2.1 Workplace safety and wellbeing

The Committee was provided with information regarding the management of health and safety risk. Councillor Walker noted the number of incidences around libraries was interesting. Bruce Hinson, Infrastructure Manager explained that the community management team had been working with the other social and community organisations and the ministry specifically in Thames to mitigate these issues. Mr Robertson advised the Committee that this was a common issue across all of New Zealand.

21/18
ARC

Resolved

That the Audit and Risk Committee receives the 'Workplace safety and wellbeing' report, dated 27 September 2018.

Moved/seconded by: Fox/Bartley

2.2 Audit New Zealand report to Council on the interim audit for the year ended 30 June 2018

The Committee was provided with Audit New Zealand's report to Council on the interim audit for the year ended 30 June 2018. Ms Holland indicated that all recommendations were completed apart from management independently verifying service provider performance information.

22/18 Resolved

ARC That the Audit and Risk Committee receives the 'Audit New Zealand report to Council on the interim audit for the year ended 30 June 2018' report, dated 21 September 2018.

Moved/seconded by: Fox/Bartley

2.3 Endorsement of the Annual Report 2017-18

The Committee was asked to recommend to Council the adoption of the Annual Report 2017/18. Ms Holland tabled the changes made since the draft was sent to the Committee. The Committee noted some minor typos and Ms Holland acknowledged there were still some editorial changes to come.

The Committee took a staff excluded discussion with the Council's Audit Director.

23/18 Resolved

ARC That the Audit and Risk Committee:

1. Receives the 'Endorsement of the Annual Report 2017/18' report, dated 1 October 2018.
2. Recommends to Council the adoption of the Annual Report 2017/18 subject to completion of minor editorial changes and clearance of the water response performance measure issue.

Moved/seconded by: Fox/Bartley

2.4 Members' report

The Committee acknowledged staff for their work on the Annual Report.

24/18 Resolved

ARC That the Audit and Risk Committee receives the Members' reports.

Moved/seconded by: Fox/McLean

3 Public excluded

25/18 Resolved

That the public be excluded from the following parts of the proceedings of this meeting namely:

<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution</i>	<i>Ground(s) under Section 48(1) for the passing of the resolution</i>
3.1 Public Excluded - Audit and Risk Committee minutes for confirmation	<p>(7)(2)(g) – Maintain legal professional privilege.</p> <p>(7)(2)(c)(i) – Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied.</p>	<p>(48)(1)(a) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
3.2 Rates Remission request, Property affected by landslip – 43 Patui Ave	<p>7(2)(b)(ii) – Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>(7)(2)(e) – Avoid prejudice to measures that prevent or mitigate material loss to members of the public.</p>	<p>(48)(1)(a) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
3.3 Public excluded- Corporate risks and issue	<p>(7)(2)(g) – Maintain legal professional privilege.</p> <p>(7)(2)(c)(i) – Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied.</p>	<p>(48)(1)(a) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

<p>3.4 Public excluded- Update on litigation matters</p>	<p>(7)(2)(g) – Maintain legal professional privilege</p>	<p>(48)(1)(a)(i) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. Where the local authority is named or specified in the First Schedule to this Act, under section 6 or section 7 (except section 7(2)(f)(i) of this Act.</p>
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30/18

Resolved

CL

That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session except for the following which are to remain in public excluded minute book.

Item Business

- 3.1 Public Excluded - Audit and Risk Committee minutes for confirmation**
- 3.2 Rates Remission request, Property affected by landslip – 43 Patui Ave**
- 3.3 Public Excluded - Corporate Risks and Issues**
- 3.4 Public excluded- Update on litigation matters**

Meeting closed at 11:47am

The foregoing minutes were certified as being a true and correct record of the meeting of the Audit and Risk Committee held on 9 October 2018.

Chairperson _____ Date _____