



# UNCONFIRMED Minutes

of the

## Thames Community Board

# Ordinary Meeting

|       |  |
|-------|--|
| Date  | 1 October 2018                             |
| Venue | Te Puru Hall<br>4 West Crescent<br>Te Puru |

### Present

Diane Connors (departed at 3pm), Catherine Croft, Strat Peters, Lester Yates, Mike Veal, Sally Christie, Rex Simpson

### In Attendance

Rob Williams, Bruce Hinson, Angela Jane, Brian Robson, Lisa Madgwick, Charmian Nell, Derek Thompson, Ross Ashby, Jan van der Vliet, Jan McNeil

Meeting commenced 13:00

### Adjournments and absences

| Adjournment | Start | Finish | Reason        |
|-------------|-------|--------|---------------|
| Chairperson | 13:45 | 14:00  | Afternoon tea |

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## 1 Meeting conduct

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### 1.1 Apologies

There were no apologies received.

### 1.2 Public forum

**Rachael Cheeseman** introduced herself as the newly appointed Manager for the Thames Business Association and advised there were approximately 150 members. Ms Cheeseman advised that the Thames Santa Parade would be held on 8 December at 2pm with a family day in the morning. The retailers in the main street had indicated that they would open for late night shopping in the period before Christmas to tie in with Farmers' late night shopping.

Member Veal raised a concern with the grant request for the street light installation, noting that there may not be enough time to physically complete the installation before the first week of December.

**Peter Schmuck-Poschl** and **Annette Harrington** spoke to their grant application on behalf of Parawai School. Parawai School was installing a free-standing climbing wall on the field that would allow for climbing holes on both sides of the wall. Thames High School had indicated they could assist with the mounting of the holes if the installation could happen in the next four weeks. Parawai School was asking for funding for a 'cushion fall' as this was necessary to keep the children safe.

Councillor Simpson sought clarification that if Parawai School were successful for a portion of the sum requested rather than the whole amount, would the project still go ahead. Ms Harrington advised they would have to fundraise the amount or apply for another grant.

**Trissie Tolkin** addressed the Community Board regarding three issues following on from the 5 January storm event: a flame tree at Ngarimu Bay that had exposed roots; the steps at Ngarimu Bay that were damaged; and the parking lot that had not been reinstated.

54/18 Resolved

TCB That the Thames Community Board receives Rachael Cheeseman, Peter Schmuck-Poschl, Annette Harrington and Trissie Tolkin as speakers in public forum.

Moved/seconded by: Christie/Simpson

### 1.3 Items not on the agenda

There were no items added to the agenda.

## 1.4 Conflict of interest

Chairperson Connors and Deputy Chairperson Croft declared a conflict of interest for item 2.4 – Thames Community Board Grants 2018/2019. As both the Chairperson and Deputy Chairperson declared conflicts, Board Member Veal was nominated to chair the item.

Chairperson Connors and Councillor Peters declared a conflict of interest for item 2.3 – Women of Empire – homecoming.

55/18  
TCB

### Resolved

That Mike Veal be appointed as Chairperson for item 2.4 – Thames Community Board Grants 2018/2019.

Moved/seconded by: Christie/Connors

## 1.5 Minutes for confirmation

56/18  
TCB

### Resolved

That the Thames Community Board confirms the 20 August 2018 Thames Community Board minutes as a correct record of proceedings.

Moved/seconded by: Christie/Simpson

## 2 District Activities: Local Input Policy/Levels of Service

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### 2.1 Request transfer of budget from Waiokaraka to Karaka Connector Track project to John William Hall Arboretum track works

The Community Board was requested to approve a transfer of \$20,564 from the Waiokaraka to Karaka Connector Track project to the John William Hall Arboretum track project.

Derek Thompson, Parks and Reserves Manager advised that the Waiokaraka to Karaka Connector Track project was no longer viable.

Mr Thompson advised that Forest and Bird had been advocating for an arboretum management plan, and could work with Council through the Reserve Management Plan process.

57/18  
TCB

### Resolved

That the Thames Community Board:

1. Receives the 'Request transfer of budget from Waiokaraka to Karaka Connector Track project to John William Hall Arboretum track works' report, dated 11 September 2018.
2. Recommends to Council to approve the reallocation of the \$20,564 budget from the Waiokaraka to Karaka Connector Track Project to the construction of tracks in the John William Hall Arboretum.

Moved/seconded by: Connors/Croft

## 2.2 Rhodes Park public convenience refurbishment budget reallocation

The Thames Community Board was asked to recommend to Council the reallocation of \$25,705 in (2018/2019) for the Rhodes Park Public Convenience refurbishment, to the Brown Street Public convenient replacement project.

Member Veal sought clarification if the Thames Rugby Club had been consulted regarding the reallocation of the funds. Staff advised that they had not been in contact and Mr Thompson would liaise with the Thames Rugby Club.

58/18 Resolved

TCB That the Thames Community Board:

1. Receives the 'Rhodes Park public convenience refurbishment budget reallocation' report, dated 12 September 2018.
2. Recommends Council reallocates funding of \$25,705 in 2018/2019, for the Rhodes Park Public Convenience refurbishment, to the Brown Street Public Convenience replacement project so that design, and consenting can progress by:
  - a) Removing the \$25,705 in Year 1 (2018/2019) for Rhodes Park Public Convenience refurbishment.
  - b) Adding a new capital budget of \$25,705 in 2018/2019 to progress design and consenting for the Brown Street Public Convenience replacement project.
  - c) Approves use of operational funding already allocated to Thames Public Conveniences to be directed to Rhodes Park Public Convenience refurbishment for 2018/2019 as identified by Council's Community Facilities Manager.

Moved/seconded by: Peters/Croft

## 2.3 Women of Empire Homecoming – Thames

Chairperson Connors and Councillor Peters declared a conflict of interest for item 2.3 – Women of Empire – homecoming. As Chairperson Connors declared a conflict for this item Deputy Chair Croft chaired the item.

The Community Board was asked to grant funds for the Women of Empire Homecoming exhibition in Thames (5-18 November 2018) from the District Natural and Cultural Heritage and Thames Community Board Discretionary funds.

59/18 Resolved

TCB That the Thames Community Board:

1. Receives the 'Women of Empire Homecoming – Thames' report, dated 3 September 2018.
2. Grants \$1,400 from the Thames Community Board's Discretionary Fund for Thames Hall Hire to the Women of Empire exhibition in the conference centre.
3. Grants \$4,800 to the Heritage Event Trust to secure the Women of Empire - Homecoming exhibition on the condition that any surplus funds after all costs have been deducted, up to the \$4,800 granted, be returned to the Council to reimburse the fund before February 2019.

Moved/seconded by: Christie/Simpson

## 2.4 Thames Community Board Grants 2018/2019

The Community Board was asked to consider the allocation of Community Grants funding.

Chairperson Connors and Deputy Chairperson Croft declared a conflict of interest for item 2.4 – Thames Community Board Grants 2018/2019. As both the Chairperson and Deputy Chairperson declared conflicts Board Member Veal chaired the item.

The Board acknowledged that there were a significant number of applications received for the funds available and therefore the Community Board has recommended to Council to provide funding to the following applicants from the Contracts for Services budget: Hikutaia Public Hall Trust, Thames Community Menz Shed, Thames Community Centre Trust. The contracts for service budget had \$12,790 available in 2018/19 as the community patrol group had advised their funding was not required.

The Community Board allocated funds from the Thames Discretionary fund for Civic Centre hire fees to Transition Town Thames and Thames Tumble Tots.

The Community Board noted that the \$10,000 grant allocation to the Thames Public Art Trust was on the proviso that the grant was to finish the current four sculptures that had been commissioned.

60/18  
TCB

### Resolved

That the Thames Community Board:

1. Receives the '2018/2019 Thames Community Board Grants' report, dated 6 September 2018.
2. Approves the following allocation of community grant funding from the 2018/2019 Community Grants budget.

| Organisation Name                    | Project/Event  | Grant approved |
|--------------------------------------|--|----------------|
| <b>Steampunk the Thames</b>          | To assist with the cost of entertainment provided during this year's festival to create a fun atmosphere and attract visitors to town                        | \$2,500        |
| <b>Thames Christmas Wonderland</b>   | To have the Thames Civic Centre hireage fees waived (\$4537) and additional funds for displays/lights (\$7000)   | \$2,500        |
| <b>Thames Business Association</b>   | To install permanent colour-changing LED lights along Pollen Street to be used at Christmas but which could be used all year round by other community groups | \$14,000       |
| <b>Thames Rotary Club Inc</b>        | To restore the model dam in the Kauaeranga Valley to full working order  | \$10,000       |
| <b>The Lions Club of Thames Inc</b>  | To assist with upgrading a further 12 yellow Lions signs in Thames   | \$2,000        |
| <b>Thames Tennis Club</b>            | To replace an aged and poorly functioning automated ball machine   | \$2,000        |
| <b>Thames Mountain Bike Club Inc</b> | To complete the 2nd bridge on the Karaka trail   | \$10,000       |
| <b>Transition Town Thames</b>        | To bring the Future Living Skills program to Thames, which reduces household waste, improves sustainability and  | \$2,000        |

| Organisation Name                           | Project/Event   | Grant approved |
|---|---|----------------|
|   | reduces costs of running a household  |                |
| <b>Thames South School</b>                  | Towards the costs of extending a Trees for Survival unit to enable students to further experience gardening for sustainability              | \$500          |
| <b>Parawai School</b>                       | To purchase 9m <sup>3</sup> of goodfall playground fill for a new climbing wall   | \$500          |
| <b>Lotus Realm T/A Sudarshanaloka Trust</b> | To assist with the equipping of The Back Room, a dedicated performance and display space for the community                                  | \$1,000        |
| <b>Thames Baptist Community Ministries</b>  | Towards consent costs for a wet floor shower for approx. 30 homeless people (\$3184) and to replace an old freezer in the foodbank (\$1500) | \$3,000        |
| <b>Thames Public Art Trust</b>              | To continue to extend the Kopu Thames Sculpture Project by installing art works   | \$10,000       |

3. Recommends to Council that \$5,000 be granted to the Hikutaia Public Hall Trust for assistance to pay for the supply of scaffolding for roof restoration from the Contracts for Services budget.
4. Recommends to Council that \$2,500 be granted to the Thames Community Menz Shed to cover setup costs for the first 12 months - rent, insurance, security system and switchboard upgrade from the Contracts for Services budget.
5. Recommends to Council that \$1,200 be granted to the Thames Community Centre Trust for CAN DO driver licencing programme for young people from the Contracts for Services budget.
6. Allocates \$671 from the Thames Community Board Discretionary fund to Transition Town Thames for the Thames Civic Centre hireage fees.
7. Allocates \$1,160 from the Thames Community Board Discretionary fund to Thames Tumble Tots for the Thames Civic Centre hireage fees.
8. Declines the following grant applications:

| Organisation Name                          | Project/Event   | Grant application |
|--|---|-------------------|
| <b>Thames Community Centre Trust</b>       | CAN DO driver licencing programme for young people  | \$4,967           |
| <b>Coromandel Independent Living Trust</b> | To assist Kiwi Can leaders with travel costs between Colville and Thames South School for a year          | \$3,154           |
| <b>Thames Community Cancer Support Inc</b> | To contribute to the provision of massage services for cancer patients                                    | \$3,000           |
| <b>Historic Kopu Bridge Society Inc</b>    | Funding to plan and construct a kiosk to manage the bridge for information, shelter, policing and storage | \$10,000          |
| <b>Project Litefoot Trust</b>              | To help community sports clubs reduce their environmental impact  | \$1,711           |
| <b>Transition Town Thames</b>              | To assist with the next phase of the Hauraki Terrace community garden project                             | \$5,000           |
| <b>Transition Town Thames</b>              | To waive Thames Civic Centre hireage fees for monthly TED talks   | \$671             |

| Organisation Name                            | Project/Event  | Grant application  |
|--|--|--|
| Thames High School BOT                       | To undertake landscaping to enhance the front entrance to the school   | \$10,000   |
| Parenting Place                              | Towards the costs of delivering three Attitude Youth presentations to Thames High School plus 125 drug & alcohol education handbooks   | \$500  |
| Hikutaia Public Hall Trust Inc               | Assistance to pay for the supply of scaffolding for roof restoration   | \$5,369<br>\$5,000 to be funded from the Contracts for Services budget |
| Thames Anglican Parish                       | To create a carpark for off-street parking for community groups or church users  | \$5,000  |
| Kauaeranga Valley Christian Camp Trust Board | To increase kayaks from 5 to 20 so campers do not have to share  | \$2,990  |
| Thames Valley Tangata Ora Trust              | To establish and fund two editions of a newsletter for Shortland end of town (\$762) and for a Treasury membership to enable research (\$145)  | \$907  |
| Thames Coast Community Kindergarten          | To replace sandpit cover   | \$1,000  |
| Te Tonga o Hoterini Kohanga Reo              | To replace the current perimeter fence which is old  | \$29,065   |
| Tararu South Flood Committee                 | To help pay for repairs to groynes on the foreshore between Robert and Wilson Streets, Tararu  | \$30,000   |
| Thames Scouts                                | To assist with youth participation in Illumanite 2019, developing leadership and teamwork skills   | \$3,000  |
| Central Kids Thames Kindergarten             | To assist with the cost of installing drop down blinds on new veranda  | \$12,000   |
| Thames Country Music Weekend                 | To cover consent fees for concert event and assist with costs of PA, stage hire  | \$3,000  |
| Thames Community Menz Shed Inc               | To cover setup costs for the first 12 months - rent, insurance, security system and switchboard upgrade  | \$5,737 –<br>\$2,500 to be funded by the Contracts for Services budget |
| Mobilise Thames Charitable Trust             | To assist with 3 months operational costs excluding wages  | \$4,893  |
| Bella Street Pumphouse Society Inc           | To assist with funding to obtain, and copy, maps and photos for an exhibition detailing mine information   | \$3,000  |
| Thames School of Mines (Heritage NZ)         | To fund teaching resources for ten educational kits and black boxes (\$2000), and to assist with extra running costs for an art exhibition and activities during the Steampunk festival (\$1000) | \$3,000  |



| Organisation Name   | Project/Event   | Grant application  |
|---|---|--|
| <b>Thames Athletics Club</b>                              | To cover the increased NZ Athletics membership fee to maintain consistent membership                                    | \$600  |
| <b>Friends of Te Whanganui A Hei Marine Reserve Trust</b> | For the delivery cost to provide the Experiencing Marine Reserve programme for a school in the District                 | \$1,200  |
| <b>Tapu School</b>  | To refresh bark on children's playground (\$5402) and to replace two basketball hoops damaged in January storm (\$2116) | \$7,518  |
| <b>Thames Tumble Tots</b>                                 | To waive Thames Civic Centre hireage fees   | \$1,160<br>To be funded from the Thames Discretionary Fund |

Moved/seconded by: Simpson/Christie

### 3 Property

#### 3.1 Renewal of lease – Thames Squash Rackets Club Inc.

The Community Board was asked to recommend to Council to approve a right of renewal of lease between the Thames-Coromandel District Council and the Thames Squash Rackets Club Inc. for the land comprised in computer freehold register SA21D/254, located at 401 Brown Street, Thames.

61/18  
TCB

**Resolved**

That the Thames Community Board:

1. Receives the 'Renewal of Lease – Thames Squash Rackets club Inc.' report, dated 11 September 2018.
2. Recommends to Council to approve a right of renewal and grant a new lease for a further term of 21 years, commencing 1 October 2018, terminating 30 September 2039, on the same terms and conditions, between the Thames-Coromandel District Council and the Thames Squash Rackets Club Incorporated, over the land comprised in computer freehold register SA21D/254, located at 401 Brown Street, Thames.

Moved/seconded by: Peters/Yates

#### 3.2 Right of renewal and rent review – Destination Coromandel Trust

62/18  
TCB

**Resolved**

That the Thames Community Board:

1. Receives the 'Right of renewal and rent review - Destination Coromandel Trust' report,

- dated 20 September 2018.
2. Recommends to Council to approve a right of renewal of lease between the Thames-Coromandel District Council and Destination Coromandel Trust for a further term of three years, effective 1 July 2018 to 30 June 2021.
  3. Recommends to Council to approve the annual rent to decrease from \$18,800.00 plus GST per annum to \$350.00 plus GST per annum, in accordance with the Lease and Licences to Occupy Policy, effective from 1 July 2018.

Moved/seconded by: Christie/Connors

## 4 Reports

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### 4.1 2018/2019 work programme

Brian Robson, Community Manager advised that there would be lighting installed at the pedestrian crossing by the Jack McLean Centre, with a specific sort of downlight that highlighted pedestrians.

The Community Board advised that the Open Drains Project required the Rolleston Street open drain to be considered as the top priority.

Mr Robson advised that external funding had been granted for the second tennis court at Te Puru.

Bruce Hinson, Group Manager of Infrastructure Delivery advised that the contract for the CCTV investigation of the drains had been awarded.

63/18  
TCB

#### Resolved

That the Thames Community Board receives the '2018/2019 Work programme update' report, dated 11 September 2018.

Moved/seconded by: Yates/Croft

## 5 Community Facilities

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### 5.1 Thames Monument landscaping next steps

The Community Board was updated on the Thames monument landscaping project.

The Board advised staff that their number one concern was providing disability access.

Councillor Christie was nominated as the Board representative to the project with Councillor Simpson nominated as a back up.

64/18  
TCB

#### Resolved

That the Thames Community Board:

1. Receives the 'Thames Monument landscaping next steps report', dated 12 September 2018.
2. Supports further development of the concept plan.
3. Supports creation of a working group with Thames RSA and other community groups to help with development of the concept plan

4. Approves the presentation of a concept plan as part of the Armistice Day Centenary on 11 November 2018.
5. Approves staff to progress external funding applications for the project and appoints a Board representative to endorse any such funding application on behalf of the Community Board.

Moved/seconded by: Simpson/Peters

## 5.2 Thames Annual bedding

Approval was sought from the Community Board to change some annual beds in Thames, from entirely ornamental species to edible ornamental species.

65/18 Resolved

TCB That the Thames Community Board:

1. Receives the 'Thames Annual Bedding report, dated 11 September 2018.
2. Approves the changeover from ornamental annuals to edible ornamental annuals in the nominated beds in Thames.

Moved/seconded by: Croft/Peters

## Public excluded

66/18 Resolved

TCB That the public be excluded from the following parts of the proceedings of this meeting namely:

### Item Business

**6.1 Review of rent – Endowment Farm**

**6.2 Review of rent – Thames airfield**

**6.3 Renewal, review of rent and variation of lease - WINTEC**

Moved/seconded by: Christie/Croft

| <i>General subject of each matter to be considered</i>   | <i>Reason for passing this resolution</i>   | <i>Ground(s) under section 48(1) for the passing of the resolution</i>  |
|--|---|---|
| 6.1 - Review of rent – Endowment Farm<br>6.2 - Review of rent – Thames Airfield<br>6.3 – Renewal, review of rent and variation of lease - WINTEC | <b>(7)(2)(i)</b> – Enable any local authority holding the information to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | <b>(48)(1)(a)(i)</b> – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. Where the local authority is named or specified in the First Schedule to this Act, under section 6 or section 7 (except section 7(2)(f)(i) of this |

|  |  |       |
|--|--|-------|
|  |  | Act). |
|--|--|-------|

70/18  
TCB

**Resolved**

That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session except for the following which are to remain in the public excluded minute book.

**Item Business**

**6.1 Review of rent – Endowment Farm**

**6.2 Review of rent – Thames airfield**

**6.3 Renewal, review of rent and variation of lease - WINTEC**

Moved/seconded by: Croft/Christie

**Meeting closed at: 17:34**

The foregoing minutes were certified as being a true and correct record of the meeting of the Thames Community Board held on 1 October 2018.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_