



Minutes

of the

Thames-Coromandel District Council

Ordinary Meeting

Date 30 October 2018
Venue Council Chambers
515 Mackay Street
Thames

Present
SA Goudie (Mayor) HD Bartley PA Brijevich
SL Christie GR Simpson
MK McLean JP LA Fox
TM Walker

In Attendance

Name
Community Board Chairs
Bob Renton and Rekha Giri-Percival.

Staff
Rob Williams, Angela Jane, Ariana Wickliffe, Karl Dudley, Bruce Hinson, Coreen Adamson, Faith O'Sullivan-Babe, Scott Summerfield, Donna Holland, Andrew Bowden, and Matt Busch.

Meeting commenced 9:00am

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1 Meeting conduct

1.1 Apologies

It was noted that Rekha Giri-Percival was in attendance on behalf of Board Chair Kelly.

- 245/18
CL
- Resolved**
That the Thames-Coromandel District Council receives apologies from Councillor Peters and Board Chairs Coulam, Connors, Kelly and Pritchard.

Moved/seconded by: Fox/Walker

1.2 Public forum

There were no speakers in the public forum.

Mayor Goudie took the opportunity to acknowledge the passing of David Williams, negotiator for Te Patukirikiri.

Councillor Simpson noted that he had attended the Keep New Zealand Beautiful awards. He noted that Council won the best loo award, acknowledging the new Hot Water Beach toilets.

1.3 Items not on the agenda

There were no items added to the agenda.

1.4 Conflict of interest

Deputy Mayor Brljevich declared a conflict of interests to item 5.5 Sugarloaf – Application for title.

1.5 Minutes for receiving and confirmation

- 246/18
CL
- Resolved**
That the Thames-Coromandel District Council
1. Receives the Coromandel-Colville Community Board minutes for the meeting held on the 25 September 2018.
 2. Approves Te Kouma Road Carpark development works be approved as an out of budget item at the estimated cost of \$51,694 and that the cost be funded by loan and be a charge against the Coromandel-Colville local rate.
 3. Approves Whangapoua Road is the preferred option for the establishment of a new Coromandel wastewater dump station; and
 4. Approves a total budget of \$41,500 for the provision of a wastewater dump station at the Whangapoua Road site; and
 5. Instructs the Chief Executive be authorised to finalise all arrangements including the contribution from the New Zealand Motor Caravan Association.

Moved/seconded by: Brljevich/Walker

247/18 Resolved

CL That the Thames-Coromandel District Council

1. Receives the Mercury Bay Community Board minutes for the meeting held on the 3 October 2018.
2. Requests an investigation into the Flaxmill Bay erosion remediation and a suitable budget for remediation works be undertaken.

Moved/seconded by: Fox/McLean**248/18 Resolved**

CL That the Thames-Coromandel District Council

1. Receives the Tairua-Pauanui Community Board minutes for the meeting held on the 24 September 2018.
2. Approves the upgrade of the transformer and associated switch unit on part of the reserve legally described as Lot 126 DPS 13849, located between Courtney Place and McCall Avenue, Pauanui.
3. Grants an electricity easement in gross, for the purpose of electricity, over part of the reserve legally described as Lot 126 DPS 13849, located between Courtney Place and McCall Avenue, Pauanui. All costs to be met by PowerCo.
4. Delegates authority to the Chief Executive to execute all necessary documents to effect the registration of the easement instrument.
5. Approves the road name Lynette Place for a 16 Lot subdivision situated at 1201 Hikuai Settlement Road, Pauanui.

Moved/seconded by: Bartley/Walker**249/18 Resolved**

CL That the Thames-Coromandel District Council

1. Receives the Thames Community Board minutes for the meeting held on the 1 October 2018.
2. Approves the reallocation of the \$20,564 budget from the Waiokaraka to Karaka Connector Track Project to the construction of tracks in the John William Hall Arboretum.
3. Reallocates funding of \$25,705 in 2018/2019, for the Rhodes Park Public Convenience refurbishment, to the Brown Street Public Convenience replacement project so that design, and consenting can progress by:
 - a) Removing the \$25,705 in Year 1 (2018/2019) for Rhodes Park Public Convenience refurbishment.
 - b) Adding a new capital budget of \$25,705 in 2018/2019 to progress design and consenting for the Brown Street Public Convenience replacement project.
 - c) Approves use of operational funding already allocated to Thames Public Conveniences to be directed to Rhodes Park Public Convenience refurbishment for 2018/2019 as identified by Council's Community Facilities Manager.
3. Approves \$5,000 be granted to Hikutaia Public Hall Trust for assistance to pay for the supply of scaffolding for roof restoration from the Contracts for Services budget.
4. Approves \$2,500 be granted to Thames Community Menz Shed to cover setup costs for the first 12 months - rent, insurance, security system and switchboard upgrade from the Contracts for Services budget.
5. Approves \$1,200 be granted to the Thames Community Centre Trust for CAN DO driver licensing programme for young people from the Contracts for Services budget.
6. Approves a right of renewal and grants a new lease for a further term of 21 years, commencing 1 October 2018, terminating 30 September 2039, on the same terms and conditions, between the Thames-Coromandel District Council and the Thames Squash Rackets Club Incorporated, over the land comprised in computer freehold register SA21D/254, located at 401 Brown Street, Thames.

7. Approves a right of renewal of lease between the Thames-Coromandel District Council and Destination Coromandel Trust for a further term of three years, effective 1 July 2018 to 30 June 2021; and
8. Approves the annual rent to decrease from \$18,800.00 plus GST per annum to \$350.00 plus GST per annum, in accordance with the Lease and Licences to Occupy Policy, effective from 1 July 2018.

Moved/seconded by: Christie/Simpson

250/18 Resolved

CL That the Thames-Coromandel District Council

1. Receives the Whangamata Community Board minutes for the meeting held on the 2 October 2018.
2. Requests the Whangamata Community Board Annual Grant fund be increased from \$30,000 to \$37,000 via the 2019/20 Annual Plan.
3. Approves the road name Mānatu Close for Otahu Heights Subdivision, in Whangamata.

Moved/seconded by: Bartley/Walker

251/18 Resolved

CL That the Thames-Coromandel District Council receives the Audit and Risk Committee minutes for the meeting held on 8 October 2018.

Moved/seconded by: Fox/McLean

252/18 Resolved

CL That the Thames-Coromandel District Council

1. Confirms the minutes for the Thames-Coromandel District Council meeting held on the 18 September 2018 as a correct record of proceedings.
2. Confirms the minutes for the Thames-Coromandel District Council Parking Control Bylaw Hearing and Deliberations and Alcohol Control Bylaw Deliberations meeting held on 8 October 2018 as a correct record of proceedings.

Moved/seconded by: Christie/Simpson

2 Governance and Strategy

2.1 Draft General Policies Reserves Management Plan

Council was asked to approve the release of the draft General Policies Reserve Management Plan for public consultation. Mayor Goudie requested minor amendments be made to the policy.

253/18 Resolved

That the Thames-Coromandel District Council:

1. Receives the "Draft General Policies Reserve Management Plan" report dated 11 September 2018.
2. Approves the release of the draft General Policies Reserve Management Plan – Attachment A in the agenda for public consultation, in accordance with Section 41 of the Reserves Act 1977 with the following amendments:
 - Delete the words "following public notification" in e) on page 111
 - Delete the proposed new words "in an efficient and safe manner" under 3.3.1

- Delete 1st sentence under 3.12 on page 115
 - Remove statutory holidays as an exclusion for private ceremonies
 - Remove "all" under 6.5.1 on page 134
 - Change "possible" to "practicable" under 6.5.1 on page 134
3. Approves the Communication Plan in Attachment C within the agenda.

Moved/seconded by: Fox/Walker

2.2 Draft Coromandel-Colville Reserves Management Plan

Council was asked to approve the release of the draft Coromandel-Colville Reserve Management Plan for public consultation.

254/18
CL

Resolved

That the Thames-Coromandel District Council:

1. Receives the "Draft Coromandel-Colville Reserve Management Plan" report dated 11 September 2018.
2. Approves the release of the draft Coromandel-Colville Reserve Management Plan – Attachment A in the agenda for public consultation, in accordance with Section 41 of the Reserves Act 1977.
3. Approves the following land parcels be classified as "Recreation reserves" in accordance with the Reserves Act 1977, s16(1).

<i>Name</i>	<i>Address</i>	<i>Parcel ID</i>	<i>Legal Description</i>	
<i>Hauraki House</i>	<i>230 Kapanga Road, Coromandel</i>	<i>4453964</i>	<i>Sec 24 Block VI Coromandel SD SO 457682,</i>	<i>GN H481638 (NZ Gazette 1983 p 2499) Vested in TCDC in trust for recreation purposes</i>
<i>Long Bay Reserve</i>	<i>3500 Long Bay Rd, Coromandel</i>	<i>4300427</i>	<i>Lot 1 DP 29120</i>	<i>GN S107076 (NZ Gazette 1956 p 661) Vested in Coromandel County Council in trust for recreation purposes</i>

4. Approves the following land parcels be classified as "Local Purpose Reserve" in accordance with the Reserves Act 1977, s16(1).

<i>Name</i>	<i>Address</i>	<i>Parcel ID</i>	<i>Legal Description</i>	<i>Local Purpose Reserve</i>
				<i>Esplanade</i>
<i>McGregor Bay Esplanade</i>	<i>1455 Long Bay Rd, Coromandel</i>	<i>4373628</i>	<i>Sec 7 Block V Coromandel SD</i>	<i>GN S260982 (NZ Gazette 1963 p 881) Vested in Coromandel County Council in trust for esplanade purposes</i>

5. Approves the intention to declare the following land parcels as "Local Purpose Reserve" in accordance with the Reserves Act 1977, s14.

<i>Name</i>	<i>Address</i>	<i>Parcel ID</i>	<i>Legal Description</i>	<i>Local Purpose Reserve</i>
				<i>Municipal Purposes</i>
<i>Admiral Arms Reserve</i>	<i>155 Wharf Road, Coromandel</i>	<i>7521050</i>	<i>Part Parangu 3 & 9 Blocks, DP 1786</i>	<i>Transfer 211683 to Coromandel County</i>
				<i>ACCESSWAY</i>
<i>Driving Creek Esplanade</i>	<i>225R Driving Creek Rd, Coromandel</i>	<i>4469942</i>	<i>Sec 3 SO 49721</i>	<i>Certificate H870239. Declaration as local purposes (accessway) reserve under s14 Reserves Act 1977</i>

6. Approves the following land parcel be declared as "Scenic Reserve" in accordance with the Reserves Act 1977, s14.

<i>Name</i>	<i>Address</i>	<i>Parcel ID</i>	<i>Legal Description</i>	
<i>Kauri Scenic Reserve</i>	<i>1611 Colville Rd, Amodeo Bay</i>	<i>4337571</i>	<i>Section 1 SO 58283</i>	<i>Gazette Notice B120583 Declaration as Scenic Reserve under s14 Reserves Act 1977</i>

7. Approves the intention to declare the following reserve as "Historic Reserve" in accordance with the Reserves Act 1977, s14.

<i>Name</i>	<i>Address</i>	<i>Parcel ID</i>	<i>Legal Description</i>	
<i>Memorial Reserve</i>	<i>355 Kapanga Rd, Coromandel</i>	<i>4529447</i>	<i>Lot 3 DPS 45087</i>	<i>Certificate H601226. Declaration as Historic reserve under s14 Reserves Act 1977</i>

8. Approves that in accordance with the Reserves Act 1977 s16(5) that the Chief Executive be delegated to proceed to Gazettal of the above reserves.

Moved/seconded by: Brljevich/Simpson

2.3 Hauraki Rail Trail Charitable Trust Deed change

Council was asked to approve requested amendments to the Hauraki Rail Trail Charitable Trust Deed.

255/18
CL

Resolved

That the Thames-Coromandel District Council:

1. Receives the 'Hauraki Rail Trail Charitable Trust Deed change' report, dated 14 August 2018.
2. Approves the requested amendments to the Hauraki Rail Trail Charitable Trust Deed as contained in Attachment A to the agenda report.

Moved/seconded by: Christie/Bartley

2.4 Parking Control Bylaw Amendments

Council was provided with the proposed amendments to Schedule A of Council's Parking Control Bylaw 2014 in Hahei for approval. Staff tabled an amended diagram 1 which included a time restricted area immediately outside the shop entrance in the Hahei village.

256/18
CL

Resolved

That the Thames-Coromandel District Council:

1. Receives the 'Parking Control Bylaw Amendments' report, dated 10 October 2018.
2. Approves the recommended amendments to Schedule A of Council's Parking Control Bylaw 2014 as set out in Diagrams 1, 2 and 3 below to take effect from 20 December 2018.

Diagram 1 – Hahei village shopping area proposed amendments



Diagram 2 – Hahei beach front mobility parking area and drop off only area



Diagram 3 – Hahei Beach Road bus stop and time restricted parking



Moved/seconded by: Fox/McLean

2.5 Adoption of the Alcohol Control Bylaw 2018

Council was asked to approve the Alcohol Control Bylaw 2018 for adoption. Councillor Walker noted that he did not agree with all of the proposed holiday banned areas for Whangamata.

257/18
CL

Resolved

That the Thames-Coromandel District Council:

1. Receives the 'Adoption of the Alcohol Control Bylaw 2018' report dated 30 October 2018.
2. Determines that any implications of the Alcohol Control Bylaw 2018 are justified under the New Zealand Bill of Rights Act 1990.
3. Determines that all alcohol control restrictions included in the Alcohol Control Bylaw 2018 are a reasonable limitation on people's rights and freedoms within the Thames-Coromandel district.

4. Revokes Part 4 Liquor Bans of the Consolidated Bylaw 2004 effective from 18 December 2018.
5. Adopts the Alcohol Control Bylaw 2018 included as *Attachment A* in the agenda to take effect on 18 December 2018 the Alcohol Control Bylaw 2018.
6. Delegates to the Chief Executive the authority to make decisions required under the Alcohol Control Bylaw 2018.

Moved/seconded: Simpson/Fox
Councillor Walker voted against the motion

3 Finance

3.1 Chief Executive Out-of-Cycle Budget Approvals

Council was provided with information relating to the out-of-cycle budget requests where the Chief Executive has exercised his delegated financial authority to approve.

258/18
CL **Resolved**
That the Thames-Coromandel District Council receives the 'Chief Executive out-of-cycle budget approvals' report, dated 12 October 2018.

Moved/seconded by: Walker/Simpson

3.2 Out of cycle budget request: Funding for Tararu Historic Cemetery Perimeter Safety Fencing

Council was asked to approve a funding request to enable fencing work at the cemetery.

259/18
CL **Resolved**
That the Thames-Coromandel District Council:

1. Receives the 'Out of cycle budget request Funding for Tararu Historic Cemetery Fencing Installation report, dated 10 October 2018.
2. Approves the provision of a budget of \$20,885.00 (excluding GST) for installation of fencing at Tararu Cemetery to be completed in the 18/19 financial year.
3. Notes, for the purposes of Section 80 of the Local Government Act 2002, that the decision to use the disaster reserve to fund the storm damage remediation works for cemetery assets is inconsistent with the Council Created Financial Reserves policy and that the funding source is approved because the damage being remediated is related to the 2017 storm event that was funded by first using the disaster reserve.

Moved/seconded by: Christie/Fox

3.3 Adoption of the audited 2017-2018 Annual Report

Council was asked to adopt the audited annual report. Chief Executive, Rob Williams acknowledged the staff effort in the development of the Annual report.

- 260/18
CL
- Resolved**
That the Thames-Coromandel District Council:
1. Receives the report 'Adoption of the audited 2016-2017 Annual Report', dated 15 October 2018.
 2. Adopts the audited 2017-2018 Annual Report as contained in the attachment to the agenda.

Moved/seconded by: Fox/McLean

4 Governance and Management updates

4.1 Chief Executive report 30 September 2018

Council was presented with an overview of Council's financial position. Rob Williams, Chief Executive noted that there were a number of staff vacancies and he expressed that the intention was to fill these positions strategically.

- 261/18
CL
- Resolved**
That the Thames-Coromandel District Council receives the 'Chief Executive report 30 September 2018' report, dated 23 October 2018.

Moved/seconded by: Fox/McLean

4.2 Members reports

Deputy Mayor Brljevich attended the Police Remembrance Day and noted this was an honourable event. Deputy Mayor Brljevich noted that the recent K2 road cycle event increased visitor spend in the Coromandel.

Councillor Christie noted that the Thames Hospital was celebrating 150 years of existence with a range of events, display and lectures.

Councillor Fox noted that the ongoing feedback about the Whitianga town centre upgrade had been fantastic. He also attended the Flaxmill Bay meeting addressing the erosion issues and a KPMG asset and risk management seminar.

Councillor McLean also supported Councillor Fox's comments about the Whitianga town centre upgrade communication. Councillor Mclean requested a council workshop on Destination Coromandel's key performance indicators.

Councillor Bartley noted that he attended the Williamson Park Hearing which was held over two days and had been adjourned by the Commissioner with the decision reserved.

Board Chair Renton noted he had attended the Pauanui Ratepayers meeting. He commented that there had been increased vandalism and requested a collection of recycling following the long weekends to avoid bins being left out for over a week.

Councillor Walker noted he would be attending the Coromandel Catchment committee on 16 November 2018. He also noted that the Mangrove Bill was still on hold but the Whangamata community still had it front of mind.

Councillor Simpson noted that he recently attended the Hauraki Coromandel Business Awards; he commented that he was impressed with the recipients nominated in the district.

Mayor Goudie noted that she had been unwell and extended her thanks and acknowledgement to the members that had attended events on her behalf. Mayor Goudie congratulated the Thames Valley Swamp Foxes on their victory in the Heartland rugby Championship.

262/18 **Resolved**

CL That the Thames-Coromandel District Council receives the members' reports.

Moved/seconded by: Simpson/Walker

5 Public excluded

263/18 **Resolved**

CL That the public be excluded from the following parts of the proceedings of this meeting namely:

General subject of each matter to be considered	Reason for passing this resolution	Ground(s) under Section 48(1) for the passing of the resolution
5.1 Public Excluded - minutes for receiving and confirmation <ul style="list-style-type: none"> • 3 October 2018 – UNCONFIRMED – Mercury Bay Community Board • 24 September 2018 - UNCONFIRMED Tairua-Pauanui Community Board • 1 October 2018 – UNCONFIRMED Thames Community Board • 2 October 2018 – UNCONFIRMED Whangamata Community Board • 9 October 2018 – Audit and Risk Committee • 18 September 2018 – UNCONFIRMED Council minutes 	<p>(7)(2)(g) – Maintain legal professional privilege.</p> <p>(7)(2)(i) – Enable any local authority holding the information to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>(48)(1)(a) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>
5.2 Whitianga Town Centre Upgrade – Stage 2 – Contractor appointment 5.3 Award of contract c18/24 Roading Professional Service 2019-2022 5.4 Sugarloaf	<p>(7)(2)(h) – Enable any local authority holding the information to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>(48)(1)(a) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

5.5 CEO key performance indicators and remuneration	(7)(2)(a) – Protect the privacy of natural persons, including that of deceased natural persons.	(48)(1)(a) – That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
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Moved/seconded by: Simpson/Walker

269/18 Resolved

CL That the public be re-admitted to the meeting and resolutions taken with the public excluded be confirmed in the public session except for the following which are to remain in public excluded minute book.

Item Business

- 5.1 Public excluded - minutes for receiving and confirmation
- 5.2 Whitianga Town Centre Upgrade – Stage 2 – Contractor appointment
- 5.3 Award of contract c18/24 Roding Professional Service 2019-2022
- 5.4 Sugarloaf
- 5.5 Chief Executive key performance indicators and remuneration

Moved/seconded by: Christie/Peters

Meeting closed at 11.27am

The foregoing minutes were certified as being a true and correct record of the meeting of the Thames-Coromandel District Council held on 30 October 2018.

Chairperson _____ **Date** _____