

# Workplace Safety and Wellbeing Report

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<b>TO</b>	Audit and Risk Committee
<b>FROM</b>	Raymond Kelly – Health and Safety Advisor
<b>DATE</b>	20 February 2019
<b>SUBJECT</b>	<b>Workplace Safety and Wellbeing Report</b>

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## **1 Purpose of Report**

To provide an update on the management of health and safety risk at Council in accordance with the Health and Safety at Work Act 2015.

## **2 Background**

For the purposes of the Health and Safety at Work Act 2015, Council is regarded as a Person Conducting a Business or Undertaking (PCBU).

Elected Members are defined as "Officers" of TCDC under Section 18 of the Act.

Officers must exercise due diligence (maintain an understanding of the operations of the business) in order to ensure that Council meets its duties to its workers and people in its workplaces.

## **3 Issue**

This report updates on TCDC's performance regarding the management of its top five risks which are:

- Contractor Management
- Driving
- Working in isolation
- Working with public and animals
- Manual handling

## **4 Discussion**

TCDC engages contractors to undertake management of the following operations:

- Three waters
- Parks and reserves
- Solid waste
- Roothing

The risks that are associated with these activities are managed by each business (PCBU) which is contracted to undertake the operations. This management is carried out in consultation and with the cooperation of Council. This joint management is coordinated by the staff member responsible for managing the contract or activity.

This approach allows Council and the contracted PCBU to meet obligations relating to shared duties as prescribed by the Act.

As such, contractor management is one of Council's top risks and all activity related risk which is managed by contracted PCBU's, is part of that risk.

## **5 Suggested Resolution(s)**

That the Audit and Risk Committee:

1. Receives the report.

## **References-Tabled/Agenda Attachments**

**Attachment A** *Workplace Safety and Wellbeing Report – November 2018 to January 2019*

[Attachment A - Workplace Safety & Wellbeing Report](#)