

Adoption of 2019/20 Annual Plan and fees and charges

TO Council
FROM Angela Jane - Group Manager Governance and Strategy
DATE 11 June 2019
SUBJECT **Adoption of 2019/20 Annual Plan and fees and charges**

1 Purpose of report

This report presents the 2019/20 Annual Plan and 2019/20 fees and charges schedule for adoption by Council.

2 Background

The development and adoption of an Annual Plan is covered by the Local Government Act 2002 (the Act). In 2014 these requirements were amended, along with the Long Term Plan requirements, which for an Annual Plan primarily affect what can be included in the plan, and what thresholds should be met before consultation is considered necessary.

Changes to content

The main change to the content or output of the 2019/2020 Annual Plan is it must not duplicate any information already in the 2018-2028 Long Term Plan. Rather, it must only refer to the information, through references to page numbers and the like. This ensures that the effort elected members, staff and the public put in to developing the long term plan is not duplicated in developing an annual plan. This is one of the efficiency improvements promoted by central government, which was largely in response to submissions from local government.

Changes to consultation

Unless there are significant or material differences from year two of the long term plan, there is no requirement to consult. Councils can still consult should they wish to do so, on the whole plan or on discrete matters. If, through the budget review process, significance or materiality is identified, these differences are the only things included in the consultation.

In the development phase of the 2019/20 Annual Plan none of the proposed changes to budgets and the capital expenditure programme triggered the threshold for a significant or material difference.

3 Issue

Council must adopt a 2019/20 Annual Plan in order to set the rates for the upcoming year and to fulfil its requirements to have an Annual Plan under the Local Government Act 2002.

4 Discussion

4.1 Notable changes to Annual Plan budget and work programme

The 2019/20 Annual Plan has a total rates increase of 4.94%, compared to the 4.13% projected in the 2018-28 Long Term Plan.

The notable changes to the budgets are included in the attached Draft Annual Plan and are summarised further below:

4.2 Financial summary

Financial performance disclosures:

Measure	Annual Plan 2019/20	Long Term Plan 2015–25 for 2019/20
Total revenue	\$98.1 million	\$95.9 million
Rates revenue	\$68.9 million	\$69 million
Operating expenditure	\$88.2 million	\$87.8 million
Capital Expenditure	\$43.1 million	\$34.3 million
Average rates increase after growth	4.94%	4.13%
Forecast year-end borrowings	\$51 million	\$55.8 million

Retained earnings reserves

- Use of retained earnings reserves to achieve the rating result:
 - District \$1.4 million
 - Mercury Bay Community Board \$472,000
 - Whangamata Community Board \$200,000
- The retained earnings financial reserves' opening and closing balances for 2019/20 can be found on page 20 of the Annual Plan.

Depreciation reserves:

- All the Community Board areas will be in credit at year end of 2019/20 for their local activity depreciation reserves.
- Overall the district depreciation reserves will have just over \$18 million after \$15 million of transfers into the reserve and \$11 million is planned to be utilised.
- The depreciation reserves' opening and closing balances for 2019/20 can be found on page 21 of the Annual Plan.

Special reserves:

- Very little change occurs in the balances of the Special reserves with most showing the same balance or a more positive balance. Inflation adjustments have been implemented for the Power New Zealand reserve. Coromandel-Colville, Whangamata and Tairua-Pauanui land subdivision RMA reserves will be partly utilised.
- The special reserves' opening and closing balances for 2019/20 can be found on pages 22-23 of the Annual Plan.

LGA contribution reserves:

- These reserves fund the additional capacity projects - all of the reserves have transfers in and out during the year.
- The LGA contribution reserves' opening and closing balances for 2019/20 can be found on page 23 of the Annual Plan.

Rates subsidy within the Uniform Annual General Charge:

Interest earned on the Council reserves, including the reserve established from the proceeds of the Power New Zealand shares, is applied to subsidise the rating requirement of the Uniform Annual General Charge. For 2019/20 the subsidy amounts to \$3.8 million.

Notable changes in the Capital Expenditure programme

New projects above \$300,000:

Thames refuse transfer station second weighbridge - \$398,000
Hot Water Beach Bull Paddock and Domain car park sealing – combined \$325,000
Roading Preventative Maintenance - \$400,000
Rubbish compactors - \$550,000

Deferred projects:

Rhodes Park grandstand – deferred out of 2019/20 to consider alignment with southern airfield recreational development

Onemana public toilets – deferred from 2018/19 to 2019/20, received TIF funding

Whitianga Transfer station construction - deferred from 2018/19 to 2019/20

Increased expenditure:

Footpath construction budgets for Thames, Coromandel-Colville,

Public convenience renewals budget for Coromandel-Colville

Hahei Lees Road seal extension

Whitianga Sportsground

Hahei Village car park extension

Whangapoua Beachfront public convenience effluent upgrade – received TIF funding

Hot Water Beach Domain Road and central reserve public convenience replacement – received TIF funding and have been brought forward from later years

Pauanui Royal Billy Point boat ramp renewal and upgrade

Wentworth Valley Road seal extension

Roading drainage control

Roading maintenance chip seal

Decreased expenditure:

Roading Thin AC surfacing

4.3 Schedule of Fees and Charges

A summary of the changes made to the schedule of fees and charges is below:

New fees

- The fuel heater and temporary marquee application fees have been combined to include the inspection fees. This changes the fee from \$220 to \$480 and means there is only one invoice creating efficiencies.
- A temporary stage fee has been created reducing the financial impact from obtaining a building consent on average of \$3,200 to a fee for \$1,309.
- We have introduced a range of partnership programme fees for developers/builders applying for multiple building consents.
- We have introduced new fees to cover the engineering audit fee (\$150) and fire and emergency fee (\$100 plus FENZ costs) for consents.
- The Certificate for Public Use application has been changed from reflecting the actual time taken to the average cost to reduce invoicing costs. The new fee is set at \$500.
- A new Certificate of Acceptance certifier application fee has been created which reflects lodgement, planning checks, online fees, inspections and processing costs - \$500.
- Certificate of acceptance certificate fees have been created – residential - \$240 and non-residential - \$300.
- A new fee for the recovery and storage of abandoned vehicles has been created - \$600.
- A new fee for an exemption for commercial building work has been created - \$500 plus the hourly officer rate, a planning check and the online fee.

Increased fees

- Administrative fees for refusal or lapsing a building consent, cancellation, a waiver/modification of an application and extension of time requests have increased from \$100 to \$172 to reflect the actual time taken.
- Exemptions for building work have increased from \$200 to \$240 with discretionary exemptions increasing from \$165 plus hourly rate to \$240 plus hourly rate.

- Fees for memoranda of encumbrance, LINZ registrations and LINZ removals will increase from \$400 each to \$700 each to cover the full cost incurred.
 - The standard LIM fee increases from \$220 to \$250 to cover the costs involved.
 - Blue rubbish bags will increase from \$2.50 to \$2.80 to accommodate an increase in the emissions trading scheme levy (half bag will increase from \$1.30 to \$1.40).
 - Refuse transfer station fees also increase to accommodate the same levy increase:
 - Unofficial refuse bags increases from \$3.20 to \$4.00.
- At locations with no weigh bridge:
- Uncompacted waste increases from \$53 to \$65 per cubic metre
 - Compacted waste increases from \$160 to \$200 per cubic metre
 - Green waste increases from \$29 to \$36 per cubic metre
- At locations with a weigh bridge:
- Waste increases from \$181 to \$197 per tonne
 - Green waste increases from \$102 to \$126 per tonne

5 Significance and engagement

The decision being considered by the Council is not considered significant when assessed against the criteria within the Council's Significance and Engagement Policy. Community engagement for this decision is at the discretion of the Council.

6 Suggested resolution(s)

That the Council:

1. Receives the 'Adoption of 2019/20 Annual Plan and fees and charges' report, dated 11 June 2019.
2. Adopts the 2019/2020 Schedule of fees and charges as contained in Attachment A to the agenda report.
3. Adopts the 2019/2020 Annual Plan as contained in Attachment B to the agenda report.

References-Tabled/Agenda Attachments

Attachment A *2019/2020 Schedule of Fees and Charges*

Attachment B *Draft 2019/2020 Annual Plan*

2019/2020 Schedule of fees and charges

Airfields

Pauanui Airfield – All fixed and rotary wing aircraft

	Units	2018/2019	2019/2020
Private Aircraft			
Landing fee	Per day	\$10.00	\$10.00
	Per annum	\$100.00	\$100.00
Invoicing Administration Fee	Per Invoice	\$25.00	\$25.00
Commercial Aircraft			
Landing fee	Per landing	\$20.00	\$20.00
	Per day	\$50.00	\$50.00
	Per annum	\$900.00	\$900.00
Invoicing Administration Fee	Per Invoice	\$25.00	\$25.00
Pauanui Airfield Flight Office			
Non-profit users	Half day	\$10.00	\$10.00
	Full day	\$20.00	\$20.00
Commercial users	Half day	\$25.00	\$25.00
	Full day	\$50.00	\$50.00

Thames Airfield – All fixed and rotary wing aircraft

	Units	2018/2019	2019/2020
Private Aircraft			
Landing fee	Per day	\$10.00	\$10.00
	Per annum	\$250.00	\$250.00
Invoicing Administration Fee	Per invoice	\$25.00	\$25.00
Bulk landing fees (e.g. aviation school touch and go's, and landings) - by negotiation with Community Facilities Manager			
Commercial Aircraft			
Landing fee	Per landing	\$20.00	\$20.00
	Per day	\$50.00	\$50.00
	Per annum	\$900.00	\$900.00
Invoicing Administration Fee	Per Invoice	\$25.00	\$25.00
Optional annual landing fee - by negotiation with Community Facilities Manager			
Domiciled Aircraft			
Aircraft domiciled at airfield outside of leased area	Per aircraft/per annum	\$695.00	\$695.00
Other activities not identified with a charge - by negotiation with TCDC			

Animal Control

Dog Control

Registration Fees			
	Units	2018/2019	2019/2020
All dogs except guide dogs and dangerous dogs	Per dog	\$75	\$75
Working farm dogs in excess of three registered to same owner. (For the first three working dogs, standard dog fees apply, for the fourth and additional dogs, there is no charge. A statutory declaration must be provided with application)	Per dog	No Charge	No Charge
Dangerous dogs	Per dog	\$110.00	\$110.00
Guide dogs	Per dog	No charge	No charge
Penalty fees shall be charged at an additional 50% of annual dog registrations that remain unpaid as at 1 September of each financial year			
<p><u>Pro Rata dog registration fee</u></p> <p>Where the following applies a Pro Rata dog registration fee can be charged by discretion of a Dog Control Officer</p> <ul style="list-style-type: none"> • Where a dog has been imported into NZ after August 2nd of the current registration year. • Where a dog older than 3 months has been in possession of the owner for less than 3 months within the current registration year <p>* Pro Rata fee - determined by dividing the registration fee payable for a full year by 12; and multiplying that amount by the number of complete months remaining in the registration year.</p>			

Impounding Fees

Registered Dogs			
	Units	2018/2019	2019/2020
First offence	Per owner/dog	\$90.00	\$90.00
Second offence	Per owner/dog	\$120.00	\$120.00
Third offence	Per owner/dog	\$160.00	\$160.00
Unregistered Dogs			
First offence	Per owner/dog	\$130.00	\$130.00
Second offence	Per owner/dog	\$160.00	\$160.00
Third offence	Per owner/dog	\$200.00	\$200.00
Sustenance - impounded dogs	Per dog/day	\$20.00	\$20.00
Destruction - impounded dogs	Per dog/ offence	\$60.00	\$60.00
Micro chipping	Per dog	\$25.00	\$25.00

Stock Control

	Units	2018/2019	2019/2020
Impounding Fees			
For each animal impounded	Per animal	\$60.00	\$60.00
Sustenance - impounded horse, bovine and similar size	Per animal/per day	\$20.00	\$20.00

Cemeteries

	Units	2018/2019	2019/2020
Plot Purchases			
Adult	Per plot	\$1,300	\$1,300
Ashes	Per plot	\$300	\$300
Family ashes (to inter up to 12 sets of ashes) and memorial gardens	Per plot	\$1,500	\$1,500
Natural Burial Area Plot (when available)	Per plot	\$1,300	\$1,300
Pre-purchase plot fee surcharge	Per plot	25% of plot fee	25% of plot fee
Interment Fees			
Adult	Per interment	\$1,000	\$1,000
Child (age limit defined in Cemeteries 2015 Bylaw)	Per interment	Nil	Nil
Stillborn	Per interment	Nil	Nil
Ashes	Per interment	\$190	\$190
Ashes - Columbarium Wall	Per interment	\$55	\$55
Natural Burial Area Interment fee	Per interment	\$895	\$895
Other Fees			
Extra fee Sunday/public holiday	Per service	\$500	\$500
Memorial concrete reopening	Per opening	Quote to be obtained, with all costs being passed back to the applicant	Quote to be obtained, with all costs being passed back to the applicant
Memorial permit fee	Per application	\$50	\$50
Out of District fee - full burial	Per service	\$950	\$950
Out of District fee - ashes	Per service	\$250	\$250
Stillborn memorial plaques	Per plaque	\$100	\$100
Disinterment	Per service	Quote to be obtained, with all costs being passed back to the applicant	Quote to be obtained, with all costs being passed back to the applicant

Community Centres and Halls

Coromandel Halls

	Units	2018/2019	2019/2020
Non-profit Group	Per day	\$75.00	\$75.00
Public meetings*	Per hour	\$30.00	\$30.00
Funerals/wakes	Per day	\$150.00	\$150.00
Commercial bookings	Per hour	\$45.00	\$45.00
Private functions	Per day/night	\$200.00	\$200.00
Private functions	Per day only	\$100.00	\$100.00
Crockery hireage	Per booking	\$20.00	\$20.00
Bond (refundable)	Per booking	\$150.00	\$150.00

*Unless significant community benefit in which case as negotiated with Community Facilities Manager or delegate

Whitianga Hall

	Units	2018/2019	2019/2020
Total Facility All day and night* - 24 hours	Per booking	\$250.00	\$250.00
Total Facility All day - 12 hours	Per booking	\$150.00	\$150.00
Main Hall All day* - 12 hours	Per booking	\$100.00	\$100.00
Supper room. All day* - 12 hours	Per booking	\$80.00	\$80.00
Total facility*	Per hour	\$15.00	\$15.00
Main hall*	Per hour	\$10.00	\$10.00
Supper Room*	Per hour	\$8.00	\$8.00
Casual Minimum charge*	Per booking	\$25.00	\$25.00
Piano*	Per booking	\$15.00	\$15.00
Sound system - regular user	Per day	\$25.00	\$25.00
- casual user	Per day	\$50.00	\$50.00
Bond for event, No liquor Licence	Per booking	\$250.00	\$250.00
Bond for event with liquor licence	Per booking	\$500.00	\$500.00

* Unless significant community benefit in which case as negotiated with Community Facilities Manager or delegate

Thames Halls

Thames War Memorial Civic Centre

	Units	2018/2019	2019/2020
Whole Complex			
Commercial Rate	Per hour	\$90.00	\$90.00
	Day Rate (Over 6 hours & up to 10 hours)	\$600.00	\$600.00
	Day/Night Rate (24 hours)	\$900.00	\$900.00
Private Rate	Per hour	\$70.00	\$70.00
	Day Rate (Over 6 hours & up to 10 hours)	\$400.00	\$400.00
	Day/Night Rate (24 hours)	\$600.00	\$600.00

	Units	2018/2019	2019/2020
	hours)		
Community Rate	Per hour	\$50.00	\$50.00
	Day Rate (Over 6 hours & up to 10 hours)	\$200.00	\$200.00
	**Day/Night Rate (24 hours)	\$300.00	\$300.00
	**Week long rate	\$1,500.00	\$1,500.00
Community Regular Hirer Rate	Per hour	\$35.00	\$35.00
	Day Rate (Over 6 hours & up to 10 hours)	\$200.00	\$200.00
	Day/Night Rate (24 hours)	\$300.00	\$300.00
Bleachers (Set up and dismantle charge)	Per booking	\$175.00	\$175.00
Auditorium			
Commercial Rate	Per hour	\$50.00	\$50.00
	Day Rate (Over 6 hours & up to 10 hours)	\$350.00	\$350.00
	Day/Night Rate (24 hours)	\$525.00	\$525.00
Private Rate	Per hour	\$40.00	\$40.00
	Day Rate (Over 6 hours & up to 10 hours)	\$250.00	\$250.00
	Day/Night Rate (24 hours)	\$375.00	\$375.00
Community Rate	Per hour	\$30.00	\$30.00
	Day Rate (Over 6 hours & up to 10 hours)	\$150.00	\$150.00
	**Day/Night Rate (24 hours)	\$225.00	\$225.00
	**Week long rate	\$1,000.00	\$1,000.00
Community Regular Hirer Rate	Per hour	\$20.00	\$20.00
	Day Rate (Over 6 hours & up to 10 hours)	\$150.00	\$150.00
	**Day/Night Rate (24 hours)	\$225.00	\$225.00
Bleachers (Set up and dismantle charge)	Per booking	\$175.00	\$175.00
Function/Conference Room			
Commercial Rate	Per hour	\$40.00	\$40.00
	Day Rate (Over 6 hours & up to 10 hours)	\$250.00	\$250.00
	Day/Night Rate (24 hours)	\$375.00	\$375.00
Private Rate	Per hour	\$25.00	\$25.00
	Day Rate (Over 6 hours & up to 10 hours)	\$200.00	\$200.00
	Day/Night Rate (24 hours)	\$300.00	\$300.00
Community Rate	Per hour	\$20.00	\$20.00
	Day Rate (Over 6 hours &	\$100.00	\$100.00

	Units	2018/2019	2019/2020
	up to 10 hours)		
	**Day/Night Rate (24 hours)	\$100.00	\$100.00
	**Week long rate	\$700.00	\$700.00
Community Regular Hirer Rate	Per hour	\$20.00	\$20.00
	Day Rate (Over 6 hours & up to 10 hours)	\$100.00	\$100.00
	**Day/Night Rate (24 hours)	\$150.00	\$150.00
Piano hire	Per booking	\$55.00	\$55.00
Kitchen (included in Whole Complex, Auditorium and Conference Room Hire)			
Commercial	Full day (8 hours)	\$90.00	\$90.00
Commercial	Half day (4 hours)	\$50.00	\$50.00
Other	Per hour	\$10.00	\$10.00
Thames Hall Bonds (Refundable)			
Bonds shall be required for bookings as follows:			
Bond - Local user, Sports and Community Organisations	Per Booking	\$110.00	\$110.00
Bond - Commercial Business users	Per Booking	\$200.00	\$200.00
Bond - Commercial Shows	Per Booking	\$500.00	\$500.00
Bond - Private Function without liquor	Per Booking	\$200.00	\$200.00
Bond - Private Function with liquor	Per Booking	\$500.00	\$500.00
Bond - Kitchen (if booked separately)	Per Booking	\$150.00	\$150.00
Bond - Cordless Microphone	Per Booking	\$100.00	\$100.00
Custodian Service Charges			
Pack up/Set up of Room	Per Hour	\$25.00	\$25.00
Basic Cafe Service	Per Hour	\$25.00	\$25.00
Extra Cleaning/Weekend Cleaning Fee	Per Hour	\$25.00	\$25.00

**Where an additional non-community rate booking has been accommodated during a day/night or whole week booked by a community rate hirer, a credit may be applicable.

Definitions

- **Commercial Rate:** for an event (Commercial, seminars and corporate) which primary purpose is for a commercial/enterprise.
- **Private Rate:** by an individual or collection of individuals where the event is not open to the public i.e. Social functions event.
- **Community event and Fundraiser Rates:** For an event which primary purpose that provides an educational, social or economic community benefit that is able to be demonstrated.
- **Regular Hirer Rate:** This is only applies to hirers who enter into an agreement to book regular weekly, fortnightly or monthly bookings for a minimum term of six months.

Jack McLean Community Recreation Centre			
New Gym (Court One)	Hourly Rate	\$25.00	\$25.00
Old school gym (Court two)	Hourly Rate	\$25.00	\$25.00
The meeting room (Multi-purpose room)	Hourly Rate	\$15.00	\$15.00
Whole Facility	Hourly Rate	\$50.00	\$50.00

Whangamata Hall

	Units	2018/2019	2019/2020
Commercial Use			
Whole complex	Per booking per day	\$655.00	\$655.00
Existing hall and supper room	Per booking per day	\$295.00	\$295.00
Existing hall	Per booking per day	\$220.00	\$220.00
Auditorium and supper room	Per booking per day	\$435.00	\$435.00
Auditorium	Per booking per day	\$360.00	\$360.00
Auditorium foyer	Per booking per day	\$105.00	\$105.00
Auditorium foyer office	Per booking per day	\$65.00	\$65.00
Craft room/mini theatre	Per booking per day	\$220.00	\$220.00
Auditorium and Little Theatre (combined)	Per booking per day	\$500.00	\$500.00
Mezzanine floor	Per booking per day	\$105.00	\$105.00
Car park (use other than vehicle parking)	Per booking per day	\$310.00	\$310.00
Supper room fee	Per booking per day	\$115.00	\$115.00
Crockery hire	Per booking per day	\$20.00	\$20.00
Piano - regular user	Per booking per day	\$65.00	\$65.00
Piano - casual user	Per booking per day	\$150.00	\$150.00
Sound system - regular user	Per booking per day	\$55.00	\$55.00
Sound system - casual user	Per booking per day	\$100.00	\$100.00
Theatre lighting system - regular user	Per booking per day	\$55.00	\$55.00
Theatre lighting system - casual user	Per booking per day	\$100.00	\$100.00
Bleacher seating	Per set-up and dismantle	\$155.00	\$155.00
Bond	Per booking	\$500.00	\$500.00
All other hires			
Whole complex	Per booking per day	\$100.00	\$100.00
Existing hall and supper room	Per booking per day	\$40.00	\$40.00
Existing hall	Per booking per day	\$35.00	\$35.00
Auditorium	Per booking per day	\$50.00	\$50.00
Auditorium and supper room	Per booking per day	\$60.00	\$60.00
Auditorium foyer (when hired as a separate room)	Per booking per day	\$15.00	\$15.00
Auditorium foyer office	Per booking per day	\$10.00	\$10.00
Auditorium and Little Theatre (combined)	Per booking per day	\$75.00	\$75.00
Craft room/mini theatre	Per booking per day	\$35.00	\$35.00
Mezzanine floor	Per booking per day	\$15.00	\$15.00
Car park (use other than vehicle parking)	Per booking per day	\$50.00	\$50.00
Supper room	Per booking per day	\$15.00	\$15.00
Crockery hire	Per booking per day	\$5.00	\$5.00
Piano - regular user	Per booking per day	\$20.00	\$20.00
Piano - casual user	Per booking per day	\$70.00	\$70.00
Sound system - regular user	Per booking per day	\$15.00	\$15.00
Sound system - casual user	Per booking per day	\$40.00	\$40.00

	Units	2018/2019	2019/2020
Theatre lighting system - regular user	Per booking per day	\$15.00	\$15.00
Theatre lighting system - casual user	Per booking per day	\$40.00	\$40.00
Bleacher seating	Per set-up and dismantle	\$155.00	\$155.00
Refundable Bond Excluding High Risk Events*	Per booking	\$150.00	\$150.00
Refundable Bond High Risk Event *	Per booking	\$500	\$500
Local users, sports and community organisations operating for profit pay the applicable "All other hires' fee plus 30%.			
Notes applicable to all hires:			
Upon application discretion on the applicable fee may be available for a booking where a significant community benefit would be gained from the event.			
*A high risk event includes for example wedding receptions, balls, parties/celebrations and the status of an event for bonds will be determined by staff.			
Invoices received from call outs for external agencies (for example, but not limited to, New Zealand Fire Service, security, excessive noise and electrical) will be on-charged to the hirer.			
Bond letters may be accepted from regular users in lieu of payment			
Storage			
Kitchen - Small Overhead Cupboard	Per cupboard per financial year	\$15.00	\$15.00
Kitchen - Small Under Bench Cupboard	Per cupboard per financial year	\$20.00	\$20.00
Kitchen - Large Cupboard	Per cupboard per financial year	\$30.00	\$30.00
Old Hall - Small Roller Door	Per roller door per financial year	\$100.00	\$100.00
Old Hall - Large Roller Door	Per roller door per financial year	\$200.00	\$200.00
Old Hall - Under Stage - Bay 1	Per bay per financial year	\$50.00	\$50.00
Old Hall - Under Stage - Bay 2, 3, 5, 6 and 7	Per bay per financial year	\$50.00	\$50.00
Old Hall - Under Stage - Bay 4	Per bay per financial year	\$50.00	\$50.00
Old Hall - Under Stage - Bay 8	Per bay per financial year	\$50.00	\$50.00
Auditorium - Roller Door	Per roller door per financial year	\$300.00	\$300.00
Little Theatre - Under Stairs	Per storage area per financial year	\$50.00	\$50.00
Other - per m ³	Per cubic meter per financial year	\$20.00	\$20.00
Miscellaneous			
Non-returned key fee	Per key	\$100.00	\$100.00

Consents - Building Consents and Building Inspections

Council has two key roles in Building Control. One is the processing, inspecting and certification of building work via the Building Consent process. The other is that of a Territorial Authority with the primary focus on Public Safety. With particular emphasis around Building Warrants of Fitness, Swimming Pools and Earthquake Prone Buildings. In addition to this the TA function deals with illegal buildings, enforcement actions and general guidance.

Council's Consent and Inspections role is independently assessed every two years as a Building Consent Authority.

Given the range of building project work that Council processes, a range of fees are applicable. These usually consist of an initial fee and any further fees required are charged at an hourly rate if technical advice or processing exceeds the initial fee.

These charges apply to all actions of the Council for which a charge may be levied pursuant to Section 219 and 240 of the Building Act 2004. The following outlines general fees for processing Building Consents. Further detail is provided under headings in the tables below:

Inspection Fees rate duration

All fees for Building Consent Inspections are valid for the two year duration of a building consent. If you require an extension, any inspection carried out during the extension period will be at the rate applicable at the date and time of the inspection.

Investigation/Enforcement Fees

The Council will investigate instances of alleged non-compliance with the Building Act 2004, the Building Code and related matters. In the event that an investigation concludes that an offence has occurred, costs associated with such investigations, calculated in accordance with the hourly rate specified above, will be recovered from the offending party or owner of the property on which an offence has occurred. Where a non-compliance with the Building Act, Consent or Building Code requires a Notice to Fix Council will also charge for the cost of the Notice.

Please also note that:

- The standard fees in this schedule are minimum fees.
- An initial deposit fee is required with all Building related applications. No processing will commence until the deposit fees are paid.
- The deposit fee is the total of the online system fee, the planning check fee and the processing review fee and are based on the project value unless otherwise stipulated.
- Fees associated with processing the building consent cover the lodgement and assessment only. Inspections, Code Compliance Certificate (CCC) and other professional fees are charged separately.
- Where the cost of processing significantly exceeds the fee or deposit stipulated below, then an actual time charge shall be payable at the hourly rate as set out in the schedule below.
- Specialist services (payable at cost) and Central Government levies payable via Council are additional to fees and charges.
- Building consents will be granted and released once full payment of the fees has been received.
- Council will refund any unused portion of fees for cancelled or withdrawn consents.
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	Units	2018/2019	2019/2020
Fixed Application Fee for Minor Applications			
Solid or liquid Fuel Heaters Fee including processing review, online fee, record of title, CCC cost and required inspection (s). Any additional re-inspections at cost.	Per consent	\$220.00	\$480.00
Temporary Marquee Fee including processing review, online fee, record of title, planning check, CCC cost and one inspection. Any additional inspections at cost	Per consent	\$220.00	\$480.00
Temporary Stage Fee including processing review, online fee, record of title, planning check, CCC cost and one inspection. Any additional inspections at cost. Levies are additional for projects >\$20,000	Per consent	N/A	\$1309 + Levies As required

Project Information Memoranda (PIM) Fee includes online fee	Per consent	\$380.00	\$380.00
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Building Consent Lodgement Deposit Fees and Certificate of Acceptance (COA) Lodgement Deposit (non-refundable)

This deposit is required to accompany residential and non-residential building consent and COA applications under Sec45(1)(d) BA04 and is non-refundable.
All fees are deposits unless otherwise stated. All fees and hourly rates are inclusive of GST and are payable before the consent is issued.

Processing fees excludes Inspections and other incidental fees.

	Units	2018/2019	2019/2020
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Residential (Based on market value of the building project)

Building projects valued at less than or equal to \$7,500. <ul style="list-style-type: none"> includes processing review, online fee. No Planning check 	Per consent	\$800.00	\$800.00
\$7,501 - 20,000 <ul style="list-style-type: none"> includes processing review, online fee and planning check 	Per consent	\$1,900.00	\$1900.00
\$20,001 - 100,000 <ul style="list-style-type: none"> includes processing review, online fee and planning check 	Per consent	\$2,600.00	\$2600.00
\$100,001 - 500,000 <ul style="list-style-type: none"> includes processing review, online fee and planning check 	Per consent	\$4,200.00	\$4200.00
\$500,001 and over <ul style="list-style-type: none"> includes processing review, online fee and planning check 	Per hour	\$4,600.00	\$4600.00

Non-Residential (Based on market value of the building project)

All Non-residential building consents projects are those that require assessment in terms of public access, accessibility, fire and worker safety, including places for congregation. Types of buildings include, but are not limited to, shops, offices, doctor's rooms, sports venues, clubs, schools, show homes, farm sheds and farm buildings.
Processing fees excludes inspections and other incidental fees

Building projects valued at less than or equal to \$7,500.00 <ul style="list-style-type: none"> includes processing review, online fee and planning check 	Per consent	\$1,600.00	\$1600.00
\$7,501 - 20,000 <ul style="list-style-type: none"> includes processing review, online fee and planning check 	Per consent	\$2,400.00	\$2400.00
\$20,001 - 100,000 <ul style="list-style-type: none"> includes processing review, online fee and planning check 	Per consent	\$3,200.00	\$3200.00
\$100,001 - 500,000 <ul style="list-style-type: none"> includes processing review, online fee and planning check 	Per consent	\$4,900.00	\$4900.00
\$500,001 and over <ul style="list-style-type: none"> includes processing review, online fee and planning check 	Per hour	\$5,900.00	\$5900.00

	Units	2018/2019	2019/2020
Document Online Systems Fee- Residential and Non-Residential (Based on Market Value of the building project)		2018/2019	2019/2020
Project Value			
\$0.00 - \$7500		\$10.00	\$10.00

	Units	2018/2019	2019/2020
\$7,501.00-\$20,000		\$50.00	\$50.00
\$20,001-\$100,000		\$70.00	\$70.00
\$100,001-\$500,000		\$120.00	\$120.00
\$500,001 and over		\$150.00	\$150.00
Other Building Consent Fees Not Included In Fees Above			
Scanning and Printing charge			
The scanning of digital storage and file management will not be charged against those building consent applications and/or additional information lodged for processing subject to the online building consenting system being operational and the application been submitted in format that meets council requirements.			
	A3 or A4	\$2 per page	\$2.00
	A1 or A2	\$3.80 per page	\$6.00
Building Consent Administration Charges and Levies (subject to the Building Act 2004)			
Fees to be paid after Consent Approval			
Building Research Association of New Zealand (BRANZ) 0.1% of the building project value for building projects valued at \$20,000 and over.	0.1% Per \$1,000 of Project Value	0.1%	0.1%
Department of Building and Housing (DBH - part of the Ministry of Building, Innovation and Employment) 0.201% of the building project value for building projects valued at \$20,444 and over.	0.201% Per \$1,000 of Project Value	0.201%	0.201%
BCA Accreditation and Assessment Levy. Charged for meeting the standards and criteria under the Building Accreditation Regulations 2006 per \$1000 or part thereof of the value of works over \$20,444.	Per \$1,000 of Project Value	\$0.40c	\$0.40c
Project Planning Information Check for Building Consent	Per consent	\$365.00	\$365.00
Record of Title (previously Certificate of Title)	Per application	\$30.00	\$30.00
Refusal of Building Consent		\$100.00	\$172.00
Lapsing a building consent		\$100.00	\$172.00
Cancellation Fee		\$100.00	\$172.00
Extension of time requests Fee covers application only processing time will be charged separately at the applicable hourly rate.	Per application	\$100.00	\$172.00
National Multiple use and Partnership Programme approval Based on project value \$100,000-\$499,000 Including Planning check, review and online fee	Per consent	\$1,285.00	\$1,770.00
National Multiple use and Partnership Programme approval Based on project value \$500,000 and over Including Planning check, review and online fee	Per consent	\$2,675.00	\$3,190.00
Partnership Programme Fee Valid until 30.06.2020	Per Design annually	N/A	\$1500.00

	Units	2018/2019	2019/2020
Owner Builder Fee Fee provides for receiving, processing and sorting declaration	Per application	\$85.00	\$85.00
Engineering Audit Fee For PS1 received – at TA’s discretion	Per application	N/A	\$150.00
Fire and Emergency NZ notification (s46 of BA04) Plus FENZ costs	Per application	N/A	\$100.00 + FENZ costs
Amendments			
Amendments Assessment Fee (Residential & Non-residential) Plus Processing time will be charged separately at the applicable hourly rate. Plus planning check fee.	Per application	\$100.00 + hourly rate	\$100.00 + hourly rate + planning check fee
Amendment Assessment- District Plan Review (Residential and Non-Residential)	Per application	\$85.00	\$85.00
Code Compliance Certificate			
Code Compliance Certificate (residential)	Per application	\$240.00	\$240.00
Code Compliance Certificate (non-residential)	Per application	\$300.00	\$300.00
Copy of Code Compliance Certificate	Per certificate	\$60.00	\$60.00
Code Compliance Certificate (CCC) for Building five years or older from date of granting the consent. Charges are incurred at an hourly rate and include a full review of the building project including site/project inspection. All modification/waiver fees are additional to stated fees.	Per consent	Deposit of \$710.00 (plus additional building officer hourly rate as required)	Deposit of \$710.00 (plus building officer hourly rate as required)
TCDC Administration Fee for Building Act Notice			
Memorandum of Encumbrance Fee Includes review and Council’s legal costs	Per application	\$400.00	\$700.00
LINZ Registration (s72, s75) Fee Where land is subject to natural hazards or building over more than one allotment Includes review and Council’s legal costs	Per application	\$400.00	\$700.00
LINZ Removal of Entry Fee Includes review and Council’s legal costs	Per application	\$400.00	\$700.00
Notice To Fix (NTF) Fee includes preparation and administration	Per Notice	\$220.00	\$220.00
Waiver and modification of the Building Code applications Fee covers application and first hour's processing time. Additional processing time will be charged separately at the applicable hourly rate.	Per application	\$100.00	\$172.00
Certificate for Public Use (CPU)			

	Units	2018/2019	2019/2020
CPU application Fee	Per application	\$100.00 Deposit + officers hourly rate	\$500.00
CPU Extension of Time	Per application	\$100.00	\$100.00
Change of Use Fee	Per application	\$100.00 Deposit + officers hourly rate	\$100.00 Deposit + officers hourly rate
Compliance Schedules and Building Warrant of Fitness			
Compliance Schedule issue/modification and assessment	Per application	Admin fee \$95.00 plus \$65.00 per schedule item	Admin fee \$95.00 plus \$65.00 per schedule item
Amendment to Compliance Schedule	Per application	\$95.00	\$95.00
Receiving Annual BWOF	Per application	\$95.00	\$95.00
BWOF Audit Site visit per hour (includes re-inspection)	Hourly rate	\$198.00	\$198.00
Exemptions			
Exempt building work Schedule 1, excludes (2)	Per application	\$200.00	\$240.00
Exemption Application and Discretionary Exemptions; Schedule 1(2) Applications	Per application	\$165.00 + Officers hourly rate	\$240.00 + Officers hourly rate
Commercial Exemption Application and Discretionary Exemptions; Schedule 1(2) Applications	Per application	N/A	\$500.00 +Officers hourly rate + Planning check + Online Fee
Building Inspection Fees			
Building Inspections			
<ul style="list-style-type: none"> Assessments of the number of building inspections required will be made as part of the building consent process. Final inspection fees may also be required for other projects as deemed appropriate by the building inspector or processing officer. Code Compliance Certificates and associated inspections must be paid prior to the building consent being released. Fee rates are calculated at the time the consent is approved. 			
	Units	2018/2019	2019/2020
Building Inspection (residential)	Per inspection	\$180.00	\$180.00
Building Final Inspection (residential)	Per inspection	\$250.00	\$250.00
Building Inspection (non-residential)	Per inspection	\$200.00	\$200.00
Building Final Inspection (non-residential)	Per inspection	\$285.00	\$285.00
Building Compliance Schedule Inspection	Per Inspection	\$300.00	\$300.00
Building Inspection same Day cancellation Fee	Per inspection	\$180.00	\$180.00
Certificate of Acceptance (COA)			

	Units	2018/2019	2019/2020
<p>There are three types of COA applications:</p> <ol style="list-style-type: none"> 1. Emergency Work COA 2. COA 3. Certifier COA. 			
<p>Certificate of Acceptance (COA) applications For Emergency Work only</p>	Per application	<p>\$500 deposit + processing and inspection fees charged at building consent fee rates.</p> <p>* Plus see additional fee below in terms of S96(1)(a)</p>	<p>\$500 COA Lodgement Fee</p> <p>+ Building consent Lodgement Deposit based on value</p> <p>+ Planning check</p> <p>+ Online System Fee</p> <p>+ Actual Inspection Fees charged at building consent rates</p> <p>+ Certificate of title</p> <p>+ Levies if applicable</p>
<p>Certificate of Acceptance (COA) applications</p> <p>This includes COA fees, charges and levies in terms of S96(1)(a).</p> <p>Note Building consent lodgement Deposit Fees are charged twice. This covers the initial building consent when one should have been applied for and one to cover current COA application.</p>	Per application	<p>\$500 deposit + processing and inspection fees charged at building consent fee rates.</p> <p>* Plus see additional fee below in terms of S96(1)(a)</p>	<p>\$500 COA Lodgement Fee</p> <p>+ Building consent Lodgement Deposit based on value</p> <p>+ Planning check</p> <p>+ Online System Fee</p> <p>+ Actual Inspection Fees charged at building consent rates</p> <p>+ Certificate of title</p> <p>+ Levies if applicable</p> <p>Plus additional COA Fees below in terms of Sec96(1)(a)</p> <p>Full building consent lodgement fees for relevant project value (this includes all fees, charges and levies payable had a building consent been obtained. Current rates apply).</p>
<p>COA Certifier Applications</p>	Per application	N/A	<p>\$500 COA Lodgement Fee</p> <p>+ Planning check</p> <p>+ online fee</p> <p>+ actual inspection costs</p> <p>+ actual processing costs</p> <p>+ sundry costs</p>
<p>COA Certificate (residential)</p>	Per certificate	N/A	\$240.00
<p>COA Certificate (non-residential)</p>	Per certificate	N/A	\$300.00
<p>Building Consent Administration Charges and Levies (subject to the Building Act 2004)</p>			
<p>S116A Subdivision Check</p>	Per application	\$170 +hourly rate for additional time	\$170 +hourly rate for additional time

	Units	2018/2019	2019/2020
Third Party Report Filing Fee To place on the property file at owner's request. e.g. Pre 1992 Safe & Sanitary report from Building Surveyor. Note any report received must have a disclaimer in favour of, acceptable to, and indemnifying Council in all respects, put on the document and signed by the applicant.	Per lodgement	\$200.00	\$200
S362T Building Contractor Filing Fee received under separate cover and not with CCC application	Per application	\$25.00 + scanning costs	\$25.00 + scanning costs
Swimming Pool/Small Heated Pool Compliance Cycle inspection			
Swimming or small heated pool compliance (first and subsequent re-inspections)	Per inspection	\$185.00	\$185.00
Cost to place IQPI records on file and monitoring compliance	Per application	\$65.00	\$65.00
Cost to give one property status and previous record to IQPI	Per application	\$65.00	\$65.00
EPB Building Matters			
These charges are to recover the cost Council has incurred in implementing the legislative requirements under the Building (Earthquake-prone Building) Amendment Act 2016.			
EPB Extension of Time	Per application	\$150.00	\$150.00
EPB Exemption	Per application	\$150.00	\$150.00
Alterations to EPB	Per application	\$150.00	\$150.00
Determine EPB Rating	Per application	\$300.00	\$300.00
Amusement Device Permits (Fees are set by legislation)			
For one device, for the first seven days	Per application	\$11.50	\$11.50
For each additional device by the same owner for the first 7 days	Per application	\$2.30	\$2.30
For each device for each further period of 7 days	Per application	\$1.15	\$1.15
Alcohol Licensing - Building code certification under the Sale of Liquor Act			
Inspect premises for fire and Access for PWD	Per application	\$395.00	\$395.00
Building Information Fees - Statistical Returns Report			
Issuing Consent Report -Annual Subscription for monthly reports	Per year	\$350.00	\$350.00
Issuing Consent Report -Monthly Fee	Per month	\$30.00	\$30.00
Council Officers Hourly Rates			
Administration staff	Per hour	\$104.00/hr	\$104.00/hr

	Units	2018/2019	2019/2020
Building Officers	Per hour	\$172.00/hr	\$172.00/hr
Team Leader/ Technical specialist	Per hour	\$198.00/hr	\$198.00/hr
Manager	Per hour	\$225.00	\$225.00
Compliance Officer for all aspects of monitoring, enforcement and investigation work.	Per hour	\$198.00	\$198.00
External specialists fees are charged out at actual costs +Admin Fee 15min	As incurred	Actual cost + 15min Admin Time	Actual cost + 15min Admin Time
Requests for information			
Requests for information other than those relating to either the Resource Management Act 1991 or the Building Act 2004 that cannot be answered by customer service representatives will be charged at the hourly rates specified under the Local Government Official Information and Meetings Act 1987, Schedule of Fees and Charges for Requests for Official Information.			
Other Administration costs			
Disbursement cost such as digital scanning or photocopying etc will be charged at actual costs as appropriate.			

7 Building Control - Monitoring

	Units	2018/2019	2019/2020
Inspection charge	Per hour	\$198.00	\$198.00
Administration charge	Per hour	\$104.00	\$104.00
Engineering and asset management	Per hour	Actual cost + 15mins admin fee	Actual cost + 15mins admin fee
Disbursements	As incurred	Actual Cost	Actual Cost

Consents - Resource Consents

Timing of Payments
All the charges and amounts listed in this schedule (unless otherwise specified) are payable in advance of any action being undertaken by the Council. Pursuant to section 36AAB(2) of the Resource Management Act 1991, the Council need not perform the action to which the charge relates until the charge has been paid in full.
Fixed Initial Deposit Charges
<p>Fixed Initial Deposit Charges are levied at the start of the application process and are payable at the time an application is submitted to the Council for processing. Notwithstanding that a fixed initial deposit charge may be paid the Council will commence processing the application only when it is satisfied that the information received with the application is adequate. Fixed Initial Deposit Charges are not subject to the rights of objection and appeal.</p> <p>Since resource consent applications can vary significantly in their content and nature, the Council cannot set one Fixed Initial Deposit Charge that would be fair and reasonable in every case. The fixed charges shown in the schedule are the minimum Fixed Initial Deposit Charge for that particular application category. A fixed charge higher than the minimum could be required and this would be dependent on the nature and scale of each specific application (see miscellaneous section). During the course of processing an application, the Council may charge additional charges in relation to costs incurred above the fixed charge already received. Pursuant to section 36AAB(2) of the Resource Management Act 1991, the Council reserves the right to cease or suspend processing of any consent where any amount invoiced remains unpaid.</p> <p>The Fixed Initial Deposit Charges this year have been increased to more closely reflect the actual costs of processing the applications, which will then allow for a quicker issuing of the completed consents. For the larger and more complex applications additional 'Fixed Initial Deposits' may be required or more frequent invoicing may occur.</p> <p>For public notified and limited notified resource consents there is an additional 'Fixed Initial Deposit Charge', which needs to be paid before the notified process is begun, to cover the costs of notification. For applications that require a hearing it is likely there will be further costs and applicants may be required to pay these prior to the commencement of the hearing.</p> <p>Any unused portion of your deposit will be refunded.</p>
Additional Charges
<p>Additional charges will be required under section 36(5) of the Resource Management Act 1991 where the fixed charge is inadequate to enable the Council to recover its actual and reasonable costs relating to any particular application.</p> <p>An additional charge to recover actual and reasonable costs will be made where the costs exceed the fixed charge paid.</p> <p>Additional charges may be invoiced on a monthly basis as they are incurred.</p>
Set Fees
Set fees are payable at the time of application and no additional charges will be made.

	Units	2018/2019	2019/2020
Pre application meetings on larger resource consent applications (as determined by the Development Planning Manager, Principal Planner or Senior Planner)	Actual	Actual cost of attendance experts	Actual cost of attendance experts
Pre-lodgements meetings	Set fee	\$95.00	\$95.00
Applications for Land Use Consent			
NB: In addition to the listed charge, all land use consent applications (except those for outline plans) incur a monitoring charge as detailed below.			
Non-notified Applications			
The following fixed charges apply for non-notified applications for land use consent:			
	Units	2018/2019	2019/2020
A. Controlled activities	Fixed Initial Deposit Charge	\$1,200.00	\$1200.00
B. Restricted discretionary activities	Fixed Initial Deposit Charge	\$1,300.00	\$1300.00
C. Discretionary activities	Fixed Initial Deposit Charge	\$1,700.00	\$1700.00
D. Non-complying activities	Fixed Initial Deposit Charge	\$2,100.00	\$2100.00

		Units	2018/2019	2019/2020
E.	Boundary activities, providing written approvals have been provided by the affected parties	Fixed Initial Deposit Charge	\$750	\$750.00
Notified Applications				
The Fixed Initial Deposit Charge for any limited notified application for land use consent will be the amount required for a non-notified application of the same type plus \$6,000.		Fixed Initial Deposit Charge	As above plus \$6,000.00	As above plus \$6,000.00
The Fixed Initial Deposit Charge for public notified land use applications will be the amount required for a non-notified application of the same type plus \$15,000. (For larger or more complex applications, the fixed charge for notified applications may be increased to \$20,000 at the discretion of the Development Planning Manager. This is to cover increased notification costs associated with the application including publicity, organising the hearing and expert referrals etc.)		Fixed Initial Deposit Charge	As above plus \$15,000.00	As above plus \$15,000.00
Actions Related to All Types of Land Use Consent				
Signing fees are included.				
		Units	2018/2019	2019/2020
A.	Preparation and signing of any bond, covenant, legal document or variation thereto required as a condition of consent (Resource Management Act 1991 sections 108 and 109).	Fixed Initial Deposit Charge	\$315.00	\$315.00
NB: The Council will meet the actual internal legal costs associated with covenant document preparation where covenants are entered into on a voluntary basis.				
B.	Application to extend time in respect of any bond, covenant or consent notice (Resource Management Act 1991 sections 108 and 109).	Fixed Initial Deposit Charge	\$315.00	\$315.00
C.	Bond discharges plus actual time for inspections.	Fixed Initial Deposit Charge	\$338.00	\$338.00

Consents – Applications for Subdivision Consents

Non-Notified Applications				
The following fixed charges apply for non-notified applications for subdivision consent:				
		Units	2018/2019	2019/2020
A.	Controlled activities, restricted discretionary activities, rights-of-way.	Fixed Initial Deposit Charge	\$1,600.00	\$1,600.00
B.	Resource Management Act 1991 section 226 Certificates.	Fixed Initial Deposit Charge	\$1,200.00	\$1,200.00
C.	Discretionary activities	Fixed Initial Deposit Charge	\$2,500.00	\$2,500.00
D.	Non-complying activities	Fixed Initial Deposit Charge	\$3,200.00	\$3,200.00
Notified Applications				
The deposit for any limited notified subdivision application will be the fixed charge required for a non-notified application of the same type plus \$6,000.		Fixed Initial Deposit Charge	As above plus \$6,000.00	As above plus \$6,000.00
The fixed charge for public notified applications for subdivision will be the amount required for a non-notified application of the same type plus \$15,000.		Fixed Initial Deposit Charge	As above plus \$15,000.00	As above plus \$15,000.00
(For larger or more complex applications, the fixed charge for notified applications may be increased to \$20,000 at the discretion of the Development Planning Manager. This is to cover increased notification costs associated with the application including publicity, organising the hearing and expert referrals etc).				
Actions Related to All Types of Subdivision Consent				
Signing fees are included except where stated.				

		Units	2018/2019	2019/2020
A.	Resource Management Act 1991 section 223 Certificates (section 305, Local Government Act) Survey Plan Approval.	Fixed Initial Deposit Charge	\$380.00	\$380.00
B.	Preparation and signing of any bond, covenant, legal document or variation thereto required as a condition of consent or to enable the issue of a completion certificate (Resource Management Act 1991 sections 108 and 109).	Set fee	\$350.00 plus document preparation	\$350.00 plus document preparation
C.	Updating Cross lease flats plans, plus signing 223c, 224c , 224f etc and property charges Subdivisions completions, processing, inspections and signing of 224c or equivalent certificates.	Set fee	\$550.00 plus certificate signing fees	\$550.00 plus certificate signing fees
For 1 additional lot and boundary change		Fixed Initial Deposit Charge	\$600.00	\$600.00
Between 2 and 5 lots		Fixed Initial Deposit Charge	\$1,000.00	\$1,000.00
5 Lots and 10 lots and units titles up to 10 lots		Fixed Initial Deposit Charge	\$2,500.00	\$2,500.00
11 lots and above and unit titles of more than 11 lots		Fixed Initial Deposit Charge	\$5,000.00	\$5,000.00
D.	Preparation of any consent notice	Set fee	\$320.00	\$320.00
E.	Change or cancellation of consent notice	Fixed Initial Deposit Charge	\$430.00	\$430.00
F.	Property File Creation	Set fee per lot	\$70.00	\$70.00
G.	Application to extend time in respect of any bond, covenant under Resource Management Act 1991 sections 108, 109 and 222(2)	Fixed Initial Deposit Charge	\$330.00 plus inspection costs	\$330.00 plus inspection costs

		Units	2018/2019	2019/2020
H.	Bond discharges	Fixed Initial Deposit Charge	\$335.00	\$335.00
I.	Approvals and Certificates under Part XXI Local Government Act- Signing Fees	Fixed Initial Deposit Charge	\$325.00	\$325.00
J.	Cross-lease amendments (signing fee not included)	Fixed Initial Deposit Charge	\$325.00	\$325.00
K.	Easement approvals - report and certificate (Resource Management Act 1991 section 243)	Fixed Initial Deposit Charge	\$325.00	\$325.00
L.	Revocation of easements - report and certificate (Resource Management Act 1991 section 243)	Fixed Initial Deposit Charge	\$325.00	\$325.00
M	Resource Management Act 1991 section 224f and s32(2)(a) unit titles	Set fee	\$250.00	\$250.00
NB: All charges, plus any additional charge outstanding from the processing of the subdivision consent, must be paid prior to the release of the section 224 Certificate.				

Designations and Heritage Orders (Applications and Requirements)

Non-Notified Applications				
The following fixed charges apply for non-notified applications for requirements for designations or heritage orders:				
		Units	2018/2019	2019/2020
A.	Requirements for designation	Fixed Initial Deposit Charge	\$2,500.00	\$2,500.00
B.	Requirements for alteration to a designation	Fixed Initial Deposit Charge	\$1,500.00	\$1,500.00
C.	Requirements for removal of a designation	Fixed Initial Deposit Charge	\$750.00	\$750.00
D.	Applications to determine that a designation should not lapse under Resource Management Act 1991 sections 184(1)(b) and 2(b)	Fixed Initial Deposit Charge	\$600.00	\$600.00
E.	Requirements for heritage orders	Fixed Initial Deposit Charge	\$1,000.00	\$1,000.00
F.	Requirements for the removal of heritage orders	Fixed Initial Deposit Charge	\$750.00	\$750.00
G.	Outline Plans (Resource Management Act 1991 section 176A)	Fixed Initial Deposit Charge	\$550.00	\$550.00
H.	Waiver of requirement for outline plan (Resource Management Act 1991 section 176A(2))	Fixed Initial Deposit Charge	\$350.00	\$350.00
Notified Application				
The fixed charge for any notified notice of requirement or heritage order will be the fixed charge required for a non-notified application of the same type plus \$6,000.		Fixed Initial Deposit Charge	As above plus \$6,000.00	As above plus \$6,000.00
Monitoring				
The requiring authority or heritage protection authority shall pay the actual and reasonable costs incurred by the Council in monitoring the condition of notices of requirement and heritage orders (section 36(1)(d)).		Fixed Initial Deposit Charge	\$300.00	\$300.00

Resource Consents Miscellaneous Charges Including signing fees

		Units	2018/2019	2019/2020
A.	Applications for extensions of time (Resource Management Act 1991 sections 125(b), 126(b))	Fixed Initial Deposit Charge	\$750.00	\$750.00
B.	Change, review or cancellation of consent conditions (Resource Management Act 1991 sections 127-132)	Fixed Initial Deposit Charge	\$750.00	\$750.00
C.	Preparation of minor covenants or any variations thereto	Fixed Initial Deposit Charge	\$350.00	\$350.00
D.	Certificates of Compliance & Existing Use Certificates (Resource Management Act 1991 section 139 & 139A)	Fixed Initial Deposit Charge	\$1,000.00	\$1,000.00
E.	Exemption notice for marginal or temporary non compliance (s87BB)	Fixed Initial Deposit Charge	\$1,000.00	\$1,000.00
F.	Easement approvals (Local Government Act section 348)	Fixed Initial Deposit Charge	\$750.00	\$750.00
G.	Preparation of any document, encumbrance or certificate for the purposes of the Overseas Investment Commission or for any purpose under any such enactments or regulations.	Set fee	\$1,000.00	\$1,000.00
H.	Resource management planning certificates under the Sale and Supply of Alcohol Act 2012	Set fee	\$350	\$350
I.	Every other certificate, authority, approval, consent, or service given, or inspection made by the Council under any enactment or regulation not otherwise mentioned elsewhere in this schedule where such enactment contains no provision authorising the Council to charge a fee and does not provide that the certificate, authority, approval, consent, service or inspection is to be given or made free of charge. Including documentation required for the attachment of Council Seal and signing by authorised officers.	Set fee	\$120.00	\$120.00
J.	Fee for uplifting of building line restrictions	Set fee	\$600.00	\$600.00
K.	Document lodgement	Set fee	\$70.00	\$70.00
L.	Discharges of memorandum of encumbrances (includes legal, monitoring, signing and LINZ registration fee)	Fixed Initial Deposit Charge	\$800.00	\$800.00
M.	Objections lodged under section 357 and 357A. Where a hearing is required a Hearing fee will also be charged.	Fixed Initial Deposit Charge	\$650.00	\$650.00
Fixed Initial Deposit Charges				
A.	Any fixed charge required under this schedule of charges for any application for a resource consent or requirement for designation or heritage order may be increased where the matter to which the charge relates has any of the following attributes:		The fixed initial deposit charge* that would otherwise apply and	The fixed initial deposit charge* that would otherwise apply and
	<ul style="list-style-type: none"> It is a large development proposal 	Fixed charge	plus 200%	plus 200%
	<ul style="list-style-type: none"> It is likely to involve significant potential effects on the environment 	Fixed charge	plus 200%	plus 200%
	<ul style="list-style-type: none"> It involves major policy issues 	Fixed charge	plus 100%	plus 100%
	<ul style="list-style-type: none"> It is likely to involve the Council in significant research or investigation 	Fixed charge	plus 200%	plus 200%
	<ul style="list-style-type: none"> It will involve the notification of over 35 parties 	Fixed charge	plus 200%	plus 200%
	<ul style="list-style-type: none"> It is a subdivision involving more than 10 lots 	Fixed charge	plus 100%	plus 100%
	<ul style="list-style-type: none"> It is a subdivision involving more than 50 lots 	Fixed charge	plus 200%	plus 200%

		Units	2018/2019	2019/2020
B	The Planning Manager shall have the right to vary fixed charges and final charges for heritage order requests if, in his or her opinion, some of the benefits are to the community as a whole.			
C.	Where a notified application involves both a land use and subdivision consent, then only one fixed charge for a notified application may be required.		* Where more than one of the attributes listed applies, the % increase shall be applied only once at the greater of the rates that apply	* Where more than one of the attributes listed applies, the % increase shall be applied only once at the greater of the rates that apply
Hearings				
A	Costs for Regulatory Regulatory Committee fees: - Chairperson - Members - Mileage - Disbursements * Or any new rate set by the Remuneration Authority	Per hour Per hour Per kilometre	\$100.00* \$80.00* \$0.77* Actual costs	\$100.00* \$80.00* \$0.77* Actual costs
B.	For the hearing of any application made under the Resource Management Act 1991 a charge will be made of the costs of planning staff and technical advisers.		Part of processing costs	Part of processing costs
C.	(i) The actual costs of employing external Commissioners to hear any application will be charged to the applicant.		Actual cost	Actual cost
C.	(ii) Should a submitter request that the hearing be heard by an external Independent Commissioner, then the submitter will be responsible for the difference in costs between a Council determined decision and an Independent Commissioner decision.		Difference in costs between a Council determined decision and an Independent Commissioner decision	Difference in costs between a Council determined decision and an Independent Commissioner decision
D.	In instances where an applicant does not give at least 48 hours written notice of a request for cancellation, withdrawal or postponement of a scheduled hearing, the Council reserves the right to charge the applicant the actual costs incurred in preparing for the scheduled hearing.	Fixed charge	Actual costs incurred in preparing for the scheduled hearing.	Actual costs incurred in preparing for the scheduled hearing.
E.	Pre-hearing meetings (Section 99).	Fixed Initial Deposit Charge	\$800.00	\$800.00
Engineering Charges				
	Basic Engineering Plans and Engineering works inspections (generally 1 to 4 lots)	Fixed Initial Deposit Charge	\$650.00	\$650.00
	Complex Engineering Plans (Determined by Development Planning Manager generally 5 lots or more)	Fixed Initial Deposit Charge	\$1,600.00	\$1,600.00
	Supervision of work	Actual Cost	Actual cost	Actual cost
Requests for Private Plan Changes/ Variations				
	An additional charge to recover actual and reasonable costs will be made where the costs exceed the fixed initial deposit charge. Additional charges may be invoiced on a monthly basis as they are incurred. Should the processing costs not reach the fixed charge paid, a refund will be provided.	Fixed Initial Deposit Charge	\$15,000.00	\$15,000.00
Additional Charges				
	-Planner	Per hour	\$165.00	\$165.00

	Units	2018/2019	2019/2020
-Principal Planner	Per hour	\$180.00	\$180.00
-Planning Manager	Per hour	\$195.00	\$195.00
-Development Engineers	Per hour	\$165.00	\$165.00
-Administration	Per hour	\$85.00	\$85.00
Council disbursements including:			
-Advertising	As incurred	Actual cost	Actual cost
-Photocopying	As incurred	Actual cost	Actual cost
-Postage	As incurred	Actual cost	Actual cost
-Printing	As incurred	Actual cost	Actual cost
-Telecommunication	As incurred	Actual cost	Actual cost
-Travel time	As incurred	Actual cost	Actual cost
-Vehicle mileage	As incurred	Actual cost	Actual cost
Consultants Costs	As incurred	Actual cost	Actual cost
Legal Costs	As incurred	Actual cost	Actual cost
Hearing costs including Councillors' fees, Commissioner costs, site visits, and meals.	As incurred	Actual cost	Actual cost
Costs paid by the Council to government departments and Waikato Regional Council for charges made to the Council for their input into any application, certificates or other Resource Management Act 1991 process.	As incurred	Actual cost	Actual cost
Review of Resource Consent Conditions			
Review of resource conditions under sections 128, 129 of the Resource Management Act 1991. The fixed charge is an estimated initial fee but should the application require notification and hearing, then the actual charges will increase significantly.	Fixed charge	\$1,600.00	\$1,600.00
Judicial Committee Reviews - Development Contributions			
Fixed initial deposit charge for Development Contributions Review Hearings. Additional charges to recover actual and reasonable costs will be made where the costs exceed the fixed initial deposit charge. Should the processing costs not reach the fixed charge paid, a refund will be provided.	Fixed Initial Deposit Charge	\$805.00	\$805.00
Costs for Judicial Committee	Set fee per hour:	\$304.00 plus below:	\$304.00 plus below:
Additional charges (e.g. disbursements, legal costs) as per Hearing costs above			
Administration (including overheads)	Per hour	\$85.00	\$85.00
Staff time (preparation)	As incurred	Actual Cost	Actual Cost
Valuations			
Valuation for reserve contribution purposes under the Development Contributions Policy. This fee will include the actual cost of obtaining the valuation from a Council appointed valuer, any administrative charges and additional costs such as arbitration.	As incurred	Actual cost	Actual cost
Encumbrance Monitoring			
The terms of the Encumbrance Instrument entitle Council to recover actual and reasonable costs to monitor the Encumbrance and acknowledge compliance with it.			
Encumbrance monitoring fee	Set fee per annum	No charge	No charge
Monitoring costs to address non-compliance of terms of Encumbrance.	As incurred	Actual cost	Actual cost

Resource Consents - Monitoring

Monitoring of Land Use Consents				
There shall be a charge for every land use consent (which will be refunded if consent is refused) relating to the monitoring and associated administration of the consent (Resource Management Act section 36(1)(c)).				
There are two levels of monitoring fees:				
		Units	2018/2019	2019/2020
A.	To monitor progress with giving effects to the consent and compliance with consent conditions for minor resource consents - minor waivers e.g. yard encroachments. (This charge is specifically aimed at homeowners making small-scale alterations where few if any conditions are imposed.)	Fixed Initial Deposit Charge	\$195.00	\$195.00
B.	To monitor progress with giving effect to the consent and compliance with consent conditions for all other resource consents.	Fixed Initial Deposit Charge	\$350.00	\$350.00
NB: For larger applications that have numerous conditions or require specialist input such as engineers or other specialists for auditing expert reports this fee will be increased to cover these additional costs.				
	If adverse effects arise from the development, or breaches of conditions are continuing, or repeated, and Council officers determine that more site visits are required, a per visit charge applies.	Additional charge	\$165.00	\$165.00
NB: Any additional charges of Council monitoring officers will be charged at \$110 per hour. Any additional charges for specialist time in connection with monitoring and compliance of conditions of the resource consent will be charged at the relevant hourly rate or the actual cost to cover these additional costs.				

Development Contributions

Catchment	Units	2018/2019	2019/2020
Hahei	Unit of demand	\$15,483.11	\$15,483.11
Matarangi	Unit of demand	\$16,974.48	\$16,974.48
Whitianga	Unit of demand	\$19,154.97	\$19,154.97
Whangapoua	Unit of demand	\$10,518.56	\$10,518.56
Cooks Beach	Unit of demand	\$11,899.44	\$11,899.44
Opito Bay	Unit of demand	\$10,518.56	\$10,518.56
Kuaotunu West	Unit of demand	\$10,518.56	\$10,518.56
Kuaotunu	Unit of demand	\$10,518.56	\$10,518.56
Hot Water Beach	Unit of demand	\$10,518.56	\$10,518.56
Tairua	Unit of demand	\$12,289.66	\$12,289.66
Pauanui	Unit of demand	\$11,907.88	\$11,907.88
Thames	Unit of demand	\$5,131.41	\$5,131.41
Matatoki**	Unit of demand	\$7,296.04	\$7,296.04
Thames Valley**	Unit of demand	\$4,517.46	\$4,517.46
Whangamata	Unit of demand	\$15,249.08	\$15,249.08
Onemana	Unit of demand	\$3,180.68	\$3,180.68
Coromandel	Unit of demand	\$8,121.98	\$8,121.98
Oamaru Bay	Unit of demand	\$3,505.39	\$3,505.39
Mercury Bay Rural	Unit of demand	\$4,375.70	\$4,375.70
Tairua/Pauanui Rural	Unit of demand	\$2,317.01	\$2,317.01
Thames Rural	Unit of demand	\$2,583.71	\$2,583.71
Whangamata Rural	Unit of demand	\$3,180.68	\$3,180.68
Coromandel-Colville Rural	Unit of demand	\$3,505.39	\$3,505.39

** A moratorium on new connections to the Thames Valley and Matatoki water schemes is currently in place therefore the water contribution is not payable on these schemes until connections are available.

District Plan Maps & Text

	Units	2018/2019	2019/2020
Volumes 1, 2 and Planning Maps (Compact Disc)	Per copy	free	free
Proposed District Plan (hard copy)			
Text & Appendices	Per copy	\$140.00	\$140.00
Planning Maps - A4	Per copy	\$200.00	\$200.00
Volumes 1, 2 and 3 (Compact Disc)	Per copy	free	free

Electoral Roll

	Units	2018/2019	2019/2020
Electoral Roll	Per roll (all wards)	\$80.00	\$80.00

Just add inflation factor please

Engineering Code of Practice

	Units	2018/2019	2019/2020
Code of Practice for subdivision and development	Book	\$120.00	\$120.00
Engineering standards	Compact Disc	\$35.00	\$35.00

Harbour Facilities

	Units	2018/2019	2019/2020
Coromandel-Colville			
Recreational Boat Launching / Trailer Parking Annual Permit	Per permit	\$90.00	\$90.00
Recreational Boat Launching / Trailer Parking Daily Permit	Per permit	\$10.00	\$10.00
Annual wharf use permit for mooring holders	Per permit	\$10.00	\$10.00
Commercial Wharfage	Per metre/per annum	\$75.00	\$75.00
Slipway Grid (Emergency Maintenance only- Te Kouma)	Per berth/per day	\$65.00	\$65.00
Boat Sheds	Per shed	\$350.00	\$350.00
Slipways	Per slipway	\$550.00	\$550.00
Passenger Fee (Ferrys and Charter Boats)	Per passenger over 5 years of age. Charged per embarkment and disembarkment	\$1.00	\$1.00
Casual Berthage	Per berth/per day	\$30.00	\$30.00
Commercial advertising/signage at Hannafords Jetty and Coromandel Wharf	Annual fee	\$50.00	\$50.00
Whangamata			
Recreational Boat Launching / Trailer Parking Annual Permit	Per permit	\$80.00	\$80.00
Recreational Boat Launching / Trailer Parking Daily Permit	Per permit	\$10.00	\$10.00
Annual wharf use permit for mooring holders	Per permit	\$65.00	\$65.00
Commercial Berthage	Per metre/ per annum	\$38.00	\$38.00
Casual Berthage	Per berth/per day	\$30.00	\$30.00
Mercury Bay			
Recreational Boat Launching / Trailer Parking Annual Permit where applicable	Per permit	\$80.00	\$80.00
Recreational Boat Launching / Trailer Parking Daily Permit where applicable	Per permit	\$10.00	\$10.00
Annual wharf use permit for mooring holders	Per permit	\$65.00	\$65.00
Commercial Wharfage	Per metre/ per annum	\$48.00	\$48.00
Casual Berthage	Per berth/per day	\$30.00	\$30.00
Service Vehicles (High)	Per annum	\$687.00	\$687.00
Service Vehicles (Low)	Per annum	\$490.00	\$490.00
Tairua/Pauanui			
Commercial Wharfage	Per metre/ per annum	\$48.00	\$48.00
Casual Berthage	Per berth/per day	\$30.00	\$30.00
Thames			
Commercial Wharfage	Per Metre/per annum	\$48.00	\$48.00
Berthage	Per metre/per annum	\$150.00	\$150.00
Casual Berthage	Per berth/per day	\$30.00	\$30.00

Health Licences

	Units	2018/2019	2019/2020
Food premises registered under the Food Act 2014			
<i>Food premises will be transitioned away from fees set under the Food Hygiene Regulations to the fees below (set under the Food Act 2014) over a three year period from 2016 through to March 2019.</i>			
<i>By March 2019, all food premises will be transitioned to these fees.</i>			
Registration - application for registration of food control plan based upon a template or model issued by MPI.	Per application (includes up to two hours processing time)	\$310.00	\$310.00
	Per hour for every subsequent hour	\$155.00	\$155.00
Renewal of registration - application for renewal of food control plan.	Per application (includes up to one hour processing time)	\$155.00	\$155.00
	Per hour for every subsequent hour	\$155.00	\$155.00
Registration NP - application for registration of a business subject to National Programme.	Per application (includes up to one hour processing time)	\$155.00	\$155.00
	Per hour for every subsequent hour	\$155.00	\$155.00
Renewal of registration NP - application for renewal of a business subject to a national programme	Per application (includes up to one hour processing time)	\$155.00	\$155.00
	Per hour for every subsequent hour	\$155.00	\$155.00
Amendment to registration - amendment of Food Control Plan registration.	Per application (includes up to one hour processing time)	\$155.00	\$155.00
Verification - including site visits and compliance checks with food plans. (Also covers any follow up verification site visits to check remedial actions, verification checks.)	Per application (includes up to three hours of verification activities)	\$465.00 (\$155 deposit, remainder payable on invoice)	\$465.00
	Per hour for every subsequent hour	\$155.00	\$155.00
Compliance and monitoring - includes: <ul style="list-style-type: none"> • Compliance driven investigation resulting in issue of improvement notice by food safety officer • Application for review of issue of improvement notice • Monitoring of food safety and suitability. 	Per hour	\$155.00	\$155.00
All other services for which a fee may be set under the Food Act	Per hour	\$155.00	\$155.00
Reprint of documentation	Per document set	\$80.00	\$80.00
Copy of Food Control Plan	Per copy	\$50.00	\$20.00

	Units	2018/2019	2019/2020
Other Health Licences			
Camping Grounds	Per premises	\$225.00	\$225.00
Hairdressers	Per premises	\$220.00	\$220.00
Funeral Directors	Per premises	\$180.00	\$180.00
Seasonal camp	Per camp	\$195.00	\$195.00
Event Health licence	Per food stall	\$115.00	\$115.00
	5 or more food stalls	\$500.00	\$500.00
Mobile Shops	Per licence	\$210.00	\$210.00

	Units	2018/2019	2019/2020
Miscellaneous Charges			
Establishment of new premises or licence type (includes approval inspections and administration but excludes licence fee)	Per premises	\$370.00	\$370.00
Transfer of any licence registration of premises	Per premises	\$85.00	\$85.00
Additional administration charge when any licence fee or charge is outstanding 1 month after due date	Per premises	\$55.00	\$55.00
Administration charge for reissuing or replacing a lost or damaged licence or certificate	Per document	\$85.00	\$85.00
Inspection or advisory visit (non -routine)	Per premises or site visit	\$165.00	\$165.00
Follow-up inspection or corrective action assessment (includes any licence type or audit or compliance inspection type)	Per premises or site visit	\$165.00	\$165.00
Water sample	Per inspection	\$125.00	\$125.00
Outdoor Dining Fee	Per application	\$100.00 application fee plus \$20.00 per square metre	\$100.00 application fee plus \$20.00 per square metre

Land Information Memoranda (LIM)

	Units	2018/2019	2019/2020
Standard LIM	Per LIM	\$220.00	\$250
Commercial LIM (2 ¼ hours)	Per LIM	\$300.00	\$300.00
Commercial LIM (per ½ hour after 2 ¾ hours)	Per LIM	\$50.00	\$50.00
Urgent fee	Per LIM	\$200.00	\$200.00

Legal Fees

	Units	2018/2019	2019/2020
Drafting Documents			
Community Groups	Per document	\$170.00	\$170.00
Commercial Businesses	Per document	\$405.00	\$405.00
Attending to execution of documents drafted externally	Per document	\$140.00	\$140.00
Hourly rates			
Lawyer	Per hour	\$255.00	\$255.00
Legal Assistant	Per hour	\$80.00	\$80.00
Property Officer	Per hour	\$80.00	\$80.00

Requests for Official Information

	Units	2018/2019	2019/2020
Time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time involved is in excess of one hour:			
Each chargeable half hour or part thereof	Per half hour	\$38.00	\$38.00
Photocopying charges:			
Photocopying on standard A4 paper where total number of pages is in excess of 20:			
For each page after the first 20 pages	Per copy	\$0.20	\$0.20
Disbursements will be charged if incurred Please refer to Miscellaneous Charges	As incurred	Actual cost	Actual cost

Libraries

Thames, Mercury Bay, and Tairua (NB: not all services are available at all libraries)			
	Units	2018/2019	2019/2020
Book rentals for fiction books up to a year old (excludes children's' books)	Per book	\$2.50	\$2.50
Book rentals for fiction books over one year old	Per book	No charge	No charge
DVD rentals	Per DVD	\$2.50	\$2.50
Magazine rentals	Per magazine	\$1.00	\$1.00
Talking books (for non print disabled)	Per book	\$2.50	\$2.50
Membership cards	Per card	\$2.00	No charge
Library fines:			
Children	Per day	nil	nil
Adult and young adult:			
All items (2019/2020)	Per day	NEW	\$0.50
Books (excluding rental)	Per day	\$0.50	REMOVED
Rental books	Per day	\$0.50	REMOVED
Magazines	Per day	\$0.50	REMOVED
DVDs	Per day	\$0.50	REMOVED
Other Charges			
Interloans	Per item	\$6.00	\$6.00
Photocopy sales: (black & white A4 size)	Per page	\$0.20	\$0.20
Photocopy sales: (black & white A3 size)	Per page	\$1.00	\$0.50
Photocopy sales: (colour A 4 size)	Per page	\$1.00	\$1.00
Photocopy sales: (colour A 3 size)	Per page	\$2.00	\$2.00
Scanning	Per page	\$0.20	\$0.20
Subscriptions (visitor valid 3 months)	Per card	\$20.00	\$20.00
Internet fees	Per session	No charge	No charge
Printing:			
Black and white	Per page	\$0.20	\$0.20
Colour	Per page	NEW	\$1.00
Fax Charges:			
National calls	First page	\$2.50	\$2.50
	Following pages	\$1.00	\$1.00
International calls	First page	\$4.50	\$4.50
	Following pages	\$2.00	\$2.00
Reservation Charges:			
Thames, Mercury Bay and Tairua request	Per item	\$1.00	\$1.00
Whangamata request	Per item	\$1.00	\$1.00

	Units	2018/2019	2019/2020
Thames Library Meeting Room hire: <ul style="list-style-type: none"> • For non-profit users • For Commercial users • Kitchen • Cleaning charge (optional) 	Per half day Per day Per half day Per day Per hire Per hire	Free Free \$25.00 \$40.00 \$10.00 \$10.00	Free Free \$25.00 \$40.00 \$10.00 \$10.00
Tairua Library Meeting Room hire: <ul style="list-style-type: none"> • For non-profit users • For Commercial users • Kitchen 	Per half day Per day Per half day Per day Per hire	\$15.00 \$20.00 \$25.00 \$40.00 \$10.00	No meeting room available

Alcohol Licensing Charges (Set by Central Government)

Categories

The licensing system has five fee categories, which reflect the range of cost/risk ratings.

Total rating	Fee category
0-2	Very low
3-5	Low
6-15	Medium
16-25	High
26 plus	Very high

Determining a premises' cost/risk rating

Premises' cost/risk rating is determined by a combination of factors.

Table 1 shows how premises' cost/risk rating are determined. For example, a bottler store (scores 15) closing at 11:00 pm (scores 3) with two enforcements in the last 18 months (scores 20) would have an overall cost/risk rating of 38.

Licence type	Type of premises	Weighting
On-licence	Class 1 restaurant, night club, tavern, adult premises	15
	Class 2 restaurant, hotel, function centre	10
	Class 3 restaurant, other	5
	BYO restaurant, theatres, cinemas, winery cellar doors	2
Off-licence	Supermarket, grocery store, bottle store	15
	Hotel, tavern	10
	Class 1, 2 or 3 club, remote sale premises, other	5
	Winery cellar doors	2
Club licence	Class 1 club	10
	Class 2 club	5
	Class 3 club	2
Licence type	Latest trading hour allowed by licence	Weighting
On-licence or club licence	2:00am or earlier	0
	Between 2:01am and 3:00am	3
	Any time after 3:00am	5
Off-licence (excl. remote sales premises)	10:00pm or earlier	0
	Any time after 10:00pm	3
Remote sales premises	Not applicable	0
Licence type	Number of enforcement holdings in last 18 months	Weighting
All licence types	None	0
	1	10
	2 or more	20

Fees

Application Fee - Payable by Applicant		
Cost/risk fee category	2018/2019	2019/2020
Very low	\$368.00	\$368.00
Low	\$609.50	\$609.50
Medium	\$816.50	\$816.50
High	\$1,023.50	\$1,023.50
Very high	\$1,207.50	\$1,207.50
Annual Fee - Payable by Licensee		
Cost/risk fee category	2018/2019	2018/2019
Very low	\$161.00	\$161.00
Low	\$391.00	\$391.00
Medium	\$632.50	\$632.50
High	\$1,035.00	\$1,035.00
Very high	\$1,437.50	\$1,437.50

All Other Fees			
	Description	2018/2019	2019/2020
Temporary Authority	Per application	\$296.70	\$296.70
Temporary Licence		\$296.70	\$296.70
Special Licence	Maximum 2 events	\$63.25	\$63.25
Special Licence	Three - 12 events or one to three events that are of a medium size (100-400 attendees)	\$207.00	\$207.00
Special Licence	For all other special licences that are large events	\$575.00	\$575.00
Permanent Club Charter	Annual fee due on 30 June of each year and paid to ARLA	\$632.50	\$632.50
Managers Certificate	Per application	\$316.25	\$316.25
Advertising	Per application	Actual cost of advertising	\$100
Appeal to ARLA	Paid directly to ARLA	\$517.50	\$517.50
Extract of register (ARLA or DLC)		\$57.50	\$57.50
Reissue of a current licence or managers certificate	Non statutory administration charge for reissuing or replacing a lost or damaged licence or certificate	\$80.00	\$80.00

Miscellaneous Charges

	Units	2018/2019	2019/2020
Photocopying (Black/White):			
- A2	Per sheet	\$3.00	\$3.00
- A3	Per sheet	\$1.00	\$1.00
- A4	Per sheet	\$0.20	\$0.20
Photocopying (Colour):			
- A3	Per sheet	\$2.00	\$2.00
- A4	Per sheet	\$1.00	\$1.00
Plan Prints:			
- A0	Per sheet	\$9.00	\$9.00
- A1	Per sheet	\$6.00	\$6.00
- A2	Per sheet	\$5.00	\$5.00
Aerial Photos:			
- A1	Per sheet	\$46.00	\$46.00
- A2	Per sheet	\$25.00	\$25.00
- A3	Per sheet	\$13.00	\$13.00
- A4	Per sheet	\$9.00	\$9.00
Contour Aerial Maps:			
- A1	Per sheet	\$58.00	\$58.00
- A2	Per sheet	\$36.00	\$36.00
- A3	Per sheet	\$24.00	\$24.00
- A4	Per sheet	\$19.00	\$19.00
Property Files	Per DVD/CD	\$50.00	\$50.00

Photocopying charges less than \$20.00 must be paid at the time of request of service. If an invoice is required there will be a minimum charge of \$20.00 (this includes monthly account holders).

Order Papers

(These charges will only apply when the service is available electronically)			
	Units	2018/2019	2019/2020
Single Copies			
Council	Per copy	\$25.00	\$25.00
Judicial Committee	Per copy	\$15.00	\$15.00
Audit Committee	Per copy	\$15.00	\$15.00
Infrastructure Committee	Per copy	\$15.00	\$15.00
Other Committees	Per copy	\$15.00	\$15.00
Community Boards	Per copy	\$12.00	\$12.00
Reports	Per sheet	As per photocopying charges	As per photocopying charges
Annual Subscription			
Council	Per annum	\$235.00	\$235.00
Judicial Committee	Per annum	\$235.00	\$235.00
Audit Committee	Per annum	\$65.00	\$65.00
Infrastructure Committee	Per annum	\$65.00	\$65.00
Community Boards	Per annum	\$110.00	\$110.00

Parking Fees - Hahei Car Park

	Units	2018/2019	2019/2020
Hahei Beach Road Car Park	Hourly rate	\$4.00	\$4.00
Hahei Beach Road Car Park	Daily rate	\$15.00	\$15.00
Hahei Grange Road Car Park	Daily rate	\$15.00/ 4 hour limit	\$15.00/ 4 hour limit

Transfer Fees - Hahei Car Park

	Units	2018/2019	2019/2020
Hahei Transfer Fees			
	Per Adult	\$5.00	\$5.00
	Per Child	\$3.00	\$3.00
	Family Rate (2 adults & 2 children)	\$10.00	\$10.00

Parking Fees - Hot Water Beach Car Park

	Units	2018/2019	2019/2020
Hot Water Beach Main Car Park	Hourly rate	\$4.00	\$4.00
Hot Water Beach Main Car Park	Daily rate	\$25.00	\$25.00
Hot Water Beach Taewawe Car Park	Hourly rate	\$2.00	\$2.00
Hot Water Beach Taewawe Car Park	Daily rate	\$15.00	\$15.00
Note: a fee exemption may be granted to residents and ratepayers within the Hot Water Beach Village Area as defined by the Mercury Bay Community Board			

Parks and Reserves

All areas

	Units	2018/2019	2019/2020
Events - All Areas			
Non Commercial - Minor (less than 500 people) Event and Application Fee)	Per application	\$60.00	\$60.00
Non Commercial - Large Event (more than 500 people) Application Fee	Per application	Combined with above	Combined with above
Non Commercial - Large (more than 500 people) Event and Application Fee (daily charge may apply)	Per event	\$440.00	\$440.00
Commercial - Minor Event (less than 500 people) Application Fee.	Per application	\$60.00	\$60.00
Commercial - Large Event (500 - 1000 people) Application Fee.	Per application	\$100.00	\$100.00
Commercial - Major Event (more than 1000 people) Application Fee.	Per application	\$200.00	\$200.00
Commercial - Minor Event (less than 500 people) Event Fee (daily charge may apply)	Per event	\$420.00	\$420.00
Commercial - Large Event (500 - 1000 people) Event Fee	Per event	\$600.00	\$600.00
Commercial - Major Event (more than 1000 people) Event Fee (daily charge may apply)	Per event	\$1,200.00	\$1,200.00
Parks Concessions - All Areas			
Commercial Operator - operate during the summer period and holiday weekends	Per operator/ per annum	\$360.00	\$360.00
Commercial Operator - operate all year and in one location	Per operator/ per annum	\$520.00	\$520.00
Commercial Operator - operate all year and in 2-4 locations		\$775.00	\$775.00
Commercial Operator - operate all year and in 4+ locations		\$1,000.00	\$1,000.00
Street Flags		\$100.00	\$100.00
Commercial booking fee	Per booking	\$50.00	\$50.00
Not for profit booking fee	Per booking		
Amusement devices application fee	Per event	\$15.00	\$15.00
Each additional device		\$5.00	\$5.00
Non-commercial reserve fees may be waived by Community Facilities Manager if evidence of community benefit is provided			
A bond may be required for any event at the discretion of the Council.			

Mercury Bay Multi Sport Complex

	Units	2018/2019	2019/2020
1: Events - All Areas			
Note: Events charged as per the existing Park and Reserves Fees and Charges			
<u>Sports Ground Facility Charges</u>			
Meeting	Room	-	\$10/hr
Foyer	and	Kitchen	\$20/hr
Barbeque	\$10	per	use
2: Sports Ground Facilities Charges			
Main Gate Access outside normal opening hours	per booking	\$35.00	\$35.00
Men's & Women's change and shower facilities (including Toilets) Please note there are free public toilets available within the separate public toilet block for users.	per booking	\$20.00 half day fee \$30.00 full day fee \$300.00 annual fee Key loan agreement to be signed for annual fee holders (liable for \$200.00 for non- return of keys) Key non return fee \$100.00 bond for half and full day key issue	\$20.00 half day fee \$30.00 full day fee \$300.00 annual fee Key loan agreement to be signed for annual fee holders (liable for \$200.00 for non- return of keys) Key non return fee \$100.00 bond for half and full day key issue
Codes storage areas - per m3	per cubic metre Annually	\$20.00	\$20.00
Car park area two (use other than general vehicle parking)	per booking per day	Commercial \$310.00 All other hires \$50.00	Commercial \$310.00 All other hires \$50.00
Whole complex	per booking per day	Commercial \$655.00 Non Commercial \$100.00	Commercial \$655.00 Non Commercial \$100.00
Meeting Room	Per hour	\$10.00	\$10.00
Foyer and Kitchen	Per hour	\$20.00	\$20.00
Barbeque	Per use	\$10.00	\$10.00
Sports Code Combo Field or courts plus mens and womens change and shower facilities (including toilets)	Per annum	\$450.00	\$450.00

3: Sport Ground Activities			
	Units	2018/2019	2019/2020
Fields 1 - 5	Annually per club	\$350.00	\$350.00
Netball Courts 1-5	Annually per club	\$350.00	\$350.00
Tennis Courts 1-3	Annually per club	\$350.00	\$350.00
4: Notes applicable to all charges and fees:			
Upon application discretion on the applicable fee may be available for a booking where a significant community benefit would be gained from the event			
Invoices received from call outs for external agencies (for example, but not limited to, New Zealand Fire Service, security, excessive noise and electrical) will be on-charged to the hirer			
Local users, sports and community organisations operating for profit pay the applicable fee plus 30%			

Rates Postponement

(Aged 65 years and over)

	Units	2018/2019	2019/2020
Register statutory land charge	Per application	\$180.00	\$180.00
Interest total	Total postponement	6.99%	6.99%

Refuse Bags, Recycling Bins & Transfer Stations (Solid Waste Fees)

Refuse Bags & Recycling Bins

	Units	2018/2019	2019/2020
Official refuse bags (Standard Size)	Per bag	\$2.50	\$2.80
240L Wheelie Bin	Per bin	\$70.00	\$71.00
80L Wheelie Bin	Per bin	\$60.00	\$61.00
Wheelie Bin Tow Hitch	Per Tow Hitch	\$18.00	\$18.00
Official refuse bags (Half Size)	Per bag	\$1.30	\$1.40
Glass Crate	Per Crate	\$15.00	\$16.00

See Transfer Stations (Solid waste fees including GST) section below for drop off un-official rubbish bag fees.

Transfer Stations (Solid Waste Fees)

	Units	2018/2019	2019/2020
Where no weigh bridge available:			
• Un-compacted waste	Per cubic metre	\$53.00	\$65.00
• Compacted waste	Per cubic metre	\$160.00	\$200.00
• Green waste	Per cubic metre	\$29.00	\$36.00
Where weigh bridge available:			
• Waste	Per tonne	\$181.00	\$197.00
• Green waste	Per tonne	\$102.00	\$126.00
Unofficial refuse bags	Per bag	\$3.00	\$4.00
Small carrier bag of rubbish	Per bag	\$1.00	\$1.00
Designated recyclables	Per cubic metre	No charge	No charge
Tyres car	Per tyre	\$6.00	\$6.00
Tyres 4x4	Per tyre	\$8.00	\$8.00
Tyres truck	Per tyre	\$12.00	\$12.00
Tyres tractor	Per tyre	\$25.00	\$50.00
LPG bottles	Per bottle	No charge	No charge
Car bodies - stripped	Per car	No charge	No charge
Car bodies - unstripped	Per car	\$50.00	\$50.00
Whiteware	Per item	No charge	No charge

Roading Fees

	Units	2018/2019	2019/2020
Corridor Access Request Application Fees	Per application	\$120.00	\$120.00
Vehicle Crossing Application Fees	Approved Contractor	\$120.00	\$120.00
Vehicle Crossing Application Fees	Non-Approved Contractor	\$215.00	\$215.00
Finger Directional Signs Application Fees	Per application	\$100.00*	\$100.00*
Abandoned Vehicle Recovery Charge	Per application	NEW	\$600.00
Road Stopping	Fixed Initial Deposit Charge per application	\$1,000.00	\$1,000.00
Additional Charges:			
An additional charge to recover actual and reasonable costs for the road stopping process will be made where the costs exceed the fixed charge paid.			
Additional charges may be invoiced on a monthly basis as they are incurred.			

*excludes sign manufacture and installation costs

Swimming Pool - Thames

NOTE: Other charges may be included in the price list throughout the year as new programmes are developed. These can be found on the Pool website (www.tcdc.govt.co.nz - Services A to Z - Thames Centennial Pool) and at the Centennial Pool complex.

	Units	2018/2019	2019/2020
Admission Fees:			
Adult	1 swim	\$4.50	\$4.50
Child/Students/Senior Citizen	1 swim	\$3.50	\$3.50
Pre-schoolers	1 swim	\$1.00	\$1.00
Family - 2 Adults, 2 Children (children 5yr -15yrs)	1 swim	\$10.50	\$10.50
Admission Concession Cards:			
Adult Concessions:			
10 swim concession	10 swims	\$37.00	\$37.00
30 swim concession	30 swims	\$102.00	\$102.00
60 swim concession	60 swims	\$194.00	\$194.00
Child/Student/Senior Citizen Concessions:			
10 swim concession	10 swims	\$28.00	\$28.00
30 swim concession	30 swims	\$78.00	\$78.00
60 swim concession	60 swims	\$148.00	\$148.00
SWIM ALL ACTIVITIES YEAR ROUND (Excludes all levels of LTS, Squad, Lane/Pool hire)	Unlimited use	\$1,000.00	\$1,000.00
Learn To Swim (LTS): Fees for LTS must be paid in advance and are non-refundable.			
One child	10 lessons	\$75.00	\$75.00
Two children	10 lessons	\$140.00	\$140.00
Three children	10 lessons	\$200.00	\$200.00
Intensive Holiday Block Lessons	8 lessons	\$60.00	\$60.00
Aquarobics:			
Adult	1 session	\$5.50	\$5.50
	10 sessions	\$50.00	\$50.00
Seniors	1 session	\$4.50	\$4.50
	10 sessions	\$40.00	\$40.00
Pool/Lane Hire:			
Lane hire	1 hour	\$50.00	\$50.00
Pool hire. - (Non-school)	½ day (up to 3 hours) Entry fee per swimmer	\$180.00+ \$1.00	\$180.00+ \$1.00
	1 day (up to 8 hours) Entry fee per swimmer	\$350.00+ \$1.00	\$350.00+ \$1.00
Pool hire. - (School)	½ day (up to 3 hours) Entry fee per swimmer	\$160.00	\$160.00
	1 day (up to 8 hours) Entry fee per swimmer	\$310.00	\$310.00
Hire: Pool Toy (includes Lifeguard cover)	Flat rate - up to 3 hours	\$220.00	\$220.00
	Flat rate - up to 8 hours	\$400.00	\$400.00

Water Connection Charges

	Units	2018/2019	2019/2020
20mm connection up to 5m without meter, in grass berm. No footpath, driveway or road crossing	Per connection	\$710.00	\$710.00
20mm connection up to 5m with meter, in grass berm. No footpath, driveway or road crossing	Per connection	\$855.00	\$855.00
20mm connection up to 5m without meter, in concrete footpath	Per connection	\$975.00	\$975.00
20mm connection up to 5m with meter, in concrete footpath	Per connection	\$1,110.00	\$1,110.00

Water Usage

	Units	2018/2019	2019/2020
Extraordinary water usage fee for users of metered water in excess of 50,000 cubic metres per annum	Per cubic metre	\$1.00	\$1.00

Utility Connections - Application & Inspection Fees

	Units	2018/2019	2019/2020
Non-refundable application fee	Per application	\$150.00	\$150.00
Inspection fee:	Per inspection	\$145.00	\$145.00
- Initial			
- Subsequent	Per inspection	\$95.00	\$95.00

Septic Tank Disposal

	Units	2018/2019	2019/2020
Regular volumes	Per m ³	\$5.00	\$5.00
Large volumes in excess of 8,000m ³ per annum	Per m3	\$1.50	\$1.50

Attachment B

<<Insert DW Link or place Attachment here>>