



Minutes

of the

Mercury Bay Community Board

Ordinary Meeting

Date 28 August 2019
Venue Mercury Bay Community Board Room
10 Monk Street
Whitianga

Present

Tony Fox, Murray McLean, Bill McLean, Rekha Giri-Percival

In attendance

Allan Tiplady, Heather Bruce, Bruce Hinson and Jennifer Mahon

Meeting commenced 09:00

Adjournments and absences

Adjournment	Start	Finish	Reason
	10:04	10:18	Morning tea
	11:55	12:17	Lunch

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1 Meeting conduct

1.1 Apologies

An apology was received for Board Member Deli Connell.

70/19
MBCB

Resolved

That the Mercury Bay Community Board receives the apology from Board Member Deli Connell.

Moved/seconded by: MMcLean/WDMcLean

1.2 Public forum

Liam and Robert Reilly spoke to their Expression of Interest for a commercial concession on a TCDC reserve which was circulated to the Mercury Bay Community Board prior to the meeting. It was noted the application was to operate scenic, eco-friendly, educational tours of the Coromandel coastline from the Ohuka (Brophy's) Beach Reserve.

Brent Page spoke on behalf of the Kuaotunu Residents and Ratepayers Association and requested that Council adopt the community's own plan in full as part of the larger merged Council led Mercury Bay North community plan. Staff clarified the community plan process being followed and suggested that Mr Page re-present his proposal in November to the incoming Mercury Bay Community Board.

Chris Devenoges provided an update on the Whitianga skate park project.

Beverley Calder raised health and safety concerns about cyclists and skaters using the footpaths in the town centre. The Mercury Bay Community Board noted the issue had been raised with staff and that an investigation was underway to determine the best way to manage the issue.

Melissa Adams spoke to her Commercial Concession application which was to be considered in item 3.1 of the order paper. The application was to provide food and beverage at the William Mangakahia Reserve, Meri Te Tai Reserve and the Whangapoua Wharf. Ms Adams tabled letters of support for her application.

Leanne Rich a member of the community spoke in support of Ms Adams' application.

Jon Maud spoke to the Mercury Bay Bike Park Community Grant application and staff advised that outcome letters would be received by all applicants within five working days.

Brenda Glazer spoke on behalf of the Whitianga Blind, Deaf Blind and Low Vision Group and raised health and safety concerns for the disabled at the road crossing from the Museum/wharf area to the Mercury Bay Game Fishing Club. She noted she was appreciative of the alternative crossing ideas offered by the engineers involved but stated that in the interest safety for all, a zebra crossing was required.

Local artist Hans Leo Peters requested that the Community Board offer him possible locations for his proposed sculpture in order to assist with a grant application.

Jennifer Cook and Anna Barton from Hahei raised the following concerns and requested action from Council:

- Suspected leak at the Hahei Wastewater plant
- Tutaritari Stream contamination

The Operations Group Manager noted he had received a letter regarding the wastewater plant and was preparing a response. He stated he did not believe it was an issue of leakage but rather an issue with a valve and the plant membrane. Investigations were taking place and a written response would be issued within the next two weeks once all the information was available.

The Group Manager also responded to the contamination query noting this should be raised with the Waikato Regional Council. It was clarified that TCDC becomes responsible in these cases when the issue develops into a neighbour to neighbour issue and this was not the case at this point. It was suggested a letter be sent to both TCDC and Waikato Regional Council to ensure all scenarios are covered.

71/19 Resolved

MBCB

That the Mercury Bay Community Board receives Liam Reilly, Robert Reilly, Brent Page, Chris Devenoges, Beverley Calder, Melissa Adams, Leanne Rich, Jon Maud, Belinda Glazer, Hans Leo Peters, Jennifer Cook and Anna Barton as speakers in public forum.

Moved/seconded by: WDMcClean/Fox

1.3 Items not on the agenda

There were no items not on the agenda

1.4 Conflict of interest

There were no conflicts of interest declared.

Item 3.2 was considered at this juncture.

1.5 17 July 2019 – Mercury Bay Community Board Minutes for confirmation

72/19 Resolved

MBCB

That the Mercury Bay Community Board confirms its 17 July 2019 minutes as a true and correct record of proceedings.

Moved/seconded by: Fox/WDMclean

1.6 Mercury Bay Community Board Correspondence

The Board was asked to receive the attached and or tabled correspondence from the Mercury Bay community during the formal meeting.

A letter from Janet Mitchell re: The Proposed Mercury Bay Medical Facility was tabled.

73/19 Resolved

MBCB

That the Mercury Bay Community Board:

1. Receives the 'Mercury Bay Community Board Correspondence' report, dated 2 August 2019
2. Receives the attached and or tabled documents

Date Received	From	Subject	Type	Update
27/07/2019	Jean Saunders Coroglen School Principal	Road Safety on State Highway 25, Coroglen	Letter	This letter and the response from Mayor Goudie has been shared with the Board via the Extranet
27/07/2019	Hahei Community Library & Cultural Society	Annual Report and thank you to Mercury Bay Community Board	Letter	This letter has been shared with the Board via the Extranet
29/07/2019	Hahei Beach Ratepayers Association	Sewage Treatment Plant non-compliance, Hahei Water & Sewage Upgrade and Wastewater testing	Letter	This letter has been shared with the Board via the Extranet and forwarded to the Infrastructure Manager for response
19/08/2019	Janet Mitchell	The Proposed Mercury Bay Medical Facility	Letter	This letter was tabled at the 28 August 2019 Mercury Bay Community Board meeting

Moved/seconded by: Fox/WDMcLean

2 Community Management

2.1 Mercury Bay Community Board Grants 2019/2020

The Mercury Bay Community Board was asked to consider the allocation of community grant funding to organisations who have applied for funding assistance through the 2019/2020 Community Grants round, to the amount specified in the 2018-2028 Long Term Plan.

74/19 **Resolved**

That the Mercury Bay Community Board:

1. Receives the 'Mercury Bay Community Board Grants 2019/2020' report dated 29 July 2019.
2. Approves the following allocation of community grant funding from the 2019/2020 Community Grants budget.

Organisation Name	Project	Grant Approved
Pickleball Whitianga	Establish pickleball facility and group	\$1000
Whitianga Bike Park	Security camera purchase and installation	\$1230
Mercury Bay Amateur Swimming Club	Starter device purchase	\$650
Coromandel Peninsula Coastal Walkways Inc	Replacement tools and equipment	\$2300
Kuaotunu Bird Rescue Trust	Incubator purchase	\$1000
The Kotare Reserve Memorial Garden Trust	Construction of "Tree of Life" rock wall	\$3000
Whitianga Sea Scouts	Venue hire and storage facility costs	\$1500
Mercury Bay Business Association	Christmas Lights in Whitianga CBD	\$2000

Organisation Name	Project	Event Grant Approved
Matarangi Ratepayers Association	Summer carnival	\$1000
The Mercury Bay Community Support Trust	Day Camp 2020	\$6000
Mercury Bay Media Limited	Sand Sculpture Competition	\$1000
Mercury Bay Amateur Swimming Club	Peninsula Swimming Carnival	\$2500
Whenuakite School Fundraising Team	Waste management bins for School Gala	\$3374.82

3. Declines the following grant applications

Organisation Name	Project	Grant Declined
The Parenting Place	Attitude Youth development presentations for MBAS	\$880
Whitianga Community Services Trust	Support for Whaka Mana Tamariki Tanga	\$5000
Whitianga Community Menzshed	Defibrillator and cabinet purchase	\$3385.40
Mercury Bay Museum Trust Board Inc	Kitchenette upgrade	\$5500
Mercury Bay Bowling Club	Book publishing costs	\$1321.35
Mercury Bay Speedway	Development of new facilities	\$5000
Whenuakite Country Kids – Early Childhood Education Centre	Funding for new playground	\$5000
Te Puna Reo O Whitianga	Purchase of books and CDs	\$1400

Organisation Name	Project	Grant Declined
Te Rerenga School	School Camp – Wellington	\$2520
Organisation Name	Project	Event Grant Declined
Mercury Bay Art Escape	2020 Open Studios Event costs	\$7000
Charity Maritime Arts, Craft & Equipment Sale and Homecoming Weekend	Admin, publicity & music	\$1500
Mercury Bay Equestrian Academy	Development of Equestrian Academy Events	\$5000
Coastal Collective Markets	Associated costs for night markets	\$1600

Moved/seconded by: Fox/WDMcLean

2.2 Request to retain a portion of 2018/19 Mercury Bay Community Grant

The Mercury Bay Community Board was asked to consider approving that the Whitianga Community Menzshed Trust retain the unspent portion of their 2018/2019 Mercury Bay Community Board grant.

75/19 **Resolved**

MBCB

That the Mercury Bay Community Board:

1. Receives the 'Request to Retain 2018/2019 Mercury Bay Community Board Grant' report, dated 6 August 2019.
2. Approves the retention of \$167.29 from the 2018/2019 community grant provided to the Whitianga Community Menzshed Trust for the purpose of purchasing additional equipment, to be spent in the 2019/2020 financial year.

Moved/seconded by: Fox/MMcLean

2.3 Matarangi Community Trust - Appointments Panel

The Mercury Bay Community Board was asked to appoint the Appointments Panel with responsibility to appoint the trustees of the Matarangi Community Trust.

76/19 **Resolved**

MBCB

That the Mercury Bay Community Board:

1. Receives the 'Matarangi Community Trust - Appointments Panel' report, dated 7 August 2019.
2. Agrees to be the body which appoints the members of the Appointments Panel for the Matarangi Community Trust.
3. Appoints David Macdonald, Harry Karl and the Chairperson of the Mercury Bay Community Board or their nominee to be the members of the Matarangi Community Trust Appointments Panel.

Moved/seconded by: Fox/WDMcLean

3 Community Facilities

3.1 Mercury Bay Commercial Licenses on Reserves - 1 July 2018 - 30 June 2020

The Mercury Bay Community Board was asked to consider providing additional licenses to applicants to operate commercial activities on or over Council reserves in the Mercury Bay area for a term of two years from 1 July 2018 to 30 June 2020 on a pro-rata basis, to align with current license holders.

The public forum tabled letters of support for the Whangapoua Catering were circulated to the Board for closer consideration.

It was noted that the Reserve Management Plan (RMP) did not allow concessions to operate on or over Meri Te Tai Mangakahia reserve however in light of the current review of the RMP, the Board considered it appropriate to recommend to Council to approve the Whangapoua Catering concession on this reserve.

When considering the Expression of Interest circulated to the Board prior to the meeting from Cave Imports Ltd, the Community Board requested it be noted that again in view of the current review of the RMP it would recommend to allow the concession on the Ohuka (Brophy's Beach) Reserve or the Esplanade Reserve.

77/19 **Resolved**

MBCB That the Mercury Bay Community Board:

1. Receives the 'Mercury Bay Commercial Licenses on Reserves 1 July 2018 - 30 June 2020' report, dated 7 August 2019.
2. Recommends to Council that the following proposed licences will be issued for the applicants to operate commercial activities on or over Council reserves in the Mercury Bay ward for a term of two years from 1 July 2018 to 30 June 2020 as listed below, on a pro-rata fees basis, so as to align with current licence holders.

Name	Reserve	Activity	Considerations	Outcome
Melissa & Grant Adams NZ Stone Clad installations t/a Whangapoua Catering	William Mangakahia Reserve Meri Te Tai Reserve (Firestation car park) Whangapoua Wharf (Whangapoua Harbour Reserve)	Food & Beverage Trailer	<ul style="list-style-type: none"> Reserve Management Plan allows one concession to operate on or across this reserve. Council may consider additional concessions. Limited space on reserve. One existing concession holder (Oh Boy Tacos) Requested location is on the reserve adjacent to 233 Mangakahia Drive, of which the applicant has consulted with owners. Reserve Management Plan does not allow concessions to operate on or over this reserve. Use is for emergency services. Proximity to Whangapoua Store. Small area of reserve has leases to adjoining jetty owners. Reserve Management Plan is silent on concessions. Peak period, the area is congested with vehicle trailers 	<ul style="list-style-type: none"> Approve but ensure the applicant and Community Facilities engage to determine a mutually agreeable location. Approve but cannot operate during local shop hours and must ensure applicant and Community Facilities engage to determine a mutually agreeable location Decline
Ella Kington & Jordan Gower 97 Limited	Buffalo Beach Main Beach Reserves	Food & Beverage Trailer	<ul style="list-style-type: none"> The Reserve Management Plan allows for a maximum of three concessionaire licences to operate from or across these reserves. Currently one is approved One existing concession holder (Oh Boy Tacos) approved for area by power plinth opposite 52 Buffalo Beach Road. Customer would require a low noise generator at the alternative location. Staff would work with the customer on exact location if approved. 	<ul style="list-style-type: none"> Approve but ensure applicant and Community Facilities engage to determine a mutually agreeable location Note the Board's preference to have the three food and beverage trailers operate close together.

Name	Reserve	Activity	Considerations	Recommendation
Graham & Dianne Burdred Di's Diner	Buffalo Beach Main Beach Reserves	Food & Beverage Trailer	<ul style="list-style-type: none"> The Reserve Management Plan allows for a maximum of three concessionaire licences to operate from or across these reserves. Currently one is approved One existing concession holder (Oh Boy Tacos) approved for area by power plinth opposite 52 Buffalo Beach Road. Customer would require a low noise generator at the alternative location. Staff would work with the customer on exact location if approved. 	<ul style="list-style-type: none"> Approve but ensure applicant and Community Facilities engage to determine a mutually agreeable location Note the Board's preference that the three food and beverage trailers operate close together.
The Cave Imports Ltd Expression of interest was circulated to the Board in advance of the meeting after the order paper had been distributed and was considered at this juncture.				
Liam and Robert Reilly Cave Imports Ltd	Ohuku (Brophy's Beach) Reserve	Boat Tours	<ul style="list-style-type: none"> It was noted the requested reserve had already met its Resource Management Plan allotment of approved concessions of two however it was suggested that one more might be able to work. It was requested that staff investigate the use of the Esplanade Reserve as a possible alternative for this business and discuss the outcome with the applicant 	<ul style="list-style-type: none"> Approve but note the Board requests that staff engage this applicant about the practicalities of using this or other locations including the Esplanade Reserve.

Moved/seconded by: Fox/MMcLean

3.2 Matarangi Beach East Reserve Encroachments

The Mercury Bay Community Board was advised of encroachments along the beachfront at Matarangi and was asked to consider recommending to Council to approve their removal.

78/19 **Resolved**

MBCB That the Mercury Bay Community Board:

1. Receives the 'Matarangi Beach East Reserve Encroachments' report, dated 16 August 2019.
2. Recommends to Council to approve that officers start the process to remove encroachments at Matarangi Beach East reserves by following Policies 7.3.2 & 7.3.3 of the *Thames-Coromandel District Council General Policies Reserve Management Plan*.

Moved/seconded by: Fox/MMcLean

3.3 Parks Capital Works Programme 2019/2020

The Mercury Bay Community Board was provided an overview of Capital Works projects managed by the Community Facilities Team.

79/19
MBCB

Resolved

That the Mercury Bay Community Board:

1. Receives the 'Parks Capital Works Programme 2019/20' report, dated 29 July 2019.
2. Approves the Parks Capital Works Programme set out below:

Work Programme Communities Facilities 2019/20

Renewals Public Conveniences Budget \$74,829

High Priority	
Blackjack Refurbishment added to existing Blackjack upgrade project (\$47427)	\$55,000
Wharekaho shower	\$1,500
Lower Priority	
Soldiers Memorial Interior Works	\$10,000
Soldiers Memorial Footpath	\$4,570
TOTAL	\$71,070

Minor Reserve Budget \$147,550

Buffalo Beach Fitness Equipment	\$43,785
Softfall Bin at Depot*	\$6,500
Taylor's Mistake drainage	\$15,000
Walkway Robinson Road Walkway to Hei Esplanade	\$15,000
Robinson Road Walkway Bridge to the Waterways	\$10,000
Flaxmill Bay Walkway connecting new bridge to toilet	\$6,400
HWB Access Steps	\$5,830
VPT (vandal proof tables)	\$3,000
Drinking fountains x 3	\$10,000
Natural Play Feature in Taylor's Mistake	\$4,400
Hei Esplanade Boat Ramp Security Camera	\$5,000
Buffalo Beach Access - "Jack's Spot"	\$12,000
Bollards - Black Jack Reserve	\$3,000
Gun Club Drain	\$5,493
	\$145,408

Other Potential Minor Reserve projects that the Board may consider appropriate for funding, subject to underspends or substitution for projects on the list above;

Nicholas Ave Ambulance Walkway - \$6k

Cenotaph Lighting - \$8k

*Softfall bin allows softfall to be delivered to a central point, and stored on a concrete pad which lessens the likelihood of contamination by stones etc.

Renewals Budget \$202,960.00

Shakespeare Reserve Cliff Walkway refurbishment completed	\$23,429
Lonely Bay Steps and track completed in progress	\$31,893
Cooks Beach Access Path from shops area completed	\$3,325
Beach Access Steps Punga Punga Whangapoua	\$3,200
Beach Access Steps Meri Te Tari	\$15,000
Refurbishment Access Steps Hahei Beach x2	\$12,000
Matarangi Village Green beach access	\$5,000
Vandal Proof Table Cuvier Crescent	\$1,500
Drain Moore Crescent	\$3,000
Kuaotunu Picnic table x2	\$3,000
Surf lifesaving tubes on beaches	\$6,000
Replace Vandal Proof Table Rings Beach	\$3,000
Beach Access Rings x 3	\$10,000
Seats and Tables general	\$15,000
Reinstate Cairn at Purangi Reserve	\$41,000
Egan's Park heavy gate	\$3,500
Seat and bin at Whitianga Wharf	\$8,000
Taiwawe Stream Walkway Access	\$5,000
Total	\$192,847

Other Potential Renewals projects that the Board may consider appropriate for funding, subject to underspends or substitution for projects on the list above;

Hahei Basketball Court Refurbishment - \$6k

Riverview Road Playground Renewal – not costed

Moved/seconded by: MMclean/WDMcLean

4 Reports

4.1 Mercury Bay Community Board 2019/2020 Work Programme - July Update

The Mercury Bay Community Board was provided an update on the implementation and progress of the 2019/2020 Work Programme that was approved by Council as part of the 2019-2020 Annual Plan.

Approval had been received from Heritage New Zealand for the Robinson Road Boat Ramp project and work was now set to recommence.

A public meeting about Flaxmill Bay and Cooks Beach erosion had taken place last week and staff were now following up on the outcomes with engineers.

Staff advised that a solid waste consultant was investigating the division of responsibilities when it comes to rubbish management.

- 80/19
MBCB **Resolved**
That the Mercury Bay Community Board receives the 'Mercury Bay Community Board 2019/2020 Work Programme - July Update' report, dated 5 August 2019.

Moved/seconded by: Fox/WDMcLean

4.2 Action Schedule from 17 July 2019 Mercury Bay Community Board Meeting

The Board was provided an update on actions arising from, and since, the last Board meeting held 17 July 2019.

- 81/19
MBCB **Resolved**
That the Mercury Bay Community Board receives the Action Schedule for the Mercury Bay Board report dated 12 August 2019.

Moved/seconded by: Fox/MMcLean

4.3 Members' reports

Councillor Tony Fox attended several Shoreline Management Plans sessions but noted poor management of the session specifically in Whitianga. He explained that facilitators failed to accurately acknowledge documented work in the area of shoreline management, and this contributed to a hostile meeting. He also tabled a letter from the Rt Hon Jacinda Ardern regarding Marking Waitangi Day in your community.

Councillor Murray McLean reiterated Councillor Fox's sentiments about the poor facilitation at the Whitianga Shoreline Management Plan session and he noted his attendance at the recent community dune planting.

Community Board Member Bill McLean raised concerns over road berms being damaged and specifically highlighted an issue outside a local pre-school. Staff advised Mr McLean to raise a request for service to allow staff to investigate the matter and the Group Manager of Infrastructure Delivery undertook to discuss it further with Bylaws. Mr McLean also noted he had received good feedback on the new roundabout in town.

Board Chair Giri-Percival shared the sentiments of both Councillor Fox and McLean noting concerns about the way in-which the Shoreline Management Plan session was facilitated in Whitianga. She also praised the Skate Park project organisers for a strong consultation meeting.

The passing of late Board Chair Paul Kelly was noted as were the achievements of the Board on this final meeting of the term.

- 82/19
MBCB **Resolved**
That the Mercury Bay Community Board receives the Members' reports.

Moved/seconded by: WDMcLean/MMcLean

Meeting closed at 13:31

The foregoing minutes were certified as being a true and correct record of the meeting of the Mercury Bay Community Board held on 28 August 2019.

Chairperson _____ Date _____