Minutes
of the
Coromandel-Colville Community Board
Ordinary Meeting

Date 15 August 2017
Venue Coromandel Service Centre
355 Kapanga Road
Coromandel

Present
P Pritchard (JP), J Autumn, T Brijevich, K Stephens

In attendance

Staff
Angela Jane, Lisa Madgwick, Margaret Harrison, Steve Mansell, Simon Stephens,
Colleen Litchfield, Michael Dobie

Meeting commenced 9:00
## Table of Contents

<table>
<thead>
<tr>
<th>Item</th>
<th>Business</th>
<th>Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meeting conduct</td>
<td>3</td>
</tr>
<tr>
<td>1.1</td>
<td>Apologies</td>
<td>3</td>
</tr>
<tr>
<td>1.2</td>
<td>Public forum</td>
<td>3</td>
</tr>
<tr>
<td>1.3</td>
<td>Items not on the agenda</td>
<td>3</td>
</tr>
<tr>
<td>1.4</td>
<td>Conflict of interest</td>
<td>3</td>
</tr>
<tr>
<td>1.5</td>
<td>Minutes for confirmation</td>
<td>3</td>
</tr>
<tr>
<td>2</td>
<td>Local Activities: Local Input Policy/Levels of Service</td>
<td>4</td>
</tr>
<tr>
<td>2.1</td>
<td>Rates on-charging for community organisations leasing Council land</td>
<td>4</td>
</tr>
<tr>
<td>2.2</td>
<td>Coromandel Town Centre Guidelines 2017 - Streetscape</td>
<td>5</td>
</tr>
<tr>
<td>3</td>
<td>District Activities: Local Input Policy/Levels of Service</td>
<td>5</td>
</tr>
<tr>
<td>3.1</td>
<td>Hannafords Wharf Improvements</td>
<td>5</td>
</tr>
<tr>
<td>4</td>
<td>Reports</td>
<td>6</td>
</tr>
<tr>
<td>4.1</td>
<td>Coromandel-Colville Community Board Action Schedule</td>
<td>6</td>
</tr>
<tr>
<td>5.</td>
<td>Members' Reports</td>
<td>7</td>
</tr>
</tbody>
</table>
1 Meeting conduct

1.1 Apologies

Resolved
That the Coromandel-Colville Community Board receives an apology from Board member Walker.

Moved/seconded by: Autumn/Stephens

1.2 Public forum

There were no speakers in public forum.

1.3 Items not on the agenda

No items received.

1.4 Conflict of interest

No conflicts of interest were declared.

1.5 Minutes for confirmation

Resolved
That the Coromandel-Colville Community Board confirms the following minutes of its previous meeting held on 4 July 2017 as a correct record of proceedings.

Moved/seconded by: Brijevich/Stephens
2 Local Activities: Local Input Policy/Levels of Service

2.1 Rates on-charging for community organisations leasing Council land

The Community Board was presented with the on-charging of rates to emergency services organisations and community organisations leasing Council property in the Community Board area. Angela Jane, Group Manager Governance and Strategy presented.

230 Woollams Ave, Coromandel
It was noted that the rugby ground was on Department of Conservation land and had one of the public toilets situated on it. The Community Board requested a breakdown of rates apportionment be provided to the Community Board.

261 Wharf Road, Coromandel
It was noted that there was a management agreement with the Department of Conservation. There was a wastewater charge for the public toilet. It was noted there should be an apportionment where the old netball courts were situated as they were currently all rated as one unit.

355 Tiki Road, Coromandel
It was noted that this was a Council Reserve and designated for the purpose of Emergency Services. Staff advised it was highly likely there would be a refund to the Community Board from the rates apportionment.

230 Kapanga Road, Coromandel
The Community Board noted that the lessee, the Hauraki House Management Committee provide areas within the building to various community groups and that it would be the lessees' responsibility to apportion the rates to its users.

The Community Board directed staff to provide an apportionment of rates for the various properties.

Resolved
That the Coromandel-Colville Community Board:
2. Determines to pay the rates associated with the properties leased by the organisations listed below for the period 1 July 2018 to 30 June 2021.
   - Coromandel Independent Living Trust - Samuel James Reserve Building
   - TCDC Reserve - 7 Whangapoua Road
   - TCDC Reserve - Coromandel Emergency Services
3. Determines to provide the organisations listed below an opportunity to apply for the Board to pay the rates associated with the relevant leased properties for the period 1 July 2018 to 30 June 2021.
   - Hauraki House Management Committee
   - Coromandel Harbour and Boating Association

Moved/seconded by: Brjievich/Autumn
2.2 Coromandel Town Centre Guidelines 2017 - Streetscape

The Draft Coromandel Town Centre Guidelines 2017 - 'Streetscape' was presented for adoption.

Margaret Harrison, Community Manager noted that key stakeholders had been advised that the Coromandel Town Centre guidelines report was being presented and they had been invited to attend.

The Community Board noted that once the report was adopted, the resource consent planners would be advised that this had become a reference document for Coromandel Town. It was noted that the District Plan was still the over-arching document. The Business Association had indicated they would make their members aware of the document.

Resolved
That the Coromandel-Colville Community Board:

2. Adopts the Coromandel Town Centre Guidelines 2017 - Streetscape as the framework for improvements to the town centre.

Moved/seconed by: Brijevich/Autumn

3 District Activities: Local Input Policy/Levels of Service

3.1 Hannafords Wharf improvements

The Community Board was asked to confirm its support for the proposed access and parking enhancements at Hannafords Wharf carpark, to approve increasing the Community Board contribution and to recommend to Council that it approve the additional budget including underwriting the application to the MBIE Tourism Infrastructure Fund (TIF).

Colleen Litchfield, Economic Development Programme Manager and Simon Stephens, Programme Manager presented.

Mr Stephens advised the Community Board that Jim Dahm (Coastal Scientist) would peer review the Tonkin and Taylor report regarding site erosion on 24 August. It was noted that there was no immediate concern or urgency on doing major repairs.

Staff advised the development would be staged, starting with the concrete pad, then the footpath and then the sealing.

Staff advised it was anticipated the parking and bus turnaround portion of the development would be completed before Labour Weekend as this was the start of the peak season.

The Community Board sought clarification regarding the government funding, the eligibility criteria and what happens if the application was unsuccessful. Staff advised the project
would be eligible for a 50% co-funding grant. The threshold for the grant application is $100,000. The grant would fund 50% of an application, therefore a $200,000 application was required to reach the $100,000 threshold. If the grant was unsuccessful, Council would be required to fund the $206,500 or complete the development in stages.

Staff advised that the grant funding round closes on 4 September, and the outcome may not be known for 6-8 weeks or more after that. It was also noted that the funds were released by invoice and were not funded retrospectively.

The Community Board noted that there was a budget of $80,000 in the 2017/18 Annual Plan, and that if the grant of $100,000 was successful, there would be a $26,000 local ratepayer contribution.

Resolved
That the Coromandel-Colville Community Board:
2. Recommends to Council an increase in the Hannafords Wharf roading improvements budget to $206,500 (from the budget of $80,000 in the 2017/18 Annual Plan) and that an application for a 50% contribution to the total budget be made to the government's Tourism Infrastructure Fund in the August round of applications.

Moved/seconded by: Pritchard/Autumn

4 Reports

4.1 Coromandel-Colville Community Board Action Schedule

The Coromandel-Colville Community Board was provided with an update on it's Action Schedule.

Coromandel Town traffic improvements
The Community Board workshop was being held on 22 August 2017 with the Roading Manger to identify priorities from the traffic improvements business case to inform the 2018-2021 Long Term Plan. It was noted that the Town Centre Guidelines (Streetscape) document would also be considered in this process.

Hauraki Road Bike Park
The Community Board was advised that the Spirit of Coromandel Trust had met to consider the Memorandum of Understanding between the Trust and Council for the ongoing development of the Bike Park.

Whangarahi Walkway
Felicity Bowen, NZ Walking Access Commission would be visiting in September to meet with Member Stephenson to provide assistance with future planning.

Hauraki House Landswap
The Community Board noted that tidying up the boundary alignment was a work in progress. Council staff were working with the Ministry of Education to get this matter completed.
Ordinary Meeting  
Coromandel-Colville Community Board Minutes 15 August 2017

Jacks Point Boat Ramp
It was noted there would be new signs at the ramp advising tidal use and warning signs advising of the hazard of mud.

The Community Board was advised of the outcome of the dredging testing undertaken by Waikato Regional Council. The Board requested that staff investigate alternate dumping sites that were away from any water intakes.

Roading Matters
Karaka Stream Bridge
An investigation into a viable alternative to the wooden structure originally proposed was in progress.

Waitete Bay Erosion
The Community Board was advised of erosion works being undertaken to address roading issues.

The Board noted that the other erosion works required on the reserve land would be included in the 2018-2021 Long Term Plan.

Resolved
That the Coromandel-Colville Community Board receives the 'Action schedule' report, dated 26 July 2017.

Moved/seconded by: Pritchard/Autumn

5. Members' Reports

Member Stephenson
- Whangarahi Bridge - to be assessed for either a clean or repainting
- WWI Forest - ongoing maintenance to be considered by Community Facilities Department
- Coromandel Seafood Festival and the Kauri Run to be held on the same day in 2018
- Proposed Outdoor Pursuit Centre update.

Member Autumn
- Attended NZTA Public Meeting - update Waikato Regional Council - Potential fill material dumps

Councillor Briljevich
- Attended NZTA Public Meeting - extended appreciation to Coromandel Business Association.

Member Pritchard
- Attended Council Meetings - Long Term Plan and Civil Defence.

Resolved
That the Coromandel-Colville Community Board receives the Members' reports.
Moved/seconded by: Pritchard/Brijevich

Meeting closed at 11:22

The foregoing minutes were certified as being a true and correct record of the proceedings of the Coromandel-Colville Community Board held on 15 August 2017.

Chairperson ___________________________ Date 10/10/17